



# Flinders Shire Council

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# MINUTES

## ORDINARY MEETING

HELD ON THE 22 JUNE 2010

IN THE BOARDROOM OF

THE COUNCIL CHAMBERS



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SMc/FM

10 June 2010

Cr Brendan V. McNamara  
Cr Gregory J. Jones  
Cr Clarence N. Haydon  
Cr Sean M. O'Neill  
Cr Katherine M. Egan

Dear Councillor

**NOTICE OF MEETING**

NOTICE is hereby given that the next Ordinary Meeting of Council will be held on Wednesday, 16 June 2010 commencing at 2.00 pm on Thursday, 17 June 2010 at 8.30 am in the Boardroom of the Council Chambers, 34 Gray Street, Hughenden.

The Forum will commence on Wednesday, 16 June 2010 at 8.30 am and the topic for the Forum will be the Budget.

Yours faithfully  
Stephen McCartney  
**CHIEF EXECUTIVE OFFICER**

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SMc/FM

15 June 2010

Cr Brendan V. McNamara  
Cr Gregory J. Jones  
Cr Clarence N. Haydon  
Cr Sean M. O'Neill  
Cr Katherine M. Egan

Dear Councillor

**NOTICE OF MEETING**

NOTICE is hereby given that the next Ordinary Meeting of Council will be held on Wednesday, 22 June 2010 commencing at 8.30am in the Boardroom of the Council Chambers, 34 Gray Street, Hughenden.

There will be no Forum this month.

Yours faithfully  
Stephen McCartney  
**CHIEF EXECUTIVE OFFICER**

# ORDINARY MEETING MINUTES 22 JUNE 2010



## 1 OPENING BUSINESS

The Meeting of which Notice was given for the 16 June 2010 was attended by Cr Brendan McNamara (Mayor), Stephen McCartney (Chief Executive Officer), Leanne Rogers (Director Corporate Services) and Don Lee (Director of Engineering)

In Accordance with the Local Government Act 1993, Section 449 the Ordinary Meeting was adjourned over to the 22 June 2010 as a quorum was not present at this meeting.

*The Mayor opened the Council Meeting with the prayer at 8.43 am.*

### 1.1. PRESENT

Mayor	Cr Brendan V. McNamara
Deputy Mayor	Cr Gregory J. Jones
Councillor	Cr Sean M. O'Neill
Councillor	Cr Katherine M. Egan

#### Staff

Stephen McCartney	Chief Executive Officer
Leanne Rogers	Director Corporate Services
Don Lee	Director Engineering

### 1.2 APOLOGIES

*Moved Cr S.M. O'Neill                      Seconded Cr K.M. Egan*

*That the apology from Cr C.N. Haydon for non-attendance on Thursday, 17 June 2010 be accepted by Council.*

*Carried*

### 1.3 CONFIRMATION OF MINUTES

*Moved Cr K.M. Egan                      Seconded Cr S.M. O'Neill*

*That the Minutes of the Ordinary Meeting of Council held 19-20 May 2010 be taken as read and signed as correct.*

*Carried*

### 1.4 PETITIONS

*Nil*

*NOTED*

### 1.5 CONDOLENCES

*Condolences were sent to Nora Dallow and her family on the death of husband and father - Leslie (Duck) Dallow who died on the 18 June 2010.*

*NOTED*

### 1.6 CITIZENSHIP CEREMONIES

*Nil*

*NOTED*

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**2 OFFICERS' REPORTS**

**2.1 CHIEF EXECUTIVE OFFICER**

**2.1.1 GENERAL REPORT**

*Moved Cr S.M. O'Neill*

*Seconded Cr K.M. Egan*

*That the Chief Executive Officer's report as presented for consideration be received by Council.*

*Carried*

**2.1.1.1 OFFICIAL DOCUMENTS**

*Nil*

*NOTED*

**2.1.1.2 STUDENT LEADERS**

No Student Leaders from the Hughenden State School attended the Council meeting this month.

*NOTED*

**2.1.1.3 MEETINGS ATTENDED**

**24-25 May 2010**

Attended the new Local Government Act training by LGMA in Townsville with Leanne Rogers, Director Corporate Services.

**26 May 2010**

- I had a meeting with Waterman Industries Pty Ltd;
- A meeting with Queensland Music Festivals personnel with Brendan McNamara (Mayor) and Sherilee Honnery (Community Development Officer);
- On-site meeting with owners of Compton Station with the Mayor, Don Lee (Director of Engineering) and Gavin Dennis (Overseer); and
- An on-site meeting with the owners of Saego / Expressman Station with the Mayor, Director of Engineering and the Overseer.

**27 May 2010**

I attended a meeting with Officers from the Department of Infrastructure and Planning regarding Council Priority Infrastructure Plans (PIP) with Don Lee (Director of Engineering) and Leanne Rogers (Director Corporate Services).

**31 May 2010**

- I attended a meeting with Waterman Industries Pty Ltd and the Hughenden Pony Club; and
- The Flinders Shire Healthy Communities Forum.

**1 June 2010**

I attended a meeting with Officers from DERM regarding Shire land revaluations.

**2 June 2010**

I attended a meeting with Zoe Dark from the Chamber of Commerce and Industry in Mount Isa.

**3 June 2010**

- I attended the Local Government Superannuation Forum for employees; and
- A meeting with Waterman Industries Pty Ltd with the Mayor.

# ORDINARY MEETING MINUTES 22 JUNE 2010



## 21 June 2010

Attended the Department of Infrastructure and Planning training on Internal Audit and Audit Committee in Townsville with Leanne Rogers, Director Corporate Services.

*NOTED*

### 2.1.1.4 COUNCIL PROPERTIES

The following status of Council properties is provided –

- **77 Brodie Street Hughenden**  
The property was tendered and did not sell at the Reserve price and is now on the market through Ray White Rural with a Council Reserve of \$120,000 (GST Inclusive).
- **16 Swanson Street Hughenden**  
The property was tendered and did not sell at the Reserve price and is now on the market through Ray White Rural with a Council Reserve of \$120,000 (GST Inclusive).
- **11 Mowbray Street Hughenden**  
This has been kept for staff accommodation. Stage one is to re-roof the building, securing the ground floor area, completing the laundry fit out and tidying up the site and fencing. Stage 2 will include the refurbishment of the interior including painting inside and outside. This has been referred to the Budget for 2010-2011. Fencing has been completed and the roofing/insulation will be completed by 30 June 2010.
- **Brodie Street Units**  
Redevelopment works have commenced with storm water drainage works completed, external painting completed, restumping completed, planning for internal upgrades to be progressively undertaken including individual laundry, separate fenced areas, new access/driveways and carports on the western side of the buildings. These works have been referred to the Budget for 2010-2011. QBuild facilities will be relocated to their new Lot at 7 Lammermoor Street, Hughenden.

Council should consider options for the two houses if they do not sell in the near future.

*NOTED*

### 2.1.1.5 INDUSTRIAL LAND ACQUISITION

The acquisition of the industrial land fronting the Flinders Highway between the Driver Reviver Park and Lights on the Hill Roadhouse is nearing completion.

Council has received the Gazettal Notice and is now waiting on DERM to issue the Title. Once received the reconfiguration plan of the area for the truck park area that has been prepared by Brazier Motti will be lodged and title transfer with Department of Transport completed. Once this is completed Council will need to obtain a valuation of the area directly adjoining the Lights on the Hill Roadhouse and obtain the Local Government Minister's approval to sell the land direct. It is recommended that a condition of the sale be that the land is reconfigured into one Title. The process for selling this land direct under the new Local Government Act and regulations is apparently going to be the same as the Local Government Act 1993.

Council is undertaking contract works for the Department of Main Roads for the construction of the heavy vehicle parking area adjacent to Lights on the Hill Roadhouse. Works are well underway.

*NOTED*

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**2.1.1.6 DEPOT REDEVELOPMENT WORKS**

The new Crib Room building being constructed by Australian Portable Buildings is due for delivery on the 16 June 2010 and will be attached to the eastern side of the existing Foremen's Office complex. The Crib Room will be 12 x 4 metres with a First Aid room included and a matching veranda on the northern end. The building should be in place and operational by 30 June 2010. Once this building has been erected, the fit-out of the old Smoko Room will commence. This will involve creating two new offices for the Overseer and Town Foreman with a mini conference meeting area between, with access through to the current Foremen's office. These works will be included in the 2010-2011 Budget.

*NOTED*

**2.1.1.7 PLANNING NEW SHIRE OFFICE COMPLEX**

The planning brief for the new Shire Office complex has been developed and fee proposals have been sought from architects to develop concept designs. The concept designs will be developed through extensive consultation with staff and Councillors over the next six months. Once the concept designs are complete an estimate of costs will be obtained to enable future budgeting arrangements to be considered for construction of the facility. This item has been referred to the 2010-2011 Budget. Fee proposals are currently being obtained from targeted architects for the Budget Meeting.

*NOTED*

**2.1.1.8 NEW LOCAL GOVERNMENT ACT AND REGULATIONS**

Council Officers have commenced the planning process for the implementation of the new Local Government Act and regulations on the 1 July 2010. Council Officers will provide further information at the Forum in July and recommend that all Councillors take advantage of training forums being arranged by LGAQ and the Department of Local Government.

*NOTED*

**2.1.2 CORRESPONDENCE**

*Moved Cr K.M. Egan*

*Seconded Cr S.M. O'Neill*

*That the Chief Executive Officer's correspondence as presented for consideration be accepted.*

*Carried*

**2.1.2.1 [LGAQ - One Month Transitional Subscription - LGAQ's Transition to a '... \(Doc 213408\)](#)**

As a result of the decision by the Queensland Government to remove LGAQ from incorporation under a Queensland Act of Parliament from 1 July 2010, and in accordance with the outcome of the May Special Conference conducted by postal ballot, the Association is being registered as a "company limited by guarantee" through the Australian Securities and Investment Commission (ASIC).

To affect this transition, the Association's members have now endorsed the required constitutional changes –

1. The change to a 30 June 2010 financial year by one month to the 1 July 2010;
2. A Special Budget for the month of June 2010 that will enable the Association to commence its next annual budget (2010-2011) from 1 July 2010; and
3. The Association is required to levy a single month of subscription from the membership which the Executive has set at the approved 2009-2010 subscription level for the period 1 June 2010 to 30 June 2010.

They attach membership subscription invoice for \$1,530.



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*Moved Cr S.M. O'Neill*

*Seconded Cr K.M. Egan*

*That Council pay the membership subscription of \$1,530.00.*

*Carried*

**2.1.2.2 A. Local Government of Queensland Annual Conference 2010 (Doc 214186)**

The 114<sup>th</sup> LGAQ Annual Conference will be held in Mackay on the 30 August 2010-2 September 2010. Council's representatives to attend are sought.

**Comment** – *Accommodation has been booked at the Comfort Inn Marco Polo for four representatives of Council.*

*Moved Cr S.M. O'Neill*

*Seconded Cr K.M. Egan*

*That the Chief Executive Officer, Stephen McCartney and Crs B.V. McNamara, K.M. Egan and C.N. Haydon attend the LGAQ Conference to be held in Mackay on the 2 September 2010.*

*Carried*

**B. Greg Hallam, Local Government Association of Queensland**

To enable a copy of the Preliminary Agenda to be forwarded to member Councils prior to the Annual Conference, Agenda items must be received by the LGAQ no later than Friday, 18 June 2010. The Agenda will consist of two parts –

- Part 1 Review of Policy Statement
- Part 2 Motions for consideration

In submitting Motions please identify them as either Part 1 or Part 2.

