



FLINDERS SHIRE COUNCIL

Report on Operational Plan Quarter 1 2016-2017

Adopted – 15th December 2016
Resolution Number – 1059

Discovery • Opportunity • Lifestyle



INTRODUCTION

In accordance with s174 of the *Local Government Regulations 2012 (Regulation)* The Chief Executive Officer is required to present this report as a written assessment of the Flinders Shire Council's progress towards implementing its Annual Operational Plan.

This report represents the second quarter of reporting on the Operational Plan for 2015-2016. This is an important element in the overall strategic planning framework. This plan links relevant operational activities scheduled for the 2016-2017 period straight to the actions outlined in the 5 Year Corporate Plan.

These are all aimed at helping Council achieve the vision for the future of the Flinders Shire.

Financial Performance

The performance report provides a year to date financial update. It details the year to date (YTD) budget for Operating Revenue, Operating Expenses, Capital Revenue and Capital Works.

Overall Performance

The structure of the Performance Report is by Guiding Principles.

There are 5 Guiding principles – Our Environment, Our Resources, Our Community, Our Economy, Our Infrastructure and Our Governance

GUIDELINE TO READING REPORT

Activity	Target	Actual
The name of the Activity	The end of year target for Activity	A management comment provided where applicable to explain the progress of the Activity for each quarter

Performance Report Progress Legend		
	Requires Action (Red)	The activity, key performance indicator or milestone is not reaching its target and requires action or active management
	Monitor (Yellow)	The Activity, key performance indicator or milestone is progressing however needs to be monitored as it is currently not achieving the target
	On Target (Green)	The Activity, key performance indicator or milestone is either achieving target or within the defined target range. Generally there will be no significant issues to report at this level
	On Hold (Blue)	The Activity, key performance indicator or milestone does not require action this quarter or the management comment may explain that the activity, key performance indicator or milestone has been achieved due to extenuating circumstances, for example unseasonable weather disrupting works or funding not received from an external source.

We will provide stewardship to maintain, protect and enhance our natural environment whilst supporting new and existing industries.

1.1 COMMUNITY PRIORITY: PROTECTION OF THE GREAT ARTESIAN BASIN

ACTIVITY	TARGET	ACTUAL
Report 6 monthly to Council and the Community on progress with the Bore Capping Scheme	2 Reports Per Year	Report Due December 2016

1.2 COMMUNITY PRIORITY: FLINDERS SHIRE IS RECOGNISED AS A RENEWABLE ENERGY HUB

ACTIVITY	TARGET	ACTUAL
Report to Council and the Community on the installation of new renewable energy sources within the Council area	4 Reports Per year	Quarterly reports presented to Council

1.3 COMMUNITY PRIORITY: BEST PRACTICE WASTE MANAGEMENT AND RECYCLING

ACTIVITY	TARGET	ACTUAL
Investigate and access funding sources for identified recycling activities	Funding sources identified	No funding sources identified as of yet. Will continue to investigate.

Financial Summary

Revenue		Expenditure		
Grants				
\$0.00	\$0.00	Waste Management	\$0.00	\$0.00

1.4 COMMUNITY PRIORITY: ECOLOGICAL SYSTEMS ARE PROTECTED

ACTIVITY	TARGET	ACTUAL
Development of Nature Based Tourism in the Shire – BIO Regions Plan	100% Implemented	On hold due to the process of the Tourism and Flinders Discovery Centre Development Plans

1.5 COMMUNITY PRIORITY: ONGOING CONTROL OF INVASIVE PEST ANIMALS AND PLANTS

ACTIVITY		TARGET	ACTUAL	
Complete review of the Pest Management Plan with Community Consultation		100% Plan Reviewed	60%	
Adoption of the Pest Management Plan		100 % Plan Adopted	0%	
Implementation of Pest Management Plan		100% Implementation	0%	
Implementation of Good Neighbour Program		100% Implementation of GNP	60%	
Continue to lobby State and Federal Government for Support		Identified Government Support	Ongoing	
Review Wild Dog Management Plan		100% Policy Reviewed	60%	
Financial Summary				
Revenue		Expenditure		
Operational Budget				
Budget	Actual YTD	Program Activity	Budget	Actual YTD
\$85,952	\$38,364	Rural Lands – Wild Dog	\$104,592	\$0.00
\$230,000	\$181,818	Rural Lands - GNP	\$230,000	\$46,754

