
POLICY TITLE:	ICT Risk Management
POLICY NUMBER:	231
REVISION NUMBER:	1
TRIM REFERENCE:	SF14/411 - R26/941
RESOLUTION NUMBER:	N/A
POLICY TYPE:	Administrative
APPROVING OFFICER:	Chief Executive Officer
DATE OF ADOPTION:	27 March 2026
TIME PERIOD OF REVIEW:	2 Years
DATE OF NEXT REVIEW:	27 March 2028
RESPONSIBLE DEPARTMENT:	Corporate and Financial Services

1. OBJECTIVE

The objective of this policy is to outline the ICT Risk Management approach for Flinders Shire Council and the framework required to assess, classify, mitigate, and treat ICT risks.

The purpose is to provide authority and process to assist those charged with the governance of ICT to understand and fulfil their obligations in effectively managing the risks associated with Council's use of ICT. It is also to provide a framework to ensure informed risk management to minimise the exposure of Council to ICT risks and effective reporting of mitigations.

2. DEFINITIONS

Council - shall mean Flinders Shire Council.

Framework - shall mean ICT Risk Management Framework

Risk - Risk involves uncertainty about the effects/implications of an activity with respect to something that humans value (such as health, well-being, wealth, property or the environment), often focusing on negative, undesirable consequences.

3. POLICY

Council is committed to:

- Including a regular risk assessment of its ICT environment as part of the Enterprise Risk Management Framework.
- Conducting a risk matrix-based assessment with mitigation actions allocated via treatment plans, which will be recorded and implemented to effectively manage the ICT risks of Council under the delegated authority of the ICT Steering Committee.

4. APPLICATION

Council will adhere to the ICT Risk Management Framework for the:

- Identification, assessment, recording, mitigation, treatment, and management (including reporting) of ICT Risks.
- Development and maintenance of an ICT Risk Register.
- Governance of ICT Risk including governance roles and responsibilities.
- Decision-making for ICT treatment plans and mitigation strategies.

The Chief Executive Officer will formally approve the ICT Risk Management Framework as subordinate to, and integrated with, the Enterprise Risk Management Framework and delegate authority for its operation to the ICT Steering Committee.

The ICT Steering Committee will direct and govern the application of the framework, perform the functions identified in the framework, and ensure diligence in the operation of the framework with accountability for its performance.

The Director of Corporate and Financial Services must ensure the development and maintenance of the Council's ICT Risk Register. Ensuring all ICT risks are identified, classified, assessed, recorded, and mitigated through effective treatment plans. They will appoint appropriate Council officers to undertake these processes, who must regularly report progress against the ICT Risk Register.

The ICT Steering Committee members are accountable to the Chief Executive Officer for all ICT risk mitigation activities and for undertaking the functions identified in the framework.

The Chair will regularly report to the Chief Executive Officer on the progress of risk mitigation and treatment plans for the effective management of ICT risks across Council. This reporting will be based on the ICT Risk Register which will become a formal record for ICT risk management.

5. RELATED LEGISLATION

- Local Government Act 2009
- AS ISO/IEC 38500:2016 Information Technology – Governance of IT for the Organisation

6. RELATED DOCUMENTS (LOCAL LAWS, POLICIES, DELEGATIONS ETC)

- Information Technology Infrastructure Library (ITIL)
- Controlled Objectives for Information Technology (COBIT)
- Council ICT Risk Management
- Council Corporate Risk Management

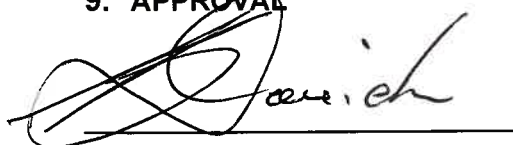
7. REVIEW TRIGGER

Policy is to be reviewed every 2 years.

8. PRIVACY PROVISION

Council respects and protects people's privacy and collects, stores, uses and discloses personal information responsibly and transparently when delivering Council services and business.

9. APPROVAL



Bruce Davidson
INTERIM CHIEF EXECUTIVE OFFICER

Dated: 27.03.2026