**Comment** - *Cr B.V. McNamara advised the Electoral Act Review is due by the 30 July 2010.*

*NOTED*

**2.1.2.3 LGAQ - Skilling Queensland for Work (Doc 212363)**

The State Government has approved continuation of the "Skilling Queenslanders for Work" Scheme –

- First Start Program (Full time Trainees and Apprentices) First Start Green Army Program (Full-time Trainees in Eligible Green Traineeships)
- Youth Training Incentives Program (School-bases Trainees and/or Apprentices)

*NOTED*

**2.1.2.4 Anna Bligh MP - Premier of QLD - New Agency - Growth Management Queens... (Doc 213921)**

The Queensland Government is due to announce its full response to the Queensland Growth Management Summit in the very near future – they thank Council for its role in supporting this event and for assisting in ensuring the summit was such a success. Further advice is given that as an outcome of the Summit, a new agency – Growth Management Queensland (GMQ) will be established which will be located within the Department of Infrastructure and Planning – GMQ will lead the State's urban and regional planning functions and the implementation of summit outcomes.

*NOTED*

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**2.1.2.5 Scouts Australia Inc (Doc 214964)**

Seeking Council's support for their funding submission to ensure solar panels are installed on all Scout facilities.

*Moved Cr K.M. Egan*

*Seconded Cr S.M. O'Neill*

*That a Letter of Support be sent to Scouts Australia Inc.*

*Carried*

**2.1.3 BUSINESS ARISING FROM PREVIOUS MINUTES**

**2.1.3.1 PHOTOS OF PAST MAYORS**

**Refer Item 7.3 - June 2007 Minutes – Questions without Notice**

Cr A.W. Bode asked that we advertise in the *Whisper* for any photos the community may have of past Mayors of the Shire.

**Action** - *Photos of past Mayors be updated and put on display.*

**Action July 2007** - *Council to compile a list of past Mayors.*

**Action April 2008** - *Information is at this time being collated.*

**Action May 2008** - *The Chief Executive Officer advised that there were still some photos of past Mayors outstanding and Cr S.M. O'Neill queries if this could be a project of the Family History Group.*

**Comment June 2009** – *Discussion took place on the style of frame and the difficulty there was in obtaining some photos.*

**Action September 2009** – *An advertisement will be put in the Crier and Whisper asking the community if they have any knowledge and photos of past Mayors.*

**Comment October 2009** – *Quotations have been sought from framing businesses for frames to enclose the photos of past mayors.*

**Comment November 2009** – *Council to organise a trial demonstration of one photo and frame for a decision to be made at a future meeting.*

**2.1.3.2 CHANGE OF NAME FOR SHIRE**

**Refer Item 6.1 September 2009 Minutes - Questions without Notice**

Discussion took place during the Forum about changing the name of the Shire as currently there are three Flinders Shires in Australia.

**Comment** – *Chief Executive Officer to investigate further.*

**Comment November 2009** – *Chief Executive Officer to ascertain if a referendum can be called at any time and the process for a name-change.*

**Comment April 2010** – *Chief Executive Officer advised that further information would be provided once the 2009 Local Government Act and Regulations are finalised.*

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**2.1.4 GENERAL BUSINESS**

*Nil*

*At this point the meeting went forward to Item 2.3 - Director of Engineering General Report.*

*Leanne Rogers, Director of Corporate Services left the meeting 9.35 am.*

*Cr G.J. Jones entered the meeting at 9.35 am.*

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**2.2 DIRECTOR CORPORATE SERVICES**

**2.2.1 GENERAL REPORT**

*Moved Cr K.M. Egan*

*Seconded Cr S.M. O'Neill*

*That the Director of Corporate Services' report as presented be received by Council.*

*Carried*

**2.2.1.1 FINANCIAL STATEMENTS**

*Moved Cr G.J. Jones*

*Seconded Cr S.M. O'Neill*

*That the Operating Statement, Statement of Financial Position and Statement of Cash Flows for the period ending 31 May 2010 as presented, be received.*

*Carried*

**2.2.1.2 PAYMENT REGISTER**

*Moved Cr S.M. O'Neill*

*Seconded Cr K.M. Egan*

*That the Payment Register to 31 May 2010 comprising payment numbers as presented for consideration, be received.*

*Carried*

**2.2.1.3 RATE CONTROL TOTALS**

*That the Rate Control Totals to the 31 May 2010 as presented for consideration be received.*

*NOTED*

**2.2.1.4 CONFERENCES AND MEETINGS**

- Stephen McCartney, Chief Executive Officer and I attended the LGMA Local Government Act Training in Townsville on the 23-24 May 2010.
- Julianne Meier attended the Local Government Department Training on the new Tropical Financial Statements in Longreach on the 24 May 2010.
- Some staff attended training on operating the NLIS Reader.
- Sherilee Honnery, Community Development Officer and I attended an online demonstration by Resolute on their Cemetery Online program.

*NOTED*

*Don Lee, Director of Engineering retired the meeting at 11.50 am.*

*Cr G.J. Jones left the meeting 11.51 am.*

**2.2.1.5 STAFF CHANGES**

- Raechelle Denne has been appointed as Casual Administration Officer to relieve at all Council Offices.
- Skye MacLean has been appointed as Finance Officer.
- The Creditors position domiciled at the Works Depot has been advertised.
- Gina Anderson has been appointed as Community Care Support Officer.

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- Sara Townley has been appointed full-time as Community Care Admin Officer/Administration Officer to work between HACC and the Council Office Administration.
- Sherilee Honnery is now supervising the Library and the Information Centre.
- Steve Scott, Workplace Health and Safety Officer resigned his position. We are in the process of seeking a replacement.

NOTED

*Cr G.J. Jones entered the meeting 12.05 pm.*

### 2.2.1.6 REPORT ON DONATIONS GIVEN BY COUNCIL

*(Refer Item 2.5.1.8 May 2010 Minutes)*

10,000 Steps Program - Prizes  
Two \$25.00 Open Orders from the Flinders Discovery Centre

NOTED

### 2.2.1.7 WRITE OFF

Rate Assessment 00336-0                      \$30.96

*Moved Cr K.M. Egan*

*Seconded Cr S.M. O'Neill*

*That Council write off the amount of \$30.96 in Council's records.*

*Carried*

### 2.2.1.8 RATES PRIZE DRAW

Council has amassed seven Rates Prize Draws this year. They are –

**DRAW 1** - *Pay by 5.00 pm on the 4 August 2010.*

#### **Prize 1**

Two night's accommodation in a deluxe resort room for two people including breakfast at **Seagulls** and a family pass to **Reef HQ**.

#### **Prize 2**

One night's accommodation in a resort room for two people including a continental breakfast at **Castaways Resort, Mission Beach**.

**DRAW 2** - *Pay by 5.00 pm on the 23 August 2010.*

#### **Prize 1**

Two night's accommodation in an executive deluxe room at **Aquarius on the Beach** and two return flights from Hughenden to Townsville with **Rex Airlines**.

#### **Prize 2**

One night's accommodation in a one bedroom apartment for two people at **Quest Apartments** and a family pass to **Billabong Sanctuary**.

#### **Prize 3**

Two night's accommodation for two adults and two children at the **Aussie Outback Oasis Cab and Van Village, Charters Towers** and a **Rex Airlines Thermometer**.

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## Prize 4

One night's accommodation in a one bedroom harbour view apartment at **Mantra, One Bright Point** and a double ticket to **Stage Door Theatre Restaurant, Magnetic Island**.

**Comment** – Council has agreed to the matching of prizes and that two prizes are to be drawn for rates fully paid within fourteen days and the rest at the end of the discount period of thirty days.

NOTED

## 2.2.1.9 REPORTS COMPLETED

- Disaster Management Status Report on the Local Disaster Management Group to the Department of Emergency Services;
- Interim Audit Request for Information to our Auditors;
- Fringe Benefits Tax Return; and
- Asset Management Return to the Department of Infrastructure and Planning.

NOTED

## 2.2.1.10 LG ASSET

We had another workshop session with our Consultant, Dennis Kirby from CT Management on the 12 May 2010. We have some templates to help put together our Levels of Services. Can Council consider some time in the July Forum for these?

**Comment** – To be dealt with during the July 2010 Forum.

NOTED

## 2.2.1.11 CIVICA PROJECTS

We have been appointed a new Project Manager for the Trim Implementation. I have been given an updated Implementation Project Plan. We will be commencing the set-up training on the 6 July 2010, with an anticipated Go Live date on the 3 August 2010.

NOTED

## 2.2.1.12 LOCAL GOVERNMENT ACT 2010 IMPLEMENTATION

We have a draft implementation plan to assist us in complying with the new Act which comes into play on the 1 July 2010. The main issues Council needs to be aware of are the requirement to have:

- A Long Term Community Plan by the 1 December 2011. We will start by developing a Community Engagement Policy later this year, followed by the development of the Community Plan next year;
- A Long Term Financial Plan. We are currently using the QTC Model and have a ten year plan beginning the year 2009-2010. This will be reviewed following the adoption of this year's Budget and will be presented for Council adoption;
- A Long Term Asset Management Plan by the 31 December 2010. We are working towards this in the LG Asset Program;
- Establish an Internal Audit Function and have an internal audit plan and report to the Government; and
- Council is also now required to comply with the Right to Information Act 2009 and Information Privacy Act 2009. We have been unable to attend the training on this which is at suitable locations so will be investigating these requirements and working towards complying with them over time – e.g. a Publication Scheme, Disclosure Logs, Adoption of a Privacy Plan, Reviewing all Council forms.

NOTED

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**2.2.1.13 HUMAN RESOURCE MANAGEMENT SYSTEMS PROJECT**

Project Stage	Progress / Actions / Milestones	Council / comments
<b>1. Information gathering and risk assessment</b>  (30 Nov 09 – 5 Feb 10)	HR Audit - complete.	RSC turnover report to be agreed, and HR Officer to be trained, by end of June for ongoing reporting.
	Change Management	FSC – awaiting details re staff trained to be registered into PCS.  Awaiting RSC to be installed on Intranet.
	Communication	Next Steering committee meeting Wed, 9 June 2010
<b>2. Skills &amp; qualifications audit of all staff</b>  (8 Feb 10 – 9 Apr 10)	Training matrix templates - outdoor staff requirements completed.	Indoor staff matrix requirements to be populated at completion of position descriptions Stage 3.
	Qualifications in HR module activated and being populated to accept all staff licences, training, qualifications, etc. RSC well populated to date.	FSC yet to populate with existing information from staff.
	Staff satisfaction survey report and recommendations delivered to both Councils in May 2010. Staff survey results report have gone to staff in both Councils first week in June.	KH & TM to conduct team workgroup meetings in the next 2 months. CEO's to consider recommendations from full report.
<b>3. Development of position descriptions &amp; duty statements</b> (12 Apr 10 – 11 Jun 10)	Job analysis and Position description templates complete	
	FSC – 27 PD's in various stages of completion. RSC – 11 PD's in various stages of completion. Meetings held with several staff members in both Councils for job analysis and further PD development.	
<b>4. Set-up of Annual Review Process</b> (14 Jun 10 – 6 Aug 10)		
<b>5. Recruitment process</b> (9 Aug 10 – 3 Sep 10)		

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<b>6. Review of HR policies &amp; processes</b> <i>(6 Sep 10 – 29 Oct 10)</i>		
<b>7. Managing personnel – Supervisory Training</b> <i>(1 Nov 10 – 31 Dec 10)</i>		
<b>8. Identify EB efficiencies</b> <i>(3 Jan 11 – 21 Jan 11)</i>		
<b>Break for Review with support during implementation</b> <i>(24 Jan 11 – 29 Apr 11)</i>		
<b>9. Review of project</b> <i>(2 May 11 – 27 May 11)</i>		

NOTED



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**2.2.2 CORRESPONDENCE**

*Moved Cr S.M. O'Neill*

*Seconded Cr K.M. Egan*

*That the Director of Corporate Services' correspondence as presented for consideration be received.*

*Carried*

**2.2.2.1 [Proposal by the department to amend the boundary - Hughenden and Dutto...](#)  
(Doc 212569)**

*(Refer Item 2.2.2.3 April 2010 Minutes)* In reply to a letter from Council advising that Lot 167 on DG249, Parish of Currie and Hughenden should stay in the Flinders Shire as it is part of the 15 Mile Reserve.

