

DELEGATIONS REGISTER UNDER s.257 OF THE LOCAL GOVERNMENT ACT 2009

Updated: 19 March 2024

TRIM Ref: R20/1356

Page 1 of 18



SHIRE OF FLINDERS

Discovery • Opportunity • Lifestyle

Meeting Date	Minute No.	Agenda Item	Resolution Number	Resolution	Delegation from Council to
22/04/2020	2.03.01	Prequalified Suppliers – Bitumen Sealing Works	2847	That Council authorise the Director of Engineering to establish a Register of Pre-Qualified Suppliers list for the Bitumen Sealing Works, as per Section 232 on the Local Government Regulation 2012 (Qld), for the period commencing on 01 May 2020 and ending on 30 April 2021, as discussed.	Director of Engineering
22/04/2020	2.03.02	Tender – 102.2019.37 – Alderley Crossing Bridge – Construction	2848	<p>That Council recommend reducing the bridge height and increasing the length of bitumen approaches to suit available budget, with limiting Council contribution to \$210,000.00.</p> <p>If recommended option is approved by Queensland Reconstruction Authority (QRA), Council authorises the Chief Executive Officer to enter into a contract with the successful contractors approved under resolution in the February 2020 Ordinary Council Meeting.</p> <p>If recommended option is not approved by Queensland Reconstruction Authority (QRA), Council advised the Director of Engineering to re-table revised scope for Council consideration.</p>	Chief Executive Officer
22/04/2020	2.04.01	FNQ & NQ Monsoon Trough – Category C Flexible Funding Grants Program – Round Two	2849	That Council authorise the Community Services Manager to submit an application through the FNQ & NQ Monsoon Trough - Category C Flexible Funding Grants Program – Round Two for a metal sculptural art project with funding sought to the value of \$150,000.00 and utilise the remaining GIVIT Funds from the 2019 Monsoon Trough Donation for the program.	Community Services Manager
19/05/2020	2.01.03	Service Award – Councillor	2853	That Council authorise the Mayor and Chief Executive Officer to source a suitable gift for outgoing Councillor Sean O'Neill and report back to Council for final decision.	Mayor and Chief Executive Officer
19/05/2020	2.01.05	Hughenden Water Strategy – Stage 1	2855	That Council authorise the Chief Executive Officer to enter into a contract with a qualified contractor, up to the value of \$150,000.00 (Ex GST) to complete scope of works as discussed. The budget will be allocated from capital savings in current 2019-2020 budget.	Chief Executive Officer

DELEGATIONS REGISTER UNDER s.257 OF THE LOCAL GOVERNMENT ACT 2009

Updated: 19 March 2024

TRIM Ref: R20/1356

Page 2 of 18



SHIRE OF FLINDERS

Discovery • Opportunity • Lifestyle

Meeting Date	Minute No.	Agenda Item	Resolution Number	Resolution	Delegation from Council to
19/05/2020	2.03.01	Telstra Small Cell	2863	That Council adopt Option 2 and authorise the Director of Engineering to purchase the 4GX-lite Satellite Small Cell with the solar option from Telstra and allocate the savings identified in the 2019-20 budget program towards the purchase. Further; the area is to be security fenced with a security camera put in place, roadside signage is to be installed and notify emergency services of availability.	Director of Engineering
19/05/2020	2.04.02	Gray Street Up-Grade – Appointment of Traffic Controllers	2864	That Council authorise the Chief Executive Officer to enter into a contract with A20 Traffic Solutions under a Local Buy contract (Local Buy BUS-270) for the estimated contract value of \$221,724.00 (Ex-GST) for a term of 90 days or until the project is completed.	Chief Executive Officer
19/05/2020	2.04.01	Donation of a Southern Cross Windmill	2865	That Council authorise the Acting Community Services Manager to write a letter thanking them for the offer to donate the windmill and advise that Cr Arthur Bode has been authorised to inspect the windmill, assess the repairs required and the viability of the windmill and report back to Council before a final decision can be made.	Acting Community Services Manager and Cr Arthur Bode
16/06/2020	2.01.05	Letter to Department of Transport and Main Roads	2891	That Council authorise the Mayor to write to the Minister for Transport and Main Roads, the Hon Mark Bailey to thank him for the support of the funding provided for the Hann Highway and Gray Street projects. Also, requesting TMR to consider the Flinders Highway (14C, Hughenden to Richmond also known as Stansfield Street) between Gray Street intersection and the Saleyard Road intersection, and the construction of a pedestrian crossing along the Flinders River connecting North Hughenden and South Hughenden in future programs and commence planning soon. Further extend an invitation to the Hon Mark Bailey to visit Hughenden to meet with Council to discuss projects.	Mayor Jane McNamara
16/06/2020	2.01.06	Alderley Crossing Bridge	2892	Should the Yirendalli group or the other stakeholders be successful with the funding for \$2.0 million, Council authorises Chief Executive Officer to negotiate variation with the contractors that are working on the Alderley Crossing low-level bridge. Further Council directed the Chief Executive Officer to bring the matter to a Council meeting if the variation amount exceeds the budgeted amounts.	Chief Executive Officer

