



Flinders Shire Council

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Director Corporate Services
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Director of Engineering
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MINUTES

ORDINARY MEETING

HELD ON THE 17 FEBRUARY 2010

IN THE BOARDROOM OF

THE COUNCIL CHAMBERS

COMMENCING 7.00 PM

**ORDINARY MEETING
MINUTES
FEBRUARY 2010**



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SMc/FM

12 February 2010

Cr Brendan V. McNamara
Cr Gregory J. Jones
Cr Clarence N. Haydon
Cr Sean M. O'Neill
Cr Katherine M. Egan

Dear Councillor

NOTICE OF MEETING

NOTICE is hereby given that the next Ordinary Meeting of Council will be held on 17 February 2010 commencing at 7.00 pm in the Boardroom of the Council Chambers, 34 Gray Street, Hughenden.

The Forum, the subject this month being "**Queensland Elected Members 2010**" will commence at 10.00 am and will close at approximately 5.00 pm. It will be held in the Diggers Entertainment Centre Meeting Room.

Yours faithfully

Stephen McCartney
CHIEF EXECUTIVE OFFICER

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1 OPENING BUSINESS

The Mayor opened the meeting with the Council Prayer at 7.20 pm.

1.1. PRESENT

Mayor	Cr Brendan V. McNamara
Deputy Mayor	Cr Gregory J. Jones
Councillor	Cr Clarence N. Haydon
Councillor	Cr Sean M. O'Neill
Councillor	Cr Katherine M. Egan

Staff

Stephen McCartney	Chief Executive Officer
Leanne Rogers	Director Corporate Services
Don Lee	Director Engineering
Fran Marendy	Executive Support Officer

1.2 APOLOGIES

Nil

1.3 CONFIRMATION OF MINUTES – DECEMBER 2009 ORDINARY MEETING

Moved Cr S.M. O'Neill

Seconded Cr K.M. Egan

That the Minutes of the Ordinary Meeting of Council held 16-17 December 2009 be taken as read and signed as correct.

Carried

1.4 CONFIRMATION OF MINUTES – JANUARY 2010 SPECIAL MEETING

Moved Cr G.J. Jones

Seconded Cr K.M. Egan

That the Minutes of the Special Meeting of Council held 27 January 2010 be taken as read and signed as correct.

Carried

1.5 PETITIONS

Nil

1.6 CONDOLENCES

Condolences were sent to Stephen and Karen McCartney and family on the death of Stephen's father, Kevin McCartney.

Condolences were sent to Marilyn and Alan Caldwell and family on the death of Marilyn's father.

Condolences were sent to Joan Franzmann and family on the death of Bob Franzmann. Bob Franzmann was the Mayor of Flinders Shire Council between 1973 – 1982 and 1985 – 1991.

Condolences were sent to the staff of Laurie Evans, Council's Solicitor, Mount Isa who has passed away after a long illness.

Condolences were sent to Alan Wales and family on the death of Joy Wales.

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1.7 CITIZENSHIP CEREMONIES

Council was advised by the Department of Immigration Citizenship Officer, Cairns that Council had a client ready for a Citizenship Ceremony –

*Ms Ye Zhang
Country of Birth – China
Oath of Allegiance*

Comment – *Ye Zhang, her family and friends attended a Citizenship Ceremony held during the Council Meeting.*

NOTED

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2 OFFICERS' REPORTS

2.1 CHIEF EXECUTIVE OFFICER

2.1.1 GENERAL REPORT

Moved Cr S.M. O'Neill

Seconded Cr K.M. Egan

That the Chief Executive Officer's report as presented be received by Council.

Carried

2.1.1.1 OFFICIAL DOCUMENTS

1. Auslink Strategic Regional Program
Grant Acquittal Statements
Document 199473
2. Form 7 Version 6
Lease Document Stamford Reserve
CJ & JJ Hawkins
Lot 66 on Crown Plan DG226, Parish of Stamfordham (R4)
Document 199737
3. Home and Community Care – Meals on Wheels
Service Agreement Renewal
Document 199800
4. Home and Community Care - Recontracting Process 2010-2013
Agreement
Document 199803
5. QR Network Pty Ltd
Proposed Licence to Flinders Shire Council
Prairie, Torrens Creek and Stamford
Part Lots 18 on SP113924, 14 on SP 113922 and 241 on SP 108267
Document 201665
6. State of Queensland
Purchase of land from Flinders Shire Council
7 Lammermoor Street, Hughenden
Lot 18 on SP 189872, Parish of Hughenden
Document 201845
7. Caribblue Pty Ltd v Flinders Shire Council
Agreement
Consultants – Corporate Style Change 2009
Document 201977

NOTED

2.1.1.2 STUDENT LEADERS

No Year 12 students will attend the Council Meeting this month.

NOTED

2.1.1.3 MEETINGS ATTENDED

21 December 2009

Meeting with Don Lee (Director of Engineering), Dave Collyer and Stuart Christensen regarding rural residential land development off the Hann Highway.

13 January 2010

Meeting with Henry Fracchia (Base iGi Consulting) on the Hughenden Sewerage Project.

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14 January 2010

Teleconference with Mayor Brendan McNamara, Etheridge Shire Council Officers and Councillors, Hann Highway Action Group and Cairns' Mains Roads Department regarding the Auslink Project.

20 January 2010

- Meeting with Leanne Rogers (Director Corporate Services), Julianne Meier (Accountant) and Melanie Mitchell (National Australia Bank);
- I attended Australia's Dinosaur Trail meeting with Mayor Brendan McNamara, Winton and Richmond Shire Councillors and Officers;
- A meeting with Mayor Brendan McNamara and Cecily Paul from the Hughenden Country Music Festival Committee; and
- A meeting with Colin Sellars (Parks and Garden's Foreman) and Marshall Mackay from Phyto Fuel.

26 January 2010

I attended the Australia Day Breakfast at the Diggers Entertainment Centre.

27 January 2010

- I attended the Special Meeting of Council with Councillors and Officers; and
- A meeting with Mayor Brendan McNamara, Don Lee (Director of Engineering) and Peter Trim (Regional Director Main Roads).

28 January 2010

- I attended the National Parks Steering Committee meeting in Charters Towers with Mayor Brendan McNamara, Development Officer Sherilee Honnery, Charters Towers Regional Council Mayor and Officers, Queensland Parks and Wildlife Officers, Tourism Queensland Officers, Glen Graham from MITEZ and Townsville Enterprise Officers; and
- A meeting with Mayor Brendan McNamara and Jo Stephenson (Regional Director, Department of Infrastructure and Planning).

1 February 2010

I attended the in-house "Change Management Forum" with other Council employees.

2 February 2010

A meeting with Council Officers and the Townsville Public Health Unit on a new three-year program for Hughenden/Richmond – "Healthy Communities".

4 February 2010

- A meeting with Don Lee (Director of Engineering) and Ian Ryan from DERM on the Hughenden Sewerage Project and other statutory obligations for water and sewerage supply; and
- A meeting with Brendan McNamara (Mayor) and Council Officers with Margo Poole from Cariblue on Council's Corporate Branding Project.

5 February 2010

- A meeting with the new Hughenden High School Principal, Janet Austin;
- A meeting with Stuart Christensen and Chad Driscoll on the rural residential development application currently with DERM for assessment; and
- A meeting with Henry Fracchia (Base iGi Consulting) on the Hughenden Sewerage Project.

8 February 2010

- A teleconference with the Department of Infrastructure and Planning on their support for the recently developed "Governance Checklist and Calendar"; and
- A meeting with Alan Payne and Julie Shields regarding land in the Industrial Estate.

9 February 2010

A meeting of the Plant Committee.

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17 February 2010

I attended the LGAQ Regional Training Forum for Councillors in Hughenden.

NOTED

2.1.1.4 COUNCIL PROPERTIES

The following status of Council properties is provided –

77 Brodie Street, Hughenden

A house recently relocated from Townsville has the laundry completed, connections to power, water and sewerage, front and rear steps and landings installed. Property was tendered and did not sell at the Reserve price and is now on the market at \$120,000 (GST Inclusive).

16 Swanson Street, Hughenden

A house recently relocated from Townsville has had a concrete slab poured underneath for the new laundry, new connections for power, water and sewerage, placement of the front and rear steps along with a new rear landing. Property tendered out and closed 15 February 2010. A summary of tenders received will be presented to the meeting for consideration.

Moved Cr G.J. Jones

Seconded Cr K.M. Egan

As there were no tenders received for the house and land situated at 16 Swanson Street, Hughenden – property description being Lot 39 on Plan RP704782, Parish of Hughenden, it will be placed on the open market with a Reserve price of \$120,000 (GST inclusive).

Carried

11 Mowbray Street, Hughenden

A house relocated from Townsville was purchased to be refurbished and kept for staff accommodation. Stage one is to re-roof the building and then undertake an internal upgrade including securing the ground floor area, completing the laundry fit out and tidying up fencing the site.

NOTED

SES Land and Buildings, Hardwicke Street, Hughenden

Moved Cr C.N. Haydon

Seconded Cr G.J. Jones

That the dongas situated at the old SES Headquarters in Hardwicke Street, Hughenden be tendered out for removal and the land with shed be tendered out as residential land.

Carried

2.1.1.5 INDUSTRIAL LAND ACQUISITION

The acquisition of the industrial land fronting the Flinders Highway between the Driver Reviver Park and *Lights on the Hill Roadhouse* is nearing completion.

Council is now waiting on the Gazettal Notice and issue of Titles to allow the reconfiguration plan of the area that has been prepared by Brazier Motti to be lodged. Once this is completed Council needs to obtain a valuation of the area directly adjoining the *Lights on the Hill Roadhouse* and obtain the Local Government Minister's approval to sell the land direct. It is recommended that a condition of the sale is that the land is reconfigured into one Title.

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I have had further meetings with Main Roads' Officers to progress the development of the heavy vehicle parking area adjacent to the *Lights on the Hill Roadhouse*. The final Survey Plans will be completed following the "Government Gazettal Notice" which will allow the transfer to the Main Roads Department to proceed as per Council Resolution in November 2009.

NOTED

2.1.1.6 MAINTENANCE GRADING CONTRACTS

The Maintenance Grading Contracts were awarded in December 2008 and included the following clause that reads as follows –

Page 19 Section B Conditions of Contract –

The unit rates tendered by the Contractor shall be adjusted in the second and third years of the contract. Adjustments shall be based on the Local Government Road Construction Index published for the quarter ending September of the previous year.

Unfortunately the index has not been produced by LGAQ, which is made up from information from the ABS. The LGAQ advises that the index may be available in March 2010. The only relevant indexes produced by the ABS are the Transportation Index and the Brisbane All Groups Index. For the 12 months ending 30 September 2009 the indexes are as follows –

Transportation	-5.1%
Brisbane All Groups	1.9%
LG Cost Index (December)	-1.25%

It is therefore recommended that no increase be included on the Grading Contracts for Year 2 commencing October 2009.

NOTED

2.1.1.7 NORTHERN AUSTRALIA LAND AND WATER TASKFORCE REPORT: SUSTAINABLE DEVELOPMENT IN NORTHERN AUSTRALIA

The report was released today but according to media reports it is not overly positive in setting the scene for large scale dams and irrigation in the North. It appears to support the development of smaller mosaic style irrigation development like we are currently trying to set up with the cotton growers. They talk about a maximum of 60,000ha irrigation/cropping land as a possibility in the whole of North Australia.

NOTED

2.1.1.8 INDUSTRIAL LAND SALES

Following advice from the Department of Infrastructure and Planning that land can no longer be sold direct to applicants via an expression of interest pursuant to Council's Industrial Estate Policy, the following process has been commenced in consultation with the Mayor.

The three Lots left in the Industrial Estate being Lots 7, 8 and 19 in Lammermoor Street were advertised for tender in the "*Whisper*" closing 12 noon on 5 March 2010.

The tenders will be assessed on tendered price and proposed business activity with the highest or any tender not necessarily accepted.

It is recommended that Council form a Committee with power to act in assessing the tenders.

Moved Cr G.J. Jones

Seconded Cr S.M. O'Neill

That a sub-committee meet at 1.30 pm on Monday, 8 March 2010 consisting of Crs G.J. Jones, B.V. McNamara and K.M. Egan to assess the tenders with the power to act.

Carried

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Cr K.M. Egan left the meeting at 8.07 pm.

Comment – *The Chief Executive Officer advised that Lot 18 on SP189872, Parish of Hughenden and situated in Lammermoor Street, Hughenden has been sold to QBuild and settled 16 February 2010. QBuild will be relocating their buildings currently located on Council residential land in Resolution Street.*

NOTED

2.1.1.9 DEPOT REDEVELOPMENT WORKS

Following the advertising of tenders by Base iGi Consulting, Rob Watson has been appointed to construct and fit out the new Stores Office. The contract sum is \$99,338 (ex GST) with a completion date of 21 April 2010. The current store office/donga will be relocated to the Showgrounds for the new Show Office following the completion of the new Store late April.

Quotes are in process of being obtained for a new Smoko Room to be located between the existing Foremen's Office Complex and Saleyards Road boundary. Once this building has been erected, the fit-out of the old Smoko room will commence. This will involve creating two new offices for the Overseer and Town Foreman with a mini Conference Meeting area between, with access through to the current Foremen's office.

Cr K.M. Egan re-entered the meeting at 8.15 pm.

Moved Cr S.M. O'Neill

Seconded Cr K.M. Egan

That Council install a transportable office (approximately 12m x 5m) at the eastern end of the Depot Office Complex for a new crib room and alter the existing crib room for office space - an office for the Overseer and Town Foreman and a mini conference room. Crs B.V. McNamara, G.J. Jones and C.N. Haydon to form a sub-committee with the power to act. (Refer this item to the Budget Review).

Carried

2.1.2 CORRESPONDENCE

Moved Cr S.M. O'Neill

Seconded Cr K.M. Egan

That the Chief Executive Officer's correspondence as presented for consideration be accepted.

Carried

2.1.2.1 (a) QR Services - Donation - Surplus QR Assets - Flinders Shire (Doc 200141)

Advising that the following assets have been donated to Council – upon the closing of the Winton-Hughenden Rail Line –

- Stamford Station Building
- Two Loading Ramps
- Sheep Yards
- Two Tanks
- Dual Tracks from Lerida-Stamford Road crossing to the Southern turnout at the 62.049 kms
- All related infrastructure to the above assets (any drains, power poles, platform etc)

The handover date was that of the date on the letter – 22 December 2009. The Cattle Yards have previously been donated.

NOTED

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(b) [Dept of Transport & Main Roads - Final Arrangements prior to commencin...](#)
(Doc 202808)

Leanne Rogers left the meeting at 8.40 pm.

Advising that QR Network Pty Ltd (QR Network) has completed the final arrangements prior to commencing the Winton-Hughenden infrastructure removal, scheduled to commence early February 2010. They inform Council that QR Network remains the railway manager and sub-lessee until the rail infrastructure is removed and the sub-lease surrender takes place and the land is returned to the Department of Transport and Main Roads' (TMR) responsibility and retained by the State. QR Network will be responsible for vegetation management in conjunction with infrastructure removal until such time as the corridor is up to the standard required by TMR. Negotiations regarding future tenure agreements and corridor land management on behalf of TMR will be managed by Rail, Ports and Freight Division (RPF). An inspection of Stage One of the removal project has been scheduled for 17-19 March 2010.

NOTED

Leanne Rogers re-entered the meeting at 8.42 pm.

2.1.2.2 [LGAQ - Capacity Building for Non-Amalgamated Councils Scoping Study 20...](#)
(Doc 200139)

Enclosing the final copy of the abovementioned Study and advising that the LGAQ Executive gave it its full support. They intend to implement the 11 Point Action Plan - this will involve representations to the Federal and State Governments as well as internal action by the Association to development initiatives on a number of action items. The report and the Action Plan provide a clear focus for LGAQ in their ongoing efforts to support Councils in the most effective way they can.

NOTED

2.1.2.3 [Australian Employment Covenant \(AEC\) - Request for positions for Indig...](#)
(Doc 200397)

Introducing themselves to Council and providing an opportunity for Flinders Shire Council to lead the way in Indigenous Employment in the region and assist in bringing an end to Indigenous disparity in Australia. They are privately funded - a national employer-led initiative breaking the vicious cycle of unemployment and poverty amongst Indigenous Australians. They ask Council to consider their approach.

Moved Cr S.M. O'Neill

Seconded Cr C.N. Haydon

That Council will advise the AEC of its interest in the scheme.

Carried

2.1.2.4 [QLD Government - Office of Clean Energy - Commonwealth Solar Flagships...](#)
(Doc 200160)

Informing Council of the Commonwealth Solar Flagships Program and advising that the Queensland Government Office of Clean Energy would be pleased to assist Council with any queries that we may have about the program. The Solar Flagships Program will provide up to \$1.5b to support up to four large scale solar generation projects. Applications for the first round of funding are sought by 15 February 2010.

NOTED

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2.1.2.5 Western Queensland Local Government Association (Doc 204759)

Advising that the Conference of the abovementioned organisation will be held in Boulia on the 5-7 May 2010 and Council's registration to attend the Conference would be appreciated.

Action - Cr G.J. Jones to attend the Western Queensland Local Government Association Conference to be held in Boulia on the 5-7 May 2010 as Council's representative.

NOTED

2.1.3 BUSINESS ARISING FROM PREVIOUS MINUTES

2.1.3.1 PHOTOS OF PAST MAYORS

Refer Item 7.3 - June 2007 Minutes – Questions without Notice

Cr A.W. Bode asked that we advertise in the *Whisper* for any photos the community may have of past Mayors of the Shire.

Action - Photos of past Mayors be updated and put on display.

Action July 2007 - Council to compile a list of past Mayors.

Action April 2008 - Information is at this time being collated.

Action May 2008 - The Chief Executive Officer advised that there were still some photos of past Mayors outstanding and Cr S.M. O'Neill queries if this could be a project of the Family History Group.

Comment June 2009 – Discussion took place on the style of frame and the difficulty there was in obtaining some photos.

Action September 2009 – An advertisement will be put in the *Crier* and *Whisper* asking the community if they have any knowledge and photos of past Mayors.

Comment October 2009 – Quotations have been sought from framing businesses for frames to enclose the photos of past mayors.

Comment November 2009 – Council to organise a trial demonstration of one photo and frame for a decision to be made at a future meeting.

2.1.3.2 SOLAR POWER GENERATION

Refer Item 6.2 June 2009 Minutes – Questions with Notice

Cr G.J. Jones discussed the possibility of solar power being used in the Flinders Shire.

Action – Administration to investigate the possibility.

2.1.3.3 CHANGE OF NAME FOR SHIRE

Refer Item 6.1 September 2009 Minutes - Questions without Notice

Discussion took place during the Forum about changing the name of the Shire as currently there are three Flinders Shires in Australia.

Comment – Chief Executive Officer to investigate further.

Comment November 2009 – Chief Executive Officer to ascertain if a referendum can be called at any time and the process for a name-change.

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2.1.3.4 FW: New FM radio Service (Doc 193388)

Refer Item 2.1.2.2 October 2009 Minutes – Chief Executive Officer's correspondence

Asking Council if it would like to purchase the following FM Radio Services –

- ABC Fine Music
- Triple J
- ABC Regional Radio
- Radio National
- Rebel FM
- Breeze FM
- ABC News Radio

Advice is given that any of the FM Radio Services could be established for as little as \$7,500 (subject to site inspection). They can even arrange finance to Councils and communities in order to establish these services and provide details on upgrading to digital television packages.

NOTED

2.1.3.5 COUNCIL PROPERTIES – 16 SWANSON STREET, HUGHENDEN

Refer Item 2.1.1.4 December 2009 Minutes – Chief Executive Officer's General Report

A house recently relocated from Townsville has had a concrete slab poured underneath for the laundry, new connections for power, water and sewerage, placement of the front and rear steps along with a new rear landing. Now waiting on final connection of the laundry, tidy up internally and yard clean-up prior to being tendered out. All these works should be completed by the end of December 2009.

Comment – Refer Item 2.1.1.4.

NOTED

2.1.4 GENERAL BUSINESS

Nil

Moved Cr K.M. Egan

Seconded Cr S.M. O'Neill

That the Meeting be Closed to the Public at 9.05 pm on Wednesday, 17 February 2010 in accordance with Section 463 of the Act to consider legal, employee, other business for which a Public Discussion could prejudice or enable a person to gain a financial advantage.