They attach a new plan showing the proposed amendment to the boundaries as requested and ask Council to peruse the new proposed locality boundary amendment and respond confirming its acceptance of the plan no later than 18 June 2010.

*Moved Cr S.M. O'Neill*

*Seconded Cr K.M. Egan*

*That the amended map be agreed, to include the 15 Mile Reserve in the locality of Hughenden.*

*Carried*

**2.2.2.2 [PBF - Community Partnership in Safety - Corporate Membership Renewal](#)  
(Doc 214185)**

Inviting Council to renew its Corporate Partnership which is due for payment prior to 30 June 2010 – value \$5,016.

*Moved Cr G.J. Jones*

*Seconded Cr K.M. Egan*

*That Council renew its membership of the PBF for Corporate Membership Renewal to a value of \$5,016, for all staff, Councillors and families.*

*Carried*

**2.2.2.3 [LGM - National LOG Risk Management Conference \(Statewide Mutual\)/LGM R...](#)  
(Doc 213189)**

Advising all LGM Queensland members that there of an important risk management matter –

- LGM Queensland Risk Management Excellence Awards held in Brisbane but the Awards presented at the LGAQ Conference in Mackay.

*NOTED*

**2.2.2.4 [Betty Kiernan MP - Media Release - New Upgrades for Regional SES \(Doc 214171\)](#)**

Flinders, Bedourie and Normanton State Emergency Services are to receive funding in the 2010-2011 State Emergency Service non-current Subsidy Program. The funding for Flinders is to upgrade their shed.

*NOTED*

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**2.2.2.5 Alan & Susan Thompson - Proposed price increase for Hughenden Allen Te...  
(Doc 214443)**

Enclosing proposed increases in prices for the Allen Terry Caravan Park –

1 bedroom en-suite cabins  
\$85.00 single/double (Previously \$80.00)  
\$10.00 extra person

Powered Sites  
Single \$20.00 (Previously \$15.00)

Powered Sites  
Double \$25.00 (previously \$23.00)

*Moved Cr G.J. Jones      Seconded Cr S.M. O'Neill*

*That the fees as presented be adopted by Council.*

*Carried*

**2.2.2.6 Ken and Jan Doyle (Doc 214724)**

Advising that their business, Hughenden Welding Services ceased operations from December 2004. Once their land was rezoned residential in 2005 they were unable to sell it as a going concern. They have supported the Hughenden community for many years through volunteering, donating and employing locals. They request a refund of the difference in rates from Business to Residential from December 2004.

**Comment** – *We have calculated the amount should Council wish to refund from their requested date. The amount would be \$4825.79. There is also no record of this request being lodged prior to this letter. The land was zoned residential in the original Planning Scheme 1995 and remained residential in the current Planning Scheme 2005.*

*Moved Cr G.J. Jones      Seconded Cr S.M. O'Neill*

*That advice be given that Council cannot allow the concession as per its Policy.*

*Carried*

**2.2.2.7 Flinders Hack and Pony Club (Doc 214704)**

Requesting Council consider issuing a formal lease over the land that they are currently using at the Racecourse. This would enable them to apply for funding that they currently can't.

**Comment** - *I have contact LA Evans to confirm the process, but we believe it could be possible but would need a full land management plan for the area, same as for the Motorcycle club. As the pony club is situated on the racecourse and the town common, two separate land management plans would be needed.*

*RETABLED*

**2.2.3 BUSINESS ARISING FROM PREVIOUS MINUTES**

*Nil*

**2.2.4 GENERAL BUSINESS**

*Nil*

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*The meeting adjourned at 12.38 pm for lunch.*

*The meeting resumed at 1.05 pm with all Councillors and staff present except for Cr G.J. Jones.*

*The Great Northern Telecentre Committee entered the meeting, Melissa Driscoll, Steve Gibson and Di Young to discuss the future of the Telecentre Operations and left at 1.40 pm.*

*Moved Cr S.M. O'Neill      Seconded Cr G.J. Jones*

*That Standing Orders be Suspended at 1.40 pm for the meeting to go into Closed Session – Item No 4.*

*Carried*

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**2.3 DIRECTOR OF ENGINEERING**

**2.3.1 PLANNING AND DEVELOPMENT**

*Moved Cr G.J. Jones      Seconded Cr K.M. Egan*

*That the Planning and Developmental report as presented, be received.*

*Carried*

**2.3.1.1 BUILDING APPROVALS**

*Nil*

**2.3.1.2 PLANNING/BUILDING ENQUIRIES**

**2.3.1.2.1 Racecourse Grandstand (Doc 176967)**

A report is attached, received from Base iGi Consulting on the Racecourse Grandstand.

**Action** – Council to meet at 5.00 pm at the Racecourse (after the Council meeting) with the Hughenden Jockey Club to advise of the report findings on the Grandstand.

*Moved Cr S.M. O'Neill*

*Seconded Cr C.N. Haydon*

*The Workplace Health and Safety Officer, Steve Scott and Don Lee, Director of Engineering to undertake a risk analysis and to take action on what is required on the Grandstand for the immediate future and also commence a planning process in conjunction with the Hughenden Jockey Club Committee to determine the longer-term course of action.*

*Carried*

**Comment May 2009** – An inspection was made by the Workplace Health and Safety Officer and Director of Engineering as part of the Risk Assessment of the Racecourse Grandstand. The Grandstand was then allowed to be used under strict guidelines. Base iGi Consulting will provide a further report on the Grandstand for Council's consideration.

**Comment July 2009** - Base iGi have provided further information regarding temporary strengthening for the Grandstand in the lead up to race meetings.

**Comment August 2009** - Greg Townley has been approached to undertake the work on contract, so that the work can be completed prior to the next race meeting.

**Comment February 2010** - The Director of Engineering advised that the work on the Grandstand should be finished this week.

**Comment March 2010** – All bracing work has been completed. Blocking the rear section from public access is the only remaining work. This will be handled by the carpenters, but is not urgent as the gate has been padlocked to block entry.

**2.3.1.2.2 Stacey and Stuart Christensen, Mount Beckford Station, Hughenden (FSC38) (Doc 182545)**

**FSC 38** - The landowners wish to subdivide Mount Beckford Station into acreage - that of 86 acre Lots. They point out that there is a very real demand for blocks of this size in the area and that there are six interested parties looking for sizeable allotments at this time. The property is 2.8 kilometres from the Hughenden Airport and 7.2 kilometres from the Hughenden Post Office. They ask Council if town water could be supplied to these blocks and at what cost, and the cost of road access.

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**Comment** – *This item was retabled for further consideration.*

**Comment July 2009** – *During the meeting held with Stuart Christensen on Wednesday, 8 July 2009, Council agreed to provide approximate costs to extend the water supply to the proposed subdivision. This will involve the design of the extension required and will take approximately three weeks.*

**Comment August 2009** - *Design is proceeding, utilising the ITT Water Design Program FLYPS, with detailed design anticipated by the end of August.*

**Comment November 2009** – *A Development Application from Stuart and Stacey Christensen – Application No FSC38 has been lodged with Council and referred to our Town Planning Consultant, Terry Feeney to process.*

**Comment December 2009** – *The Development Application public advertising closes 18 January 2010.*

**Comment February 2010** – *Waiting on comments from the Department of Environment and Resource Management (DERM).*

**Comment April 2010** – *Amended Acknowledgement Notice to Applicant has been sent. Applicant will now lodge information with DERM.*

**Comment May 2010** – *DERM have advised that they need an extension of time to do an assessment.*

### 2.3.1.2.3 [Development Application – FSC41 – PF & SM levers \(Doc 211734\)](#)

**FSC 41** – An application for a Material Change of Use Code Assessable – Extractive Industry - under the Shire of Flinders Planning Scheme over land described as Part of Lot 14 on DG 187, Parish of Walker.

The proposal involves development using machinery having an annual throughput of total product of 10,000 tonnes or greater.

**Comment** – *The Acknowledgement Notice has been sent to the applicant to progress the Development Application.*

**Comment June 2010** – *An amended Acknowledgment Notice and Plan was sent with the application.*

### 2.3.1.2.4 [Sinclair Knight Merz \(SKM\) - Application for Development Permit - Mate... \(Doc 211067\)](#)

**FSC 42** - An application for a Material Change of Use and for the Reconfiguring of a Lot has been prepared on behalf of Visionstream Pty Ltd (VPL) for the construction of a Controlled Environment Vault on land described as Lot 301 on P4651, Parish of Sloane in the name of Bernard and Maire Eathorne.

Nextgen Networks Pty Ltd (Nextgen) a licensed telecommunications carrier is currently extending its high capacity fibre optic cable network from Townsville to Tennant Creek which will provide significant new broadband capacity to points and towns along the Flinders and Barkley Highways from Townsville to Tennant Creek.

VPL has contracted Nextgen to deploy this infrastructure. CEV's will be installed at regular intervals (approximately every 100-120 kilometres) along the FOC for the purpose of boosting and regenerating fibre optic signals.

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**Comment** – *The Acknowledgement Notice has been sent to the applicant to progress the Development Application for a Material Change of Use.*

NOTED

**2.3.1.2.5 Stacey and Stuart Christensen, Mount Beckford Station, Hughenden (Doc 214947)**

**FSC 45** – Development Approval application for Mt Beckford – Quarry.

An application is received from the property owners for a Material Change of Use for development approval for an extractive industry on Lot 14 DG 238.

NOTED

**2.3.1.3 SHOW CAUSE NOTICES**

1. **Show Cause Notice** has been issued to Tyrone Green, owner of the shed at 48 Disraeli Street, Hughenden. They have completed de-construction of the building. The reusable segments of the structure are stored on-site and the site is reasonably tidy. Barrier mesh is still in place at the front of the property providing a barrier to the public from the site.

**Comment June 2009** – *The Director of Engineering to re-inspect.*

**Comment August 2009** - *A further inspection was carried out resulting in a Notice of Overgrown Allotment being issued on the 24 July 2009 by the Environmental Health Officer. The owner is required to undertake maintenance by the 14 August.*

**Comment February 2010** – *The Environmental Health Officer to investigate the area.*

2. **Show Cause Notice** has been issued to Robert and Lynda Downie, owner of the Grand Hotel, 36 Stansfield Street, Hughenden. A further letter has been sent to the owners of the property requesting a follow up inspection of the premises as no response was received for the previous request.

**Comment April 2009** – *Base iGi Consulting (Henry Fracchia) prepared Show Cause Notice for the Grand Hotel. The owners have thirty days to comply – due 11 May 2009. A further inspection will be arranged.*

**Comment July 2009 – Grand Hotel**

*Chief Executive Officer and Director of Engineering met with EPA and the owners regarding compliance with the Show Cause Notice. A further joint meeting is planned for 22 July 2009.*

**Comment August 2009** - *Meetings have been held with Sandi Robb (Environmental Protection Agency), Bob and Linda Downie (Owners), Henry Fracchia (Base iGi Consulting), Stephen McCartney (Chief Executive Officer) and Don Lee (Director of Engineering) to iron out resolutions to Safety and Property Condition issues. Council's primary issue is of Public Safety, particularly for pedestrians under the veranda. To overcome this issue, it has been proposed that the footpath be closed and an alternative walkway be constructed. The timing of construction of the temporary walkway has not been established. Further discussions are ongoing between Ms Robb and the Downies.*

**Comment October 2009** – *Fencing Contractors have contacted the proprietors regarding erection of the fence.*

**Comment December 2009** – *The Director of Engineering is requested to approach Messrs Downie advising that unless the fencing works are carried out, Council has no option but to enforce the works and if Council is required to do the works, they will then be debited costs associated with the works. A copy of the Enforcement Notice will be sent to the EPA.*

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**Comment April 2010** – Ms Sandi Robb from EPA is meeting with the Director of Engineering to discuss an appropriate course of action.