DELEGATIONS REGISTER UNDER s.257 OF THE LOCAL GOVERNMENT ACT 2009

Updated: 19 March 2024

TRIM Ref: R20/1356

Page 3 of 18



SHIRE OF FLINDERS

Discovery • Opportunity • Lifestyle

Meeting Date	Minute No.	Agenda Item	Resolution Number	Resolution	Delegation from Council to
16/06/2020	2.03.03	Tender – 102.2020.3 – Pre Qualified Suppliers of Traffic Management Services	2897	That Council receive and note the Pre-qualified Supplier Recommendation Report, as presented by the Director of Engineering and authorise the Chief Executive Officer to enter into a contract with the contractor that is recommended in the report.	Chief Executive Officer
16/06/2020	2.03.04	Tender – 102.2020.5 – Pre Qualified Supplier Register for the Supply of Workshop Mechanic Services	2898	That Council receive and note the Pre-qualified Supplier Recommendation Report, as presented by the Director of Engineering and authorise the Chief Executive Officer to enter into a contract with the contractor that is recommended in the report.	Chief Executive Officer
16/06/2020	2.04.06	Growing Tourism Infrastructure Fund 2020/21	2909	That Council authorise the Director of Community Services and Wellbeing to submit an application to the Growing Tourism Infrastructure Fund 2020/21 to support the expansion of the Flinders Discovery Centre, as discussed.	Director of Community Services and Wellbeing
16/06/2020	2.04.08	Donation of a Southern Cross Windmill	2911	That Council authorise the Director of Community Services and Wellbeing to write to the property owner thanking them for the donation of the Windmill and advise that Council will accept the donation of the Windmill.	Director of Community Services and Wellbeing
21/07/2020	2.01.03	Department of Natural Resources, Mines and Energy	2921	That Council authorise the Chief Executive Officer to submit feedback to the Department which shows that the release of water will contribute to the economic stimulus of the Shire and identify readiness to participate.	Chief Executive Officer
21/07/2020	2.01.04	Land Described as Lot 241 on SP108267	2922	That Council authorise the Chief Executive Officer to enter into a Sub Lease with the Department of Transport and Main Roads for a 40 year lease term over land described as Lot 241 on SP108267, with \$1.00 annual lease payment payable, as discussed.	Chief Executive Officer
21/07/2020	2.03.02	Queensland Resilience and Risk Reduction Fund	2938	That Council authorise the Director of Engineering to apply for funding for the following projects: <ul style="list-style-type: none"> Airport Fire Fighting Water Tank for \$54,000.00. Total project Value - \$80,000.00 North Hughenden Flood Immunity for \$240,000.00 Total project Value 	Director of Engineering

DELEGATIONS REGISTER UNDER s.257 OF THE LOCAL GOVERNMENT ACT 2009

Updated: 19 March 2024

TRIM Ref: R20/1356

Page 4 of 18



SHIRE OF FLINDERS

Discovery • Opportunity • Lifestyle

Meeting Date	Minute No.	Agenda Item	Resolution Number	Resolution	Delegation from Council to
				-\$300,000.00 • Prairie Flood Immunity for \$240,000.00 Total project value - \$300,000.00	
21/07/2020	2.04.03	OQTA Membership	2947	That Council authorise the Director of Engineering to apply for funding for the following projects: • Airport Fire Fighting Water Tank for \$54,000.00. Total project Value - \$80,000.00 • North Hughenden Flood Immunity for \$240,000.00 Total project Value -\$300,000.00 • Prairie Flood Immunity for \$240,000.00 Total project value - \$300,000.00	Director of Community Services and Wellbeing
21/07/2020	2.04.04	Overlanders Way Membership	2948	That Council retains its membership of Overlanders Way, and authorise the Director of Community Services and Wellbeing to make payment of invoice for \$7,000.00 Ex GST.	Director of Community Services and Wellbeing
21/07/2020	2.04.05	Australia's Dinosaur Trail Membership	2949	That Council retains its membership of Australia's Dinosaur Trail, and authorise the Director of Community Services and Wellbeing to make payment of invoice for \$6,000.00 Ex GST.	Director of Community Services and Wellbeing
21/07/2020	2.04.06	Hughenden Recreational Lake Advisory Committee	2950	That Council disband the Hughenden Recreational Lake Advisory Committee, and authorise the Community Services team to work with Sport and Recreation groups around activities, events and usage of the lake. Further, authorise the Director of Community Services and Wellbeing to write to committee members inviting them to a meeting to discuss future opportunities for the lake.	Director of Community Services and Wellbeing
21/07/2020	2.04.09	Arts Queensland	2952	That Council authorise the Director of Community Services and Wellbeing to submit an application to Arts Queensland to the Places and Spaces program and Play Local Program.	Director of Community Services and Wellbeing
11/08/2020	2.01.01	Purchase of Second Han	2958	That Council receive and note the Tender Recommendation Report, as presented by the Director of Engineering and delegate authority to the	Chief Executive Officer