1.6 COMMUNITY PRIORITY: SUSTAINABLE DEVELOPMENT

ACTIVITY		TARGET	ACTUAL	
Planning Scheme is adopted		100% Plan Adopted	Completion of State Interest Check	
Financial Summary				
Revenue		Expenditure		
Operational Budget				
Budget	Actual YTD	Program Activity	Budget	Actual YTD
\$0.00	\$0.00	Town Plan	\$20,000	\$1,952

1.7 COMMUNITY PRIORITY: FLINDERS SHIRE IS A COMMUNITY WITH STRONG ENVIRONMENTAL VALUES

ACTIVITY		TARGET	ACTUAL
Reporting on Council Landfill Usage		Traffic Numbers PA	7050 vehicles for the 15/16 financial year

Outcome:

We will encourage sustainable resource utilisation by providing support to businesses and their associated industries

2.1 COMMUNITY PRIORITY: A SUSTAINABLE IRRIGATION INDUSTRY HAS BEEN DEVELOPED

ACTIVITY	TARGET	ACTUAL
Irrigation Project is continuing	Allocated Surface Water Identified	Council's proposal for small scale intensive agriculture has been articulated to DNRM

2.2 COMMUNITY PRIORITY: LOCAL AND REGIONAL WATER SUPPLIES ARE SECURE

ACTIVITY	TARGET	ACTUAL
Artesian Water Access rights and water quality maintained	Shire Water Allocation	Tender is currently being assessed
Off River Water Storages have been identified	100 % Study Completed	Nil to Report
Develop and Implement an effective (Hughenden) Town Water Demand Management Strategy	100% Strategy Developed	Nil to Report
Renewal program of selected water facilities	Renewal Program Implemented	Nil to Report
Upgrade of Water Pumping Facilities	100% of upgrade completed	Nil to Report
Develop and Implement an effective (Prairie & Torrens Creek) Town Water Demand Management Strategy including alternative watering facilities for Stock	100% Strategy Developed	Nil to Report

Financial Summary

Revenue			Expenditure	
Operational Budget				
Budget	Actual YTD	Program Activity	Budget	Actual YTD
\$0.00	\$0.00	Irrigation Project – Off River Water	\$100,000	\$45,129
\$0.00	\$0.00	Town Water Demand – Water Expenses	\$1,224,190	\$206,972
Capital Budget				
\$0.00	\$0.00	Water – Prairie Stock Watering Facilities	\$10,000	\$0.00

2.3 COMMUNITY PRIORITY: BEST PRACTICE LAND MANAGEMENT

ACTIVITY	TARGET	ACTUAL
Review Council Stock Routes Operational Plan	100% of Plan reviewed	0%
Review the Stock Routes Water Facilities Agreements	100% Agreements Reviewed	0%
Manage the Stock Routes Water Facilities	Compliance with Permits	0%

Outcome:

We will work with our community to provide an appealing lifestyle with the available resources to build a healthy, happy and caring community.

Ongoing Strategies

3.3.1 Facilitate development of Short term Accommodation needs

3.8.1 Council facilitates and supports the continued service of public transportation options

3.11.1 Engage with Queensland Police Service to ensure Police Numbers are maintained

3.1 COMMUNITY PRIORITY: ESTABLISHMENT OF A RECREATIONAL LAKE

ACTIVITY		TARGET	ACTUAL	
Establish funding sources for the Recreational Lake Project		Funding Applied for	Unsuccessful for funding will be resubmitted under the Building Better Regions Fund when opened	
External Project Management		100% Project Plan Completed	0%	
Construction of the Recreational Lake		100% of Construction	0%	
Effective Water Management Program developed		100% Water Management Plan Completed	Nil to Report	
Financial Summary				
Revenue		Expenditure		
Operational Budget				
Budget	Actual YTD	Program Activity	Budget	Actual YTD
\$0.00	\$0.00	Rec Lake – Planning, Design, DA	\$27,000	\$0.00
Capital Budget				
\$1,968,983	\$0.00	Rec Lake	\$2,625,311	\$0.00