**Comment June 2010** – EPA issued permit to erect fencing and pathways.

3. **Show Cause Notice** has been issued to S & C No 8 Pty Ltd, owners of 12 Gray Street, Hughenden (V8 Service Station), namely Lots 1-2 on Registered Plan 700431, Parish of Hughenden.

**Comment December 2009** – Show Cause Notice period finished 4 December 2009, administration is requested to seek information from Base iGi Consulting about the next step forward.

**Comment February 2010** – A sub-committee consisting of Cr B.V. McNamara and Stephen McCartney, Chief Executive Officer to liaise with Spiro Borg, V8 Service Station.

**Comment April 2010** – The Chief Executive Officer advised that the proprietor of V8 Service Station was waiting on a letter from Aussie O'Neil, Builder to sign off on the footings of the building. The Building Certifier will then need to sign off prior to Spiro Borg contacting a builder to finish the building.

**2.3.2 GENERAL REPORT**

Moved Cr S.M. O'Neill

Seconded Cr K.M. Egan

That the Director of Engineering's report as presented be received.

Carried

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**2.3.2.1 OVERSEER'S ACTIVITIES**

**1. RMPC**

Item	Activity	99B	99C	14B	14C	570 1	570 3	Comments
102	Edge repair with emulsion							
106	Pothole patching with emulsion		X	X		X		
111	Surface correction premix / asp							
118	Seal Coating							
121	Crack treatment with emulsion							
143	Pavement repairs - minor							
144	Pavement repairs - major			X				
202	Medium Formation Grade							
203	Heavy Formation Grade	X				X		
208	Accessibility Grade							
216	Heavy shoulder grading - rural			X				
219	Gravel supply - heavy shoulder							
230	Abnormal water - cartage							
231	Abnormal gravel - cartage							
322	Clean culverts			X		X		
323	Repair concrete culverts - pipe							
341	Repair floodways							
401	Tractor slashing – rural	X		X				
405	Clearing							
406	Herbicide spot spraying							
407	Herbicide spraying							
429	Other roadside work			X				Vegetation Management
440	Rest area servicing							
452	Emergency callout							
501	Install new &/or relocate sign							
510	Install new guide markers		X					
809	Routine bridge servicing							
901	RMPC joint maintenance assessment							
903	Inspection & administration	X	X	X	X	X	X	



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Item	Activity	99B	99C	14B	14C	5701	5703	Comments
908	Implementation & monitoring							
910	Preparation of EMP							
911	Implement, Monitor and M'tce							

**Comment**

99B	Hann Highway	99C	Winton Road
14B	Flinders East	14C	Flinders West
5701	Muttaborra Road	5703	Aramac Road

NOTED

**2. SHIRE ROADS – GRADING CONTRACT**

Sector	Contractor	Comments
Southern Sector	TN & KL Williams	<ul style="list-style-type: none"> <li>Prairievale Road – Completed</li> <li>Ashton Road – Completed</li> <li>Kentle Road – Completed</li> <li>Strathroy Road – Completed</li> <li>Moving on to Prairie Road.</li> </ul>
South East Sector	RM & GM Herrod	<ul style="list-style-type: none"> <li>Julia Park Road – Completed</li> <li>Elvavale Road – Completed</li> <li>Aberfoyle Road – Completed</li> </ul>
South West Sector 1	Alex Brodie	<ul style="list-style-type: none"> <li>Lerida Road – Completed</li> <li>Waverly Road – Completed</li> </ul>
South West Sector 2	Alex Brodie	<ul style="list-style-type: none"> <li>Star Downs Road – Completed</li> <li>Stamford/Marathon Road – Completed</li> </ul>
North West Sector	MD Hunter	<ul style="list-style-type: none"> <li>Expressman Road – Completed</li> <li>Montel Road – Completed</li> <li>Strathallan Road – Completed</li> <li>Canterbury Plains Road – Completed</li> <li>Canterbury Road – Completed</li> <li>Overflow Road – Completed</li> <li>Torquay Road – Completed</li> <li>Villadale Road – Completed</li> <li>Dalkeith Road – Completed</li> </ul>
North East Sector	TN & KL Williams	<ul style="list-style-type: none"> <li>Not Started</li> </ul>

NOTED

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**3. ROAD CREW ACTIVITIES – CONSTRUCTION AND CAPITAL WORKS (CURRENT ONES LISTED)**

<b>A. Department of Main Roads</b>	<b>Comments</b>
Heavy Vehicle Rest Area	Left and right sides Traffic Lane completed and Primed. First layer of Base Gravel laid on Truck Parking area. Top layer to be completed by 10/6/10.
Hann Highway Project 55/99B/23C  (Milburn Gully) Hann Highway Project 55/99B/23D - (Woman Swamp/Etheridge)	All Completed     To start on 15/6/2010 – including Flood Damage restoration

*Cr K.M. Egan left the meeting at 9.55 am and returned at 10.00 am.*

<b>B. TIDs Program</b>	<b>Comments</b>
Torver Valley	Completed

<b>C. Roads to Recovery</b>	<b>Comments</b>
	Nil

<b>D. Flood Damage</b>	Completed Floodway Torver Valley Road. Some restoration work on Hann Highway
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<b>E. Other Activities</b>	Field Day – Compaction Techniques (CAT)
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NOTED

**4. CONCRETING CREW**

<b>Construction Activities Projects and Maintenance</b>	
<b>Lions Park</b>	Completed
<b>Pedestrian Ramps Gray Street</b>	Main Roads job - Completed
<b>Sewerage Pump Stations</b>	Fencing Completed

NOTED

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**2.3.2.2 TOWN FOREMAN'S REPORT**

Employees		Comments
New	Five New Employees	Leonard Neilsen – Concrete Gang Kevin Greenaway – Labourer Paul Sumner – Labourer Joshua Penningson – Labourer Jeffery Gleadhill - Labourer
Resigned	One Resigned	Jeffrey Ashwell – Plant Operator

Carpenter Gang		Comments
Projects	Bathroom renovations at 10 Flinders Street.	Progress slowed by residential occupancy
Other	Maintenance jobs as they arise	

Water and Sewerage		Comments
Bore water extractions:		
Bore No.	Reading (kL)	Date
2	1,758	07 June 2010
5	0	07 June 2010
7	20,406	07 June 2010
8	4,444	07 June 2010
9	2,819	07 June 2010
<b>Total</b>	29,427	
Water Main breaks		5
Water Service repairs		2
Sewer Main blocks		2
House Drain blocks		2
Septic pumped		8
Other information	Water Service and trough completed at the Two Mile Lane.	

**Comment** – The Chief Executive Officer to seek information about correspondence regarding high water usage and requests for meter tests.

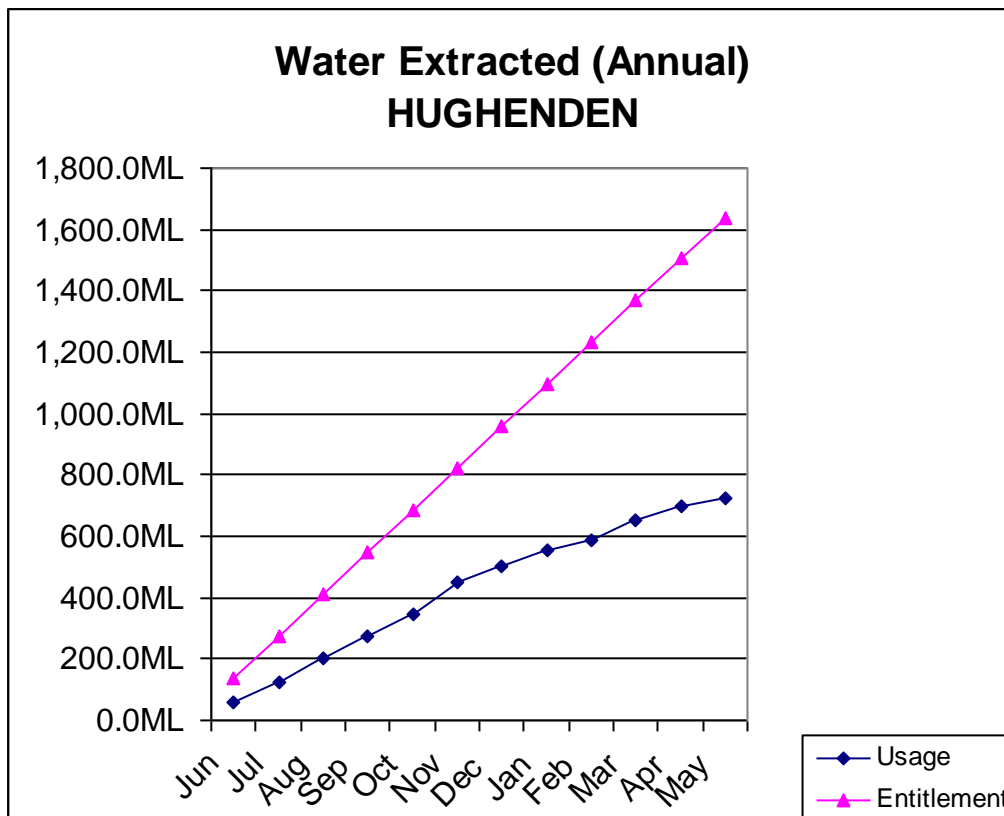
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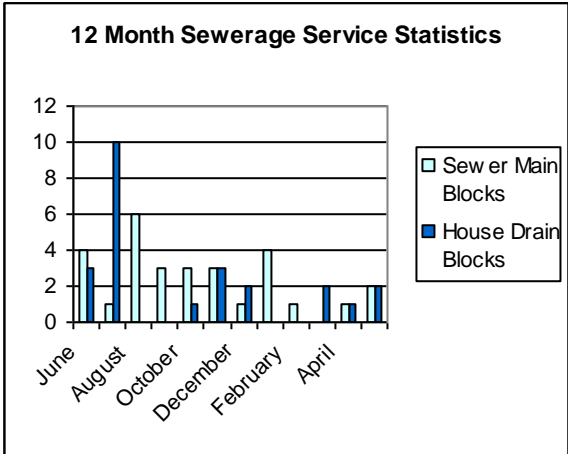
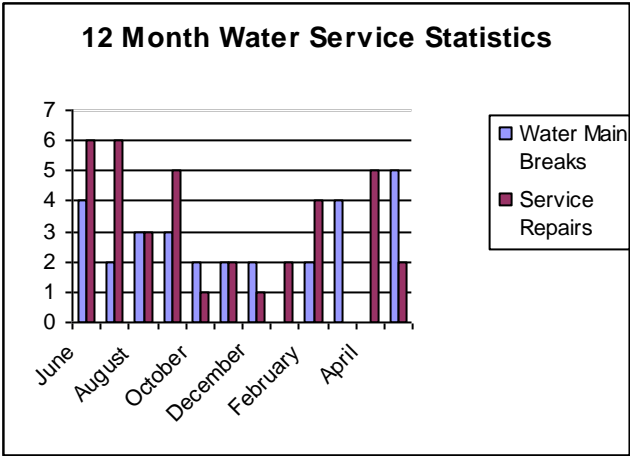