DELEGATIONS REGISTER UNDER s.257 OF THE LOCAL GOVERNMENT ACT 2009

Updated: 19 March 2024

TRIM Ref: R20/1356

Page 5 of 18



SHIRE OF FLINDERS

Discovery • Opportunity • Lifestyle

Meeting Date	Minute No.	Agenda Item	Resolution Number	Resolution	Delegation from Council to
		Camp and Facilities for the Kennedy Development Road (KDR)		Chief Executive Officer to purchase the second hand Camp from Cheshire Contractors for the agreed value of \$265,000.00 (ex GST) to supply and deliver camp facility to site, as discussed.	
11/08/2020	2.01.02	Purchase of a Second Hand Isuzu NPS 300 Dual Cab 4x4 Truck	2958	That Council receive and note the Tender Recommendation Report, as presented by the Director of Engineering and delegate authority to the Chief Executive Officer to purchase the second hand 4x4 service truck, delivered to Townsville from East Coast Truck Sales for \$64,832.70 (inc. GST), as discussed.	Director of Engineering
18/08/2020	2.01.01	MITEZ	2962	That Council resolve to remain as a member on MITEZ for the 2020-2021 financial year and authorise the Chief Executive Officer to make payment of invoice No. 0012 for \$22,000.00 Inc GST.	Chief Executive Officer
18/08/2020	2.01.02	LGAQ	2963	That Council authorise for 2 Councillors to attend the LGAQ Annual Conference at the Gold Coast on 19-21 October 2020.	2 Councillors
18/08/2020	2.01.04	Department of Transport and Main Roads	2965	That Council receive and endorse the North West Network Maps and accompanying Priority Route Maps and authorise the Director of Engineering to advise the Department of Transport and Main Roads of Councils endorsement	Director of Engineering
18/08/2020	2.03.01	Engineering Structure	2978	That Council approves for the Director of Engineering to employ a Junior Project Engineer (Graduates to be encouraged to apply) on a full time basis and authorise the Senior Human Resources Officer to amend the Organisational Structure accordingly.	Senior Human Resources Officer
18/08/2020	2.04.01	Council Contribution for Sporting Excellence	2979	That Council approve the application from Danielle Sladden as received and authorise the Sport and Recreation Officer to write to applicant to congratulate them on their achievement and make payment of \$450.00 to the applicant.	Sport and Recreation Officer
18/08/2020	2.04.02	Council Contribution for Sporting Excellence	2979	That Council approve the application from Bailey Betts as received and authorise the Sport and Recreation Officer to write to applicant to congratulate them on their achievement and make payment of \$450.00 to the applicant.	Sport and Recreation Officer
18/08/2020	2.04.03	Council Contribution for	2981	That Council approve the application from Jessica Benham as received and	Sport and

DELEGATIONS REGISTER UNDER s.257 OF THE LOCAL GOVERNMENT ACT 2009

Updated: 19 March 2024

TRIM Ref: R20/1356

Page 6 of 18



SHIRE OF FLINDERS

Discovery • Opportunity • Lifestyle

Meeting Date	Minute No.	Agenda Item	Resolution Number	Resolution	Delegation from Council to
		Sporting Excellence		authorise the Sport and Recreation Officer to write to applicant to congratulate them on their achievement and make payment of \$450.00 to the applicant.	Recreation Officer
18/08/2020	2.04.04	North Queensland Sports Foundation – Resource and Performance Agreement	2983	That Council approves: <ul style="list-style-type: none"> Renewal of the Resource and Performance Agreement with North Queensland Sports Foundation for a further three (3) years, expiring 30 June 2023, for a total contribution of approximately \$1,357.59 (ex GST) for financial assistance; and That Council delegate's authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to negotiate and finalise any and all matters relating to the Resource and Performance Agreement. 	Chief Executive Officer
18/08/2020	3.01.01	Industrial Estate Valuation	2986	That Council authorise the Chief Executive Officer to continue negotiations with proponent, as discussed.	Chief Executive Officer
15/09/2020	2.01.08	Containers for Change – Collection Station	2993	That Council agree to the request from Containers for Change to allow for a collection station to be placed at the RV Camp ground and authorise the Environmental Health Officer to liaise with Containers for Change operators to advise that the station is to be placed beside the dump point and must be kept neat and tidy at all times.	Environmental Health Officer
15/09/2020	2.02.02	Audit Issues Register	2996	That Council authorise for the Director Corporate and Financial Services to provide the Audit Issues Register Report to Council on a quarterly basis for consideration.	Director of Corporate and Financial Service
15/09/2020	2.03.03	Engineering Restructure	3000	That Council approves the Director of Engineering recommendation to employ a suitable candidate for the Senior Civil Works Coordinator position as soon as practical and authorise the Senior Human Resources Officer to amend the Organisational Structure accordingly.	Senior Human Resources Officer
15/09/2020	2.04.02	Connecting End of Life Care Project Endorsement	3009	That Council authorise the Director of Community Services and Wellbeing to provide an endorsement letter to Palliative Care Queensland for the project.	Director of Community Services and Wellbeing

DELEGATIONS REGISTER UNDER s.257 OF THE LOCAL GOVERNMENT ACT 2009

Updated: 19 March 2024

TRIM Ref: R20/1356

Page 7 of 18



SHIRE OF FLINDERS

Discovery • Opportunity • Lifestyle

Meeting Date	Minute No.	Agenda Item	Resolution Number	Resolution	Delegation from Council to
15/09/2020	2.04.04	Powerhouse Museum Project	3011	That Council authorise the Director Community Services and Wellbeing to write to PVW thanking them for their work on the feasibility study and the project to date and advise them that due to competing priorities and COVID-19, this project will be placed on hold until a future opportune time to revisit.	Director of Community Services and Wellbeing
15/09/2020		2 Mile Reserve	3016	That Council authorise the Rural Services Manager to call for Expressions of Interest for immediate usage of the 2 Mile Reserve for horses or cattle (1 animal per 10 acres as per DNRME guidelines).	Rural Services Manager
15/09/2020	3.01.01	Funeral Expenses	3019	That Council agree to cover the funeral expenses for Gavin 'Bones' Dennis, and authorise the Chief Executive Officer to arrange for waiver of the funeral expenses totalling \$5,571.00, as discussed as a sign of respect for the years of service and dedication to Council.	Chief Executive Officer
15/09/2020	3.01.02	Land Described as Lot 10 on CP888177	3020	That Council authorise the Chief Executive Officer to obtain a property valuation on a 'business run basis' on land described at Lot 10 on CP888177, as discussed.	Chief Executive Officer
28/10/2020	2.01.01	LGAQ – Mutual Access Agreement	3022	That Council authorise the Chief Executive Officer to write to LGAQ advising that Council has resolved to 'opt-in' to the mutual access agreement, as presented	Chief Executive Officer
28/10/2020	2.01.03	2020 Developing Northern Australia Conference	3024	That Council authorise 2 Councillors to attend the 2020 Developing Northern Australia Conference in person subject to registration availability and for 2 Councillors to participate in the virtual presentation.	2 Councillors
28/10/2020	2.02.13	Flinders Shire Council <i>drumMUSTER</i> Proposal	3036	That Council accept the proposal from Agsafe and authorise the Environmental Health Officer to undertake the drum inspection training required.	Environmental Health Officer
28/10/2020	2.02.16	Radio Broadcasting Services	3039	That Council authorise the Acting Chief Executive Officer to arrange for a survey to be carried out to gauge the view of shire residents on the radio broadcasting services provided within the shire, as ongoing provision of these services will come at a considerable cost to Council.	Acting Chief Executive Officer
28/10/2020	2.03.03	Remote Airstrip Upgrade Program – Round 8	3042	That Council authorise the Director of Engineering to apply for funding under the Remote Airstrip Upgrade Program to reseal and line marking of	Director of Engineering