3.2 COMMUNITY PRIORITY: A HEALTH SYSTEM THAT MEETS THE NEEDS OF THE COMMUNITY

ACTIVITY	ACTIVITY	ACTUAL
Engage with Health Service providers to ensure services are maintained / increased to meet community needs	Quarterly Report from Council	Ongoing
Telehealth Services are introduced	Quarterly Report from Council	Ongoing
Increased services are available at Hughenden MPHS	Quarterly Report from Council	Ongoing
Lobby Qld Health in establishment of a two Doctor practice in Flinders Shire	Quarterly Report from Council	Ongoing
Additional Aged Care Services	Quarterly Report from Council	Ongoing
External Partnerships are established with Health Providers	Quarterly Report from Council	Ongoing

3.3 COMMUNITY PRIORITY: THE ACCOMMODATION NEEDS OF THE COMMUNITY ARE MET

ACTIVITY	TARGET	ACTUAL
Monitor and engage with the Community as required to ensure that Short term Accommodation needs are understood	Number of Rooms/Units Identified	5 Short term accommodation facilities available 121 Rooms in total
Investigate suitable site for Short Term Camps with view to transfer to permanent housing	Housing Study Identified	Housing Study has started
Ensure Planning Scheme effectively promotes appropriate accommodation development	Quarterly Report on Planning Scheme submitted	Quarterly report

3.4 COMMUNITY PRIORITY: AN ACCESSIBLE COMMUNITY

ACTIVITY	ACTIVITY	ACTUAL
All Community Facilities have disabled access	Accessibility Audit Completed	Nil to Report

3.5 COMMUNITY PRIORITY: AGED FACILITIES AND SERVICES TO MEET COMMUNITY NEEDS

ACTIVITY	TARGET	ACTUAL
Deliver services to eligible clients as prescribed by funding bodies	Maintain Accreditation	Accreditation is maintained
Manage Aged Persons Accommodation Facilities	Budget spending within 10%	Budget within 10%

Financial Summary

Revenue		Expenditure		
Operational Budget				
Budget	Actual YTD	Program Activity	Budget	Actual YTD
\$60,900	\$12,600	Aged Persons Accommodation Facilities	\$145,575	\$45,530

3.6 COMMUNITY PRIORITY: RECREATIONAL SERVICES MEET THE NEEDS OF THE COMMUNITY

ACTIVITY	TARGET	ACTUAL
Complete revision, of a Shire Sport and Recreational Plan	100% reviewed	Scoping to be completed with portfolio councillors to create brief to call for tenders to complete plan

Financial Summary

Revenue		Expenditure		
Operational Budget				
Budget	Actual YTD	Program Activity	Budget	Actual YTD
\$0.00	\$0.00	Sport & Rec Plan	\$20,000	\$0.00

3.7 COMMUNITY PRIORITY: A VIBRANT ACTIVE COMMUNITY

ACTIVITY			TARGET	ACTUAL
Support Community Groups with Donations			Identified Donations	8 Donations \$3,500
Support Community Groups with Sponsorship			Identified Sponsorships	7 Sponsorships \$17,940
Assist and Support Community Groups in running Community Events			Grants Identified to assist Community	Working with Community Groups
Financial Summary				
Revenue		Expenditure		
Operational Budget				
Budget	Actual YTD	Program Activity	Budget	Actual YTD
\$0.00	\$0.00	Community Donations	\$3,500	\$3,021
\$0.00	\$0.00	Community Sponsorships	\$40,000	\$13,695