Showgrounds		Comments
Maintenance	Thorough clean-up	Preparations of the Showgrounds for the upcoming Show
Projects		

Aerodrome		Comments
Maintenance	The yearly Aerodrome Inspection has been done	
Projects		



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NOTED

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**2.3.2.3 PARKS AND GARDENS REPORT**

	Looking good, clean and tidy	Being mowed weekly	Being mowed as required	Whipper snipped weekly	Regular maintenance to toilets and BBQs	Irrigation working well	Sprayed for broadleaf	Site Specific
Town Streets and Footpaths	√	√		√		√	√	Arboriculture assessment done on street trees (Brodie Street)
Nature Strips	√	√		√		√	√	
Robert Gray Memorial Park	√	√		√	√	√	√	Arboriculture assessment on trees under power lines and planning of new trees
Riverbank Parks	√	√		√		√		Arboriculture assessment on trees under power lines and planning of new trees
Rotary-Lions Park								Arboriculture assessment to remove Eucalypt - work in progress
Bully Playford Park	√	√		√	√	√		Work on top-dressing lawn
Skate Park	√	√		√		√		Must be cleaned regularly
Discovery Centre Park	√	√		√	√	√		
Diggers Entertainment Centre	√	√		√	√	√		
R.S.L Community Care	√	√		√		√		Arboriculture assessment for trees to be removed
Hughenden Cemetery	√		√		√	√		
Showgrounds	√	√		√	√	√	√	All good and clean for annual Show
Airport	√		√		√	√		Slashing done
Works Depot	√		√		√	√	√	
Prairie and Torrens Creek	√		√		√	√		Work on trees and irrigation done
Stamford	√		√					
Eco Walk on Flinders	√	√		√		√	√	
Animal Control								Few dogs and cats
Miscellaneous	Tree program in progress							

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*Comment – The Parks and Gardens Foreman to check the quotes for trees.*

NOTED

#### 2.3.2.4 SEWERAGE UPGRADE PROJECT

**Hughenden Sewerage Upgrade – Contractor RMS Engineering and Consulting**

PROJECT STAGE	CONTRACT SUM	VARIATIONS	TOTAL CONTRACT	AMOUNT PAID TO DATE
Stage One - Pre-Project Costs	\$ 413,820	\$ 29,210	\$ 443,030	\$ 443,030
Stage Two – Construction	\$9,562,916	\$363,921	\$9,926,837	\$9,926,837

NOTED

#### 2.3.2.5 WORKSHOP AND PLANT

Plant Item	Description	Work undertaken	Services
104	Nissan Patrol Wagon		48,000km
111	Isuzu Garbage Truck	Crack welded on body of truck and painted, checked packer ram seal, front lhs mudflap fitted, lhs steering cowl secured, compactor slid rubbers replaced, 4new tyres fitted.	
119	Mitsubishi Canter Truck	Driver's door lubricated.	
124	Isuzu Truck NPR300	Fuel gauge inspected all working fine, brakes inspected and adjusted, reverse beeper replaced and mounted in more appropriate position, steering checked.	
126	Mitsubishi Canter Truck		59,552km
127	Mitsubishi Crew Cab	Clutch inspected; good greasing to yoke nipples, fixed grabbing point, new latches fitted to under tray toolbox and new toolboxes fitted to truck, driver's seat replaced and new seat covers fitted.	
137	Nissan UD CW385		159,843km
138	Nissan UD	Found a/c drain hose blocked with dirt, unblocked drain and reconnected, Found and repaired broken wires for electric window, a/c switch replaced, fuel tank strap replaced, lhs headlight replaced.	
139	Nissan UD Truck CW483	Puncture repaired, installed new bolts to pump seal cover and tightened bolts around shaft housing, turning sign replaced, Both park light bulbs replaced, air leak repaired in tipper control, new o-ring fitted to fuel cap, 1x rhs door hinge replaced, front shockies replaced, front spring hanger bushes replaced	88,902km
141	Mack Titan Prime Mover	Mudflaps replaced, 2x faulty horns replaced, radiator hoses replaced, clutch correctly adjusted.	6,000hrs
142	Mack Metroliner Truck	Brake pedal inspected no fault found, agitator bowl strap replaced, bottom radiator mount lhs removed, welded, braced and reinstalled, windscreen replaced.	
143	Nissan UD Flocon	In cab camera monitor replaced, crack in lhs body welded.	
145	Nissan UD GW470	Grease nipple replaced, Fuel tank hole welded up.	
149	Ford Ranger		29,782km
158	Nissan Patrol Wagon	Bullbar realigned, uhf aerial replaced, spotlights checked and working fine.	64,991km
161	Ford Ranger		9,166km

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Plant Item	Description	Work undertaken	Services
162	Ford Ranger		70,499km
164	Toyota Coaster Bus	Wheel alignment completed, 3new tyres balanced and fitted, 2x interior panels replaced, windscreen stone guard fitted.	
166	Holden Rodeo V6 SES	Battery replaced, air filter replaced and excess oil drained from sump, air bag fuse replaced, Canopy strut mounting repaired, shockie arm repaired.	
206	Mitsubishi Canter Truck	Rhs front seat belt and assembly replaced, tow ball tightened, brake pads cleaned and brakes adjusted, wiper blades replaced, wheel alignment completed, wheel balance and rotation done,	98,952km
215	Holden Rodeo	Brake and park lights lhs repaired, replaced spark plugs and leads,	79,609km
311	Ford Ranger	Rhs park light checked all working fine	9,870km
357	Nissan Patrol Wagon		24,617km
394	Toyota Hilux	Park brake adjusted, flashing light bulb replaced, wheel alignment completed.	60,000km
395	Holden Colorado	Puncture repaired	39,792km
396	Ford Ranger	Bolt replaced in rear bottom shockie mount.	61,048km
457	Bomag Vibrating Roller		978hrs
459	Cat CB24 Twin Drum Roller	New flashing light fitted	
507	Cat 268B Skidsteer	Installed new flashing light and hard wired to machine, a/c filter replaced with updated style, removed a/c unit and split, cleaned out evaporator.	
517	Cat 966H Wheel Loader	Replaced missing bolt in driver's seat, replaced screw in wireless aerial, straightened bottom step,	2,743hrs
519	Cat 950H Loader	Brake light bulbs replaced	752hrs
523	Cat IT14 Toolcarrier	Brake light bulbs replaced, hour meter removed, cleaned and fixed back in place, steering wheel shockie removed adjusted play in locking mechanism and refitted, wiper blades replaced.	
525	John Deere 6420	Mirror mount replaced, injector line replaced	
526	John Deere 6630	Cracks in bucket hitch welded	983hrs
527	Cat 432D Backhoe	Interior light switch contacts repaired, bulbs and fuse replaced in indicators, bad earth in lhs tail light repaired.	
629	Cat12H Grader	Inspected and worked on by Hastings Fitter to find cause of rough sound, removed and replaced plug in leaking control bank, removed circle drive gearbox and cleaned, fitted new duo cone seal and refitted. Installed new o-ring, lock washer and nut and torque to spec. Supported A frame and removed retainer and bolts. Removed 2 shims from ball assembly and refitted.	5,464hrs
635	Cat 12M Grader	Air temp sensor replaced, aux solenoid valve replaced.	
701	Kubota Mower F3680	Pto lever hinges lubricated, strut on mower deck replaced	398hrs
817	Tristar Side Tipping Trailer	Broken spring replaced	
828	Tristar Side Tipping Trailer	Top pulled off ring feeder and spring fixed, brakes adjusted.	
837	Tristar Side Tipping Trailer	Brakes adjusted, slack adjuster replaced	Monthly Service
977	Wade Fuel Tanker	Fuel hose replaced, spare tyre fitted	
978	Fuel Trailer	Leak repaired by Waterman's, new dipstick made, brake light wiring repaired.	

NOTED



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## 2.3.2.6 TENDERS AND QUOTATIONS

Item	Tender Reference
1	FSC2010-06-01 Mobile Tracked Screening Plant (200-250 PH) Closing 12 noon on Monday, 28 June 2010

Item	Quotations Reference
1	Q2010-05-01 Bitumen Seal Work – Heavy Duty Rest Area <b>Action</b> – Successful – Road Maintenance Specialists
2	Q2010-05-02 Pelican Wall approximately 62 kms North-West of Hughenden <b>Action</b> – Successful – Road Maintenance Specialists
3	Q2010-05-03 Burra Range approximately 95 kms East of Hughenden <b>Action</b> – Successful – Road Maintenance Specialists
4	Q2010-05-04 Jones Valley approximately 56 kms North-West of Hughenden <b>Action</b> – Successful – Road Maintenance Specialists
5	Q2010-05-06 Floodway Reseal - Stamford-Lerida Road approximately 60 kms South Hughenden on the Winton Road Closing 12 noon on Monday, 7 June 2010
6	Q2010-04-02 – Dozer Hire Q2010-04-03 – Grader Hire Q2010-04-04 – Semi Water Truck Hire Q2010-04-05 – Tipping Truck Hire Q2010-04-06 – Excavator Hire Q2010-04-07 – Scraper Hire Q2010-04-08 – Side Tipping Truck Hire Q2010-04-09 – Water Truck Hire  <b>Comment</b> – These Quotations have closed but no decision has been made as yet.

NOTED

## 2.3.2.7 PLANT RUNNING COSTS

That the Plant Running Costs to the 31 May 2010 as presented be received.

NOTED

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**2.3.2.8 TORGAS AWARDS**

I attended the 26<sup>th</sup> Annual TORGAS Awards Night with our nominated Apprentices and I am happy to advise that Council received an award for the "Host Business of the Year 2009". I would also like to acknowledge our employees who were nominated for awards.

- **Matt Woods**  
Nominated for Most Outstanding First and Second Year Apprentice Automotive
- **Adam Wells**  
Nominated for Most Outstanding Fourth Year Apprentice Automotive
- **Ryan McIntosh**  
Nominated for Most Outstanding Second Year Apprentice Building and Construction
- **Glen McIntosh**  
Nominated for Most Outstanding Third and Fourth Year Apprentice Building and Construction.

Congratulations to these people on their nomination.

**Comment** – A letter to be sent to the employees congratulating them on their achievements.

NOTED

**2.3.3 CORRESPONDENCE**

*Moved Cr S.M. O'Neill*

*Seconded Cr G.J. Jones*

*That the Director of Engineering's correspondence as presented for consideration be received.*

*Carried*

**2.3.3.1 Approval for Final Subsidy Claim - Smaller Communities Assistance Prog...  
(Doc 212365)**

In answer to Council's letter dated 23 December 2009 requesting an inspection of Flinders Shire Council's completed sewerage project at Hughenden and advice on the validity of the final claim. The project consists of approximately 16.3 kms of gravity reticulation mains and 340 maintenance holes, reconnection of 510 properties and replacement of the two existing sewage pump stations. Based on the planning, design and construction standards and quality assurance mechanisms, the construction photographic record, their inspection of the completed works and other information provided by Council's superintendent, they are satisfied as to the validity of Council's final claim.

NOTED

*The meeting adjourned for morning tea at 10.35 am and resumed with all Councillors and staff present at 11.10 am.*

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**2.3.4 BUSINESS ARISING FROM PREVIOUS MINUTES**

**2.3.4.1 FLINDERS RIVER BRIDGE LINE MARKING**

**Refer Item 2.3.5.2 - August 2007 Minutes – Director of Engineering General Business**

Tenielle Edmondson, Student, Hughenden State School - (Part)

*Tenielle Edmondson requested information from Council about why there were no traffic lanes on the Flinders River Bridge and whether any lines would be painted on some time in the future.*

**Action** - Council advised that there were never meant to be lines on the Bridge, but that reflectors could be installed on the Bridge instead of lines and this item to be brought up at the meeting with the Department of Main Roads.