DELEGATIONS REGISTER UNDER s.257 OF THE LOCAL GOVERNMENT ACT 2009

Updated: 19 March 2024

TRIM Ref: R20/1356

Page 8 of 18



SHIRE OF FLINDERS

Discovery • Opportunity • Lifestyle

Meeting Date	Minute No.	Agenda Item	Resolution Number	Resolution	Delegation from Council to
				the runway, apron and the taxiway and to install an additional water tank to improve the fire fighting capacity at the Hughenden Airport for \$350,000.00. Total estimated project value is \$700,000.00.	
28/10/2020	2.03.04	Regional Connectivity Program	3043	That Council authorise the Director of Engineering to nominate the Kennedy Developmental Road between Hughenden and the Lynd Junction for a telecommunications infrastructure project to address mobile coverage issues under the Regional Connectivity Program.	Director of Engineering
28/10/2020	2.03.05	Tender 102.2020.23 – Supply and Delivery of a Grader	3044	That Council authorise the Chief Executive Officer to: <ul style="list-style-type: none"> • withdraw Tender 102.2020.23; • retain Unit 630 up to 10,000 operating hours subject to satisfactory mechanical condition; and • obtain an appraisal of Unit 1028 prior to disposal via an open market tender or auction process 	Chief Executive Officer
28/10/2020	2.03.06	Tender – 102.2020.22 – Pre-Qualified Supplier Register for the Supply and Delivery of Diesel Fuel	3045	That Council receive and note the Pre-qualified Supplier Recommendation Report, as presented by the Director of Engineering and authorise the Chief Executive Officer to enter into a contract with the suppliers that are recommended in the report. The term of engagement is 2 years with the possibility of 1+1 year extension, and allow 1.5% local preference weighting.	Chief Executive Officer
28/10/2020	2.03.08	Letter from Rate Payer – 5 Henry Street Hughenden	3047	That Council authorise the Director of Engineering to: <ul style="list-style-type: none"> • seek formal quotes from the suppliers to construct a commercial driveway that complies with the current engineering standards and seek further approval from Council on the budget allocation, and • Allow the landowner to take up to 1000 m3 of gravel from a Council owned gravel pit to develop the block located at 5 Henry Street, Hughenden. Council will not provide any warranty on the quality of the gravel, and will not allocate any resources to assist with the extraction, loading or cartage of the gravel. The landowner is required to supply the load dockets to Council so that Council can record the usage and pay royalties to the department as per the conditions of the sales permit. 	Director of Engineering

DELEGATIONS REGISTER UNDER s.257 OF THE LOCAL GOVERNMENT ACT 2009

Updated: 19 March 2024

TRIM Ref: R20/1356

Page 9 of 18



SHIRE OF FLINDERS

Discovery • Opportunity • Lifestyle

Meeting Date	Minute No.	Agenda Item	Resolution Number	Resolution	Delegation from Council to
17/11/2020	2.02.04	Southern Gulf NRM – Annual General Meeting	3066	That Council authorise Cr Trevor Mitchell to attend the Southern Gulf NRM Annual General Meeting in person or via Zoom meeting and submit apologies for all other Councillors.	Cr Trevor Mitchell
17/11/2020	2.03.06	Workers Camp – Torrens Creek to Aramac Road – Prairie Creek Workers	3075	That Council authorise the Chief Executive Officer to negotiate a lease agreement with the property owner to utilise this camp facility for the duration of the construction and concrete works.	Chief Executive Officer
17/11/2020	2.03.07	Queensland Rail Workers Camp	3076	That Council receive and note the report presented by Director of Engineers in relation to Capital and Operational costs for this project. Council authorise Chief Executive Officer to commence discussions with Queensland Rail regarding the lease tenure and the timeframes and table budget amendments in December Council meeting.	Chief Executive Officer
17/11/2020	2.03.08	A20 Traffic Control – Gray Street Upgrade Project	3077	That Council approve the variation to the original contract with A20 Traffic Solutions and authorise the payment of \$39,851.90 for additional charges to cover night rates and penalties for afterhours services provided for the Gray Street Upgrade Project.	Director of Engineering
17/11/2020	2.04.01	Radio Broadcasting Services	3078	That Council resolve that: - The damaged and old equipment be repaired and or replaced as soon as possible to restore the radio broadcasting services, and; - The 2020-21 budget be amended and increased with \$40,000.00 for the repairs, upgrade and maintenance to the radio broadcasting equipment, and; - Council authorise the set up and ongoing licencing of West FM as already budgeted in 2020/21.	Director of Community Services and Wellbeing
17/11/2020	2.04.08	Prairie Community Garden	3084	That Council authorise the Director of Community Services and Wellbeing and the Director of Engineering to have further discussions with Tina Butcher regarding location and other planning considerations for the community garden at Prairie.	Director of Community Services and Wellbeing and Director of Engineering
17/11/2020	2.04.09	LGAQ Bush Compact	3085	That Council authorise the Chief Executive Officer to respond to LGAQ with	Chief Executive