Carried

Fran Marendy left the meeting at 9.05 pm.

The meeting re-opened to the Public at 9.22 pm.

The meeting adjourned at 9.22 pm on Wednesday, 17 February 2010.

Moved Cr S.M. O'Neill

Seconded Cr G.J. Jones

Standing Orders resumed at 8.47 am on Thursday, 18 February 2010 commencing at Item 2.2 – Director of Corporate Services' reports. All Councillors and staff were present except for Cr K.M. Egan.

Carried

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2.2 DIRECTOR CORPORATE SERVICES

2.2.1 GENERAL REPORT

Julianne Meier, Accountant entered the meeting at 8.47 am.

Moved Cr S.M. O'Neill

Seconded Cr C.N. Haydon

That the Director of Corporate Services' reports as presented be received by Council.

Carried

2.2.1.1 FINANCIAL STATEMENTS

Moved Cr C.N. Haydon

Seconded Cr G.J. Jones

That the Operating Statement, Statement of Financial Position and Statement of Cash Flows to the period ending 30 June 2010 as presented, be received.

Carried

2.2.1.2 PAYMENT REGISTER

Moved Cr C.N. Haydon

Seconded Cr G.J. Jones

That the Payment Registers from the 1 December 2009 – 31 December 2009 for the amount of \$5,776,499.87 and from 1 January 2010 – 29 January 2010 for \$2,595,339.67 be received by Council.

Carried

2.2.1.3 RATE CONTROL TOTALS

That the Rate Control Totals to the 31 January 2010 as presented for consideration be received.

NOTED

2.2.1.4 CONFERENCES AND MEETINGS

20 January 2010

Stephen McCartney (Chief Executive Officer), Julianne Meier (Accountant) and I met with Melanie Mitchell from National Australia Bank regarding *NAB Connect*.

27 January 2010

I attended the Special Meeting of Council.

Cr K.M. Egan entered the meeting at 8.58 am.

28 January 2010

- I met with Melissa Driscoll to develop our Operational Plan Reporting Model; and
- Melissa Driscoll and I met with the User Group at the Showgrounds to go over the Outback Arena Fencing project.

29 January 2010 - 3 February 2010

The staff and I attended the Change Management Training conducted by our HR Consultants.

2 February 2010

Melissa Driscoll and I met with Scott Waterman and Gavin Dennis to plan the Outback Arena Fencing.

3 February 2010

I met with Eric Johnson and Gavin Dennis to continue planning the Outback Arena Fencing, and Stephen McCartney and I also met with the User Group at the Showgrounds to go over the plans.

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4-5 February 2010

Sherilee Honnery (Community Development Officer), Stephen McCartney (Chief Executive Officer), Brendan McNamara (Mayor) and I met with Margo Poole of *Cariblue* to commence the Corporate Branding project.

15 February 2010

Stephen and I, with HR Staff attended a webinar hosted by LGAQ on their new HRM Industrial Relations and Templates.

17 February 2010

Councillors and Senior Staff attended the LGAQ Training for Councillors.

NOTED

2.2.1.5 STAFF CHANGES

- Lora Martin resigned her position as Community Care Support Officer to relocate to Townsville. We have re-advertised her position and have appointed Petrina Thompson.
- The Information Centre Traineeship has been re-advertised.

NOTED

2.2.1.6 REPORT ON DONATIONS GIVEN BY COUNCIL

Nil

NOTED

2.2.1.7 WRITE OFF IN COUNCIL RECORDS

Moved Cr C.N. Haydon

Seconded Cr K.M. Egan

That Council write off the amounts as described below –

<i>Rate Assessment 00874-0</i>	<i>\$18.70</i>
<i>Rate Assessment 00913-1</i>	<i>\$38.47</i>

Carried

2.2.1.8 INTERMEDIATE CARE FACILITY RESERVE – TRANSFER TO RESERVE \$5,004.13

Moved Cr G.J. Jones

Seconded Cr K.M. Egan

That the Intermediate Care Facility interest of \$5,004.13 for period October-December 2009 be transferred to the Intermediate Care Facility Reserve.

Carried

2.2.1.9 NAB CONNECT

We met with Melanie Mitchell from the National Australia Bank regarding a new internet banking solution for businesses. The National Australia Bank has now released a new business internet banking option called *NAB Connect*. We are recommending that Council change over to use *NAB Connect*.

Benefits of using *NAB Connect*

- will be Internet based
- will have security levels set by user log in ID
- Similar to the usual Internet Banking to use
- We won't need a separate NAB computer

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Everyone will have an ID number and password. Officers will be able to access this from their own computer and load up a payment file for Stephen or myself to authorise. We will do this by logging into the internet with our ID or by logging in on our telephone!

NOTED

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2.2.1.10 HUMAN RESOURCES

Human Resource Management Systems Project - Council Monthly Update Report - February 11, 2010

Project Stage	Progress / Actions / Milestones	Council / comments
1. Information gathering and risk assessment (30 Nov 09 – 5 Feb 10)	HR Audit, including Organisation structures and existing position descriptions and policies information – commenced both Councils – 60% complete	Planned to complete end February
	Change Management – training program developed and delivered to FSC (80 staff trained)	Planned to deliver to RSC, and FSC Community Care in February
	Communication – Ken Hunt and Trish Moore met all staff at both Councils and outlined project.	FSC staff newsletter to be developed – discussions with RSC required. Full communication strategy to be finalised by end February
	HR internal support identified and in place for both Councils	Staff satisfaction survey to be developed and conducted for both Councils by end of March.
	PCS HR module purchased and activated for FSC. RSC in use and being further developed.	
2. Skills and qualifications audit of all staff (8 Feb 10 – 9 Apr 10)	Training matrix templates developed and gradually being populated	
	Training qualification set-up in PCS agreed between Councils and being implemented.	
3. Development of position descriptions and duty statements (12 Apr 10 – 11 Jun 10)	Position description template developed and agreed and linked to Corporate and Operational Plans.	
	Job analysis template developed and piloted with 2 staff in FSC	
4. Set-up of Annual Review Process (14 Jun 10 – 6 Aug 10)		
5. Recruitment process (9 Aug 10 – 3 Sep 10)	Initial review of FSC recruitment procedure and some templates being trialled	
6. Review of HR Policies and Processes (6 Sep 10 – 29 Oct 10)	Some templates have been developed and being piloted e.g. Exit Interviews, Application for Employment	

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7. Managing personnel – Supervisory Training <i>(1 Nov 10 – 31 Dec 10)</i>		
8. Identify EB efficiencies <i>(3 Jan 11 – 21 Jan 11)</i>		
Break for Review with support during implementation <i>(24 Jan 11 – 29 Apr 11)</i>		
9. Review of project <i>(2 May 11 – 27 May 11)</i>		

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HRM Office

We have placed an order with ATCO for a three-office donga to be located at the rear of the Shire Office. Council workforce will install the footings and the donga. We are getting prices on cabling, electricity and office furniture. We will use some existing furniture where possible.

Training

- We are conducting Microsoft Office Training during the week of 8 March 2009. A trainer has been booked from TP Human Capital in Townsville to come to Hughenden. We are aiming to give all people with a computer some training in Outlook, Word or Excel. Some courses will be Introductory or Advanced depending on the skill levels. Is it possible to get at least two Councillor's laptops for that week please?
- We are currently obtaining quotations for Supervisor and Leadership training for our Managers and Supervisors. It is proposed that the training would be held here in Hughenden around April/May, depending on availability and Works Programs.

NOTED

2.2.1.11 TRIM PROJECT

The Civica consultant will be here for the week of the 22 February 2009 to complete the Requirements Review and establish the Trim Specifications for Council. During that week we will determine the design goals and acceptance criteria, business classification scheme requirements, data migration objectives and getting a good hands-on demonstration for the key staff.

NOTED

2.2.1.12 HUGHENDEN SCOUTS' LAND

The land transfer is still progressing but is nearing completion. Would Council like to give some direction as to what they would like to see done with the structures on the land? A list of structures and pictures will be available for consideration at the Council Meeting.

Action - That Council take an inventory of available assets and bring back the list to Council.

NOTED

2.2.1.13 BUDGET REVIEW

The Budget Review document is presented for consideration at the March Council Meeting.

NOTED

2.2.1.14 REPORTS COMPLETED

- Operational Plan Reporting Model
- QTC 10-Year Financial Plan
- Financial Sustainability Report – Required by DIP
- Annual Report 2008-2009
- Governance Checklist and Calendar – Local Government Act 2009

NOTED

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2.2.2 CORRESPONDENCE

Moved Cr S.M. O'Neill

Seconded Cr G.J. Jones

That the Director of Corporate Services' correspondence as presented for consideration be received.

Carried

2.2.2.1 LGMA - Invitation to Partner with the Year of Women in LG (Doc 201693)

The National Steering Committee, with the assistance of the LGMA National for the year of Women in Local Government are asking Council to help ensure that the year of Women in Local Government is a huge success by making a small investment in its future workforce. Council's contribution will assist with the overarching national program, marketing materials and overall promotion. They seek –

Gold Pledge	An investment of \$2,000
Silver Pledge	An investment of \$1,000
Bronze Pledge	An investment of \$ 500

Moved Cr G.J. Jones

Seconded Cr K.M. Egan

That Council contribute to the LGMA the Bronze Pledge to the value of \$500.00.

Carried

2.2.2.2 Hughenden Country Music Assoc Inc - Request for Donation (Doc 201810)

Reference their letter presented to the December 2009 meeting (*Item 2.2.2.3*), the Association thanks Council once again for its donation of \$2,000. They also ask Council if it could erect sixteen banners on lamp posts around Hughenden as it has done previously.

Moved Cr S.M. O'Neill

Seconded Cr K.M. Egan

That Council make a donation of \$2,000 and erect banners on lamp posts around Hughenden prior to the Festival.

Carried

Cr G.J. Jones left the meeting at 9.31 am.

Cr K.M. Egan left the meeting at 9.34 am.

2.2.2.3 Hughenden Dinosaur Festival Committee - Letter of Support (Doc 201981)

Thanking Council for its donation that went towards the Committee's Monster Raffle which had twenty-nine prizes to be won.

NOTED

2.2.2.4 (1) Tessa O'Neil - Expression of Interest to be Eligible for FSC Study Sch... (Doc 202261)

Tessa expresses her interest in a Flinders Shire Council's Study Scholarship for Bachelor of Civil Engineering. She encloses an acceptance letter into a Bachelor of Engineering at James Cook University, Townsville.

Comment – *Council has advised Tessa that her application will be considered at this meeting. Also that provided she undertakes a Bachelor of Engineering, Civil then the subsidy will be paid on the successful completion of subjects each half year to a maximum of \$5,000 per annum. Council also advised of options for vacation work in the Council's Engineering/Works Department.*

Crs G.J. Jones and K.M. Egan re-entered the meeting at 9.36 am.

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(2) [Jake Brown - Request for FSC Student Scholarship for a Bachelor on Eng... \(Doc 202806\)](#)

Jake expresses interest in obtaining a Flinders Shire Council Scholarship for the undertaking of the Bachelor of Engineering, Civil. He has just completed Grade 12 at Townsville Grammar School and achieved an overall position of seven. He encloses a letter from the Townsville Grammar School outlining Jake's achievements.

Comment – Council has advised Jake that his application will be considered at this meeting. The subsidy will be paid on the successful completion of subjects each half year to a maximum of \$5,000 per annum. Council also advised of options for vacation work in the Council's Engineering/Works Department.

Moved Cr C.N. Haydon

Seconded Cr S.M. O'Neill

That Council award to Tessa O'Neil and Jake Brown Bachelor of Engineering – Civil scholarships as per its Policy.

Carried

2.2.2.5 [The Public Trustee of Queensland - Gordon John Hughan TVLDET205 - 2047... \(Doc 202545\)](#)

They refer to the Estate of the Late Gordon Hughan who bequeathed his estate to Council for the Intermediate Care Facility Fundraising effort. They advise the property has been sold and the estate administration has been finalised. They enclose a cheque for \$45,989.66 representing entitlement under the Will.

NOTED

2.2.2.6 [Hughenden Dinosaur Festival Committee - Request for Sponsorship \(Doc 204052\)](#)

Advising that the Dinosaur Festival will be held between the 28 July-1 August 2010. They seek sponsorship from Council.

Comment – Council has previously donated \$10,000 to the Association.

Moved Cr G.J. Jones

Seconded Cr K.M. Egan

That Council donate \$10,000 to the Hughenden Dinosaur Festival Committee. (Refer to the Budget).

Carried

Cr C.N. Haydon left the meeting at 9.50 am.

2.2.2.7 [Civica - Civica Acquisition of Management and Executive Software Pty L... \(Doc 204486\)](#)

Civica advise that they have acquired Management and Executive Software Pty Ltd in Melbourne (MES) – a market leader in the provision of budgeting, reporting and performance management applications for local government and includes the existing MES customer base, intellectual property rights to the MES software applications and all associated assets. This acquisition will result in an additional fifty Councils joining their customer base – they have more than 300 Councils throughout Australia and New Zealand using Civica software applications.

NOTED

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2.2.2.8 [Australian Red Cross - Request for Donation for Appeal 2010 \(Doc 204309\)](#)

Cr C.N. Haydon re-entered the meeting at 9.52 am.

Asking Council for a donation to the *Red Cross Calling Campaign* as they have this year decided not to pursue their normal door-to-door collection. The last twelve months has been exceptionally busy for Red Cross with their work in Emergency Services – this is a significant priority in their organisation as they are continuing to recruit and provide extensive training to Emergency Services volunteers who provide personal support during times of disaster.

Comment – *Council does not normally donate to this organisation.*

NOTED

2.2.2.9 **DERM – Urban Demand Management Regulatory Guidelines (Doc 204851)**

DERM has recently finalised four urban demand management regulatory guidelines to support the *Water Supply (Safety and Reliability) Act 2008* –

- Guidelines for outdoor water use conservation plans;
- Guidelines for preparing a water efficiency management plan;
- Guidelines for the provision of water advice to non-owner residents; and
- Guidelines for issuing a Rate Notice or account for the supply of water to residential premises.

NOTED

2.2.3 BUSINESS ARISING FROM PREVIOUS MINUTES

2.2.3.1 OUTSTANDING BOND

Item 2.2.3.1 March 2008 Minutes – Director of Corporate Services' General Business

Cr G.J. Jones requested information from the Director of Corporate Services about a possible outstanding Bond for \$3,000 for building works. Rate Assessment 00484-0.

Action- *The Director of Corporate Services to investigate.*

Action May 2008 - *Awaiting final building inspection prior to any refund being made.*

Action July 2008 - *Mrs Morrison has advised she is still searching her records and no copy is being held by Council.*

Comment January 2009 - *Base iGi Consulting Engineers to arrange final certificate for Milton and Roberta Morrison.*

Action May 2009 – *Final Inspection Certificate has been received from Building Certifiers allowing the \$3,000 money in trust to be paid out to Milton and Roberta Morrison.*

Comment June 2009 – *This matter should be finalised by the end of June 2009.*

Comment September 2009 – *Advice has been received from Thuringowa Building Certifiers that they have now ceased to operate as a business, and given that the above application had expired they will no longer be responsible for completing this application. Further advice is that this property will have to undergo a complete approval process again.*

Comment November 2009 – *A letter has been written to Milton and Roberta Morrison advising them that their Building Application has been issued with no Final Certificate.*

Comment December 2009 – *They have advised Council that they have engaged a Building Certifier to complete their building documentation.*

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2.2.4 GENERAL BUSINESS

Nil

Julianne Meier left the meeting at 10.10 am.

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2.3 DIRECTOR OF ENGINEERING

2.3.1 PLANNING AND DEVELOPMENT

Moved Cr S.M. O'Neill

Seconded Cr K.M. Egan

That the Planning and Developmental report as presented, be received.

Carried

2.3.1.1 Building Approvals

Building Reference 2009-6152
File 1.03.A03.43
St Francis Catholic School
8 Flinders Street, Hughenden
Lots 701, 702, 709-710 on Registered Plan 2031; and
Lots 1-4 on Registered Plan 700423, Parish of Hughenden
Proposed Tuckshop, Community Meeting Room Facility/Learning Support

NOTED

2.3.1.2 Planning/Building Enquiries

2.3.1.2.1 Racecourse Grandstand (Doc 176967)

A report is attached, received from Base iGi Consulting on the Racecourse Grandstand.

Action – Council to meet at 5.00 pm at the Racecourse (after the Council meeting) with the Hughenden Jockey Club to advise of the report findings on the Grandstand.

Moved Cr S.M. O'Neill

Seconded Cr C.N. Haydon

The Workplace Health and Safety Officer, Steve Scott and Don Lee, Director of Engineering undertake a risk analysis and to take action on what is required on the Grandstand for the immediate future and also commence a planning process in conjunction with the Hughenden Jockey Club Committee to determine the longer-term course of action.

Carried

Comment May 2009 – An inspection was made by the Workplace Health and Safety Officer and Director of Engineering as part of the Risk Assessment of the Racecourse Grandstand. The Grandstand was then allowed to be used under strict guidelines. Base iGi Consulting will provide a further report on the Grandstand for Council's consideration.

Comment July 2009 - Base iGi have provided further information regarding temporary strengthening for the Grandstand in the lead up to race meetings.

Comment August 2009 - Greg Townley has been approached to undertake the work on contract, so that the work can be completed prior to the next race meeting.

Comment February 2010 - The Director of Engineering advised that the work on the Grandstand should be finished this week.

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2.3.1.2.2 Stacey and Stuart Christensen, Mount Beckford Station, Hughenden (FSC38) (Doc 182545)

The landowners wish to subdivide Mount Beckford Station into acreage - that of 86 acre Lots. They point out that there is a very real demand for blocks of this size in the area and that there are six interested parties looking for sizeable allotments at this time. The property is 2.8 kilometres from the Hughenden Airport and 7.2 kilometres from the Hughenden Post Office. They ask Council if town water could be supplied to these blocks and at what cost, and the cost of road access.

Comment – *This item was retabled for further consideration.*

Comment July 2009 – *During the meeting held with Stuart Christensen on Wednesday, 8 July 2009, Council agreed to provide approximate costs to extend the water supply to the proposed subdivision. This will involve the design of the extension required and will take approximately three weeks.*

Comment August 2009 - *Design is proceeding, utilising the ITT Water Design Program FLYPS, with detailed design anticipated by the end of August.*

Comment November 2009 – *A Development Application from Stuart and Stacey Christensen – Application No FSC38 has been lodged with Council and referred to our Town Planning Consultant, Terry Feeney to process.*

Comment December 2009 – *The Development Application public advertising closes 18 January 2010.*

Comment February 2010 – *Waiting on comments from the Department of Environment and Resource Management (DERM).*

2.3.1.2.3 Waterman Industries Pty Ltd, 3 Richmond Hill Drive, Hughenden (FSC39)

A Development Application has been received from Waterman Industries Pty Ltd for a Material Change of Use – General industry and Shop to be situated at 3 Richmond Hill Drive, Hughenden – property description being Lot 1 on SP226280, Parish of Hughenden.

Comment December 2009 – *The Development Application public advertising closes 18 December 2009.*

Comment February 2010 – *The Development Permit with conditions was approved at the Special Meeting held 27 January 2010.*

Letter from.....Waterman Industries Pty Ltd dated 11 February 2010

Advising that the Decision Notice given to them in relation to their Development Application had several conditions of approval. They do not necessarily object to the conditions but require clarification of several points –

Section 1.2 (Landscaping and Screening)

(a)and landscaping must be provided in the form of Callistemon (Bottlebrush) or similar native species.....

They ask "Does this mean that landscaping must be provided; or If landscaping is provided it must be in the form of Callistemon?"

Section 10 Hours of Operation

They requested the hours of operation on a Saturday to be 8.00 am – 2.00 pm – they have been granted 8.00 am – 11.30 am. Other businesses in the area utilise the hours they request – they wish to utilise the hours they have requested.

Section 11 - Screening

....all machinery and other materials associated with the approved use must be screened from view from the adjoining roadway and adjacent properties.....

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They advise that all machinery used in their fabrication business will be housed in the shed and out of sight. All steel, while being outside, is at the back of the premises on the eastern side.

They ask Council to clarify that the word screening does not mean blocking the visibility of their premises, shop front, display area and bulk steel (which will be housed on steel racks in front of their building).

Comments from Terry Feeney, Council's Planning Consultant on clarification - questions for Waterman Industries Pty Ltd Development

Landscaping must be provided as part of the development.