**Comment September 2007** - This request will be discussed with the Department of Main Roads in the next RMPC Meeting in September 2007.

**Comment October 2007** - Raised reflective pavement markers will be installed in the centre of the Bridge and on the kerb.

**Comment November 2007**- Reflections to be installed on pavement and kerbs by Christmas.

**Comment December 2007**- This has been completed.

**Comment December 2007**- Advice was received at the meeting that most of the reflectors have come unstuck on the Flinders River Bridge.

**Comment February 2008** - The raised reflective pavement markers should be replaced this week.

**Action March 2008** - Reflective markers have been installed. The Acting Director of Engineering to approach the Main Roads Department with a view to putting a white line down the roadworks in the middle of the Bridge.

**Comment April 2008** - The Acting Director of Engineering will take the problem of the "middle of the road" line-marking of the Flinders River Bridge to the next RMPC Meeting.

Moved Cr G.J. Jones

Seconded Cr C.N. Haydon

That Council write to Main Roads requesting that the Bridge be widened by removing the walkway and placing a new walkway on the western side of the Bridge. Council will relocate the water main as part of the project. Council believes this needs urgent attention due to a high traffic count, especially heavy vehicles, using the narrow bridge.

Carried

**Action July 2008** - This is to be referred to the next RMPC Meeting.

**Action December 2008** – This matter was referred to the RMPC November meeting. Department of Main Roads (DMR) is to refer the suggestion of a cantilevered footbridge to Department of Main Roads' Bridge Engineers for comment. This would allow the deck to be cleared of the pedestrian lane.

**Action March 2009** – Director of Engineering to continue raising the issue of regular Main Roads meetings with Council.

**Comment April 2009** – The Chief Executive Officer and Mayor raised the matter again with Peter Trim, Regional Director, Department of Transport and Main Roads during his visit to Hughenden on 7 April. Mr Trim advised he would pursue the option of a separate foot bridge.

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**Comment August 2009** – The Chief Executive Officer advised that this matter was again raised with the Main Roads Department at a meeting held on the 12 August 2009.

**Comment October 2009** – Will be raised at the RMPC meeting held on the 14 October 2009. The Chief Executive Officer to investigate the matter with Main Roads, Cloncurry.

**Comment November 2009** – Council to rewrite the letter as they have lost original letter.

**Comment February 2010** – The Mayor and Chief Executive Officer raised the problem with Peter Trim, Regional Director, Main Roads Department on the 27 January 2010.

**Comment March 2010** - At a regular Project Review Meeting held on the 12 March 2010, Department of Transport and Main Roads advised that a similar bridge in Caboolture has a cantilevered pedestrian bridge attached. Investigations are now centred on adapting that design to the Flinders River Bridge.

### 2.3.4.2 LANDSCAPING RICHMOND HILL DRIVE

#### Refer Item 2.3.5.2 – February 2009 Minutes – Director of Engineering General Business

Cr C.N. Haydon advised also that Robert Wearing, Hughenden Motorcycles had approached him asking if the mound in front of his premises and on the road verge on Richmond Hill Drive could be razed to enable him to landscape the area in front of his business premises.

**Comment** - The Director of Engineering to investigate.

**Action March 2009** – Council to look at concept plans for the redesigning of Richmond Hill Drive and that the concept design, when completed, will be carried out through the whole area.

**Comment August 2009** – Colin Sellars, Foreman Parks and Gardens will be undertaking concept plans for Council administration prior to Christmas.

**Comment November 2009** – The irrigation has been fixed and discussions have taken place about an alternative design.

**Comment March 2010** – Foreman, Parks and Gardens to develop plans over the next few months.

### 2.3.4.3 FAMILY HISTORY SOCIETY INC

#### Refer Item 2.3.5.5 April 2009 Minutes – Engineering General Business

Cr G.J. Jones advised their sign needs to be erected at the Uniting Church Hall and their street directional signage needs relocating.

**Action** – The Director of Engineering to investigate.

**Comment June 2009** – Director of Engineering advised directional signs had been erected.

**Comment July 2009** – The main sign for the Family History Society has been located and will be installed once it has been refurbished.

**Comment August 2009** – Jo Dighton has advised she cannot refurbish the sign at this time. Cheryl Crighton from the Society advised that the sign should be put up as is. Cr G.J. Jones to arrange for the repainting.

**Comment October 2009** – Cr G.J. Jones advised that the sign has been finished – he would pick the sign up on his next trip to Townsville.

**Comment December 2009** – The sign is now at the Council Office awaiting erection.

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**Comment March 2010** - Discussions have taken place with Mr Harvey of the Uniting Church regarding the occupation of the Church Hall by the Family Historical Society, in relation to the installation of the ramp (which was previously used at the Childcare Centre, Gray Street). The matter has been referred to the Trustees of the building for permission to attach the ramp to the building. The location of the signage will depend in some degree on where the ramp is eventually positioned.

**Action April 2010** – Linda Brown, Engineering Admin Officer has spoken to representative from the Hughenden Family History Society and is waiting on confirmation of works to be done.

### 2.3.4.4 RAILWAY CROSSING

**Refer Item 2.3.5.3 May 2009 Minutes – Director of Engineering General Business**

Cr G.J. Jones advised that there was a rough spot on the Railway Crossing in Gray Street.

**Comment** – The Director of Engineering to investigate.

**Comment July 2009** – This will be inspected this week.

**Comment August 2009** – The Director of Engineering to liaise with Main Roads Department and Queensland Rail.

**Comment October 2009** – The Main Roads Department project to upgrade the section of Flinders Highway – Muttaborra turnoff-Hughenden has an indicative allocation 2011-2012 to 2013-2014. The problem in the immediate vicinity of the rail crossing will be raised as a defect within the RMPC for corrective action approved by the Department of Transport and Main Roads.

**Comment November 2009** – Department of Transport and Main Roads has contacted the Railways Department asking for this matter to be addressed.

**Comment February 2010** – Administration to contact Tony Lucas, Queensland Rail, Townsville. If no decision is forthcoming, the Mayor will take the problem up with the Minister for Transport, Rachael Nolan MP.

**Comment March 2010** – Queensland Rail have inspected. We are waiting on works to proceed.

**Comment April 2010** - Modular rail crossing in July and the works should be accomplished in one day. They still want the work to be done by Council.

**Comment May 2010** - Council input is required into the best detour route during the one or two day's construction period.

### 2.3.4.5 COMPTON ROAD

**Refer Item 2.3.5.5 May 2009 Minutes – Director of Engineering General Business**

Cr C.N. Haydon requested that the Director of Engineering investigate the Compton Road and design rectification works.

**Action June 2009**

Moved Cr C.N. Haydon

Seconded Cr G.J. Jones

That Council write to the landowner seeking his approval to dedicate the existing Compton Road through Eric Kelly's property.

Carried

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**Comment July 2009** – Council has written to the property owner and is awaiting a positive reply prior to proceeding with the application to dedicate.

**Comment August 2009** – Cr C.N. Haydon to liaise with Eric Kelly as no reply has been received.

**Comment September 2009** – Council Officers and Crs B.V. McNamara and C.N. Haydon to meet with Eric Kelly at Compton Downs Station.

**Comment October 2009** – Administration to arrange a meeting.

**Comment November 2009** – Chief Executive Officer to arrange a meeting early next year.

**Comment March 2010** – Chief Executive Officer has been in contact with Eric Kelly and a meeting will be arranged in the next month.

**Comment April 2010** – Chief Executive Officer had arranged a meeting time but the meeting was deferred due to the rain event.

**Comment May 2010** – A meeting has been arranged on Wednesday, 26 May 2010 with Eric Kelly and family on-site for the Compton Road meeting at approximately 2.00 pm; and at approximately 4.00 pm, Clayton MacLean on site at the Expressman Access Road.

**Comment June 2010** – Refer Chief Executive Officer's meetings for June 2010.

### 2.3.4.6 LIGHTING ROBERT GRAY MEMORIAL PARK

#### Refer Item 2.3.5.6 May 2009 Minutes – Director of Engineering General Business

Cr K.M. Egan advised that the lighting around the BBQ's in Robert Gray Memorial Park was minimal and that one light needed replacing.

**Comment** – The Director of Engineering to investigate.

**Comment July 2009** – Funds have been allocated in the 2009-2010 Budget.

**Comment August 2009** – A meeting has been arranged with ERGON for the 26 August 2009.

**Comment September 2009** – The Director of Engineering has liaised with ERGON on this matter and discussed with Council scenarios which would be presented to Tony Hengst, ERGON.

**Comment October 2009** – ERGON will be carrying out vegetation management within weeks. Following that, various options will be put to the local ERGON office. Cr Jones will bring various options at the next meeting of Council.

**Comment March 2010** – Ergon has now carried out extensive vegetation management in Robert Gray Memorial Park. The Engineer is to revisit (at night) to evaluate the previous proposal in view of the heavy pruning that has taken place.

**Comment April 2010** – The Director of Engineering has inspected the Park and it appears that only two more lights are required.

**Comment April 2010** – A sub-committee to liaise with Colin Sellars, Foreman Park and Gardens to look at different types of trees that could be planted prior to cutting down the other trees which have been lopped incorrectly and are under the power lines.

**Comment May 2010** – Council agreed to plant some new trees further from the power lines and from the existing.

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**2.3.4.7 PLANT NO 145 – UD NISSAN PRIME MOVER**

**Refer Item 2.3.5.1 July 2009 Minutes – Director of Engineering General Business**

Cr C.N. Haydon requested that Council check the tender as he understood a sunvisor was to be part of the tender.

**Action** – *Director of Engineering to investigate.*

**Comment September 2009** – *As soon as the sunvisor is available from the distributor it will be sent to Council.*

**Comment November 2009** – *Warrick Hill of Macquarrie Trucks, Townsville has advised that they are unable to approve a design that is acceptable for this model of truck and will not be able to supply one in the short term. However will supply a well-engineered product once approved. The outcome being Council to deduct the cost of the sunvisor from the cost of the vehicle.*

**Comment February 2010** – *Anthony Baxter from Macquarrie Trucks rang to advise that he will look into refunding the cost of the sunvisor.*

**Comment April 2010** – *Engineering Admin Officer has again spoken to Macquarrie Trucks on this matter and Anthony Baxter is again looking into the refund. He agrees that Council is eligible for the refund – it is just how much.*

**Comment May 2010** – *Linda Brown, Engineering Admin Officer has telephoned Anthony Baxter who is still investigating the matter.*

**Action June 2010** - *Macquarrie Trucks have given a refund of \$500.00.*

*NOTED*

**2.3.4.8 PENSIONER COTTAGES, HAMMOND COURT - MAINTENANCE**

**Refer Item 2.3.5.2 August 2009 Minutes – Engineering General Business**

Cr K.M. Egan also queried whether a small area of garden at Cottage No 5 could be dug up to allow the pensioner to establish a garden and how this could be achieved. Also the driveway at the cottage needed maintenance and minor repairs inside the cottage.

**Comment** – *Director of Engineering to in investigate.*

**Comment October 2009** – *Lora Martin, HACC Coordinator will be talking to all of the pensioners living at Hammond Court to ascertain which Cottage occupiers would like garden beds because there may be funding through CACP's.*

**Comment November 2009** – *The Foreman of Parks and Gardens has been in contact with the Pensioners to establish their requests.*

**2.3.4.9 MAINTENANCE OF CENTRAL PARKING AREA – BOTTOM END OF BRODIE STREET**

**Refer Item 2.3.5.4 August 2009 Minutes – Engineering General Business**

Cr G.J. Jones discussed with Council the danger of the large trees in the centre of the Street at the bottom end of Brodie Street. He had been advised that the way to go would be to plant smaller native trees between the older, larger trees and when they had grown to cut out the larger, older trees.