DELEGATIONS REGISTER UNDER s.257 OF THE LOCAL GOVERNMENT ACT 2009

Updated: 19 March 2024

TRIM Ref: R20/1356

Page 10 of 18



SHIRE OF FLINDERS

Discovery • Opportunity • Lifestyle

Meeting Date	Minute No.	Agenda Item	Resolution Number	Resolution	Delegation from Council to
				feedback that the Flinders Shire Council is not supportive of the Bush Compact concept as presented.	Officer
17/11/2020	3.01.01	Land Described as Lot 10 on CP888177	3089	That Council authorise the Chief Executive Officer to socialise the valuation report with the landholder of Lot 10 on CP888177 and proceed to contract should the valuation report be accepted.	Chief Executive Officer
17/11/2020	3.01.02	Council Commercial Entity	3090	That Council authorise the Chief Executive Officer to proceed with evaluation of the Council Commercial Entity model and present report back to Council at a future meeting.	Chief Executive Officer
08/12/2020	2.03.04	Workers Camp – Torrens Creek to Aramac Road Project	3102	That Council authorise the Chief Executive Officer to negotiate and enter into a Licence Agreement with the property owner to set up a camp facility for the duration of the construction.	Chief Executive Officer
08/12/2020	2.03.10	Lot 5 on SP118964 – Construction of Stock Route Bore	3108	That Council delegate authority to the Chief Executive Officer to negotiate the terms; authorise 50% contribution towards the construction of new stock bore from the project expenses.	Chief Executive Officer
08/12/2020	2.04.01	Transition of Casual to Part Time Employment	3109	That Council approve the transition of the staff member from Casual to Permanent Part time, and authorise the amendment of the organisational chart accordingly.	Senior Human Resources Officer
08/12/2020	3.01.01	Land Described as Lot 10 on CP888177	3112	That Council authorise the Chief Executive Officer to liaise with the landholder to proceed with the acquisition of land described as Lot 10 on CP888177 as discussed, subject to: <ul style="list-style-type: none"> • Due Diligence • Finance Approval • Water Licences • possible Leaseback options 	Chief Executive Officer
19/01/2021	2.03.01	Sale of Council Owned Land – Lots 61 & 62 on RP704780	3123	The Council authorise the Chief Executive Officer to determine the reserve price and sell Lots 61 & 62 on RP704780 by inviting tenders under the Clause s228 or offering the asset for sale by auction.	Chief Executive Officer
20/04/2021	2.01.08	Annastacia Palaszczuk – Premier of Queensland	3176	That Council agree for Mayor Jane McNamara to be part of the Advisory Panel, as requested and further authorise Mayor Jane McNamara to	Mayor

DELEGATIONS REGISTER UNDER s.257 OF THE LOCAL GOVERNMENT ACT 2009

Updated: 19 March 2024

TRIM Ref: R20/1356

Page 11 of 18

Meeting Date	Minute No.	Agenda Item	Resolution Number	Resolution	Delegation from Council to
				nominate 'Muttaborrasaurus Langdoni' as a fossil to represent Queensland.	
20/04/2021	2.03.01	Tender – 102.2020.35 – Pre-Qualified Suppliers Register for the Provision of Soil Testing Services	3181	That Council receive and note the list of the conforming Tenders, as presented by the Director of Engineering and authorise the Chief Executive Officer to enter into a contract with the contractors that are recommended in the report.	Director of Engineering
20/04/2021	2.03.02	Tender – 102.2020.36 – Pre-Qualified Suppliers of Plant Hire	3182	That Council receive and note the list of the conforming Tenders, as presented by the Director of Engineering and authorise the Chief Executive Officer to enter into a contract with the contractors that are recommended in the report.	Director of Engineering
20/04/2021	2.03.03	Tender – 102.2021.2 – Pre-Qualified Suppliers of Gravel and Other Related Products	3183	That Council receive and note the list of the conforming Tenders, as presented by the Director of Engineering and authorise the Chief Executive Officer to enter into a contract with the contractors that are recommended in the report.	Director of Engineering
20/04/2021	2.03.07	Removal of Single Men's Quarters at Hughenden Allen Terry Caravan Park	3187	That Council authorise the Chief Executive Officer to sell the Single Men's Quarters (old hospital building) at Hughenden Allen Terry Caravan Park through the open market Tender process	Chief Executive Officer
15/06/2021	2.03.01	Tender Assessment Report – Flood Warning Infrastructure Network – Contract No: FWIN A01/VP245173	3232	That Council authorise the Chief Executive Officer to negotiate the terms and enter into a contract with Qteq Pty Ltd to supply and install flood warning infrastructure within Flinders Shire Council, and advise Council once the final contract amount is confirmed.	Chief Executive Officer
07/07/2021	2.01.01	Hughenden Processing Facility – Project Approvals and Development Deed	3243	That Council authorise the Mayor and Chief Executive Officer to execute the Hughenden Processing Facility – Project Approvals and Development Deed, with amendments as discussed.	Mayor and Chief Executive Officer
20/07/2021	2.01.07	\$100 Million Resources	3274	Council authorise the Chief Executive Officer to submit two (2) funding applications for the below projects:	Chief Executive Officer