Landscaping includes - screening and buffering of adjoining properties from any effects of noise and dust and in part odour or fumes.

Landscaping of the street frontage with turf and smaller ornamental shrubs (say maximum 600mm in height) will enhance the streetscape and soften the often harsh lines of the building structure. Street tree/s with a single trunk can be placed on the footpath such that they don't block the line of sight to the retail area or the open air display area. The purpose of the single trunk provides for clear line of sight when tree has grown to maturity. The Plan could include some or all of the above.

Condition 6.2 states "A landscaping Plan must be submitted to and approved by Council prior to the commencement of the use" The landscaping plan does not need full Council approval, it can be approved at the Officer level.

Recommendation

- The submission of a landscaping plan by the applicant that enhances the streetscape and allows passing traffic to view the retail and open air display area. The plan to be approved by Council Officers; and
- Condition 10 - Hours of operation be amended from "8.00 am - 11.30 am" to the requested hours of operation of "8.00 am - 2.00 pm" on Saturdays.

Moved Cr C.N. Haydon

Seconded Cr S.M. O'Neill

- *That Council recommends that the submission of a landscaping plan by the applicant enhances the streetscape and allows passing traffic to view the retail and open air display area. The plan to be approved by Council Officers; and*
- *"Condition 10 - Hours of operation" to be amended from "8.00 am - 11.30 am" to the requested hours of operation of "8.00 am - 2.00 pm" on Saturdays.*

Carried

2.3.1.3 Show Cause Notices

1. **Show Cause Notice** has been issued to Tyrone Green, owner of the shed at 48 Disraeli Street, Hughenden. They have completed de-construction of the building. The reusable segments of the structure are stored on-site and the site is reasonably tidy. Barrier mesh is still in place at the front of the property providing a barrier to the public from the site.

Comment June 2009 – *The Director of Engineering to re-inspect.*

Comment August 2009 - *A further inspection was carried out resulting in a Notice of Overgrown Allotment being issued on the 24 July 2009 by the Environmental Health Officer. The owner is required to undertake maintenance by the 14 August.*

Comment February 2010 – *The Environmental Health Officer to investigate the area.*

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2. **Show Cause Notice** has been issued to Robert and Lynda Downie, owner of the Grand Hotel, 36 Stansfield Street, Hughenden. A further letter has been sent to the owners of the property requesting a follow up inspection of the premises as no response was received for the previous request.

Comment April 2009 – Base iGi Consulting (Henry Fracchia) prepared Show Cause Notice for the Grand Hotel. The owners have thirty days to comply – due 11 May 2009. A further inspection will be arranged.

Comment July 2009 – Grand Hotel

Chief Executive Officer and Director of Engineering met with EPA and the owners regarding compliance with the Show Cause Notice. A further joint meeting is planned for 22 July 2009.

Comment August 2009 - Meetings have been held with Sandi Robb (Environmental Protection Agency), Bob and Linda Downie (Owners), Henry Fracchia (Base iGi Consulting), Stephen McCartney (Chief Executive Officer) and Don Lee (Director of Engineering) to iron out resolutions to Safety and Property Condition issues. Council's primary issue is of Public Safety, particularly for pedestrians under the veranda. To overcome this issue, it has been proposed that the footpath be closed and an alternative walkway be constructed. The timing of construction of the temporary walkway has not been established. Further discussions are ongoing between Ms Robb and the Downies.

Comment October 2009 – Fencing Contractors have contacted the proprietors regarding erection of the fence.

Comment December 2009 – The Director of Engineering is requested to approach Messrs Downie advising that unless the fencing works are carried out, Council has no option but to enforce the works and if Council is required to do the works, they will then be debited costs associated with the works. A copy of the Enforcement Notice to be sent to the EPA.

Leanne Rogers left the meeting at 10.14 am.

3. **Show Cause Notice** has been issued to L.J. Kisnorbo, owners of the building at 18 Gray Street, Hughenden and known as Wrights Motel - namely Lot 2 on Registered Plan 706952, Lot 1 on Registered Plan 713216 and Lot 2 on Registered Plan 713635, Parish of Hughenden.

Comment December 2009 – Works have been completed, awaiting final inspection report from Consulting Engineers.

Comment February 2010 – Final inspection report received and remediation works are okay. No further action required.

NOTED

4. **Show Cause Notice** has been issued to S & C No 8 Pty Ltd, owners of 12 Gray Street, Hughenden (V8 Service Station), namely Lots 1-2 on Registered Plan 700431, Parish of Hughenden.

Comment December 2009 – Show Cause Notice period finished 4 December 2009 and administration is requested to seek information from Base iGi Consulting about the next step forward.

Leanne Rogers re-entered the meeting at 10.17 am.

Cr K.M. Egan left the meeting at 10.29 am.

Comment February 2010 – A sub-committee consisting of Cr B.V. McNamara and Stephen McCartney, Chief Executive Officer to liaise with Spiro Borg, V8 Service Station.

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The meeting adjourned at 10.31 am and resumed at 11.04 am with all Councillors and staff present except for Cr S.M. O'Neill.

2.3.2 GENERAL REPORT

Moved Cr K.M. Egan

Seconded Cr C.N. Haydon

That the Director of Engineering's report as presented be received.

Carried

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2.3.2.1 OVERSEER'S ACTIVITIES

1. RMPC REPORT

Item No		99B - Hann Highway	99C - H'den - Winton	14B - Flinders Highway East	14C - Flinders Highway West	5701 - H'den - Muttaburra	5703 - Torrens Ck - Aramac	Comments
102	Edge repair with emulsion							
106	Pothole patching with emulsion		X	X	X			
111	Surface correction premix / asp							
118	Seal Coating							
121	Crack treatment with emulsion							
143	Pavement repairs - minor							
144	Pavement repairs - major		X					
202	Medium Formation Grade							
203	Heavy Formation Grade							
208	Accessibilty Grade							
216	Heavy shoulder grading - rural							
219	Gravel supply - heavy shoulder							
230	Abnormal water - cartage							
231	Abnormal gravel - cartage							
322	Clean culverts							
323	Repair concrete culverts - pipe							
341	Repair floodways							
401	Tractor slashing - rural							
405	Clearing	X						
406	Herbicide spot spraying							
407	Herbicide spraying							
429	Other roadside work							
440	Rest area servicing							
452	Emergency callout							
501	Install new &/or relocate sign			X	X			
510	Install new guide markers	X		X				
809	Routine bridge servicing	X						
901	RMPC joint m'tce assessment							
903	Inspection & administration	X	X	X	X	X		
908	Implementation & monitoring							
910	Preparation of EMP							

NOTED

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2. SHIRE ROADS – GRADING CONTRACT

Sector	Contractor	Comments
Southern Sector	TN & KL Williams	
South East Sector	RM & GM Herrod	
South West Sector 1	Alex Brodie	
South West Sector 2	Alex Brodie	
North West Sector	MD Hunter	
North East Sector	TN & KL Williams	

Comment – Due to weather conditions the meeting for Contract Graders was cancelled.

NOTED

3. ROAD CREW ACTIVITIES – CONSTRUCTION AND CAPITAL WORKS (CURRENT ONES LISTED)

A) Main Road Department Contracts

Comments

Jardine Valley Project 55/14B/310	General clean up of Site and Rock Protection to be put in place when Weather Permits
Hann Highway Project 55/99B/23C	Second Stage to start on 15 February if weather permits.

B) TIDS Program

Nil	
-----	--

C) Roads to Recovery

Comments

New Rubbish Tip Access	Drainage Works Complete – working on subgrade mixing - drying out material.
------------------------	---

D) Other Activities

Comments

Flood Damage	
General	Inspections being carried out where possible.
Churchill Street	Gravel Paving completed
Tower Hill Creek	Received Flood Damage but has been repaired with Lean Mix Concrete

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4. CONCRETE GANG

COMMENTS

Construction Activities	Footpath Paving in Brodie Street - FJ Holden's Cafe. Drainage Pipe Installed intersection Playford Street and Churchill Street
Projects and Maintenance	Rotary Lions Park has been marked out by Kerry Eaton/

NOTED

2.3.2.2 TOWN FOREMAN'S REPORT

1. Employees		Comments
New	One New Employee	Dion Holzheimer, Labourer Concrete Crew
Resigned	Three Resignations	Trevor Major, Labourer Concrete Gang Teresa Picton, Plant Operator Adam Wells, Motor Mechanic

2. Carpenter Gang		Comments
Projects :		Maintenance jobs as required.
Other :		

3. Water and Sewerage			Comments
A) Bore water meter readings			
Bore No	Water Extracted		
	Dec 09	Jan 10	
2	7466	3818	
5	6478	3820	
7	19540	23307	
8	4372	3355	
9	10855	22595	
Total (excl 8)	48691	56895	

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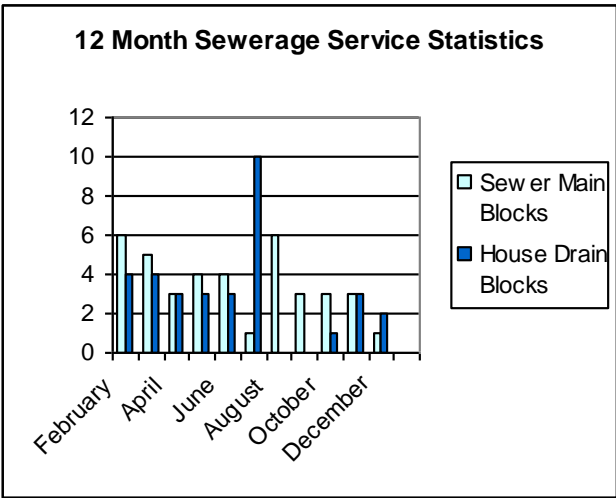
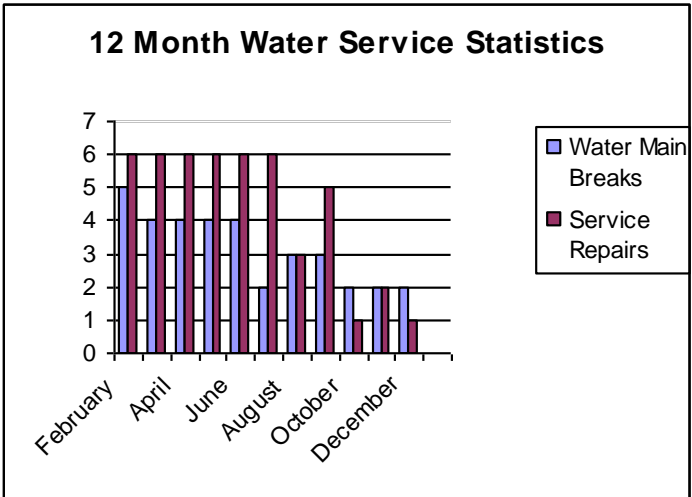
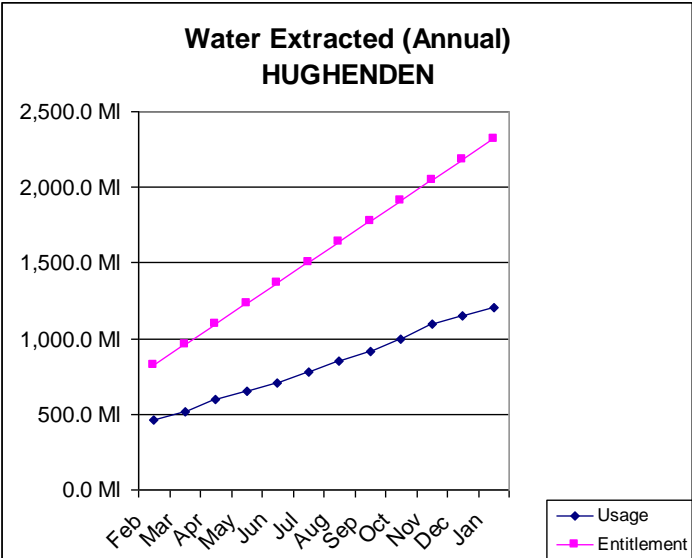


CSS Statistics		Dec 09	Jan 10
B)	Water Main Breaks	2	0
C)	Water Service repairs	1	2
D)	Sewer main blocks	1	4
E)	House drain blocks	2	0
F)	Septics pumped	2	2
Other information: Sewerage Officer has used smoke detectors to identify two premises where stormwater has been directed into sewer. Serious defects have been identified in an additional fourteen premises.			

4. Showgrounds		Comments
Maintenance:	Mowed and Whipper Snipped as required.	
Projects:	Outback Arena: Import and level gravel (1% fall); install subsoil drainage in conjunction with erection of barriers	

5. Aerodrome		Comments
Maintenance:	Will be slashed when machinery is available and weather permitting.	
Projects:	Application for Regional Airport Development Scheme funding for upgrade to electrical systems. Funding application pending for Remote Aerodrome Safety Program.	

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NOTED

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2.3.2.3 PARKS AND GARDENS REPORT

Parks and Gardens Report
Prepared by Colin Sellars (Foreman Parks and Gardens)
February 2010

	Looking good, clean and tidy	Being mowed weekly	Being mowed as required	Whipper snipped weekly	Regular Maintenance to Toilets & BBQs	Irrigation working well	Spayed for broadleaf	Site Specific
Town Streets & Footpaths	✓	✓		✓		✓	✓	High Level Program - Weeds, Spraying and Hedges
Nature Strips	✓	✓		✓		✓	✓	
Robert Gray Memorial Park	✓	✓		✓	✓	✓	✓	All auto Irrigation off in town when raining
River Banks Parks	✓	✓		✓		✓	✓	
Rotary-Lions Park	✓	✓		✓	✓	✓	✓	
Bully Playford Park	✓	✓		✓	✓	✓	✓	
Skate Park	✓	✓		✓		✓	✓	
Discovery Centre Park	✓	✓		✓	✓	✓		Work to be done on Fountain
Diggers Entertainment Centre	✓	✓		✓	✓	✓		Work to be done on River Bank at the back of DEC
R.S.L.	✓	✓				✓		
Hughenden Cemetery	✓		✓	✓	✓	✓		Program to be looked at for spraying or mowing
Showgrounds	✓	✓		✓	✓	✓	✓	Looking good
Airport	✓		✓	✓	✓	✓		
Works Depot	✓		✓	✓	✓	✓	✓	High level of maintenance - due to rain
Prairie and Torrens Creek	✓		✓	✓	✓	✓	✓	Prairie Cemetery to be mowed 10 February 2010
Stamford			✓					
EcoWalk on Flinders	✓	✓				✓	✓	On-going maintenance due to rain
Animal Control	✓							In general, good
Miscellaneous	Work started on Phyto Fuel Program (wet lands zone), landscaping Burra Toilets, next stage of EcoWalk on Flinders.							

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2.3.2.4 SEWERAGE UPGRADE PROJECT

(a) Hughenden Sewerage Upgrade – Contractor RMS Engineering and Consulting

PROJECT STAGE	CONTRACT SUM	VARIATIONS	TOTAL CONTRACT	AMOUNT PAID TO DATE
Stage One - Pre-Project Costs	\$413,820	\$29,210	\$443,030	\$443,030
Stage Two – Construction	\$9,562,916	\$363,921	\$9,926,837	\$9,577,650

NOTED

(b) Hughenden Sewerage Upgrade

The project has continued during December/January. Progress has met expectations and this is reflected in the progress claim of the expected monthly target of approximately \$ 0.48m. A total of \$ 380,000 still remains to be paid out on the contract.

Contract Element	Contract Total	Total to Date	Total this month	% complete
150 mm sewer	13,582m	11,782m	0 m	99%*
225 mm sewer	2,708m	2,708m	0 m	99%*
No. of concrete manholes	293	293	0	99%*
No. of maintenance pits	50	50	0	99%*
No. of house connections	510	477	22	97%

* These figures need to be read in conjunction with the agreement reached with the contractor on the conclusion of the contract.

RMS reached practical completion on the project 23 December 2009. Only one remaining sub-contractor is continuing on site. The new pump stations are fully commissioned, are on line, and also considered practically complete. **Note** Some extra work outside the contract is required at these sites to comply with ERGON requests. Small but important items still need to be completed, such as jump ups to vacant Lots, painting of receiving manholes, greasing of manhole lids and completing road crossings to the Superintendents' satisfaction.

Project Legacy

House and yard restorations are virtually complete at the time of writing. The quality of the restorations has improved. The contractor has intensified their effort on backyard restorations. We believe that most backyards have now been restored and signed off.

There have been fourteen recorded incidents on the project to date (no change from last month). Of all the recorded incidents, only three were of a serious nature and required intervention by an external party (i.e. the Police, ERGON and Ambulance).

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Project Labour

The following is a summary of the labour force profile:

Work element	Position	Total labour	Total local labour
W.U.C. (RMS)	Principal contractor	10	3
Pipe laying crews (GNW)	Sub-contractor	0	0
Electrical (part time)	Sub-contractor	0	0
Building (part time)	Sub-contractor	0	0
Plumbing house drains	Sub-contractor	0	0
Surveyor	Sub-contractor	0	0
Camp manager	Sub-contractor	0	0

The Camp has now been fully handed over to Council. The contractor has decided not to continue to use the camp, or the nurses quarters post New Year and are currently using the Royal Hotel for accommodation. The State road crossings have been reviewed and accepted prior to Christmas. Heavy rains during early January only revealed minor defects on the trenches and in general the system performed well. It was noted that there is evidence to suggest that significant stormwater is making its way into the new sewer via the area around the Hospital, and this will require checking. We believe the project will be complete on Friday, 29 January 2010.

NOTED

(c) [RMS Requesting clemency regarding imposition of LD's \(Doc 202957\)](#)

In reply to an email from Council advising that Council is unable to recommend to Council or the Superintendent that some leniency be allowed in the enforcement of liquidated damages (LD's). An extension of time has already been allowed moving the date from early November to late November 2009. Council asked for reasons for the repeated request.

Council received an email from RMS advising that the extension was due to extra sewer and manholes required for Winton Road, Beaconsfield Street and the Caravan Park which were overlooked in the initial drawings. RMS consider that whilst in Hughenden they have contributed wholeheartedly to community activities, sponsored numerous local events, employed and trained many locals and allowed the use of their truck for locals obtaining licences – they ask that Council waive the enforcement of LD's.

Moved Cr G.J. Jones

Seconded Cr C.N. Haydon

That Council not allow leniency on the Liquidated Damages claim and go with the recommendations from Base iGi Consulting.

Carried

(d) [RMS - Base iGi - Practical Completion - Hughenden Sewerage Upgrade Pro... \(Doc 201979\)](#)

Advising that Base iGi have assessed the works under contract for the above Project and confirm the project reached practical completion on the 23 December 2009; the twelve month defect liability period commences from the date of practical completion; and the works under the contract are not complete and are currently being completed by the contractor. In addition the Council is advised to return to the Contractor one of the Bank Guarantees held by Council for the project. The remaining Bank Guarantee is to be held until the end of the defects liability period.

Comment – Council has given to RMS Engineering and Construction the first Bank Guarantee as requested.