**Comment** – *The Director of Engineering to investigate this advice.*

**Comment February 2010** – *Parks and Gardens to action.*



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### 2.3.4.10 ALLEN TERRY CARAVAN PARK

#### Refer Item 2.3.5.1 September 2009 Minutes – Director of Engineering General Business

Cr K.M. Egan discussed with Council shrubbery which could be planted at the Skate Park on the western end.

**Comment** – Colin Sellars, Parks and Garden's Foreman to investigate.

#### **Comment October 2009 -**

**[Chamber of Commerce - Caravan Park Upgrade Planting of Trees \(Doc 193437\)](#)**

*A letter from the Chamber about the planting of shrubs and an accompanying watering system on the perimeter fence of the Caravan Park to alleviate noise and improve the general aesthetics of the Park.*

**Comment November 2009** – Colin Sellars, Foreman Parks and Gardens is looking at a design and shrubs for the beautification of the Caravan Park perimeter.

**Comment April 2010** – The Director of Engineering, Don Lee will liaise with Tony Hengst, ERGON Energy on the matter.

### 2.3.4.11 MAINTENANCE – GRIDS

#### Refer Item 2.3.5.1 March 2010 Minutes – Director of Engineering General Business

Cr C.N. Haydon advised that the first grid into the Town Common on the Old Richmond Road and grids on the 15 Mile on the Old Richmond Road need maintenance.

**Comment** – The Director of Engineering to investigate.

**Comment April 2010** – The Director of Engineering advised that the grids would be washed out in two weeks.

### 2.3.4.12 SPEED LIMIT – JARDINE VALLEY

#### Refer Item 2.3.5.1 April 2010 Minutes – Director of Engineering General Business

Cr G.J. Jones requested that 110 km per hour signage be erected at the Jardine Valley.

**Comment** – The Director of Engineering is looking into the matter.

**Comment May 2010** - We have ordered the signage and it is to be erected in conjunction with the "rumble strip project".

### 2.3.4.13 HYDRAULIC HOSE SYSTEM AT THE WORKSHOP

#### Refer Item 2.3.5.2 April 2010 Minutes – Director of Engineering General Business

Cr G.J. Jones queried why the Hydraulic Hose System at the Workshop was not being utilised.

**Comment** – The Director of Engineering is looking into the matter.



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**2.3.4.14 SEWERAGE ODOUR – RICHMOND HILL DRIVE**

**Refer Item 2.3.5.4 April 2010 Minutes – Director of Engineering General Business**

Cr B.V. McNamara brought to the attention of the Director of Engineering the odour around the bottom of Richmond Hill Drive in that area.

**Comment** – *The Director of Engineering is looking into the matter.*

**2.3.4.15 SIGNAGE – GRAY STREET-MORAN STREET INTERSECTION**

**Refer Item 2.3.5.2 May 2010 Minutes – Director of Engineering General Business**

Cr K.M. Egan advised that there is poor visibility when parking in the centre of the road area in Gray Street.

**Comment** – *The Director of Engineering to investigate.*

*NOTED*

**2.3.4.16 MAINTENANCE – GRID BRIDGE ON ULVA STATION**

**Refer Item 2.3.5.3 May 2010 Minutes – Director of Engineering General Business**

Cr K.M. Egan advised that maintenance was needed on the grid bridge on Ulva Station.

**Comment** – *The Director of Engineering to investigate.*

**2.3.4.17 ROAD THROUGH THE SALEYARDS TO ACCESS THE QUEENSLAND RAIL LOADING RAMP**

**Refer Item 2.3.5.4 May 2010 Minutes – Director of Engineering General Business**

Cr B.V. McNamara requested that the road through the Saleyards to access the Queensland Rail Loading Ramp needed repair.

**Comment** – *The Director of Engineering to investigate.*

**2.3.4.18 [Mrs Denise Brebner - Greyhound Bus Stop in Brodie Street \(Doc 211616\)](#)**

**Refer Item 2.3.3.1 May 2010 Minutes – Director of Engineering Correspondence**

A letter of concern about the Greyhound Bus Stop in Brodie Street, Hughenden and the danger it presents to elderly persons, people with a disability and mothers of very young children. This is because the height of the footpath to that of the height of the road does not correspond. In her opinion, the Bus Stop would be better and safer to be outside the Library in Brodie Street where the footpath is more accessible. At this time the Bus Driver has to be on hand to help persons off the bus to avoid an accident.

**Action** - *That Director of Engineering to investigate the matter.*

**Comment June 2010** – *K W Eaton Engineering Design and Surveys will be drawing up plans for a solution.*

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**2.3.5 GENERAL BUSINESS**

**2.3.5.1 EROSION CORNER CHURCHILL AND GEARY STREETS, HUGHENDEN**

*Cr K.M. Egan advised that on the corner of Churchill and Geary Streets there is some bad erosion needs some maintenance near the intersection.*

**Comment** – *The Director of Engineering to investigate.*

*On completion of the Engineering report the meeting returned to Item 2.2 - Director of Corporate Services' Report.*

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**2.4 ENVIRONMENTAL HEALTH OFFICER**

*Mel Keating, Environmental Health Officer entered the meeting at 3.12 pm.*

**2.4.1 GENERAL REPORT**

*Moved Cr K.M. Egan*

*Seconded Cr G.J. Jones*

*That the Environmental Health Officer's report as presented be received.*

*Carried*

**2.4.1.1 TRADE WASTE AGREEMENT**

A copy of the Trade Waste Agreement will be sent out for Council's perusal. A decision needs to be made on the definition of "owner". One definition is taken from the Water Act while the other has been taken from the Local Government Act. I have also included information on Categories of waste. Once approved by Council, it is anticipated that it will be implemented at the beginning of the next financial year.

*Moved Cr K.M. Egan*

*Seconded Cr S.M. O'Neill*

*That the Trade Waste Agreement as presented be adopted.*

*Carried*

*Cr S.M. O'Neill left the meeting at 3.25 pm and returned at 3.30 pm.*

**2.4.1.2 SEWERAGE**

There are still odour problems in some parts of town. Pinpointing the exact cause for this issue will only be achieved via a process of elimination. Once businesses and residences have fixed non-compliant areas, it is hoped that we will be able to discover the source of the problem.

*NOTED*

**2.4.1.3 WATER**

Prairie has returned positive results for *E.coli*. The Plumbers and I are currently hand dosing the tanks with chlorine tablets in order to alleviate this issue. The Director of Engineering has sent a request through to LGIS seeking assistance in the form of an inspection on the Torrens Creek, Prairie and Stamford drinking water supply schemes. Once the inspections are completed, LGIS will provide the Council with advice on the preferred methods of water treatment. Further information is contained in the Director of Engineering report.

The Director of Engineering and I would also like LGIS to advise the Council on the various options for fluoridation of the drinking water schemes for Hughenden, Prairie, Torrens Creek and Stamford.

*NOTED*

**2.4.1.4 GRAVEL PITS**

Additional pits have been added to the Council's Sales Permit. These pits were thought to have been added two years ago but were not actioned by the relevant Department. An amended list will be sent to the Council.

*NOTED*

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**2.4.1.5 OVERGROWN ALLOTMENTS**

I have received two complaints regarding overgrown allotments. Both have been actioned. It is important to note that several interstate owners have contacted Albert Eastaughffe in order for him to mow their allotments. This has resulted in him being three weeks behind on some jobs. I have sent owners other contacts in order to alleviate the pressure on Albert.

*NOTED*

**2.4.1.6 ANIMALS**

Seven dogs were impounded, four of which were destroyed.

*NOTED*

**2.4.1.7 ENVIRONMENTAL**

On Tuesday I received a complaint about water and fuel leaking from the oil/water separator for the diesel tanks at the deviation. ARG were aware of the incident and are in the process of cleaning up the site.

*NOTED*

**2.4.1.8 LICENCES**

Food licence and ERA renewal letters are being sent to applicable businesses.

*NOTED*

**2.4.2 CORRESPONDENCE**

*Moved Cr S.M. O'Neill*

*Seconded Cr K.M. Egan*

*That the Environmental Health Officer's correspondence as presented for consideration be received.*

*Carried*

**2.4.2.1 [Disputes between neighbours - Trees and Fences \(Doc 212537\)](#)**

Disputes about fences and trees are the two biggest causes of discontent between neighbours and as such, the Attorney-General is currently asking the Queensland community for their feedback about draft laws that will provide clear and practical ways to solve neighbourhood disputes over trees and fences. The [Neighbourhood Disputes Resolution Bill 2010](#) is open for public comment until 9 July 2010.

*NOTED*

**2.4.3 BUSINESS ARISING FROM PREVIOUS MEETING**

*Nil*

**2.4.4 GENERAL BUSINESS**

*Nil*

*Mel Keating, Environmental Health Officer left the meeting at 4.12 pm.*

*The meeting adjourned at 4.12 pm and resumed at 4.20 pm with all staff and Councillors present except for Don Lee, Director of Engineering commencing at Item 2.5 - Community Development Officer's report.*

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**2.5 COMMUNITY DEVELOPMENT OFFICER**

*Sherilee Honnery, Community Development Officer entered the meeting at 4.20pm.*

**2.5.1 GENERAL REPORT**

*Moved Cr K.M. Egan*

*Seconded Cr S.M. O'Neill*

*That the Community Development Officer's report as presented for consideration be received.*

*Carried*

**2.5.1.1 CORPORATE BRANDING**

Alterations have been received as per the last meeting and I have emailed these to Councillors for comment. Please give comment and direction so that the project can continue and be finalised.

*Moved Cr K.M. Egan*

*Seconded Cr S.M. O'Neill*

*That Council adopts the Corporate Branding project.*

*Carried*

**2.5.1.2 BRODIE STREET PARK**

The playground equipment has been installed on the posts for the shade sails - softfall is next to go ahead and will be happening at the end of June. Work has commenced on the picnic shelter, installation of the electric BBQ and picnic tables are next to be completed. Landscaping and the new fence will be the final works with an expected completion date of September .

I have contacted the LGMA regarding the World's Biggest Bike Ride and yes - it must be held on the Thursday commencing at 10.00 am and must last for at least forty-five minutes. However I was told that they are sure no-one would mind if we had it on the Saturday to be part of our official opening of the Brodie Street Playground. With this in mind we would need to have the bike ride continue for forty-five minutes which is one ride, not just stopping and starting for kids with a bike safety day. I recommend we give the worlds biggest bike ride a miss and just coordinate the opening with the Chamber's bike safety day.

*NOTED*

**2.5.1.3 QUEENSLAND MUSIC FESTIVAL**

I attended a meeting with Mayor, Brendan McNamara, Chief Executive Officer, Stephen McCartney , Erica Hart and Deborah Conway on a proposal for bringing the Queensland Music Festival to Hughenden and across the Overlander's Way. It is envisaged that songwriters will be based in Hughenden for a few days working with local community members on writing songs. A full proposal will be sent which will highlight financial and in-kind support required.

*NOTED*

**2.5.1.4 RADF**

Funding has been allocated to the Flinders Poppy for Outback Arts. This weekend workshop will include scrapbooking and sewing workshops over the 10-11 July 2010. Funding to the total of \$8299 has been allocated.

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Allocations from Arts Queensland have been set and a letter will be received with our notification of the amount. However, I am still unsure of the amount until such time that the letter is received and the announcements are made by the Queensland Government.