DELEGATIONS REGISTER UNDER s.257 OF THE LOCAL GOVERNMENT ACT 2009

Updated: 19 March 2024

TRIM Ref: R20/1356

Page 12 of 18



SHIRE OF FLINDERS

Discovery • Opportunity • Lifestyle

Meeting Date	Minute No.	Agenda Item	Resolution Number	Resolution	Delegation from Council to
		Community Infrastructure Fund		1. Construction of 54 room motel and restaurant to meet the increasing accommodation demand to cater for the industries, and the tourists 2. Construction of new bores or upgrade of existing bores in the Hughenden, Prairie and Torrens Creek communities.	
20/07/2021	3.01.01	Hughenden Processing Facility – Project Approvals and Development Deed	3282	That Council authorise the amendment to the Hughenden Processing Facility – Project Approvals and Development Deed, as discussed.	Chief Executive Officer
20/07/2021	3.01.02	Hughenden Water Bank – Detailed Design, Business Case and Appointment of Consultants	3284	That Council receive the recommendation report, as presented by the Director of Engineering and authorise the Chief Executive Officer to enter into a contract with GHD under Local Buy, Engineering and Environmental BUS262 to deliver works required in a staged approach up to a total payable of \$598,000.00.	Director of Engineering and authorise the Chief Executive Officer
16/11/2021	2.01.07	Purchase of Temporary Workers Accommodation Units	3361	That under Section 235(e) of the Local Government Regulations 2021 Council authorise the Chief Executive Officer to negotiate the purchase price of the 15 four (4) room dongas on offer and enter into a contract for the purchase of the second-hand goods.	Chief Executive Officer
14/12/2021	2.03.02	Stamford Sports Club Inc – Cleaning of Stamford Public Toilets	3389	That Council approve for the Stamford Sports Club Inc. to clean the public toilet area in the Stamford township at a fee of \$25.00 per service plus consumables under Section 235(a) of the Local Government Regulations 2012, as Council is satisfied that there is only one supplier who is reasonably available and authorise the Chief Executive Officer to negotiate a contract with a contract review date of 30 June 2022	Chief Executive Officer
18/01/2022	2.01.05	Access Road to ‘The Springs’	3395	That Council: 1. Name the road as ‘The Springs Road’ 2. Authorise the Chief Executive Officer to enter into an agreement with the property owner and complete the proposed road works using the maintenance budget	Chief Executive Officer
15/03/2022	2.03.03	Tender – 102.2021.9 – Pre-Qualified Suppliers	3451	That Council receive and note the list of the conforming Tenders, as presented by the Acting Director of Engineering and authorise the Chief	Chief Executive Officer

DELEGATIONS REGISTER UNDER s.257 OF THE LOCAL GOVERNMENT ACT 2009

Updated: 19 March 2024

TRIM Ref: R20/1356

Page 13 of 18



SHIRE OF FLINDERS

Discovery • Opportunity • Lifestyle

Meeting Date	Minute No.	Agenda Item	Resolution Number	Resolution	Delegation from Council to
		Register of Trade and General Service		Executive Officer to enter into a contract with the contractors that are recommended in the report.	
20/04/2022	2.04.04	EOI Nomination – Dinosaur Collective Advisory Panel	3475	That Council support the nomination of Cr Jane McNamara to the Dinosaur Collective Advisory Panel, and authorise Chief Executive Officer to submit an Expression of Interest on behalf of Flinders Shire Council.	Chief Executive Officer
17/05/2022	2.04.01	Flinders Hack and Pony Club – Letter of Support	3485	That Council authorise the Director of Community Services and Wellbeing to write a letter of support for the Flinders Hack and Pony Club, for their funding submission to the RACQ Foundation for the fence upgrades.	Director of Community Services and Wellbeing
21/06/2022	2.01.01	Bush Councils Convention 2022	3489	That Council authorise Councillors Arthur Bode and Clarence Haydon to attend the Bush Councils Convention 2022 in Barcaldine from 26-28 July 2022.	Cr Bode & Cr Haydon
21/06/2022	2.01.02	LGAQ Conference	3490	That Council authorise Councillor Kelly Carter, Councillor Nicole Flute and the Chief Executive Officer to attend the LGAQ Conference 2022 in Cairns from 17-19 October 2022.	Chief Executive Officer, Cr Carter & Cr Flute
21/06/2022	2.03.02	Provision of New Bore for Council use at Woman Swamp	3506	That Council confirm the actions of the Chief Executive Officer and authorise the payment of the invoice for the drilling of the bore hole on Clothes Peg Station, to provide a permanent water point for any future road construction activities on the Kennedy Development Road area, at a total cost for drilling expenses of \$26,768.00 Inc GST. Council to enter into a user agreement with the landowners.	Chief Executive Officer
21/06/2022	2.03.04	Cheshire Contractors	3508	That Council approve the variation to the original contract with Cheshire Contractors and authorise the payment of \$69,531.00 for additional charges to cover the two variations for the Construction of Sidetracks and Demolition of Culverts on the Hughenden Muttaborra Road.	Chief Executive Officer
21/06/2022	3.01.01	Flinders River Catchment Area Unallocated Water Release – Tender Process	3516	That Council authorise the Chief Executive Officer to submit a Tender, based on the GHD River Modelling Study, to the Flinders River Catchment Area Unallocated Water Release through the Department of Regional Development, Manufacturing and Water, as discussed.	Chief Executive Officer