NOTED

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2.3.2.5 WORKSHOP AND PLANT

Plant Item	Description	Work undertaken	Service	Wind screens	Inspections
102	Ford Territory		40,806 km		
105	Toyota Prado		47,800 km		
111	Isuzu Garbage Truck	Remove PTO, clean vacuum servo, and refit all OK			X
117	Toyota Hino Dual Cab 10.4 GVM	Replaced air hose and clamps, a/c re-gassed, both belts replaced and tightened Replace steering arm.			X
119	Mitsubishi Canter Truck	Brakes adjusted, windscreen wiper blades replaced.			X
124	Isuzu Truck NPR300	Replaced timing cover and water pump.			X
125	Mitsubishi Canter Truck				X
125	Mitsubishi Canter Truck	6 tyres replaced.			
126	Mitsubishi Canter Truck				X
126	Mitsubishi Canter Truck	Puncture repair			
127	Mitsubishi Crew Cab	Handbrake adjusted			X
127	Mitsubishi Crew Cab	Air fitting replaced on water tank, belts fitted, park brake adjusted			
131	Isuzu Truck FRR550 Crew Cab	Seat replaced, tail light lens repaired 4 tyres replaced, new sign fitted			X
132	Mitsubishi FM657 Single Tipper Truck				X
133	Mitsubishi FM657 Single Tipper Truck	2 side light bulbs replaced, passenger door light lubricated, a/c fixed.			X
137	UD Nissan CW385 22.5 GVM	Clutch replaced, pto control box replaced Puncture repair, removed paper from blower fan in cabin	151,790km		
138	UD Nissan CW385 Prime Mover		110,299km	X	
139	Nissan UD Truck Diesel	Tail gate hinge repaired. Front steer tyres replaced, control valve checked for oil leaks, drivers door handle adjusted.	81,268km		
140	Semi Trailer Water Tank 34,000L	All track rod and rocker box bushes replaced, brake lights repaired			
141	Mack Titan Prime Mover (Cummins)	Work carried out by Mack Volvo and Cummins – Tappets adjusted and engine tuned up, front park lights repaired, exhaust pipe fitted with heat wrap, re – set front springs, six rod bushes replaced, brake shoes replaced, hub seals replaced and brakes adjusted, new clutch cable fitted, top radiator hose repaired, suspension checked all ok, short in electrics repaired.			
142	Mack Metroliner Truck & Concrete Agitator	Bowl strap repaired Drivers mudflap replaced, drained and replaced coolant,	21,157km		
143	Nissan UD Flo-con	Oil checked			X
145	UD Nissan CW385 Prime Mover	Mud flaps replaced, air lines replaced, grease nipples replaced, Windscreen replaced. Puncture repair		X	
149	Ford Ranger XL 4x2 Drop Side Ute			X	
151	Nissan Patrol Ute				
157	Ford Territory		50,432km		
160	Ford Ranger 4x2 Drop Side Ute		72,483km		
162	Ford Ranger 4x2 Drop Side Ute		61,054km		

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Plant Item	Description	Work undertaken	Service	Wind screens	Inspections
166	Holden Rodeo V6 4WD Twin Cab	Windscreen spray hose refitted. Code put in for cd player.			
168	Ford Ranger XL 4x2 Drop Side Ute			X	
172	Toyota Prado GXL		70,000 km		
206	Mitsubishi Canter Truck	Replaced 12v relay for flashing lights,	80,199km		X
306	Ford Ranger XL 4x4 Twin Cab	Puncture repair			
307	Ford Ranger XL 4x4 Twin Cab		72,386km		
357	Nissan Patrol Wagon		4,538 km		
359	Toyota Landcruiser Tray Back	Puncture repair and 2 nd hand tyre fitted		X	
375	Nissan Patrol Wagon	Puncture repair			
393	Toyota Hi-Lux 4X4 Twin Cab Utility	4 New Tyres fitted	34,968km		
394	Toyota Hi-Lux 4X4 Twin Cab Utility			X	
395	Holden 4x4 Colorado	Adaptor for towing plug fitted, clear covers fitted to driving lights, a/c fixed,	35,281km	X	
398	Ford Ranger XL 4x4 Ute	New tyre fitted and rim replaced.	10,500km		
505	Toyota Mini Skidsteer With Trailer				X
508	Tandem Plant Trailer	Mud guards replaced and new brake pads fitted to front axle			X
517	Cat 966H Wheel Loader	Hose on steering column replaced, mud flap refitted, lhs tail light bulbs replaced, oil leak on timing case repaired by Hastings Deering Field Service Fitter. Shims fitted to pin boss, hand brake adjusted, ripper stops built up with hard facing, radiator cap replaced, o-ring replaced on elbow back of ripper valve	2,249 hrs		
519	CAT 950H Loader	Tail light repaired.			
523	Cat IT14 Toolcarrier Loader	New injector pump fitted, new alternator fitted and 2 new mounting brackets Play in steering column fixed. Repaired electrical wiring for UHF			
525	John Deere 6420 Tractor	Puncture repair			
526	John Deere 6430 Tractor	Repair water leak in roof, fitted number plate lights, repair gear change switch.	250hr		
527	CAT Backhoe	Replaced split hydraulic hose			
529	Cat Forklift		606hrs		
629	CAT 12H Grader	2m towing cable made up and placed in machine, shims removed, a/c re-gassed, speedo gauge and gear selector repaired. Horn fuse replaced, parts fitted to eliminate play in circle, a/c working fine			
631	CAT 12H Grader	Service code removed, control box resealed.	4,441hr		

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Plant Item	Description	Work undertaken	Service	Wind screens	Inspections
633	CAT 12H VHP Grader	All wear pads and blade slides replaced, rhs drive light bulb replaced, oil pump replaced, oil temp sensor replaced, park brake pressure switch replaced, tyre repaired and refitted on spare rack, flashing light bulb replaced, horn contacts replaced, two hoses replaced and secured to frame properly, tightened screws on fuel gauge, main transmission wiring harness replaced by Hastings Deering, 6 new injectors fitted.			
635	CAT 12M VHP Grader	Steering knuckle kit fitted, grease nipple fitted to steering ram, tie rod rubber replaced, all blade slides replaced, exhaust manifold leak repaired by Hastings Deering, Blade pivot bushes and pins replaced.	1,965 hrs		
701	Kubota Mower		52 hrs		
717	Batching Plant	Service engine and removed and clean oil cooler, replaced coolant header tank			
721	Woodchipper 6"	Chipper jammed, sticks removed			
815	Tristar ST3 Side Tipping Trailer	Replaced main leaf spring, ram replaced, all disc pads replaced, 4 disc rotors replaced, new side light brackets fitted.			
816	Tristar Tandem Dolly	Mud guard bracket fitted, mudflaps replaced, new toe eye fitted.			
817	Tristar ST3 Side Tipping Trailer	All track rod and rocker box bushes replaced, all lights repaired and operational. All brake pads replaced			
828	Tristar ST3 Side Tipping Trailer	Tail light fixed, all brake linings and drums replaced, yearly check all completed and work carried out, track rod and rocker box bushes replaced.			
829	Tristar Tandem Dolly	All brake shoe and drums replaced, all brakes repaired, all wiring repaired, track rod and rocker box bushes replaced, spring replaced.			
829	Tristar Tandem Dolly	5 new tyres fitted, replaced chain for dolly leg, chain bracket repaired.			
835	Tristar ST3 Side Tipping Trailer	Track rod bushes replaced, spring pad replaced,			
836	Tristar Tandem Dolly	All lights repaired and operational.			
837	Tristar ST3 Side Tipping Trailer	All track rods replaced, all brake linings replaced, yearly check completed and all work carried out			
847	Caravan				X
849	Caravan				X
851	Caravan				X
942	Tandem From Setters Trailer				X
944	Generator	Air filter assembly replaced, lhs spring shackle repaired, tail lights repaired,			

NOTED

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2.3.2.6 TENDERS AND QUOTATIONS

Item	TENDER REFERENCE
1	<p>FSC2009-11-01 Purchase House and Land 77 Brodie Street, Hughenden Closes 12 noon Friday, 22 January 2009</p> <p>Comment – Refer Item 3.3 - Special Meeting of Council held 27 January 2010. Ray White Rural are now advertising the house and land on the open market for the price of \$120,000.</p>
2	<p>FSC2009-12-01 Purchase House and Land 16 Swanson Street, Hughenden Closes 12 Noon Monday, 15 February 2010</p> <p>Comment – No tenders were received. (Refer Items 2.1.1.4 and 2.1.3.5)</p>
3	<p>FSC2009-12-02 Purchase and Remove Playground Equipment at the Rotary Lions Park, Brodie Street, Hughenden Closes 12 noon Monday, 8 February 2010</p> <p>Comment – Refer Item 2.5.1.2 Community Development Officer's Report</p>
4	<p>FSC2010-01-02 12 Month's Supply of Diesel and Unleaded Fuel Closes 12 noon on 12 February 2010</p> <p>Comment – Refer Resolution on Page 38.</p>
5	<p>FSC2010-02-01 Sale of Land Industrial Estate, Hughenden Closes 12 noon 5 March 2010</p> <p>Comment – <u>Closing 5 March 2010</u></p>

Item	QUOTATION REFERENCE
1	<p>Q2009-11-02 Baling of Hay Hughenden and Surrounds Closes 12 noon on Friday, 15 January 2010</p> <p>Comment – (Refer Item 3.4 of the Special Meeting of Council held 27 January 2010) No quotations were received.</p> <p>(Refer Item 2.8.1.9 Page 37)</p>

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Item	QUOTATION REFERENCE
2	<p>Q2009-12-02 Bitumen Sealing Works – Flinders Shire – Hann Highway (Porcupine Creek to Milburn Gully) Closes 12 noon on 10 December 2009.</p> <p>Comment – Road Maintenance Specialists had the successful quote.</p>
3	<p>Q2010-01-01 Auction of 15 Mile Reserve Closes noon on Thursday, 28 January 2010</p> <p>Comment – Ray White Rural have been appointed auctioneers.</p>

Moved Cr G.J. Jones

Seconded Cr K.M. Egan

(Refer Item 2.3.2.6) That the successful tender for the Twelve Month Contract for the supply of Diesel and Unleaded Fuel (including Bulk Fuel) be given to Pazor Pty Ltd as per the Tender –

*\$0.13 per litre discount for Diesel; and
 \$0.10 per litre discount for Unleaded Fuel off bowser price.*

Carried

2.3.2.7 PLANT RUNNING COSTS

The Plant Running Costs to the 31 January 2010 presented for consideration be received.

NOTED

2.3.2.7.1 PLANT COMMITTEE – PURCHASE OF LOW LOADER

Following a Plant Committee Meeting held Tuesday, 9 February 2010 Cr C.N. Haydon and the Overseer, Gavin Dennis inspected a secondhand Low Loader in Townsville sourced by ManheimFowles Pty Ltd. Following the inspection, Council proceeded to purchase the Low Loader as follows –

2005 Jackson Transport Body Low Loader
 ATM 45,000KG
 Includes Winch and Container Pins
 Purchase price including agent fees \$107,722 (GST Inclusive)

The unit is within budget and will be paid for when picked up in Townsville.

Comment - Council will look at a maintenance regime and operator training for this item of Plant.

NOTED

At this stage the Environmental Health Officer entered the meeting at 12.07 pm to discuss with Council her report.

The meeting proceeded to go forward to Item 2.4 – Environmental Health Officer's report.

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2.3.3 CORRESPONDENCE

Moved Cr K.M. Egan

Seconded Cr C.N. Haydon

That the Director of Engineering's correspondence as presented for consideration be received.

Carried

2.3.3.1 [TJ & JE Watson - Condition of the Lubra Creek Crossing \(Doc 201683\)](#)

Regarding the Lubra Creek Crossing on the Stamford/Catumnal Road and advising that after heavy rain each year the approaches to the Crossing from the northern side have been washing away and scouring the roadway leaving a deep washout and exposed rocks making it impossible to cross. He asks that Council consider the importance of his request and include the Lubra Creek Crossing for an upgrade when next allocating money in its Budget.

Comment – Council to advise that this has been programmed to be completed this year.

NOTED

2.3.3.2 [Hon Stephen Robertson MP - Minister for Natural Resources, Mines & Ene... \(Doc 200396\)](#)

The Minister is seeking confirmation of Council's support for the implementation of the Queensland Solar Hot Water Program. Under the Program the Queensland Government has set a target for the installation of up to 200,000 solar water heaters in Queensland by mid-2012 in an effort to reduce household energy costs and greenhouse gas emissions and will provide significant environmental and financial savings to Council's constituents. They seek Council's support of this program by reviewing applicable local Council charges and advise that to expedite the installations, they are looking for every opportunity to streamline applications and reduce costs.

Comment – The Director of Engineering to bring a report back to the next meeting of Council.

NOTED

2.3.3.3 [Hon Stephen Conroy Senator - Minister for Broadband, Communications & ... \(Doc 201151\)](#)

Regarding the Minister's announcement that the Government had reached agreement with all regional and remote broadcasters to provide a new digital television satellite service to viewers who live in digital television terrestrial signal deficient areas or black spots. Under an agreement reached with all television broadcasters across Australia, broadcasters will upgrade more than 100 existing regional analogue "self help" transmission facilities to operate in digital, while the government will fully fund and build a new digital satellite broadcasting service for regional viewers who are unable to receive digital television from those facilities. For the first time regional and rural viewers will receive the same television services as people in the cities. They enclose a copy of Australia's digital switchover timetable.

NOTED

Leanne Rogers left the meeting at 1.57 pm.

2.3.3.4 [Base iGi Consulting - Grand Hotel - Connection to New Sewerage System ... \(Doc 196128\)](#)

The following decision has been made by the Superintendent of the Hughenden Sewerage 5Upgrade to give the Contractor for the project clear direction. The contractor has been instructed as follows –

"The property on which the Grand Hotel is located will be given a service to the new scheme. Due to the very dilapidated state of the building and the long period it has been unoccupied, the Hotel and other structures will not be connected via house drain to this new system".

They describe and confirm their reasons for the decision –

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- The property is in a very dilapidated state;
- The existing plumbing is non-compliant to the existing plumbing code, and there is little evidence of motivation by the owner to upgrade the plumbing;
- The existing plumbing in some areas is in a state of disrepair. The state of the plumbing is so poor that there is a risk that substantial amounts of storm water may enter the sewerage system, which is unacceptable;
- The buildings are unoccupied and have been for a long period of time;
- There is no evidence of any commercial activity at the site, and there is no evidence that commercial activity will commence at the site in the near future.

Comment – *In their opinion, Council should advise the owner of the changes of status to the property (i.e. from a Lot connected to sewer to a Lot not connected to sewer but with the ability to be serviced by sewer).*

Moved Cr S.M. O'Neill

Seconded Cr C.N. Haydon

That the property is to be rated as a property not connected to a sewer from 1 January 2010 and the sewerage rates pro-rata refunded in the current year.

Carried

2.3.3.5 [Robert Watson Successful Tender Construction & Fit Out Workshop Store \(Doc 202967\)](#)

Advising that the tender for the Construction and Fit Out of the Workshop Store has been accepted for \$99,338 (exclusive of GST).

NOTED

2.3.3.6 [Beryl Hunter - 39-45 Little Avenue - Storm Drainage Little Avenue \(Doc 203180\)](#)

Advising that there is no natural drainage from properties situated between 39-45 Little Avenue. This, she believes, is because of topdressing of the footpath over the years until now the drainage is blocked. She asks Council for consideration of this problem.

Comment – *The Director of Engineering to investigate and provide information back to Council.*

NOTED

Leanne Rogers re-entered the meeting at 2.03 pm.

Cr C.N. Haydon left the room at 2.05 pm.

2.3.3.7 [Dept of Transport & Main Roads - Update on Progress on the Kennedy Dev... \(Doc 203607\)](#)

A letter thanking Council for the opportunity he had to meet with Council Officers to discuss the Hughenden-Winton Road Project and providing an update on progress, made to upgrade the Kennedy Development Road (Hughenden-Winton). Finalisation of the detailed cost estimate, design and works program in conjunction with Roadtek is underway – funding has been committed.

First Stage	Emergent repairs were completed prior to Christmas
Stage 2	Stabilise a 43km section beginning approximately 12km north of Stamford, commencing April 2010 and completed July 2011.

Using the funds allocated under the MOU, an overlay will then be constructed over this stabilised foundation over the next four financial years as funds are made available.

All floodways will be cement stabilised to ensure an acceptable level of performance under traffic during periods of wet weather.

NOTED

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2.3.3.8 Bronwyn McNamara - Slip in the Riverbank - 3 Comyn Street (Doc 204490)

Advising Council of her concerns about the slip in the riverbank in front of 3 Comyn Street and stating that Council Officers had been advised of this previously – Ms McNamara now asks that urgent attention be given to this problem.

Comment – *The Director of Engineering to investigate and bring a report back to Council. Administration to reply to Bronwyn McNamara advising that Council will take appropriate action.*

NOTED

Cr C.N. Haydon re-entered the room at 2.14 pm.

2.3.3.9 AER Maintenance Supervisor, Townsville (Doc 204752)

Following on from discussions held about the Reliability Examination of the Xstrata Combo Train in Hughenden and the concerns raised with the blocking of the road crossing at the deviation end of the Hughenden Rail Yard during extended shunting and examination. He understands that the road crossing is an extension of Disraeli Street and changes from a sealed road to an unsealed road prior to the rail crossing; also he has been advised that the road connecting Disraeli Street to the Flinders highway is seldom used by local traffic. His concern is that the crossing is in the middle of the Hughenden Shunting Yard and while protected by a Stop sign is remote and could potentially be used by minors and pedestrians. He further adds that if this crossing is to remain an extension to Disraeli Street and the Reliability Examination of the Combo Train will potentially block this road crossing for up to four hours, then adequate protection needs consideration –

1. maintain the current Stop sign as adequate level crossing protection, and communicate the possibility of random extended closure during train examination;
2. Dead end Disraeli Street prior to the rail crossing on the Hughenden Yard Mainline; and
3. Have manually operated (by rail staff) boom gate that can be lowered and locked into position when examination is taking place and locked in the open position when no examination is taking place. There could possibly be some signage to advise of an alternative route during periods of closure due to examination.

Comment – *Council's thoughts are requested on this matter.*

Moved Cr K.M. Egan

Seconded Cr S.M. O'Neill

Council agrees to a manually operated (by rail staff) boom gate that can be lowered and locked into position when examination is taking place and locked in the open position when no examination is taking place, also some signage to advise of an alternative route during periods of closure due to examination.

Carried

2.3.3.10 Hughenden Show Society - Cattle Yard Complex - Hughenden Showgrounds (Doc 204928)

Enclosing a sketch of proposed work to the cattle yards area at the Showgrounds. It is proposed to install a shade shelter over the crush area with permanent panels along the fence line including up to the loading ramp. In the future, a permanent set of scales could be installed under the crush – security of this would need to be considered in the future. The installation of permanent panels will make it easier for workers in the cattle section as well as providing shade over a well used area. It is envisaged that the work would be done by volunteers and professional tradesmen with materials to be purchased by the Hughenden Show Society. Council's support for this venture would be appreciated.

Cr G.J. Jones left the meeting at 2.24 pm.

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Moved Cr S.M. O'Neill

Seconded Cr C.N. Haydon

That provided they ensure a building permit is obtained, Council supports their proposal.

Carried

2.3.4 BUSINESS ARISING FROM PREVIOUS MINUTES

2.3.4.1 FLINDERS RIVER BRIDGE LINE MARKING

Refer Item 2.3.5.2 - August 2007 Minutes – Director of Engineering General Business

Tenielle Edmondson, Student, Hughenden State School - (Part)

Tenielle Edmondson requested information from Council about why there were no traffic lanes on the Flinders River Bridge and whether any lines would be painted on some time in the future.

Action - Council advised that there were never meant to be lines on the Bridge, but that reflectors could be installed on the Bridge instead of lines and this item to be brought up at the meeting with the Department of Main Roads.

Comment September 2007 - This request will be discussed with the Department of Main Roads in the next RMPC Meeting in September 2007.

Comment October 2007 - Raised reflective pavement markers will be installed in the centre of the Bridge and on the kerb.

Comment November 2007- Reflections to be installed on pavement and kerbs by Christmas.

Comment December 2007- This has been completed.

Comment December 2007- Advice was received at the meeting that most of the reflectors have come unstuck on the Flinders River Bridge.

Comment February 2008 - The raised reflective pavement markers should be replaced this week.

Action March 2008 - Reflective markers have been installed. The Acting Director of Engineering to approach the Main Roads Department with a view to putting a white line down the roadworks in the middle of the Bridge.

Comment April 2008 - The Acting Director of Engineering will take the problem of the "middle of the road" line-marking of the Flinders River Bridge to the next RMPC Meeting.

Moved Cr G.J. Jones

Seconded Cr C.N. Haydon

That Council write to Main Roads requesting that the Bridge be widened by removing the walkway and placing a new walkway on the western side of the Bridge. Council will relocate the water main as part of the project. Council believes this needs urgent attention due to a high traffic count, especially heavy vehicles, using the narrow bridge.

Carried

Action July 2008 - This is to be referred to the next RMPC Meeting.

Action December 2008 – This matter was referred to the RMPC November meeting. Department of Main Roads (DMR) is to refer the suggestion of a cantilevered footbridge to Department of Main Roads' Bridge Engineers for comment. This would allow the deck to be cleared of the pedestrian lane.

Action March 2009 – Director of Engineering to continue raising the issue of regular Main Roads meetings with Council.

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Comment April 2009 – The Chief Executive Officer and Mayor raised the matter again with Peter Trim, Regional Director, Department of Transport and Main Roads during his visit to Hughenden on 7 April. Mr Trim advised he would pursue the option of a separate foot bridge.

Comment August 2009 – The Chief Executive Officer advised that this matter was again raised with the Main Roads Department at a meeting held on the 12 August 2009.