3.9 COMMUNITY PRIORITY: VISUALLY APPEALING AND WELL PRESENTED TOWNS

ACTIVITY			TARGET	ACTUAL
Review Open Spaces Master Planning Report			100% reviewed	Scoping to be completed with portfolio councillors to create brief to call for tenders to complete plan
Develop a Council Street Appeal Strategy			100 % Strategy Developed	Scoping to be completed with portfolio councillors to create brief to call for tenders to complete plan

3.10 COMMUNITY PRIORITY: FULL RANGE OF EDUCATION OPPORTUNITIES TO MEET THE NEEDS OF THE COMMUNITY

ACTIVITY			TARGET	ACTUAL
Monitor the level of Educational opportunities in the Shire and engage with service providers to ensure services are maintained and meet community needs. Council will support all industry training opportunities			Identify additional services available	Ongoing
Maintain funding of Council's commitment to the provision of Scholarships, Traineeships and Apprenticeships			Number of positions	11 Positions
Initiate innovative opportunities to develop Young Business People in Hughenden for the future			Identify Opportunities	Ongoing
Financial Summary				
Revenue		Expenditure		
Operational Budget				
Budget	Actual YTD	Program Activity	Budget	Actual YTD
\$0.00	\$0.00	Trainee/Apprentice - Wages	\$221,174	\$140,438

3.11 COMMUNITY PRIORITY: A SAFE AND PREPARED COMMUNITY				
ACTIVITY			TARGET	ACTUAL
Council will engage with QPS and Health Services in regards to Drug/Alcohol and Domestic Violence Issues			Identify additional services available	Ongoing
Ongoing Review, Update and Test Disaster Management Plan as required			Report on DM Testing	Exercise Flinders Ferocity held in August 2016
Develop and Implement strategies to support Emergency Service Volunteers			50% Strategy Development	Nil to Report
Financial Summary				
Revenue			Expenditure	
Operational Budget				
Budget	Actual YTD	Program Activity	Budget	Actual YTD
\$7,300	\$0.00	Disaster Management	\$18,761	\$1,735
\$14,329	\$0.00	Emergency Services	\$12,500	\$2,148

3.12 COMMUNITY PRIORITY: COMMUNITY FACILITIES THAT MEET THE NEEDS OF THE COMMUNITY				
ACTIVITY			TARGET	ACTUAL
Continual Implementation and Review of the Hughenden Showgrounds Master Plan			Identified Development	Ongoing
Continual review of the Maintenance of the Hughenden Showgrounds			Updated Maintenance Plan	Ongoing
Investigate establishment of Caretaker at the Hughenden Showgrounds			Caretaker appointed	Currently being advertised
Continued maintenance of the Hughenden Memorial Swimming Pool			Budget performance	Ongoing
Strategies are developed to address Water Overflow Issues at the Hughenden Memorial Swimming Pool			Strategies Identified	Completed
Operation of Water Main Replacement Program			Report on Program - % completed	Ongoing
Operation of Building Maintenance Program			Report on Program - % completed	Ongoing
Financial Summary				
Revenue			Expenditure	
Operational Budget				
Budget	Actual YTD	Program Activity	Budget	Actual YTD
\$0.00	\$0.00	Showgrounds Operational	\$136,710	\$39,979
Capital Budget				
\$5,189	\$0.00	Showgrounds – RV Camping	\$49,000	\$46,928
\$120,000	\$0.00	Showgrounds Flinders Sports Ground Lighting	\$120,000	\$0.00