DELEGATIONS REGISTER UNDER s.257 OF THE LOCAL GOVERNMENT ACT 2009

Updated: 19 March 2024

TRIM Ref: R20/1356

Page 14 of 18



SHIRE OF FLINDERS

Discovery • Opportunity • Lifestyle

Meeting Date	Minute No.	Agenda Item	Resolution Number	Resolution	Delegation from Council to
19/07/2022	2.04.02	Community Group Fundraising – Hughenden Allen Terry Caravan Park	3554	That Council supports the proposal for the introduction of fundraising dinners by community groups at the Hughenden Allen Terry Caravan Park and authorises the Director of Community Services and Wellbeing to work with event organiser to ensure all insurance, safety and food handling requirements are met.	Director of Community Services and Wellbeing
20/09/2022	2.01.03	Queensland Local Government Grants Commission	3572	That Council arrange workshop to compile a list of discussion topics and authorise Cr Kelly Carter and Cr Nicole Flute to meet with the Queensland Local Government Grants Commission to present and discuss raised topics.	Cr Kelly Carter and Cr Nicole Flute
20/09/2022	2.01.07	Riverside – Appointment of Contractor	3576	That Council receive and note the Recommendation Report and authorise the Chief Executive Officer to enter into a lease for the Tender Offer submitted by Page & Co Pty Ltd ATF the Page Family Trust, for first year rental of \$265,000.00 (Ex GST) with annual rental increase as per Schedule E – 1. Reference Schedule, for a period of 5 years with the option of renewal as set out in the Reference Schedule.	Chief Executive Officer
20/09/2022	2.01.08	Hughenden Offstream Water Storage Facility – Stage 1	3577	That Council authorise the Chief Executive Officer to commence the Expressions of Interest Process for the construction of the Hughenden Offstream Water Storage Facility on the land described as Lot 164 on DG179.	Chief Executive Officer
20/09/2022	2.03.01	Tender – 102.2022.5 – Pre-Qualified Suppliers of Gravel and Other Related Products	3583	That Council receive and note the list of the Tenders, as presented by the Director of Engineering and authorise the Chief Executive Officer to enter into a contract with the contractors that are recommended in the report.	Director of Engineering
20/09/2022	2.03.03	Vehicle Concrete Crossover Subsidy Program	3585	That Council receive and note the list of the applications as presented and authorise the Director of Engineering to notify the applicants about the outcome and complete the works as per the Council Policies and Procedures.	Director of Engineering
15/11/2022	2.01.06	Country University Centre	3612	That Council authorise the Chief Executive Officer to investigate options and develop a project plan for the establishment of a Country University Centre (CUC) in Hughenden.	Chief Executive Officer

DELEGATIONS REGISTER UNDER s.257 OF THE LOCAL GOVERNMENT ACT 2009

Updated: 19 March 2024

TRIM Ref: R20/1356

Page 15 of 18



SHIRE OF FLINDERS

Discovery • Opportunity • Lifestyle

Meeting Date	Minute No.	Agenda Item	Resolution Number	Resolution	Delegation from Council to
13/12/2022	2.01.10	Minister Mark Bailey MP	3631	That Council authorise the Director of Engineering to submit a funding application for \$20,000.00 to the Walking Local Government Grants program to develop a walking network strategy to promote our Shire.	Director of Engineering
17/01/2023	2.01.03	Northern Australia Food Futures Conference	3646	That Council authorise Cr Trevor Mitchell to attend the Northern Australia Food Futures Conference in Darwin on 22-25 May 2023.	Cr Mitchell
21/02/2023	2.01.09	Hughenden Offstream Water Storage Facility	3661	That Council note and accept the GHD Hughenden Offstream Water Storage Recommendation Report presented at the meeting and authorise the Chief Executive Officer to invite the five shortlisted contractors to progress to the tender phase.	Chief Executive Officer
21/02/2023	2.3.01	Lifelight – Pavement Concession at the Hughenden Airport	3665	That Council authorises LifeFlight the blanket concession for both tyre pressure (PSI) and runway characteristics/grade (PCN).	
21/02/2023	2.03.02	Tender – 102.2022.11 – Pre-Qualified Suppliers of Plant Hire	3666	That Council receive and note the list of the conforming Tenders, as presented by the Director of Engineering and authorise the Chief Executive Officer to enter into a contract with the contractors that are recommended in the report.	Chief Executive Officer
21/03/2023	2.01.06	Hughenden Offstream Water Storage Facility – Stage 1	3679	That Council formally confirms its funding commitment of up to \$8 million toward this project and authorises the Chief Executive Officer to notify Queensland and Commonwealth government funding bodies and authorised representatives.	Chief Executive Officer
18/04/2023	2.03.02	Tender – 102.2023.1 – Caravan Park Management	3698	That Council notes the details of tenders presented and the Director of Engineering's recommendation and delegates authority to the Chief Executive Officer to enter into a contract with O&N Management for \$150,000.00 per annum (Ex. GST) plus 12.5% gross taking incentive per annum, for three years, commencing 1 May 2023 and ending 30 April 2026.	Chief Executive Officer
16/05/2023	2.01.04	Land Described as Lot 1 on SP307190 – 15 Mile	3705	That Council authorise the Chief Executive Officer to commence the Tender process for the sale of Lot 1 on SP307190.	Chief Executive Officer
20/06/2023	2.01.05	LGAQ Conference 2023	3742	That Council authorise Mayor Jane McNamara to attend the LGAQ	Mayor McNamara,