Comment October 2009 – Will be raised at the RMPC meeting held on the 14 October 2009. The Chief Executive Officer to investigate the matter with Main Roads, Cloncurry.

Comment November 2009 – Council to rewrite the letter as they have lost original letter.

Comment February 2010 – The Mayor and Chief Executive Officer raised the problem with Peter Trim, Regional Director, Main Roads Department on the 27 January 2010.

2.3.4.2 SALEYARDS ROAD – FLINDERS HIGHWAY INTERSECTION LIGHTING

Refer Item 7.2 - April 2008 Minutes - Street Lighting Saleyards Road - Flinders Highway

Cr K.M. Egan requested that lighting be installed at the Saleyards Road - Flinders Highway intersection.

Action - The Acting Director of Engineering to investigate.

Comment July 2008 - Installation of lighting will be considered in the next upgrade of street lighting.

Comment February 2009 - Deputy Mayor, Cr G.J. Jones and Director of Engineering, Don Lee to prepare a submission for upgraded lights in Uhr, Goldring and Hardwicke Streets and in Saleyards Road.

Action May 2009 – The Director of Engineering and Cr G.J. Jones to liaise for a night run around the streets that need an upgraded lighting system.

Action July 2009 – Director of Engineering now has the relevant pole number and will lodge an application to ERGON.

Comment – The application has been lodged with ERGON.

Comment August 2009 – ERGON representative meeting with Director of Engineering, Don Lee on the 26 August 2009.

Comment September 2009 – The original configuration has been assessed by ERGON Senior Design Officer and deemed unsuitable. An alternative configuration has been suggested and the Director of Engineering will make an appropriate application.

Comment September 2009 – ERGON has agreed that there should be two lights on the Saleyards intersection but no light on the northern side.

Comment October 2009 – An application has to be made for the lighting.

Cr G.J. Jones re-entered the meeting at 2.30 pm.

2.3.4.3 LANDSCAPING RICHMOND HILL DRIVE

Refer Item 2.3.5.2 – February 2009 Minutes – Director of Engineering General Business

Cr C.N. Haydon advised also that Robert Wearing, Hughenden Motorcycles had approached him asking if the mound in front of his premises and on the road verge on Richmond Hill Drive could be razed to enable him to landscape the area in front of his business premises.

Comment - The Director of Engineering to investigate.

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Action March 2009 – Council to look at concept plans for the redesigning of Richmond Hill Drive and that the concept design, when completed, will be carried out through the whole area.

Comment August 2009 – Colin Sellars, Foreman Parks and Gardens will be undertaking concept plans for Council administration prior to Christmas.

Comment November 2009 – The irrigation has been fixed and discussions have taken place about an alternative design.

2.3.4.4 FAMILY HISTORY SOCIETY INC

Refer Item 2.3.5.5 April 2009 Minutes – Engineering General Business

Cr G.J. Jones advised their sign needs to be erected at the Uniting Church Hall and their street directional signage needs relocating.

Action – The Director of Engineering to investigate.

Comment June 2009 – Director of Engineering advised directional signs had been erected.

Comment July 2009 – The main sign for the Family History Society has been located and will be installed once it has been refurbished.

Comment August 2009 – Jo Dighton has advised she cannot refurbish the sign at this time. Cheryl Crighton from the Society advised that the sign should be put up as is. Cr G.J. Jones to arrange for the repainting.

Comment October 2009 – Cr G.J. Jones advised that the sign has been finished – he would pick the sign up on his next trip to Townsville.

Comment December 2009 – The sign is now at the Council Office awaiting erection.

2.3.4.5 RAILWAY CROSSING

Refer Item 2.3.5.3 May 2009 Minutes – Director of Engineering General Business

Cr G.J. Jones advised that there was a rough spot on the Railway Crossing in Gray Street.

Comment – The Director of Engineering to investigate.

Comment July 2009 – This will be inspected this week.

Comment August 2009 – The Director of Engineering to liaise with Main Roads Department and Queensland Rail.

Comment October 2009 – The Main Roads Department project to upgrade the section of Flinders Highway – Muttaborra turnoff-Hughenden has an indicative allocation 2011-2012 to 2013-2014. The problem in the immediate vicinity of the rail crossing will be raised as a defect within the RMPC for corrective action approved by the Department of Transport and Main Roads.

Comment November 2009 – Department of Transport and Main Roads has contacted the Railways Department asking for this matter to be addressed.

Comment February 2010 – Administration to contact Tony Lucas, Queensland Rail, Townsville. If no decision is forthcoming, the Mayor will take the problem up with the Minister for Transport, Rachael Nolan MP.

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2.3.4.6 COMPTON ROAD

Refer Item 2.3.5.5 May 2009 Minutes – Director of Engineering General Business

Cr C.N. Haydon requested that the Director of Engineering investigate the Compton Road and design rectification works.

Action June 2009

Moved Cr C.N. Haydon

Seconded Cr G.J. Jones

That Council write to the landowner seeking his approval to dedicate the existing Compton Road through Eric Kelly's property.

Carried

Comment July 2009 – *Council has written to the property owner and is awaiting a positive reply prior to proceeding with the application to dedicate.*

Comment August 2009 – *Cr C.N. Haydon to liaise with Eric Kelly as no reply has been received.*

Comment September 2009 – *Council Officers and Crs B.V. McNamara and C.N. Haydon to meet with Eric Kelly at Compton Downs Station.*

Comment October 2009 – *Administration to arrange a meeting.*

Comment November 2009 – *Chief Executive Officer to arrange a meeting early next year.*

2.3.4.7 LIGHTING ROBERT GRAY MEMORIAL PARK

Refer Item 2.3.5.6 May 2009 Minutes – Director of Engineering General Business

Cr K.M. Egan advised that the lighting around the BBQ's in Robert Gray Memorial Park was minimal and that one light needed replacing.

Comment – *The Director of Engineering to investigate.*

Comment July 2009 – *Funds have been allocated in the 2009-2010 Budget.*

Comment August 2009 – *A meeting has been arranged with ERGON for the 26 August 2009.*

Comment September 2009 – *The Director of Engineering has liaised with ERGON on this matter and discussed with Council scenarios which would be presented to Tony Hengst, ERGON.*

Comment October 2009 – *ERGON will be carrying out vegetation management within weeks. Following that, various options will be put to the local ERGON office. Cr Jones will bring various options at the next meeting of Council.*

2.3.4.8 PLANT NO 145 – UD NISSAN PRIME MOVER

Refer Item 2.3.5.1 July 2009 Minutes – Director of Engineering General Business

Cr C.N. Haydon requested that Council check the tender as he understood a sunvisor was to be part of the tender.

Action – *Director of Engineering to investigate.*

Comment September 2009 – *As soon as the sunvisor is available from the distributor it will be sent to Council.*

Comment November 2009 – *Warrick Hill of Macquarrie Trucks, Townsville has advised that they are unable to approve a design that is acceptable for this model of truck and will not be*

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able to supply one in the short term. However will supply a well-engineered product once approved. The outcome being Council to deduct the cost of the sunvisor from the cost of the vehicle.

Comment February 2010 – Anthony Baxter from Macquarrie Trucks rang to advise that he will look into refunding the cost of the sunvisor.

2.3.4.9 PENSIONER'S COTTAGES, HAMMOND COURT – BBQ

Refer Item 2.3.5.1 August 2009 Minutes – Engineering General Business

Cr K.M. Egan advised that a BBQ in the area of the tree and seats would be an advantage to the Pensioners who reside at the Pensioner's Cottages, Hammond Court.

Comment – Director of Engineering to investigate design and costs with the Director of Corporate Services.

Comment October 2009 – A quote to be called for the concrete work with the shed structure and BBQ to be ordered.

Comment November 2009 – The BBQ and shelter have been ordered and a quote for electricity has been sought for the site.

Comment December 2009 – All requirements are being carried out.

Comment February 2010 – The Director of Engineering to follow up.

2.3.4.10 PENSIONER COTTAGES, HAMMOND COURT - MAINTENANCE

Refer Item 2.3.5.2 August 2009 Minutes – Engineering General Business

Cr K.M. Egan also queried whether a small area of garden at Cottage No 5 could be dug up to allow the pensioner to establish a garden and how this could be achieved. Also the driveway at the cottage needed maintenance and minor repairs inside the cottage.

Comment – Director of Engineering to investigate.

Comment October 2009 – Lora Martin, HACC Coordinator will be talking to all of the pensioners living at Hammond Court to ascertain which Cottage occupiers would like garden beds because there may be funding through CACP's.

Comment November 2009 – The Foreman of Parks and Gardens has been in contact with the Pensioners to establish their requests.

2.3.4.11 MAINTENANCE OF CENTRAL PARKING AREA – BOTTOM END OF BRODIE STREET

Refer Item 2.3.5.4 August 2009 Minutes – Engineering General Business

Cr G.J. Jones discussed with Council the danger of the large trees in the centre of the Street at the bottom end of Brodie Street. He had been advised that the way to go would be to plant smaller native trees between the older, larger trees and when they had grown to cut out the larger, older trees.

Comment – The Director of Engineering to investigate this advice.

Comment February 2010 – Parks and Gardens to action.

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2.3.4.12 ASHTRAYS – BRODIE STREET CBD

Refer Item 2.3.5.5 August 2009 Minutes – Engineering General Business

Cr G.J. Jones asked that ashtrays could be situated in the Brodie Street CBD.

Comment – *The Director of Engineering to investigate this request.*

Comment October 2009 – *Quotes for various styles are being sought and will be presented to the next meeting.*

Comment November 2009 – *Quotes have been received and will be presented to the meeting. Samples have been received and will be matched to various locations by Cr G.J. Jones and Community Development Officer. Once agreed a full order will be issued.*

Comment February 2010 – *As the Laws for the smoking of cigarettes has now changed; this matter will need to be looked at in a different light.*

2.3.4.13 SIDE STREET OFF CHURCHILL AND PLAYFOOT STREETS

Refer Item 2.3.5.6 August 2009 Minutes – Engineering General Business

Cr C.N. Haydon asked that this side street be barricaded for no-through traffic.

Comment – *The Director of Engineering to investigate.*

Action October 2009 - *The Mayor to discuss with truck driver about driving and parking in Churchill and Playfoot Streets.*

Comment November 2009 – *The Director of Engineering to investigate Churchill and McLaren Streets and Churchill and Playfoot Streets with a view to providing intersection works to deter trucks from utilising this area of road.*

Comment February 2010 – *New drainage culverts have been installed at the Playfoot Street intersection with Churchill Street.*

NOTED

2.3.4.14 FLINDERS RIVERBED – VOLLEYBALL COURTS

Refer Discussion after Item 2.2.4 August 2009 Minutes – Director of Corporate Services

Informative discussion took place about establishing a Volleyball Court in the riverbed, how to go about establishing a Club and equipment needed.

Comment - *Students to come back to Council with a location and equipment. Council will provide support for this project by erecting posts etc.*

Comment September 2009 - *Telisa advised that students were impressed with the recent refurbishment of the Skate Park and put to the meeting various comments made by the students about where the proposed Volleyball Court should be constructed in the Flinders River. The most favourable spot in the river would be adjacent to the Public Toilets in the Robert Gray Memorial Park.*

Council Officers to liaise with the students after they return from their holidays. School commences on the 8 October 2009 and the meeting will be at 3.15 pm on-site. The students will advertise the meeting in the Whisper.

The students also asked Council if a BBQ could be put into the Park on the south side beside the bridge and further asked about lighting around the BBQ's at the Robert Gray Memorial Park.

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Comment October 2009 – No students turned up at the meeting site between 3.15 pm and 4.00 pm. A basic layout has been established but no further action is proposed until the students provide some feedback on the proposed site. (Refer Item 2.5.4)

Advice from October meeting - Nicholas asked about the Volleyball Court and was advised that Council has certainly gone ahead with their request but had been disappointed that no students had turned up at the meeting arranged. The students advised that they had not been advised of the meeting by the student leaders from the last meeting - if they had they would have attended.

They put questions to the Director of Engineering about the equipment. They were advised that Council would equip them with the Volleyball Court net and associated equipment but that they would be required to produce a ball. Also if the volleyball net was damaged maliciously, it would not be replaced by Council.

Liaison with students and Council Officers to look at the location and requirements of the Volleyball Court proposal would be made, at this point on Friday, 30 October 2009 at a time to be determined.

Comment November 2009 – Council has the posts but a net has to be ordered. The Court will be operational before Christmas.

Comment December 2009 – The Volleyball Net has been received and the sand court will be constructed if earthmoving equipment is available.

Comment February 2010 – Council to check with Hughenden State School seniors if they still require the Court to be constructed.

2.3.4.15 ALLEN TERRY CARAVAN PARK

Refer Item 2.3.5.1 September 2009 Minutes – Director of Engineering General Business

Cr K.M. Egan discussed with Council shrubbery which could be planted at the Skate Park on the western end.

Comment – Colin Sellars, Parks and Garden's Foreman to investigate.

Comment October 2009 -

[Chamber of Commerce - Caravan Park Upgrade Planting of Trees \(Doc 193437\)](#)

A letter from the Chamber about the planting of shrubs and an accompanying watering system on the perimeter fence of the Caravan Park to alleviate noise and improve the general aesthetics of the Park.

Comment November 2009 – Colin Sellars, Foreman Parks and Gardens is looking at a design and shrubs for the beautification of the Caravan Park perimeter.

2.3.4.16 TREE TRIMMED – TOM McNALLY

Refer Item 2.3.5.1 September 2009 Minutes – Director of Engineering General Business

Cr C.N. Haydon had received a request from Tom McNally, 9 Hardwicke Street, Hughenden about the tree in front of his premises which is in urgent need of lopping.

Comment – Director of Engineering to investigate.

Comment October 2009 – The tree is not in urgent need of lopping but will be attended to in due course.

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Comment December 2009 – A quote has been received and should be carried out prior to Christmas.

Action February 2010 – This has been carried out by Eastern Tree Services, Townsville.

NOTED

2.3.4.17 WATER TORRENS CREEK

Refer Item 2.3.5.1 October 2009 Minutes – Director of Engineering General Business

Cr G.J. Jones asked if Council Officers had ascertained the water pressure of houses at Torrens Creek to see if it was Council's problem and asked if a flush of the town water pipes had been done?

Comment - Director of Engineering to investigate.

Comment November 2009 – The Engineer advised that regular flushing has taken place each time the Water Officers visit the Bore or tank installation.

Comment December 2009 – The Director of Engineering requested that the water tanks be cleaned every six months and the outlets to be redesigned.

NOTED

2.3.4.18 HAUL ROAD FROM KT TANNERY TO WINTON ROAD

Refer Item 2.3.5.4 October 2009 Minutes – Director of Engineering General Business

Cr K.M. Egan asked if the water truck could be used on the Haul Road from KT Tannery to Winton Road as there was an excess of dust.

Comment - Director of Engineering advised that a gravel resheeting program would be undertaken in the New Year under Flood Damage.

NOTED

2.3.4.19 DILAPIDATED SHED – 17 SWANSON STREET, HUGHENDEN

Refer Item 2.3.5.2 November 2009 Minutes – Director of Engineering General Business

Cr G.J. Jones advised he had been approached about a dilapidated shed at Lot 30 on Plan H20319, Parish of Hughenden which was a risk hazard.

Comment – The owner's son to be approached advising him of this risk.

2.3.4.20 UNIT NO 4 PENSIONER COTTAGE

Refer Item 2.3.5.3 November 2009 Minutes – Director of Engineering General Business

Cr G.J. Jones advised that maintenance was needed on Unit No 4 at the Pensioner Cottages in Hammond Court. The glass shower wall is cracked and needs replacement and the rollers on the sliding cupboard doors in the kitchen and bathroom need replacing.

Comment – Director of Engineering to investigate.

Comment December 2009 – This has been placed in the Carpenter's list of works.

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Action February 2010 – This has been fixed by the Carpenters.

NOTED

2.3.4.21 REHABILITATION OF ROAD AFTER REMOVAL OF GRID

Refer Item 2.3.5.4 November 2009 Minutes – Director of Engineering General Business

Cr K.M. Egan advised (1) that the Ashton Station boundary grid on the Prairie-Muttaborra Road needs attention; and (2) advised that the road where a grid was removed on the Prairie-Muttaborra Road south of Towerhill Creek requires attention.

Comment – *Director of Engineering to investigate and take appropriate action.*

Comment February 2010 – *Ashton Station has undertaken maintenance work on the boundary grid.*

2.3.4.22 TORRENS CREEK CEMETERY

Refer Item 2.3.5.5 November 2009 Minutes – Director of Engineering General Business

Cr B.V. McNamara advised it had been reported to him that there were graves sites outside the fenced area of the Torrens Creek Cemetery.

Comment – *Discussion took place and it was established that the reserve area of the Torrens Creek Cemetery was 100m x 200m. Advice of this matter would be given to Melissa Driscoll when carrying out investigations whilst carrying out the Cemetery Restoration Project.*

Comment December 2009 – *Lands Administration Officer to GPS the boundary of the Torrens Creek Cemetery.*

Comment February 2010 – *The Lands Administration Officer has attached a map of the boundary of the Torrens Creek Cemetery. She advises that the blue rectangle 65m x 40m is the current fenced Cemetery. The red dotted line is the area of the Cemetery Reserve.*

Action February 2010 – *Council to leave the fence where it is and when a grave detector becomes available to ascertain if there have been any burials in that area of concern.*

NOTED

2.3.4.23 CORNER OF MORAN AND GRAY STREET DRAINAGE

Refer Item 2.3.5.1 December 2009 Minutes – Director of Engineering General Business

Cr S.M. O'Neill advised there was a drainage problem on the corner of Moran and Gray Streets with the banking up of water in the gutter.

Comment – *Director of Engineering to investigate.*

2.3.5 GENERAL BUSINESS

2.3.5.1 RECREATIONAL DAM

Cr K.M. Egan questioned whether Council was still committed to providing a Recreational Lake in Hughenden.

Comment – *Discussion took place between Councillors and it was decided that the project required considerable work to progress. The project remains in Council's Corporate Plan and requires funding to complete planning work.*

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2.3.5.2 SHOWGROUNDS PAVILION – WINDOWS OPEN DURING WET WEATHER

Cr S.M. O'Neill advised there was a water leak in the Campdraft Box.

***Comment** – Administration to investigate.*

2.3.5.3 MAINTENANCE WORK - FLINDERS HIGHWAY

Cr G.J. Jones questioned who was doing the work on the Flinders Highway west of Hughenden.

***Comment** – Director of Engineering advised that Council was doing preliminary flood damage work with the balance contracted out by Main Roads Department.*

NOTED

2.3.5.4 ROAD NAMES

The Director of Engineering produced a chart showing what names would have to be altered to accommodate Rural Addressing and the roads as set out below would need to be altered -

Prairie-Muttaborra Road	to Prairie Road
Muttaborra Road	to Old Muttaborra Road
Catumnal Road	to Stamford-Lerida Road

Moved Cr S.M. O'Neill

Seconded Cr G.J. Jones

That the names as set out in the Road Register be adopted by Council.

Carried

(Refer Item 1.7) At this point, Ye Zhang, her husband, child and friends entered the meeting.

The Mayor, Cr B.V. McNamara then officiated at the Citizenship Ceremony. Afternoon tea was provided for the guests.

The meeting resumed at 4.00 pm.

At this stage the meeting went forward to Item 2.5 – Community Development Officer's report.

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2.4 ENVIRONMENTAL HEALTH OFFICER

Melissa Keating, Environmental Health Officer entered the meeting at 12.45 pm.

2.4.1 GENERAL REPORT

Moved Cr G.J. Jones

Seconded Cr C.N. Haydon

That the Environmental Health Officer's report as presented be received.

Carried

2.4.1.1 ANIMAL MANAGEMENT

- Two formal complaints have been received regarding excessive barking and aggressive behaviour of dogs.
- Two complaints regarding inappropriate stabling of horses.
- All complaints have been actioned.
- Seven dogs have been impounded since 21 Dec 2009, five were destroyed.
- Random inspections of dog registration will occur during the period April – June 2010.
- Charters Towers Regional Council will introduce Cat Registration on 1 July 2010. Those Councils not identified as adopting the scheme earlier will be required to introduce the new requirements on 12 December 2010.
- Reports of rodent activity have been received. No reports of rodents in houses and businesses. I am monitoring the situation.