Performance Report Operational Plan

Quarter 1 2016/2017

TRIM Ref: SF16/187 R16/4713

Page 10 of 16

\$186,000	\$0.00	Showgrounds Flinders Sports Ground Shade	\$186,000	\$0.00
\$0.00	\$0.00	Showgrounds Bar and Kitchen upgrade	\$50,000	\$32,816
Capital Budget				
Financial Summary				
Budget	Actual YTD	Program Activity	Budget	Actual YTD
\$0.00	\$0.00	Pool – Kiosk Showers and Change room rebuild	\$45,000	\$51,432
\$0.00	\$0.00	Pool – Disabled Ramp	\$0.00	\$40,000
\$0.00	\$0.00	Pool – Main Shade Sail	\$19,000	\$19,606
\$0.00	\$0.00	Pool – Granular Feeder	\$30,000	\$0.00
\$0.00	\$0.00	Pool – Water Issues	\$35,000	\$0.00

3.13 COMMUNITY PRIORITY: A COMMUNITY THAT VALUES ART, CULTURE AND HISTORY

ACTIVITY	TARGET	ACTUAL		
Create and Develop Plan for an Arts and Cultural Centre	100% Plan Developed	80% Completed		
Develop Staged Concept Plan for Arts and Cultural Centre	Community Consultations Meetings held	60% Completed		
Financial Summary				
Revenue		Expenditure		
Operational Budget				
Budget	Actual YTD	Program Activity	Budget	Actual YTD
\$0.00	\$0.00	Library – Development Plan	\$20,000	\$0.00
\$0.00	\$0.00	RADF – Master Plan Arts & Cultural Centre	\$19,162	\$5,035

Outcome:

We will approach all business aspects of the Shire in a manner that promotes growth and sustainability to achieve the best possible outcome

4.1 COMMUNITY PRIORITY: BUSINESS GROWTH AND DEVELOPMENT

ACTIVITY	TARGET	ACTUAL
Maintain relations with Private and Government Sector Industry representatives	Number of people employed in Shire Identified	2011 Census 62% employed full time 26.6% employed part time 4.3% unemployed
Review Business Investment prospectus	100% Plan Developed	Nil to Report
Manage Council Business Activities to maintain the delivery of benefits or financial return of the Community	Number of Local Suppliers Identified	74 Local Businesses
Support the development of Meat Processing Facility in Flinders Shire	Quarterly report on development	Monthly report to Council
Direct support of Prospective Investors	Quarterly report on development	Monthly report to Council

4.2 COMMUNITY PRIORITY: GROWTH AT A SUSTAINABLE LEVEL HAS INCREASED THE SHIRE POPULATION

ACTIVITY	TARGET	ACTUAL
Be Pro-active in recognising significant population growth in the longer term	Population of Shire Identified	1,151

4.3 COMMUNITY PRIORITY: QUALITY TRANSPORT INFRASTRUCTURE FACILITATES ECONOMIC DEVELOPMENT

ACTIVITY	TARGET	ACTUAL
Upgrade Rail Network - Lobby Government for funding to upgrade Rail Network	Identify funding made available	Ongoing
Ensure State Government funding is secured for maintaining of the services of the East West Line	Services are continued	Ongoing
Continued development of the Hughenden Airport Upgrade – Airport Security Fence	100% of Project finished	Nil to Report

Financial Summary

Revenue		Expenditure		
Capital Budget				
Budget	Actual YTD	Program Activity	Budget	Actual YTD
\$285,300	\$50,820	Airport – Security Fencing	\$570,300	\$48,167

4.4 COMMUNITY PRIORITY: INCREASE TOURISM NUMBERS BY 25%

ACTIVITY		TARGET	ACTUAL	
Review Tourism Development Plan		100% Reviewed	0%	
Prepare a detailed Marketing Plan		Marketing Plan Developed	0%	
Implementation of recommendations from Signage Audit		Recommendations Identified	Ongoing	
Review National Parks Strategy – Department of National Parks		100% Reviewed	A meeting has been held with NP's and an update of the Strategy to be completed	
Financial Summary				
Revenue		Expenditure		
Operational Budget				
Budget	Actual YTD	Program Activity	Budget	Actual YTD
\$0.00	\$0.00	FDC – Development Plan	\$20,000	\$0.00
\$0.00	\$0.00	Area Promotion – Signage Audit	\$10,000	\$0.00