DELEGATIONS REGISTER UNDER s.257 OF THE LOCAL GOVERNMENT ACT 2009

Updated: 19 March 2024

TRIM Ref: R20/1356

Page 16 of 18



SHIRE OF FLINDERS

Discovery • Opportunity • Lifestyle

Meeting Date	Minute No.	Agenda Item	Resolution Number	Resolution	Delegation from Council to
				Conference 2023 to represent Policy Executive, Cr Flute, Cr Carter and the Chief Executive Officer to attend to represent Council	Cr Flute, Cr Cater & Chief Executive Officer
20/06/2023	2.01.07	MITEZ	3744	That Council acknowledge receipt of the invoice from MITEZ and authorise the payment of the invoice for \$23,100.00 inc GST.	
20/06/2023	2.02.05	Department of Resources	3750	That Council authorise the Chief Executive Officer to write a response letter to the Department by the 13 July 2023, requesting that the revaluations are completed for the Flinders Shire area.	Chief Executive Officer
20/06/2023	2.04.02	Growing Regions Grant Program	3752	That Council authorise the Chief Executive Officer to submit application to the Growing Regions program for the following projects, and approve the Council contribution as described: <ul style="list-style-type: none"> Flinders Shire Housing Development – building of additional houses in Hughenden. Council Contribution: \$1,672,00.00 (40% total) Hughenden Showgrounds Upgrade (Canteen & Bar) – building of new canteen and bar at the Hughenden Showgrounds. Council contribution: \$300,000.00 (37.5% total) 	Chief Executive Officer
15/08/2023	2.01.01	LGAQ	3789	That Council receive the letter from LGAQ and authorise the payment of invoice No. LG0079042 for \$76,167.00 Inc GST.	
15/08/2023	2.01.02	North West Queensland Regional Organisation of Councils Inc (NWQROC)	3790	That Council remain a member of NWQROC and authorise the payment of invoice No. 202310 for \$27,500.00 Inc GST.	
24/10/2023	2.01.06	Department of Education – Land Described as Lot 1 on SP270757	3817	That Council authorise the Chief Executive Officer to accept the offer and enter into a contract for the purchase of Lot 1 on SP270757 from the Department of Education for \$100,000.00 + GST.	Chief Executive Officer
21/11/2023	2.01.02	Country University Centre (CUC)	3831	That Council authorise the Chief Executive Officer to submit the funding application to the 2023 (Cohort 4) - Regional University Study Hubs Program through the Department of Education and confirm the Council contribution of \$1 million dollars to the project.	Chief Executive Officer

DELEGATIONS REGISTER UNDER s.257 OF THE LOCAL GOVERNMENT ACT 2009

Updated: 19 March 2024

TRIM Ref: R20/1356

Page 17 of 18



SHIRE OF FLINDERS

Discovery • Opportunity • Lifestyle

Meeting Date	Minute No.	Agenda Item	Resolution Number	Resolution	Delegation from Council to
21/11/2023	2.03.01	Tender – 102.2023.3 – Pre-Qualified Supplier Register for the Supply and Delivery of Diesel Fuel	3840	That Council receive and note the Pre-qualified Supplier Recommendation Report, as presented by the Director of Engineering and authorise the Chief Executive Officer to enter into a contract with the contractors that are recommended in the report.	Chief Executive Officer
21/11/2023	3.01.02	Offstream Water Storage Facility	3847	That Council authorise the Chief Executive Officer to commence the formal process in the development of a Cultural Benefits Deed with the Yirendali Corporation to ensure a sustainable future for the Yirendali people.	Chief Executive Officer
12/12/2023	2.02.03	IT Project – Telstra	3852	That Council endorse the IT project/MSP and authorise the Chief Executive Officer to finalise and enter into a contract with Telstra under Local Buy arrangements NPN 1.18.	Chief Executive Officer
16/01/2024	2.01.01	AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION ANNUAL CONFERENCE	3860	That Council: 1. Authorise for 2 Councillors and the Chief Executive Officer to attend the Australian Local Government Association Annual Conference and the Australian Council of Local Government Conference; and 2. Arrange a workshop to identify and complete submission of motions to the Australian Local Government Association Annual Conference.	2 Councillors and the Chief Executive Officer
24/01/2024	3.01.01	YIRENDALI PEOPLE CULTURAL BENEFITS AGREEMENT FOR THE HUGHENDEN OFF-STREAM WATER STORAGE PROJECT BY FLINDERS SHIRE COUNCIL	3888	After a thorough review of all terms and conditions delineated in the proposed legally binding agreement, the Council hereby authorises the Mayor and the Chief Executive Officer to execute the agreement, solidifying the commitment to a mutually beneficial partnership with the Yirendali People for the successful realisation of the Hughenden Off-Stream Water Storage Project.	Mayor & Chief Executive Officer

DELEGATIONS REGISTER UNDER s.257 OF THE LOCAL GOVERNMENT ACT 2009

Updated: 19 March 2024

TRIM Ref: R20/1356

Page **18** of **18**

Meeting Date	Minute No.	Agenda Item	Resolution Number	Resolution	Delegation from Council to
20/02/2024	2.01.05	HON BOB KATTER MP – 2024-2025 FEDERAL BUDGET SUBMISSION	3895	That Council authorise the Chief Executive Officer to submit the following major projects for consideration: <ul style="list-style-type: none">• Hughenden Off-Stream Water Storage Facility• Kennedy Development Road (KDR) sealing• Hughenden to Muttaborra Road sealing• Advocate for Country University Centre in Flinders	Chief Executive Officer