NOTED

2.4.1.2 SEWERAGE

- There is still a significant amount of fat present in the pump stations.
- The Sewerage Officer and I are continually undertaking regular inspections of grease traps.
- The Council will continue to educate the public on the correct disposal of household wastes.
- The Council has recently purchased a smoke machine that will identify any further problems with the new system.

NOTED

2.4.1.3 WATER

- Routine testing carried out over the December/January period revealed the presence of E.coli at Stamford, Prairie and Hughenden. Hughenden and Prairie were issued Boiled Water Alerts.
- Two clear results have been received; we are waiting upon the results from samples taken on 3 February 2010.
- An incident report regarding excessive levels of Manganese in the Torrens Creek Water Supply has been submitted to the Office of the Water Supply Regulator.
- Work is still required at the Torrens Creek Bore and Tank (*Refer to the Director of Engineering's report*)
- Further information will be supplied at the Council meeting.

NOTED

2.4.1.4 REGULATED PREMISES

- Food Safety inspections are occurring during the period 1 February–11 February 2010.
- Further information will be supplied at the Council Meeting.

NOTED

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2.4.1.5 NEW TIP

- A meeting between Cardno, DERM and I occurred on the 27 January 2010.
- Further information will be supplied at the Council Meeting.

NOTED

2.4.1.6 OVERGROWN ALLOTMENTS

I am in the process of issuing notices regarding overgrown allotments.

NOTED

2.4.1.7 CLEAN UP AUSTRALIA DAY

Clean up Australia Day will occur on the 7 March 2010. Four possible sites have been identified - Eco Walk on Flinders, Hann Highway and the Flinders Highway (Townsville and Mount Isa exit).

NOTED

2.4.1.8 POOL FENCING LAWS

- Stage one of the new Laws came into effect on the 1 December 2009. These Laws targeted new residential swimming pools.
- Stage two will be implemented this year at a date to be advised and will target existing swimming pools.
- I am in the process of developing a Swimming Pool Register.
- A brochure outlining the new requirements will be provided at the Council Meeting.

NOTED

2.4.1.9 FUTURE ISSUES

To be advised.

NOTED

2.4.2 CORRESPONDENCE

Nil

2.4.3 BUSINESS ARISING FROM PREVIOUS MINUTES

2.4.3.1 Beryl Hunter Torquay Station - Establishment requirements for a Cemete... (Doc 169515)

Refer Item 2.7.2.3 – February 2009 Minutes – Admin Technical Officer's correspondence

Transferred from Item 2.8.3.3 March 2009 Minutes

Seeking Council's consideration to registering a cemetery on Torquay Station. The area has one boundary adjoining the stock route which services Torquay so public access would never be an issue. A requirement from the Lands Department is that the suggested land parcel be cut off from Torquay and for Council to agree to then act as Trustee for the said land which would be a Public Cemetery.

Action - Requirements are to be sought for setting up a Cemetery on private land with Council Officers and Cr C.N. Haydon to investigate the site.

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***Comment April 2009** – Further details have come to hand and Council will await information from Mrs Hunter on this matter.*

NOTED

2.4.4 GENERAL BUSINESS

Nil

Melissa Keating left the meeting at 12.38 pm.

The meeting adjourned for lunch at 12.39 pm.

The meeting resumed at 1.49 pm at Item 2.3.3 – Director of Engineering correspondence.

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2.5 COMMUNITY DEVELOPMENT OFFICER

2.5.1 GENERAL REPORT

Sherilee Honnery, Community Development Officer entered the meeting at 4.03 pm.

Moved Cr K.M. Egan

Seconded Cr C.N. Haydon

That the Community Development Officer's report as presented be received.

Carried

2.5.1.1 WEBSITE COMMUNITY PORTALS

Letters were sent to all community groups and advertising was done in the *Whisper* for the opportunity for community groups to put in an Expression of Interest for the Website portal. An Expression of Interest has been received from the Hughenden Show Society.

Moved Cr K.M. Egan

Seconded Cr S.M. O'Neill

That Council agrees that the website portal be allocated to the Hughenden Show Society.

Carried

2.5.1.2 TENDERS – PLAYGROUND BRODIE STREET PARK

Three tenders have been received for the removal and purchase of the Playground Equipment in Brodie Street Park for consideration of Council.

Tenders received –

▪ John and Jane Lethbridge	\$275 including GST
▪ Erin Neilson	\$150 including GST
▪ Tony and Tracey Jones	\$500 including GST

Moved Cr K.M. Egan

Seconded Cr S.M. O'Neill

That the Tender for the Playground Equipment in the Brodie Street Park be given to Tony and Tracey Jones.

Carried

2.5.1.3 FLINDERS SHIRE WEBSITE

The website is in the process of being changed over to the Council Business Centre - training for Staff will be, at this stage, the 23-24 February. Once training is completed the remainder of the information will be uploaded to the website to make it fully functional.

NOTED

2.5.1.4 CORPORATE STYLE BRIEF

Margo Poole from *Caribblue* travelled to Hughenden on the 4 February to meet with Stephen McCartney, Leanne Rogers, Brendan McNamara and I on the process of the Corporate Branding of Flinders Shire. It is envisaged that the first draft of Logos will be available to Council by the end of February.

NOTED

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2.5.1.5 PERFORMANCE HORSE CLUB IN HUGHENDEN

(Refer Item 2.5.2.3) A letter has been received from Jody Murray on the forming of a Performance Horse Club in Hughenden. She seeks Council support in starting such a Club and has requested information on hiring the Outback Arena. Details of hiring will be forwarded to Jody for her consideration.

NOTED

2.5.1.6 HAPA APPLICATION

Application has been completed and submitted to the Regional and Local Community Infrastructure Program – Strategic Projects for Hughenden Aged Persons Accommodation Facility. Funding was sought for \$4,373,750 with support from Flinders Shire and Flinders Shire Community Trust Fund with cash and in-kind to the value of \$640,000. At this stage an announcement time is unknown.

NOTED

2.5.1.7 WHITE MOUNTAINS MEETING

A meeting was held in Charters Towers regarding the White Mountains National Park and future developments for the Park. Updates were given by the following -

MITEZ

Currently has a project on the southern access to the scenic area of White Mountains that Flinders Shire is coordinating. A survey of the access is being carried out by Kerry Eaton. Project is to be completed by April 2010. The southern access is located approximately ten kilometres west of Torrens Creek.

Charters Towers Regional Council (Mayor - Ben Callcott)

Ben advised of plans to access the northern part of White Mountains National Park (Flinders Highway to Pentland) through Goldsborough Station.

Flinders Shire Council (Chief Executive Officer – Steve McCartney)

Stephen McCartney identified the recommended route for the southern access which runs along the boundary of Rellum Park and Spring Hill Stations and cuts up into the Warang area. Formal written permission has been gained from property owners.

Matt Morris (Senior Business Development Manager, Townsville Enterprise Limited)

Advised the meeting that his brief is to look within the boundary of the White Mountains National Park. Townsville Enterprise has received funding through Tourism Queensland to carry out a commercial tourism product audit in respect to White Mountains and to develop opportunities for visitor information.

Will Hyams (Townsville Enterprise Limited)

Advised that it is his role to be involved in assisting building capacity for indigenous people in the region. He advised that since Day 1, indigenous people within Charters Towers have been interested in the White Mountains Project. The launch of the publication "Dreamtime Tracks" has been a stepping stone for Indigenous Tourism within the region. He mentioned that some training had occurred through the Generations Project.

Marty McLaughlin A/Regional Manager (Cape York/Savanna), Queensland Parks and Wildlife Service and Department of Environment and Resource Management

Advised that National Parks is prepared to move forward in regards to this project and it is realised that the costs associated with this project are not small. Marty confirmed that the Honourable Kay Jones, Minister for Climate Change and Sustainability would be visiting the Flinders Shire Council and White Mountains National Park - tentative date is 3 March 2010.

The group selected a Management Committee to keep the projects rolling and all involved advised of happenings with each project and White Mountains National Park.

- Chairman (Ben Callcott, Mayor, Charters Towers Regional Council);
- Steering Committee to consist of representatives from Flinders Shire Council (Mayor, Brendan McNamara, Chief Executive Officer, Stephen McCartney and Community

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Development Officer, Sherilee Honnery), Queensland National Parks and Wildlife (Marty McLaughlin) and Charters Towers Regional Council (Mayor, Ben Callcott, Chief Executive Officer, James Gott, Director of Regulatory Services, Ramon Jayo and Director of Community Services, Wayne Price). Suggestion that the development group for White Mountains be re-ignited;

- That an invitation be forwarded to the traditional owners of the Yirandali and Gudjala indigenous groups to join the Steering Committee; and
- That an invitation be forwarded to Tourism Queensland and/or Outback Tourism Authority to be represented on the Steering Committee e.g. David Morgans or Matt Bron.

NOTED

2.5.1.8 HUGHENDEN SHOWGROUNDS CO-ORDINATION GROUP

The next meeting date of this Group needs to be set and I recommend that each Committee is requested to have their Management Committee members attend only. This way these position holders can report back to their Committees and ensure that their Committees comments are brought forward with the knowledge of the whole Committee rather than individual opinions.

At the last meeting we asked if the Campdraft Association would do the application for the Bar and Kitchen - however as there were no Committee members present another representative took back the request. It has now come back that the Hughenden Campdraft Committee will not be putting in an application for the bar and kitchen upgrades.

I have had a meeting with Greg and Bronwyn McNamara on behalf of the Show Society on the upgrades to the Bar and Kitchen area at the Showgrounds. I will be collating comments to be updated in the Showgrounds Master Plan. Hopefully we will find a Committee who will apply for the funding so that these facilities can be upgraded this year.

NOTED

Don Lee, Director of Engineering left the meeting at 4.22 pm.

2.5.1.9 BRODIE STREET PARK

Works on the Brodie Street Park are set to commence this month - at this stage the playground equipment, shade sails, soft-fall, BBQ and picnic tables have been ordered. The bike path is in the process of being pegged and quotes have been received for the installation of the pool fence along the front of the Park. A media release has been sent out on the project and we have received fairly good coverage from this. Displays of the upgrades have been set up at the Shire Office and the Flinders Discovery Centre.

NOTED

2.5.1.10 SES SUBSIDY GRANT

Application will be submitted to the above for a grant to complete the SES Shed - this includes the mezzanine floor, stairs and awning as well as footpath and driveways. Total project cost is estimated at approximately \$20,000 - this funding covers 75% of costs if successful.

NOTED

2.5.1.11 WELCOME MORNING TEA

A tentative date for the Welcome Morning Tea has been set for the 10 April - a Devonshire tea will be organised to welcome new residents to the Shire providing this date is acceptable. Volunteers will be called on to help out on the morning. Information Packs will be collated to give to new residents and free entry to the Flinders Discovery Centre for local residents.

NOTED

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2.5.1.12 OUTBACK ARENA FENCING

The Hughenden Hack and Pony Club were successful in receiving their grant from the Gambling Community Benefit Fund for fencing the Outback Arena. Plans for the fencing have commenced and we have had several consultative meetings with stakeholders, Council and the Contractor. We are currently getting the plans formalised and drawn up in AutoCAD. Once these are finalised the plans will be distributed to all Showground's hirers and Council for feedback prior to commencing construction.

NOTED

2.5.1.13 AUSTRALIA DAY AWARDS

The Australia Day Awards went off fairly well with a few minor *hiccups* - a debriefing session with Stephen McCartney has been held to ensure that 2011 and future years are organised well in advance of Australia Day. With this, a check list has been compiled to ensure every aspect for the day has been considered.

Comments back on the new category were encouraging with many feeling it was a great idea.

Winners are as follows –

- | | |
|---|---------------------------------|
| ▪ Citizen of the Year | Dr Ian Cormack |
| ▪ Young Citizen of the Year | Nicholas Horton |
| ▪ Sports Award (Administrator/Coach/Official) | Jo Dighton |
| ▪ Junior Sports Achievement | Samuel Piatscheck |
| ▪ Senior Sports Achievement | Aaron Mathers |
| ▪ Contribution to Sports Junior Award | Tessa O'Neil |
| ▪ Community Event of the Year | Little Stars Theatre Production |

NOTED

2.5.1.14 GARDEN COMPETITION WINNERS

- | | |
|--|---|
| Best Overall Yard in Hughenden | Shane and Christine Smith
Little Avenue, Hughenden |
| Best Overall Yard in Torrens Creek and Prairie | Rod and Lesley Sengstock
Torrens Creek |
| Encouragement Award for the Shire | Barrie and Jenny Searle
Geary Street, Hughenden |
| Best Front Yard and Footpath in Hughenden | Graham and Sandra Griffiths
Flynn Street, Hughenden |
| Best Overall Yard Maintained by a Pensioner | Judith Pojtek
Hardwicke Street, Hughenden |
| Best Commercial Property Garden in the Shire | Flintstones Van Park and Diner
Page Street, Hughenden |
| Highly Commended - Commercial Property Garden in the Shire | Les and Kelly Carter
Carter Sheds, Winton Road,
Hughenden |
| Best Garden on a Rural Property in the Shire | Ray and Lindy Cowan
"Woodbine" Station, Prairie |

NOTED

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2.5.1.15 FLINDERS DISCOVERY CENTRE FEE CHANGE

After a meeting held for the Australia's Dinosaur Trail with consultant Anita Clark, it was proposed that the fees for the Flinders Discovery Centre need to be indexed to a rate that is commissionable. This means that our entry fee can be sold by second parties and we pay commission on their sales.

It is recommended that fees increase on the 1 April 2011 to *Adults \$5.00* and *Children 5 – 12 years \$2.00*. Consideration needs to be made for Senior's Discount and bulk entry fees - currently we do not have a Senior Discount and buses are priced at \$75 for 25 people or more. If fees are to be changed, a bulk entry fee of \$100.00 is recommended which gives a 20% discount to bus companies booking direct with the Flinders Discovery Centre. Local schools are free with outside of Shire schools paying the set fee.

Moved Cr S.M. O'Neill

Seconded Cr G.J. Jones

That the fees as amended are -

- *16 years of age and under \$2.00 (GST inclusive)*
- *Adults \$5.00 (GST inclusive) effective 1 April 2011*
- *Bus Companies 20% discount*

Carried

Cr C.N. Haydon left the meeting at 4.35 pm.

2.5.1.16 INTERPRETATION SIGNS

In January, Susan Pederson visited Hughenden to see future interpretative signage opportunities. She was shown the Federation Rotunda, Flinders Discovery Centre sandpit and Mount Walker. These items have been prioritised as listed. Susan has recommended for the Federation Rotunda panels be attached to side rails, shaped and curved like windmill blades, which would require movement of planters. Her quote has been accepted and work will commence on these late February.

NOTED

Cr C.N. Haydon re-entered the meeting at 4.37 pm.

2.5.2 CORRESPONDENCE

Moved Cr S.M. O'Neill

Seconded Cr G.J. Jones

That the Community Development Officer's correspondence as presented for consideration be received.

Carried

Cr S.M. O'Neill left the meeting at 5.45 pm.

2.5.2.1 [Mitez Inc - Proposed Study to Support the Concept of an AC Power Line ... \(Doc 200746\)](#)

Bringing attention to all Councils along the MITEZ corridor that a decision is soon to be made in respect to how the future supply of electricity will be delivered to North West Queensland. Council's support is urgently requested by MITEZ and Townsville Enterprise for a proposed study to prove up the benefits from an AC power line and connection to the national grid. It is hoped the study may influence the decision for long-term energy supply to North West Queensland.

Comment – *Council has committed funding of up to \$1,500 as a contribution to this study.*

NOTED

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2.5.2.2 HPC funding for Outback Arena Fencing (Doc 200579)

Advice from Melissa Driscoll, that the Hughenden Pony Club has been successful in its application for fencing of the Outback Arena at the Showgrounds. If Council has any suggestions about the fencing she asks that she be notified urgently as updated quotes are being sought

Comment – *The successful grant was worth \$30,000.*

NOTED

2.5.2.3 Jody Murray - Uanda Station - Seeking Support for Performance Horse Cl... (Doc 204061)

(Refer Item 2.5.1.5) Advising Council of interest within the community for the establishment of forming a Performance Horse Club in Hughenden which will compliment the Pony Clubs, Show Society and Camdrafters who utilise the Showgrounds. As yet Expressions of Interest have not been called for within the community. Some of the activities that people are showing interest in are horse soccer, cutting, team penning, western shows, dressage and barrel racing and well as colt starting and horsemanship clinics. They hope to use/hire the Outback Arena as the Club's base and competition ground. They seek Council's support in their endeavours as well as the Showgrounds Advisory Group

NOTED

2.5.2.4 North Queensland Sports Foundation - Business Technology Centre North ... (Doc 204060)

The Business Technology Centre North Queensland Sportstar Awards will be held in the Burdekin Memorial Hall in Home Hill on the 20 March 2010. Tickets are \$60.00. Representation from Council is sought.

Moved Cr K.M. Egan

Seconded Cr G.J. Jones

That Council book tickets and accommodation for Cr S.M. O'Neill, Jason Piatscheck and possibly Aaron Mathers if he can be contacted to attend.

Carried

2.5.2.5 LGMA - 2010 Year of Women in LG (Doc 204488)

(Refer Item 2.2.2.1) Further to the "National Year of Women in Local Government", they state that women in Australia are still under-represented in senior roles in local government and seek to raise awareness of the impediments facing women seeking senior careers in local government and to identify means of addressing these. The ALGWA Queensland and LGMA Queensland are working at the Council level to provide a range of assistance. They ask Council to get involved in the Year of Women in Local Government by running an in-house activity or working with the community to acknowledge the role women can, or do play, in local government. They outline a list of activities to get started.

NOTED

2.5.2.6 Dept of the Premier and Cabinet - Expression of Interest to Host 2011 ... (Doc 204489)

Calling for Expressions of Interest from Councils interested in holding the 2011 Regional Arts and Culture Conference – they advise that there are many advantages for the Host Council including economic benefits and the promotion of the regional through marketing and media attention. It is anticipated that 300 delegates will attend the three-day event.

NOTED

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2.5.3 BUSINESS ARISING FROM PREVIOUS MEETING

2.5.3.1 GRAVE SITE OF JEANETTE TOLANO

Refer Item 6.1 – November 2008 Minutes - General Business

Cr K.M. Egan requested –

- that a plaque be erected near the grave site of Jeannette Tolano in the old Cemetery, translating from the Jewish language into English; and
- obtain information from Colleen Murdoch about the old Cemetery and when and if it was relocated to the Hughenden Cemetery on Flinders Highway.

Action – *Sherilee Honnery, Community Development Officer to obtain information and find the translation.*

Action December 2008 - Jeanette Tolano Grave – Hebrew Grave, only grave left from Original Hughenden Cemetery. *This grave was not moved because of religion. Jeanette lived in Hughenden for eighteen months and it is believed she died in childbirth, at the age of 24. The broken column symbolises an untimely death. The ivy around the column suggests a clinging to the memory of the person, and also as it is an evergreen, keeping the memory evergreen.*

The inscription reads in English -

*The lady
Shaina, daughter of Reb Abraham Rodgers
Wife of Feivel Tolano
Died on 13th and was buried on the morrow
The 14th Day of Cheshvan 5644. Aged 24 years
May her soul be bound up in the bond of Eternal life*

Comment February 2009 - Second Dot point

Obtain information from Colleen Murdoch about the old Cemetery and when and if it was relocated to the Hughenden Cemetery on Flinders Highway.

Cemetery Reserve - 15 Acres - New Site (Doc 170963)

Copy of letter addressed to the Colonial Secretary, Brisbane from Courtenay C Boyd (Obedient Servant) with a heading "New Site for Cemetery Reserve – 15 acres" and dated 19 April 1887.

"request you to grant an area of 15 acres of the present town Reserve to be used as a Cemetery, the site to be chosen by members of the Board.

The present Cemetery is considered to be too near the township both for sanitary and moral reasons and should at any rate be fenced in and not left as unprotected as at present".

*Comment February 2010 – The panel erected
Contacted creating another*

Comment February 2010 – *Windmill blade to be erected and the interpretive signage ordered.*

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2.5.3.2 HUGHENDEN POWERHOUSE

Refer Item 6.1 – November 2008 - General Business

Cr C.N. Haydon asked about the Hughenden Powerhouse and what the situation was with regards Council taking over the building for tourism purposes.

Action – Administration to request information from Tony Hengst, ERGON Energy.

Comment April 2009 – Administration are waiting on further information from Paul Ryan, ERGON Energy.