4.5 INCREASED USABILITY OF RURAL LANDS

ACTIVITY		TARGET	ACTUAL	
Conduct Asset Management Plan for Hughenden Saleyards		100% Completed March 2017	70%	
Hughenden Saleyards – Yard Demolition and Construction		Ongoing	Scope of works is currently being established.	
Horse Paddock – Permanent Shade Structure		100% Completed	0%	
Hughenden Town Common – Southern Side Fence Construction		100% Completed	0%	
Financial Summary				
Revenue		Expenditure		
Operational Budget				
Budget	Actual YTD	Program Activity	Budget	Actual YTD
\$0.00	\$0.00		\$0.00	\$0.00
Capital Budget				
\$0.00	\$0.00	Sale Yards – Yard Demolition	\$44,000	\$0.00
\$56,000	\$0.00	Horse Paddocks – Shade	\$56,000	\$0.00
\$0.00	\$0.00	Town Common – Fence	\$18,000	\$0.00

Outcome:

We will aim to continuously improve products, services and processes through sustainable management of Council's core assets.

5.1 COMMUNITY PRIORITY: WATER AND SEWERAGE INFRASTRUCTURE MEETS COMPLIANCE STANDARDS

ACTIVITY	TARGET	ACTUAL
Implement and comply with a Drinking Water Quality Management Plan	Compliance Maintained	Currently Compliant
Purchase of an Automatic Chlorine Dispenser	100% purchased and installed	50%
Council will meet the Key performance Indicator as set out in the standards	Annual Report to DUES	Report has been submitted and is currently being reviewed
Sewerage treatment Plant complies with licence conditions within timeframe	STP Compliance gained by June 2017	Nil to Report

Financial Summary

Revenue		Expenditure		
Operational Budget				
Budget	Actual YTD	Program Activity	Budget	Actual YTD
\$0.00	\$0.00	Water – Drinking Water Quality MP	\$10,000	\$0.00
Capital Budget				
\$0.00	\$0.00	Water – Hughenden Water Chlorination	\$75,000	\$0.00
\$800,000	\$0.00	Sewer – STP Stage 2	\$800,000	\$0.00

5.2 COMMUNITY PRIORITY: RELIABLE AND AFFORDABLE RETICULATED ELECTRICITY NETWORK

ACTIVITY	TARGET	RESPONSIBILITY
Engage with Ergon Energy and advocate for High Voltage Transmission	High Voltage Lines Connected	Ongoing engagement with Ergon

5.3 COMMUNITY PRIORITY: ROAD NETWORK MEETS COMMUNITY NEEDS

ACTIVITY		TARGET	ACTUAL	
The Shire Roads Asset Management Plan is effectively implemented		Planned works carried out	Ongoing	
Continue to lobby the Government for funding to complete the sealing of the Kennedy Development Road		100% Sealed	Ongoing	
Continue to lobby the Government for funding to complete the sealing of the Torrens Creek Aramac Road		100% Sealed	Ongoing	
Lobbying Government for appropriate maintenance on the Flinders Highway		Design has been completed	Ongoing	
Lobby Government for funding for the widening and upgrading of the Flinders River Bridge		Funding Identified for upgrade	Ongoing	
Implement a Heavy Vehicle Traffic Management Plan for Hughenden		Signage installed for Heavy Vehicle parking	Ongoing	
Complete Plan for on/off Street Parking		Plan Developed	Ongoing	
Financial Summary				
Revenue		Expenditure		
Capital Budget				
Budget	Actual YTD	Program Activity	Budget	Actual YTD
\$0.00	\$0.00	Roads – HV Signage	\$20,000	\$0.00

5.4 COMMUNITY PRIORITY: RELIABLE COMMUNICATIONS THROUGHOUT THE SHIRE

ACTIVITY		TARGET	ACTUAL
Engage with Government and Telco's and advocate on behalf of the Community for improved Telecommunication services		Successful submission under Black Spot Programs	Ongoing

Outcome:

We will work as a team and act with pride, accountability, transparency and integrity to deliver services to our residents.