Comment May 2009 – ERGON Energy have advised they have just completed soil testing for a contaminated site. Also they advise that the building and Crib Hut will be offered to Council. Formal offer should be forwarded in the near future.

Comment November 2009 – Chief Executive officer is following up with Paul Ryan from ERGON.

Comment February 2010 – The Chief Executive Officer has been advised informally that the project is to be progressed as previously agreed.

2.5.3.3 [Imparja - Digital television \(Doc 166074\)](#)

Refer Item 2.3.3.3 December 2008 Minutes – Director of Engineering Correspondence

Advising of the introduction of self help digital television services to the Remote Central and Eastern licence area. Plans are under-foot to switch off analogue television services by 2013. This means that without the provision of digital reception at the existing 250 self-help sites, the potential exists for viewers who make use of these facilities to lose access to all existing broadcast services. The fact is that there are currently no plans for the provision of replacement digital services at any self-help location. Imparja is greatly concerned about this situation. They have enclosed a report and invite Council to a briefing session at the new Imparja facility in Alice Springs.

Comment February 2009 - Deputy Mayor, Cr G.J. Jones to contact John Casswell, IMPARJA TV.

2.5.3.4 SUBMISSIONS - HAPA

Refer Item 2.5.4.3 June 2009 Minutes – Community Development Officer's General Business

Cr G.J. Jones advised that he was doing up a summary document on where Council had applied for funding for the Hughenden Aged Persons Accommodation over the years.

Comment – This document will be presented to a meeting of Council.

Action July 2009 – Documentation from over the period of time that Council has sought funding, has been sent to Betty Kiernan MP., Member for Mount Isa.

Comment September 2009 – Refer to Item 2.1.3.1.

Comment October 2009 – Refer Item 2.5.2.2.

Comment December 2009 – The HAPA submission is due 15 January 2009.

Comment February 2010 – Refer Item 2.5.1.6.

NOTED

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2.5.3.5 INTERPRETIVE SIGNS

Refer Item 6.1 June 2009 Minutes – Questions with Notice

Cr G.J. Jones asked if the interpretive signage for the windmills had arrived.

Action – *Advised that Tourism Officers were working on the final designs.*

Comment November 2009 – *Community Development Officer advised that the graphic artists would be in Hughenden to help with final design layouts on the 21 January 2010.*

Comment February 2010 – *Refer Report Item 2.5.1.16.*

NOTED

2.5.4 GENERAL BUSINESS

2.5.4.1 COUNTRY WEEK

Cr S.M. O'Neill questioned Sherilee Honnery, Community Development Officer about Country Week to be held this year.

Comment - *Sherilee Honnery, Community Development Officer has not been able to contact them.*

NOTED

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2.6 TOURISM OFFICER

2.6.1 GENERAL REPORT

Moved Cr K.M. Egan

Seconded Cr C.N. Haydon

That the Tourism Officer's report as presented be received.

Carried

2.6.1.1 ADT MEETING

A special Australian Dinosaur Trail meeting was held at the Digger's Entertainment Centre Meeting Room on the 20 January 2010. At the meeting were representatives from Winton and Richmond and apologies were made on behalf of Dave Elliot and Dr Brant Bassam from the Australian Age of Dinosaurs, Mayor John Wharton, Mayor Ed Warren, Rob Ivers and Annabel Chandler.

Anita Clark from Anitaclark Toursim Services was the special Invitee who was asked to come along and talk to us about the process of moving the Dinopass into a commissionable product and ideas on a setting up a new website for the Australian Dinosaur Trail.

Anita Clark began with the website, moving through various ideas to improve the useability and appeal of the website - such as professional images, pop-up stories along the Trail, accommodation listing, attractions and website optimisation. Also on the website suggestions were "How to get there pages" and "Kids Activity Page" offering initiatives to teachers (Educational Tours) and Tourism Distribution.

Also discussed was how to distribute our package and suggested itinerary information to RACQ, Greyhound and Coach Operators. RACQ was the preferred distributor to sell our Dinopass and to include the relevant commission.

Anita suggested that the Trail be marketed within the Towns so that the local businesses know all about the Dinosaur Trail if a visitor comes and asks about it. Anita Clark strongly emphasised that the website must be fully functional before we approach distributors.

At the meeting we were told that Outback Queensland Tourism Authority would no longer be handling the Marketing Plan for the Australian Tourism Trail after the financial year. The meeting requested that an official letter be sent with the notification of this change and requested Matt Bron attend the next Australian Dinosaur Trail meeting to follow up on this matter. The next meeting will be held in Winton on the 15 March 2010.

NOTED

2.6.1.2 QICA CONFERENCE

I will be travelling to Townsville to attend the annual Queensland Information Centre Association (QICA) Conference from the 23–26 February 2010.

NOTED

2.6.1.3 MELBOURNE CARAVAN & CAMPING SHOW

From the 8 March–15 March, I will be in Melbourne attending the Caravan and Camping Show and I will be representing Hughenden on the Overlanders Way stand.

NOTED

2.6.1.4 ADT BROCHURE AND CHILDREN'S PASSPORT

The revamped Australian Dinosaur Trail brochure has been completed and distributed to Visitor Information Centres. The Children's Dino Diary and Passport book that is given to children entering the Museum has a new look also.

NOTED

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2.6.1.5 TRAVEL TRAIN

December and January 2009 showed an increase in the sale of Travel Train tickets by locals and visitors. It is excellent to see persons still using this service provided by Queensland Rail.

NOTED

2.6.1.6 FLAT SCREEN ADVERTISING

In January letters were sent to businesses, accommodation houses and motels in Hughenden and along the Overlanders Way offering them the opportunity to readvertise in 2010 on our Flat Screen Display System. This is proving to be successful as we have businesses readvertising plus businesses wanting to advertise.

NOTED

2.6.1.7 VOLUNTEERS

It was very sad to see the passing of Joy Wales. Joy started volunteering at the Flinders Discovery Centre in 2005. Joy will be sadly missed by us here at the Centre and in the community. Over the last few months we have lost volunteers due to their commencing new employment and leaving the area but due to regular advertising in the *Crier* we have gained new volunteers.

NOTED

2.6.1.8 SUSAN PEDERSEN

In the absence of Sherilee Honnery, I showed Susan Pedersen around Town – to the Windmill Rotunda, Mount Walker and the Flinders Discovery Centre Museum getting her thoughts on interpretive signage for these areas. Susan met with Stephen McCartney (Chief Executive Officer), Leanne Rogers (Director Corporate Services), Brendan McNamara (Mayor) and I to discuss her ideas on what would or wouldn't work at each of these areas. Susan was very impressed with the 'Eco Walk on Flinders' and especially the signage that she worked on.

NOTED

2.6.1.9 TROPICAL NORTH QUEENSLAND 2010 CALENDAR

As we are now into February 2010 I would like to know what Council would like to do with these calendars. We have approximately 184 left and the Information Centre has sold 14 @ \$15.95. The Post office and Hughenden Agencies also sell these calendars.

NOTED

2.6.1.10 VISITOR YEARLY STATISTICS

Below are statistics for the total of visitors that entered the Flinders Discovery Centre – January to December. I have shown totals from 2005 – 2009 to show the comparisons.

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Yearly Comparison Visitor Numbers

	2005	2006	2007	2008	2009
January	569	447	538	673	643
February	389	297	321	410	264
March	789	451	544	687	481
April	976	1122	1204	1132	972
May	1408	1349	1576	1582	1251
June	2420	2034	2429	2516	2050
July	2426	2942	3181	3428	3104
August	2190	2467	2304	2784	2300
September	1803	1857	2284	2337	2338
October	878	1101	1219	1284	1111
November	475	529	614	552	639
December	479	469	647	629	659
Total	14802	15065	16861	17978	15812

NOTED

2.6.2 CORRESPONDENCE

Nil

2.6.3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

2.6.4 GENERAL BUSINESS

Cr G.J. Jones left the meeting at 4.56 pm.

2.6.4.1 TROPICAL NORTH QUEENSLAND CALENDARS

The Community Development Officer advised that there are quite a few calendars left over which could be used for presentations. Councillors could also take them to their Conferences as a form of advertising for the Shire.

NOTED

Cr G.J. Jones re-entered the meeting at 4.59 pm.

2.6.4.2 NEW STANDARDS – RACECOURSES

All Race Clubs will have to comply with the minimum venue and equipment standards – *Non-TAB Race Clubs* Standard. Each Club is required to undertake a self audit and ensure compliance by 1 May 2010. Considerable funding will be required for local Race Clubs to reach compliance.

NOTED

Sherilee Honnery, Community Development Officer retired the meeting at 5.11 pm.

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2.7 WORKPLACE HEALTH AND SAFETY / QUALITY ASSURANCE OFFICER

2.7.1 GENERAL REPORT

Moved Cr C.N. Haydon

Seconded Cr K.M. Egan

That the Workplace Health and Safety /Quality Assurance Officer's report as presented be received.

Carried

2.7.1.1 GENERAL

Chubb Fire has installed the new fire panel at the Diggers Entertainment Centre and this will be monitored every month as per the Tender.

Queensland Fire and Rescue will be here at the end of the month to finalise their inspections of all associated buildings belonging to Council.

NOTED

2.7.1.2 QUEENSLAND LOCAL GOVERNMENT WORKCARE SCHEME

No reported injuries since the last report.

NOTED

2.7.1.3 TRAINING AND REGISTRATIONS

- On the 25 February 2010 there will be a Training Seminar for the all outside workforce staff and a copy of the Agenda is attached.
- First Aid Training will be conducted on the 1-3 March 2010 for Flinders Shire Council and members from the public.
- Traffic Control training will be held on the 8 March 2010.
- Benchmark Hearing Testing for all Outside Workforce will be held on the 10-11 March 2010.
- Workplace Health and Safety Reps Training will be held on the 22-24 March 2010.
- Level 2, 3 and 4 MUTCD to be held in Cloncurry on the 27-28 April 2010.

NOTED

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2.7.1.4 WORKPLACE HEALTH AND SAFETY

Overall things are progressing well and no major issues have been identified. March will be a very busy time with all the training scheduled.

Attached is a copy of the Agenda for Staff Training on the 25 February.

25 FEBRUARY 2010 VENUE: DIGGERS ENTERTAINMENT CENTRE, BRODIE STREET, HUGHENDEN			
Time	Guest Speaker	Training Organisation	Remarks /Topics
7.30 am	Mayor Brendan McNamara and Chief Executive Officer, Stephen McCartney	Flinders Shire Council Flinders Shire Council	Opening Address
8:00 am	Don Lee, Director of Engineering and a representative from Main Roads (TBA)	Flinders Shire Council Main Roads	Construction Information
9:00 am	Alinta Orr Leonie Van Liessum Nigel Baker	Main Roads	Cultural Heritage Workplace Health and Safety Cultural Heritage
10:00am		Morning Tea	
10:30 am	Ken Hunt and Tricia Moore	HR Consultants People on a Mission	Consultants HR Program
11:30 am	Dave Hunter	Queensland Police	Road Safety
12:00 noon		Lunch	
1:00 pm	Gordon Bontoft	Hasting Deering CAT	Machine Checklist
2:30 pm	Michael McCloskey	Queensland Fire and Rescue	Importance of Fire Safety in the Home and Community
3:30 pm	Melissa Keating	Environmental Health Officer Flinders Shire Council	Environmental Information
4:30 pm	Steve Scott	Workplace Health and Safety Officer/Quality Assurance Flinders Shire Council	Close

NOTED

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2.7.2 CORRESPONDENCE

Nil

2.7.3 BUSINESS ARISING FROM PREVIOUS MEETING

Nil

2.7.4 GENERAL BUSINESS

Nil

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2.8 RURAL LANDS OFFICER

2.8.1 GENERAL REPORT

Moved Cr K.M. Egan

Seconded Cr C.N. Haydon

That the Rural Lands Officer's report as presented be received.

Carried

2.8.1.1 SALEYARDS

- About six trees have died and have been found with White Ants;
- Parks and Gardens have treated the ground and replaced dead trees; and
- The Saleyards Accreditation Application has been assessed. The Manual has been passed with a few minor changes to be made and will be returned to AQIS for approval.

NOTED

2.8.1.2 PRAIRIE RESERVE

Prairie Reserve Lease expires 31 May 2010. Does Council wish to re-lease the Reserve for another three years?

Leanne Rogers retired the meeting at 5.24 pm.

2.8.1.3 TORRENS CREEK RESERVE

Torrens Creek Reserve Lease expires 14 August 2010. It was previously leased for five years. Does Council wish to re-lease it for three or five years?

Moved Cr G.J. Jones

Seconded Cr C.N. Haydon

(Refer Items 2.8.1.2 and 2.8.1.3) Stamford, Torrens Creek and Prairie Reserve Leases are to be auctioned together in early 2014. The Prairie Reserve Lease is to be auctioned for the period 1 June 2010 to 31 March 2014 and the Torrens Creek Reserve Lease to be auctioned for the period 15 August 2010 to 31 March 2014 with both auctions mid April 2010.

Carried

2.8.1.4 STAMFORD RESERVE

Lease documents have been signed and returned to LA Evans, Solicitor.

NOTED

2.8.1.5 15 MILE RESERVE APPLICATION

Eloise Kippers from DERM, Cloncurry suggested that Council reapply to purchase only part of the 15 Mile Reserve after they were recently refused their application for the whole Reserve. Council needs to discuss the option of applying for part of the 15 Mile Reserve, being all of the area north of the Old Richmond Road accept for an appropriate width access to the water facility and holding yards near the facility. This should leave enough area adjacent to the river for irrigation development.

It would have to be made clear that Council do not intend to use the stock route network or prevent traveling stock access to the water facility.

Moved Cr C.N. Haydon

Seconded Cr K.M. Egan

That Council re-apply to freehold the 15 Mile Reserve excluding the stockroute area to the south of the existing road and provision of an access to the watering facility.

Carried

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2.8.1.6 15 MILE RESERVE LEASE

Quotes to auction of the 15 Mile Reserve have been called and Ray White Rural has been appointed. Friday, 19 March 2010 has been booked for the auction at the Diggers Entertainment Centre.

NOTED

2.8.1.7 TOWN COMMON AGISTMENT POLICY

According to Council's Application to agist stock on a Council Reserve, one of the terms and conditions reads: *'In the case of Pony Club Horses, one horse per member (maximum three per family) will be allowed on the Common / Reserve, free of charge provided that the member is under eighteen years of age, attends school or will attend school when eligible.'*

Council's Town Common Agistment Policy however does not mention anything about Pony Club horses. Does Council wish to adopt this term into the Policy or remove it altogether? There are currently approximately seven Pony Club horses on the Common out of about forty horses.

Moved Cr C.N. Haydon

Seconded Cr K.M. Egan

That to ensure the Application Form and Policy are consistent, that reference to "free of charge agistment" for Pony Club members be deleted from the Application Form for agistment on the Town Common.

Carried

2.8.1.8 AMDITIES LAND

It is recommended that Council agist the Amdities land as a short term lease for one or two years until Council commences works for the new Showgrounds entry.

If agreeable, does Council wish to include a clause stating *'if Council requires the land before the lease expires,*

Moved Cr C.N. Haydon

Seconded Cr K.M. Egan

That Council tender the lease for two years with the proviso that three months notice will be given to the Lessee before the lease will be terminated, if the land is required for Council purposes.

Carried

2.8.1.9 HAY BALING QUOTATION Q2009-11-02

(Refer Item 2.3.2.6 Director of Engineers General report – Tenders and Quotations))

Advice has been received from Darren Brandenburg regarding the baling of hay on Council's road reserves –

Areas to be baled as per attached map – 3, 6, 7, 8, 11 and 12.

Size 4 x 4 = \$3.00 per bale

Size 3 x 4 = \$1.50 per bale

Moved Cr G.J. Jones

Seconded Cr C.N. Haydon

That no tender be accepted.

Carried

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2.8.2 CORRESPONDENCE

Moved Cr K.M. Egan

Seconded Cr G.J. Jones

That the Rural Lands Officer's correspondence as presented for consideration be received.

Carried

2.8.2.1 Dept of Infrastructure and Planning - Toward Q2 Tomorrows Queensland -... (Doc 202817)

The State Government has developed the "Towards Q2 Tomorrows Queensland" document – the vision framed around five ambitions, including "Green: to protect our lifestyle and environment". The Green ambition comprises two targets. The first aims to cut Queenslanders' carbon footprint by one-third. The second and the subject of this letter aims to "Protect 50% more Land for Nature Conservation and the Land for Public Recreation by 2020". In order to accurately determine the target by 2020, a baseline needs to be established for the whole of the Shire. The Department of Infrastructure and Planning has the lead role in this project and is working with staff from the Department of Environment and Resource Management to develop the *Land for Public Recreation Register* by 30 June 2010 and enclose the document for Council's information. They have provided a hard and soft copy of the draft map of land parcels categorised as Land for Public Recreation in our area. They ask Council to provide feedback on this map by 1 March 2010.

NOTED

2.8.2.2 Joe Webb - Request to Lease/Agist 12 Dalrymple Road (Doc 203167)

Seeking to lease or agist the land known as the Old Caravan Park situated behind the Pensioner Cottages off Dalrymple Road – property description being Lot 13-15 on Registered Plan 714437 and Lot 1 on Registered Plan 720498, Parish of Hughenden. They advise that they live close to this block in Little Avenue and have access from Dalrymple Road to feed and water.

Comment – *This land is not within a Stable boundary.*

Moved Cr G.J. Jones

Seconded Cr K.M. Egan

That the request be denied, as the land is not in a horse stable area within Council's Town Planning Scheme.

Carried

2.8.2.3 Dept of Environment and Resource Management - Acceptance to the Interi... (Doc 203765)

Advising that Cr B.V. McNamara has been nominated and his nomination accepted as a Panel Member of the Stock Route Advisory panel (SRAP). The first meeting was held 12 February 2010.

NOTED

2.8.2.4 Reserve for Township purpose - Marathon Lot 15 on DG87 (Dec 199961)

Advising that the Marathon Reserve – property description being Lot 15 on Plan DG87, Parish of Walker currently has no gazetted trustees and it would be appropriate for Council to become trustees of the subject area. They seek Council's views on this matter. They further advise that Visionstream Pty Ltd has contacted them regarding the proposed location of a telecommunication site on the Reserve. Should Council accept trusteeship, the preferred application type for this proposal would be for a trustee lease – Council could then utilise the standard terms document for trustee leasing and reinvest any generated revenue from leasing into managing the land. If Council should decline trusteeship, the Department would consider an alternative application for a term lease.

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Moved Cr C.N. Haydon

Seconded Cr G.J. Jones

That Council accept the term lease as trustees subject to clarification on final agreement with DERM.

Carried

2.8.3 BUSINESS ARISING FROM PREVIOUS MINUTES

2.8.3.1 WIRILLA MILL – HISTORICAL INFORMATION

Refer Item 7.2 - November 2007 Minutes – Questions without Notice

Cr Bode related to Council the history of the Wirilla Mill.

Action - Information to be gathered for interpretation panel and information about Seisbania Trust Bore No 1 which feeds a 50 km bore drain.

Action - Cr Bode to provide further information.

Action February 2008 - Administration to send information about the Mill to –

- Gerald Elliott, Wirilla Station, Winton
- Robyn Mitchell, Ingledown Station, Winton
- Harry and Steve Forster, Belfield Station, Winton

Comment February 2009 - Wirilla Mill Historical Information

The Sesbania Trust Bore was drilled in 1916 to a total depth of 1069.24 metres or 3508ft. It consisted of 300ft (91m) of 10 inch casing, 793ft (241.7m) of 8 inch casing and 3500ft (1066.8m) of 6 inch casing in the hole. When the water flow dropped back, a 45ft (13.7m) well was dug and the casing was cut off at the bottom of the well. The mill was erected in July 1933 and it was the 11th out of fifteen mills ever manufactured this size. The bore ceased to flow in 1944.

Originally this comet mill was equipped with a smaller 8 inch pump. This was to assist the flow and keep the water hot which allowed the water to flow easier as hot water is lighter than cold water. When equipped with a 15 inch hot water pump and with a 24 inch stroke, this mill with an average wind would have pumped in excess of 250,000 gallons or a mega litre of water most days. Each stroke if there was no slippage, would deliver 69 litres of water.

250,000 gallons of water would have enabled at least 20 mile (32 kilometres) of bore drain in summer and probably up to 24-27 mile (40-45 kilometres) in winter.