Community Outcomes

- Responsible Leadership with transparent decision making

6.1 COMMUNITY PRIORITY - BEST PRACTICE GOVERNANCE		
ACTIVITY	TARGET	ACTUAL
Develop and Implement Council's Corporate Governance Framework	100 % Framework Completed	80% completed
Implement Best Practise Risk Management Strategies	Corporate / Operational Risk Management Register is maintained	50% Completed
Manage staff and carryout work activities in line with Council Workplace health and Safety Policy and procedures	Lost Time Frequency Rate >25.5 and Average Lost Time is >13.22	Lost Time Frequency rate – 0 Average time Lost -0
Eliminate or reduce risk by developing risk strategies (eg Monthly Actions Plans)	Reduce risks by 10% on previous years	Reduced by 10%
Mental Health Program is developed	100% of Plan developed	10%
Implement Human Resources Strategies to become an Employer of Choice	Develop HR Management Plan	10% Commenced
Ensure workforce is trained, developed and supported to competently manage themselves and their work	Employee Costs v's Training Costs <4%	Nil to Report
Council will Maintain and Resource quality administrative practices and operations	Operational Plan Activities Targets Met >80%	80.36% on target
Provide Councillors with access to quality training, development and networking opportunities	Identify Training and Conferences attended (5PA)	Training Needs Analysis Data currently being updated
Council officers will provide comprehensive, well researched information and balanced reporting to Council	Acceptable Guidelines Request Policy Reviewed and Adopted	Adopted
Councillors will be involved in appropriate Community engagement activities	10 Community meetings per Month	Reported monthly to Council
Council will implement Customer Service Policy for the Organisation	CRM reporting to Council Monthly	Ongoing
Implement leadership Strategies utilising contemporary practices	Professional Development Activities Attended	Ongoing
Fraud Management Training for all officers	All officers trained in Fraud Management	100% of all staff have received Fraud Management Training

Performance Report Operational Plan

Quarter 1 2016/2017

TRIM Ref: SF16/187 R16/4713

Page 16 of 16

6.1 COMMUNITY PRIORITY - BEST PRACTICE GOVERNANCE

ACTIVITY	TARGET	ACTUAL
Support Local Businesses Houses through Procurement Policy	Identify Local Supplies	74 Local Business Identified
Further development Procurement Policy through an Electronic Tender Process Application	100% process developed	Currently being investigated through Vendor Pane
Ensure Sustainable Financial Management	10 Year Forecast Developed	QTC currently reviewing
Ensure Sustainable Financial Management	Short term budget vs Actual results reported	Reported monthly to Council
Ensure Sustainable Financial Management	Internal Audit Completed – Risks are identified and resolved	Ongoing
Facilitate Financial Audits, Report to Audit Committee	Reduce Audit Issues	Ongoing
Report on Capital Expenditure	% capital Expenditure Delivered	Reported monthly to Council
External Audit Compliance	Timeliness, Quality, free from Material Error	Ongoing
Council represent and promote the interests of the Community through Key Regional Stakeholders	Identify Council Regional Representation	Ongoing
Council to participate in key organisations on behalf of the Community through effective and responsible policy, planning and decision making	Identify Regional Representations	Ongoing

Financial Summary

Revenue			Expenditure	
Operational Budget				
Budget	Actual YTD	Program Activity	Budget	Actual YTD
\$0.00	\$0.00	WHS – Mental Health	\$5,000	\$0.00
\$0.00	\$0.00	Staff Training	\$262,266	\$78,906
\$0.00	\$0.00	Elected Members – Training	\$10,150	\$5,761
\$0.00	\$0.00	Finance – Fraud Training	\$12,500	\$0.00
\$0.00	\$0.00	Finance – Electronic Tendering	\$10,000	\$6,667
\$0.00	\$0.00	Finance – Audit Committee	\$7,500	\$1,125
\$0.00	\$0.00	Staff Training – Fraud Awareness	\$10,600	\$6,519