A copy of this information will be sent to Gerald Elliott, Robyn Mitchell and Harry and Steve Forster.

WIRILLA MILL PLAQUE

Suggestive wording for the Wirilla Mill plaque -

Wirilla 35ft Comet Windmill

SYDNEY WILLIAMS & CO PTY LTD MADE THE COMET WINDMILL AND IS THE ELEVENTH OUT OF FIFTEEN EVER MANUFACTURED. THIS MILL WAS DRILLED IN 1916 TO A TOTAL DEPTH OF 3508FT (1069.24M). WHEN THE WATER FLOW DROPPED BACK, A 45FT WELL WAS DUG. THE NO 11 MILL WAS ERECTED IN 1933 AND THE WIRILLA BORE CEASED FLOWING IN 1944. THE MILL WAS ORIGINALLY EQUIPPED WITH AN 8" PUMP. WHEN A 15" HOT WATER PUMP WAS PUT DOWN WITH A 24" STROKE, THIS MILL WOULD PUMP AN EXCESS 250,000 GALLONS OR A MEGA LITRE OF WATER WITH AN AVERAGE WIND. THIS ENABLED ATLEAST 32 KILOMETRES OF BORE DRAIN IN SUMMER AND 40-45 KILOMETRES IN WINTER. EACH STROKE, IF THERE WAS NO SLIPPAGE WOULD DELIVER 69 LITRES OF WATER. GERALD ELLIOTT FROM WIRILLA STATION, ROBYN MITCHELL FROM INGLEDOWN STATION AND HARRY AND STEVE FORSTER FROM BELFIELD STATION, WINTON HAVE DONATED THE WINDMILL TO THE FLINDERS RIVERBANK IN HUGHENDEN. IT WAS ERECTED BY TIM MATT FROM PASTORAL CONSTRUCTION SERVICES AND COUNCIL'S CONTRACTORS AND LABOURERS IN NOVEMBER 2008.

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Comment August 2009 - Sydney Williams & Co Pty Ltd made this Comet Windmill and is one of only fifteen ever manufactured. The first six 35' Windmills were made in Rockhampton with the last nine made in Sydney, each windmill was individually numbered and this was number 11. The bore was drilled in 1916 to a total depth of 3508 ft (1069.24m). When the water flow dropped back, a 45 ft well was dug. The No 11 windmill was erected in 1933 and the Wirilla Bore ceased flowing in 1944. This windmill could pump in excess of 250,000 gallons or one million litres (a mega litre) of water per day with an average wind. This supplied water for stock, creating small water courses across the land known as bore drains, some up to 45km long. Each stroke, if there was no slippage would deliver 69 litres of water.

Gerald Elliott from Wirilla Station, the late Ian Mitchell and Pauline Mitchell from Ingle Downs Station and Harry and Sue Forster from Belfield Station, Winton donated this windmill to the Flinders Shire Council. It was erected by Tim Matt from Pastoral Construction Services and Council's contractors and labourers in November 2008.

Comment November 2009 – A bronze plaque will be ordered detailing information about who donated the windmill and the year of erection.

2.8.3.2 DEDICATION OF COORABELLE ROAD AND EXPRESSMAN ROAD

Refer Item 2.8.4.1 – December 2009 Minutes – General Business

Letters have been sent this week to Landholders along the Coorabelle Road to seek their approval to dedicating Coorabelle Road.

Expressman Road needs clarification as to whether the road requires to be moved due to washouts in the gully and to be more aligned with the road reserve.

Comment – Cr C.N. Haydon, Gavin Dennis (Overseer), Clayton McLean (property owner) and Cody Herrod (Lands Admin Officer) to liaise on-site regarding this matter.

Comment February 2010 – All property owners along Coorabelle Road have agreed to the road dedication and Council will now proceed with the process through DERM.

2.8.4 GENERAL BUSINESS

Nil

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2.9 LIBRARIAN

2.9.1 GENERAL REPORT – DECEMBER 2009 AND JANUARY 2010

Moved Cr G.J. Jones

Seconded Cr C.N. Haydon

That the Librarian's report as presented be received.

Carried

2.9.1.1 BOOK STATISTICS

	Dec 2009	Jan 2010
Loans	525	595
Returns	603	582
Book requests - Public Libraries Division	45	15
Books received from Public Libraries Division	8	1
Number of parcels sent back Public Libraries Service	3 boxes	2 boxes

NOTED

2.9.1.2 MEMBERSHIPS – NEW ENROLEMENTS

	Dec 2009	Jan 2010
Adults	3	6
Junior	1	2
Country Junior	2	1
<u>Current</u>		
Adults	346	356
Country Adult	112	112
Junior	36	36
Country Junior	6	6
Institution	1	1

NOTED

2.9.1.3 INTERNET AND COMPUTER USE

	Dec 2009	Jan 2010
Internet	27 hours apprx.	24.5 hours apprx.
Local	30	24
Visitors	31	3

NOTED

2.9.1.4 VISITORS

1,007 persons in December 2009 and 866 in January 2010.

NOTED

2.9.2 CORRESPONDENCE

Nil

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2.9.3 BUSINESS ARISING FROM PREVIOUS MEETING

Nil

2.9.4 GENERAL BUSINESS

Nil

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2.10 COMMUNITY CARE COORDINATOR

2.10.1 GENERAL REPORT

Moved Cr C.N. Haydon

Seconded Cr G.J. Jones

That the Community Care Coordinator's report as presented be received.

Carried

2.10.1.1 REPORTS AND MEETINGS

- Veteran's Home Care
- Community Aged Care Return
- Monthly Accounts
- Meals on Wheels Progress Report
- HACC Quarterly Report
- HACC MDS (Minimum Data Set)
- Meals on Wheels MDS
- Staff Meeting
- Met with Leanne Rogers (Director of Corporate Services), Sherilee Honnery (Community Development Officer) and Lisa Schofield from SOLAS. Council was approached to possibly run a Mental Health Program. They have since had to apply for approval for us to host the program as we are a Local Government. SOLAS are still very interested in us running the program and have been keeping in contact with me regarding the application. We are yet to receive any information regarding the funding or requirements and will have to take this into consideration before a final decision is made to run with the program.

NOTED

2.10.1.2 STAFF

- Lora Martin resigned as Support Officer - her last day of work was on Wednesday, 20 January.
- We are advertising for a Support Officer and applications close on the 4 February.
- Raechelle Denne will continue in her position of Casual Administration Assistant.
- I have been working with Ken Hunt and Trish Moore (HR Consultants) to update all current Position Descriptions.

NOTED

2.10.1.3 HOME AND COMMUNITY CARE

- Approximately thirty clients attended a Christmas Lunch at the Community Care Hall.
- We held an evening BBQ, followed by a Christmas Light tour. Approximately twenty people attended the night.
- January Lunch was well attended with approximately twenty-five clients.
- The offer for non-recurrent funding in which we applied early last year for was withdrawn by the Department. A new offer will be made available early this year.
- We have held a number of Morning Teas already this year, which we will continue to do.
- We are intending to have a number of guest speakers attend the morning teas. Natalie Walker, Podiatrist from NWQPHC introduced herself to the clients and gave a brief run down of her services. This was well received by our clients.

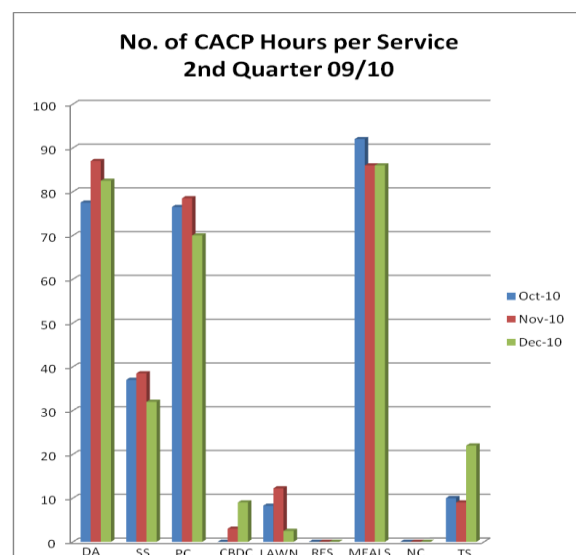
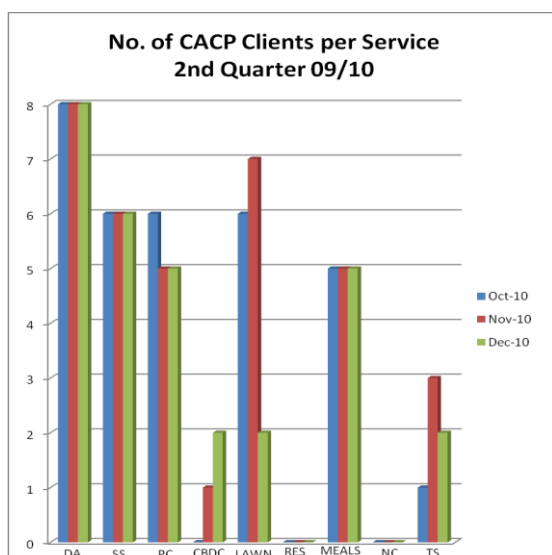
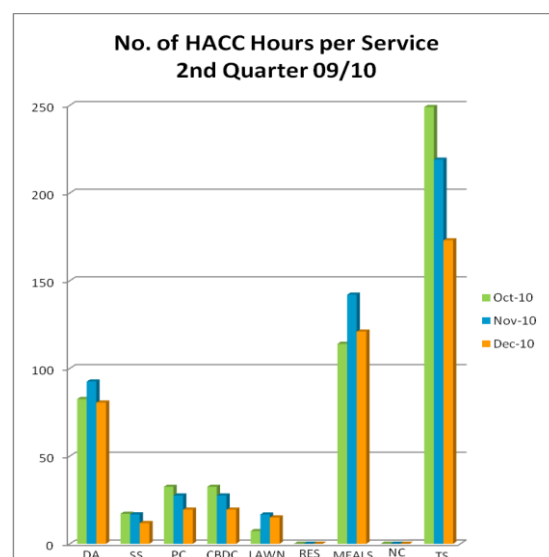
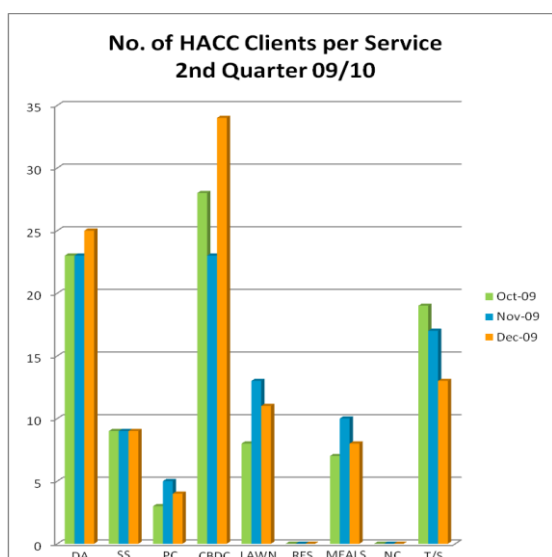
NOTED

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2.10.1.4 COMMUNITY AGED CARE PACKAGES (CAPS)

- The bathroom for our client is completely finished - our client is very grateful to everyone involved. The new bathroom has made access a lot easier for both the client and the Support Worker.
- Two new applications have been sent off for clients to receive a Community Care Package - we are waiting for approval.
- One CACP's client passed away in early January. As no service was held upon request, we held a morning tea with the family to celebrate her life.
- We are now filling seven out of ten places, with two waiting approval.



NOTED

2.10.1.5 MEALS ON WHEELS

- We are currently providing twelve clients with meals.
- Still waiting for approval of grant for esky's and one-off fuel payment for Meals On Wheels volunteers.

NOTED

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2.10.1.6 DISABILITY

- An application was sent to Disability Services Queensland (DSQ) in mid December, applying to become an approved service provider. We were notified on the 16 December that the application had been received and was being checked. We were then notified on the 12 January that all required information and documentation requested to make a decision regarding eligibility had been received and we would be advised in writing within sixty days from date of letter.
- I have since spoken with Alan Lee, Program Officer DSQ, who informed us they were waiting on a report from DSQ Townsville to complete our application, and that we would be contacted if there were any queries.

Comment – *Advice has been received that Council has been successful in its application to become an Approved Service Provider for Disability Services.*

NOTED

2.10.2 CORRESPONDENCE

Nil

2.10.3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

2.10.4 GENERAL BUSINESS

Nil

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3 COUNCILLORS' REPORTS

3.1 CR G.J. JONES

Standing Committees

- Western Queensland Local Government Association Inc
- MITEZ
- Chamber of Commerce
- RADF

Cr G.J. Jones advised he had attended –

- a meeting to go through nominations for the Australia Day Awards;
- a Special Meeting of Council held on 27 January 2010;
- a Regional Development Australia (RDA) meeting held in Townsville 31 January – 1 February 2010;
- a Plant Committee meeting held 8 February 2010;
- a RADF Committee meeting held 8 February 2010;
- an inspection of Council houses in Flinders and Brodie Streets;
- a Hughenden Chamber of Commerce meeting held 10 February 2010;
- a meeting with Sherilee Honnery, Community Development Officer about ashtrays for Brodie Street CBD;
- LGAQ training on the 17 February 2010;
- Human Resource Management Training on the 19 February 2010; and
- had community consultations for approximately 12 hours.

NOTED

3.2 Cr C.N. HAYDON

Standing Committees

- Desert Uplands
- Southern Gulf Catchments
- Western Queensland Local Government Association Inc

Cr C.N. Haydon advised on his attendance at the Plant Committee meeting held on the 8 February 2010.

NOTED

3.3 CR S.M. O'NEILL

Standing Committees

- North West Outback Queensland Tourism Authority Group
- North Queensland games Foundation

Advised he had attended the Special Meeting of Council held on the 27 January 2010.

NOTED

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3.4 CR K.M. EGAN

Standing Committees

- Chamber of Commerce
- Health Forum

Advised of her attendance at –

- a meeting with the Townsville Public Health Unit regarding the program "10,000 Steps" on the 2 February 2010;
- the Hughenden Chamber of Commerce meeting held on the 10 February 2010;
- local Health Forum on the 28 January 2010;
- LGAQ Training on the 17 February 2010; and
- Eight hours in community consultations.

NOTED

3.5 CR B.V. McNAMARA

Standing Committees

- Local Government Association of Queensland Executive
- State and Federal Governments
- North Queensland Local Government Association Inc
- Greater Northern Queensland Development Alliance (GNDDA)

Cr B.V. McNamara advised he had attended –

- Stock Routes Teleconference held 8 January 2010;
- meeting regarding the Hann Highway on the 14 January 2010;
- Dinosaur Trail meeting held on the 20 January 2010;
- meeting with Susan Pedersen (Interpretive Signage) on the 21 January 2010;
- meeting with Main Roads on the 27 January 2010;
- meeting with QPWS regarding the White Mountains;
- 10,000 Steps meeting with the Townsville Public Health Unit;
- NQLGA Association teleconference;
- Meeting with Cariblue Pty Ltd – Corporate Branding;
- Teleconference with the Plant Committee on the 9 February 2010;
- North West Regional Road Group meeting on the 11 February 2010;
- Stock Route Association Panel held on the 12 February; and
- LGAQ Training held on the 12 February 2010.

NOTED

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4 CLOSED MEETING DISCUSSION ITEMS

This section of the Agenda is for those items deemed necessary for discussion in a meeting Closed to the Public in accordance with Section 463 of the Act.

A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss -

- the appointment, dismissal or discipline of employees; or
- industrial matters affecting employees; or
- the Local Government Budget; or
- rating concessions; or
- interacts proposed to be made by it; or
- starting or defending legal proceedings involving it; or
- any action to be taken by the Local Government under the Local Government (Planning and Environment) Act 1990, including deciding application made to it under that Act; or
- other business for which a public discussion would likely to prejudice the interests of the Local Government or someone else, or enable a person to gain a financial advantage.

A resolution that a meeting be closed must specify the nature of the matters to be considered while in the Closed Meeting.

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5 CORRESPONDENCE

Moved Cr C.N. Haydon

Seconded Cr K.M. Egan

That the correspondence as presented for consideration be received.

Carried

- 5.1 [Dept of the Premier and Cabinet - Artbeat - Regional Arts and Culture ... \(Doc 201987\)](#)
Enclosing a copy of the Regional Arts and Culture Strategy 2010-2014 – the first regional strategy for the Queensland Government's Arts Portfolio.
- 5.2 [Australian Red Cross - Annual Highlights Document for the Year 2008/20... \(Doc 200169\)](#)
Enclosing the abovementioned document and advising of the work being undertaken by the Red Cross for the year 2008-2009.
- 5.3 [LGAQ - LGM LGW 2008/9 Joint Report to Members \(Doc 202975\)](#)
In reviewing the 2008-2009 financial period it is apparent that, once again, the impact of overwhelming external forces has highlighted the value offered to local government by group self-insurance.
- 5.4 [LG Grants Commission - 2009 Report on the Distribution of Grants \(Doc 200550\)](#)
The report has been written to provide an overview of the methodology used by the Commission to allocate the 2009-2010 Grant and includes a summary of the year's activities.
- 5.5 [Hon Neil Roberts MP - Minister for Police, Corrective Services and Eme... \(Doc 200512\)](#)
Enclosing the 2009-2010 Queensland Disaster Relief and Recovery Arrangements Guidelines detailing important information on financial assistance available to Queensland disaster affected communities.
- 5.6 [Dept of Education and Training - Training Awards nominations for 2010 \(Doc 202974\)](#)
Seeking nominations for the 2010 Training Awards. Individual Awards categories are –
- Harry Hauenschild Apprentice of the Year
 - Bob Marshman Trainee of the Year
 - Vocational Student of the Year
 - School-based Apprentice or Trainee of the Year
 - Aboriginal and Torres Strait Islander Student of the Year
- 5.7 [LGAQ - New Nature: Exploring Opportunities for Positive Change \(Doc 200603\)](#)
The Conference will be exploring crossovers and multidisciplinary responses to new challenges in the broader context of environmental management. To be held in Surfers paradise 23-25 June 2010. They seek representation by Council.
- 5.8 [Northern Australia Statistical Compendium 2009 \(Doc 199850\)](#)
A factual base that could contribute to improved understanding of the economic and social developments in this region.
- 5.9 [The Hon Gary Gray AO MP - Northern Australia Taskforce Final Report \(Doc 204492\)](#)
Providing Council with a final report of the Northern Australia Land and Water Taskforce titled *Sustainable Development in Northern Australia* as well as a copy of the companion document the *Northern Australia Land and Water Science Review 2009: Chapter Summaries*.

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6 QUESTIONS WITHOUT NOTICE

6.1 CORPORATE BRANDING PROJECT

Cr G.J. Jones enquired about the Corporate Branding Project.

Comment – *The Chief Executive Officer advised that Council has budgeted for the project and it was proceeding well. Information will be provided to staff, councillors and community as it progresses.*

NOTED

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7. "CRIER" NOTES

Councillors write for the "Crier" and the months for their edition are –

February	Cr G.J. Jones
March	Cr B.V. McNamara
April	Cr C.N. Haydon
May	Cr K.M. Egan
June	Cr S.M. O'Neill
July	Cr B.V. McNamara
August	Cr G.J. Jones
September	Cr C.N. Haydon
October	Cr K.M. Egan
November	Cr B.V. McNamara

NOTED

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8. CLOSURE

The next meeting of Council will be held in the Boardroom of the Council Chambers at 7.00 pm on 20-21 March 2010..

PROPOSED MEETING CALENDAR

DATE	MEETING	TOPIC
Monday - Friday 8-12 March 2010 TBA	Boardroom	Microsoft Office Training if needed
Wednesday 17 March 2010 8.30 am	Boardroom	Forum – Budget Review Corporate Plan Review Operation Plan Quarterly Report
Wednesday 17 March 2010 7.00 pm	Boardroom	Ordinary Meeting of Council
Thursday 18 March 2010 8.30 am	Boardroom	Ordinary Meeting of Council resumes
Wednesday 14 April 2010 TBA	Boardroom	Forum - Operation Plan Review - LG Asset Management
Wednesday 14 April 2010 7.00 pm	Boardroom	Ordinary Meeting of Council
Thursday 15 April 2010 8.30 am		Ordinary Meeting of Council resumes

The meeting closed at 6.30 pm

Brendan McNamara
Mayor
Flinders Shire Council