*NOTED*

**2.5.1.5 PORCUPINE GORGE CHALLENGE**

The challenge is fast approaching - the challenge is progressing well and advertising has commenced with Southern Cross Television, Imparja, Radio 4LG and Radio 4GC. The website [www.porcupinegorgechallenge.com.au](http://www.porcupinegorgechallenge.com.au) is live and online registration is working well.

**Sponsors for 2010 include:**

- Flinders Shire Council
- Queensland Events
- Mark O'Brien Chiropractic
- Hitachi Construction Machinery
- Ergon Energy
- Royal Hotel Resort
- B & M Earthmoving
- Wieben Earthmoving

*NOTED*

**2.5.1.6 COMMUNITY MEMORIAL RESTORATION PROGRAM**

Leanne Rogers and I attended a presentation on the new upgrades available for Shire Websites to include Cemetery data and searches for the general public.

Work has commenced with Melissa Driscoll on the digitization of the Prairie, Torrens Creek Cemeteries and Isolated Graves. Signage is being developed and the gates have been ordered for the upgrade to the entrance.

*NOTED*

**2.5.1.7 COMMUNITY SMALL GRANTS**

A letter has been received from the Flinders Poppy regarding outstanding monies from their Community Small Grants Application. A full acquittal report has been completed and approved, the amount of \$4,300.50 is the 50% owing from the Flinders Poppy for the completion of the projects. This money has been invoiced and \$3,000 has been paid this week bringing the monies owed to \$1,300.50. The Flinders Poppy is asking if they could pay this remaining amount in installments.

*Moved Cr S.M. O'Neill*

*Seconded Cr K.M. Egan*

*That Council accept the payment arrangements and a schedule of payments be set up in Council's records.*

*Carried*

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Name of Funding	Project	Application Due Date	Application Amount (XGST)	Total Project Cost (XGST)	Announcement Date	Funded	Projected Completion Date	Completed & Acquitted	Progress
Queensland Events	Porcupine Gorge Challenge	6/08/2009	\$15,000.00	\$42,836.00 includes (\$31,200 in-kind)	Dec-09	Yes	12/06/2010		Approved
Community Memorials Restoration Fund	Stage 2 Torrens Ck, Prairie & Isolated Graves	4/12/2009	\$5,000.00	\$30,000.00	unknown	Yes	2/07/2010		Approved
National Disaster Mitigation Program	Natural Disaster Risk Management Study	29/08/2008	\$20,000.00	\$30,000.00	Feb-09	Yes	28/08/2009		LGIS Appointed
RLCIP - 220m	HAPA	15/01/2010	\$4,400,000.00	\$5,400,000.00	unknown	TBA	31/07/2011		
Rural Living Infrastructure Program	Brodie Street Park	31/01/2009	\$219,115.00	\$269,115.00	31/03/2009	YES	30/09/2010	Funding Agreement completed	Awaiting final design of playground area and shade structure.
Regional & Local Community Infrastructure Program	Swimming Pool Upgrades	20/11/2009	\$30,000.00	\$50,000.00	given	Yes	31/12/2009	Progress Report 1 completed 31st May 2010	
Blue Print for the Bush	Regional Human Resource Management Project	3/03/2009	\$150,000.00	\$375,000.00	Jun-09	YES	24/12/2010		In progress
MITEZ	White Mountain NP Access		\$30,000.00			Yes			
MITEZ	Flinders River Irrigators Workshop Hughenden		\$15,000.00			Yes – joint with Richmond application			
State Emergency Service Subsidy Program 2010-2011	SES Stage 2 - Mezzanine Floor in shed	26/02/2010	\$16,178.00	\$21,571.00					Awaiting announcement
RLCIP \$120m	HAPA	15/01/2010	\$4,373,750.00	\$5,013,750.00	unknown	TBA	31/07/2011		Awaiting announcement
Local Sport & Recreation Jobs Plan	Sport and Recreation Officer	Open	\$52,000 per year for 3 years	\$91,260 per year approx	8 weeks after application submitted		30/06/2013		Application in Process
Sport & Recreation Infrastructure Program (Cat 1 Minor)	Fitness Equipment - Robert Gray Park	16/04/2010	\$54,476.10	\$90,793.50		TBA	30/06/2011		Application in Process

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**2.5.2 CORRESPONDENCE**

*Moved Cr G.J. Jones*

*Seconded Cr K.M. Egan*

*That the Community Development Officer's correspondence as presented for consideration be received.*

*Carried*

**2.5.2.1 [North Queensland Sports Foundation - Reporting from Board Meeting 21 M...](#)  
(Doc 213808)**

Advising Council of issues which were raised at their Board Meeting –

- The 2012 North Queensland Games will be staged in the Mackay region;
- Suncorp has informed that it is withdrawing as the naming rights sponsors for the North Queensland Games – new sponsors are being sought;
- A small increase in the Council levies to be paid – Flinders Shire Council \$433.72 (GST inclusive);
- BHP Billiton Cannington Mines Sporting Bursaries will close on the 25 June 2010; and
- The Business technology Centre North Queensland Sportstar Awards 2011 will be hosted by Richmond on the 14 May 2011.

*Moved Cr G.J. Jones*

*Seconded Cr K.M. Egan*

*A sub-committee consisting of Crs B.V. McNamara and S.M. O'Neill form to consider the Bursary nominations.*

*Carried*

**2.5.2.2 [Hon Jan McLucas Senator - Labor Senator for Queensland - Information a...](#)  
(Doc 213197)**

Advice given is that analog transmission to digital-only transmission will be completed by the end of 2013. Some key points behind the switch are as follows –

Digital television will provide the benefits of improved picture and sound quality and greater program choice – good news for people in regions where choice is currently limited to a few channels and reception is unpredictable or inadequate.

*NOTED*

*Leanne Rogers left the meeting 5.12 pm.*

**2.5.2.3 [Betty Kiernan MP - Natural Disaster Resilience Program \(NDRP\) \(Doc 213190\)](#)**

Announcing the Round 2 (2010-2011) of the Natural Disaster Resilience Program and inviting Council to submit one or more proposals for NDRP funding to enhance community resilience in the region. The specific priorities for Round 2 are –

- To target NDRP funding to Queensland's highest natural hazard risks (flooding, storm surge and cyclone, severe storm and bushfire)
- Enhance community preparedness for natural events through community education and awareness raising
- Increase resilience across sectors.

Round 2 will close 31 August 2010.

*NOTED*



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### 2.5.2.4 [Anna Bligh MP - Premier of QLD - New Agency - Growth Management Queens...](#) (Doc 213286)

The search is on for local "legends" to be recognised in the 25<sup>th</sup> Premier's Awards for Queensland Seniors – Queenslanders over 60 whose outstanding voluntary work has contributed significantly to their community - persons who have demonstrated excellence in volunteering, whether through the Arts, Social Welfare, Education or Health.

**Comment** – Council to nominate Alastair Anderson for his contribution to the Queensland Ambulance Service.

NOTED

### 2.5.2.5 [Betty Kiernan MP - Media Release - Schools, Health, Roads - Funding Bo...](#) (Doc 214443)

Media Release from Betty Kiernan MP, Member for Mount Isa advising of the funding boost in her electorate. For Flinders Shire –

#### **Community Infrastructure**

\$266,164 for Home and Community Care funding to Flinders Shire Council for Centre Based Day Care; counselling/support; information and advocacy; domestic assistance; home maintenance; nursing care; personal care; respite care; social support and transport.

#### **Transport and Roads**

\$5m for the construction of a new two-lane sealed standard on Kennedy Developmental Road (Hughenden-Winton), south of Hughenden at a total cost of \$23m. This project is fully funded by a Queensland Rail contribution for rail closure Hughenden-Winton Road.

NOTED

*Leanne Rogers re-entered the meeting at 5.25 pm.*

### 2.5.2.6 [Queensland Country Women's Association – Hughenden](#) (Doc 214964)

Referring to their application to the Community Small Grants Program and advising that they have inadvertently ordered their kitchen, not realising it was contrary to the Grant guidelines to do so prior to getting the application for funding approved by Council first. Despite their error in judgement, they ask Council to still consider their funding application.

*Moved Cr K.M. Egan*

*Seconded Cr G.J. Jones*

*That the application to be held over and considered if funds are not fully allocated.*

*Carried*

## 2.5.3 BUSINESS ARISING FROM PREVIOUS MEETING

### 2.5.3.1 GRAVE SITE OF JEANETTE TOLANO

#### **Refer Item 6.1 – November 2008 Minutes – General Business**

Cr K.M. Egan requested –

- that a plaque be erected near the grave site of Jeannette Tolano in the old Cemetery, translating from the Jewish language into English; and
- obtain information from Colleen Murdoch about the old Cemetery and when and if it was relocated to the Hughenden Cemetery on Flinders Highway.

**Action** – Sherilee Honnery, Community Development Officer to obtain information and find the translation.

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**Action December 2008** – Jeanette Tolano Grave – Hebrew Grave, only grave left from original Hughenden Cemetery. This grave was not moved because of religion. Jeanette lived in Hughenden for eighteen months and it is believed she died in childbirth, at the age of 24. The broken column symbolizes an untimely death. The ivy around the column suggests a clinging to the memory of the person, and also as it is an evergreen, keeping the memory evergreen.

*The inscription reads in English –*

*The lady  
Shaina, daughter of Reb Abraham Rodgers  
Wife of Feivel Tolano  
Died on 13<sup>th</sup> and was buried on the morrow  
The 14<sup>th</sup> Day of Cheshvan 5644. Aged 24 years  
May her soul be bound up in the bond of Eternal life*

### **Comment February 2009 – Second Dot point**

Obtain information from Colleen Murdoch about the old Cemetery and when and if it was relocated to the Hughenden Cemetery on Flinders Highway.

### **Cemetery Reserve - 15 Acres - New Site (Doc 170963)**

Copy of letter addressed to the Colonial Secretary, Brisbane from Courtenay C Boyd (Obedient Servant) with a heading "New Site for Cemetery Reserve – 15 acres" and dated 19 April 1887.

"request you to grant an area of 15 acres of the present town Reserve to be used as a Cemetery, the site to be chosen by members of the Board.

The present Cemetery is considered to be too near the township both for sanitary and moral reasons and should at any rate be fenced in and not left as unprotected as at present".

**Comment February 2010** – Windmill blade to be erected and the interpretive signage ordered.

**Comment April 2010** – Windmill Blade erected, waiting on the signage.

**Comment May 2010** – (Refer Item 2.5.1.5)

### **JEANETTE TOLANO**

Jeanette Tolano (Rodgers) married Phillip Tolano on the 17 January 1883 in the Great Synagogue, Sydney. Phillip Tolano opened a drapery store in Hughenden in 1880. He was in partnership with a Lou Goldring and the store was named "Goldring and Tolano". Her grave remains on the site of the old Hughenden Cemetery and was never moved because of religious beliefs. The Hebrew inscription reads:

THE LADY (A)  
SHAINA (B) DAUGHTER OF REB (C) ABRAHAM RODGERS  
WIFE OF FEIVEL (D) TOLANO  
DIED ON 13<sup>TH</sup>. AND WAS BURIED ON THE MORROW,  
THE 14<sup>TH</sup>. DAY OF CHESHVAN (E) 5644 (F). AGED 24 (G) YEARS.  
MAY HER SOUL BE BOUND UP IN THE BOND OF ETERNAL LIFE. (H)

- A. A term of respect. Rather than say "Mrs" or to just give her name.
- B. Shaina - her given Hebrew name, means "beautiful". A person's full Hebrew name does not include her own surname – only 'a daughter of "B" or "A" son of "B". Re Rodgers – It is rare to include the surname of any other than her husband.
- C. Reb – A term of respect for a worthy man.
- D. Feivel – A given name sometimes written favel or favell.

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- E. Chesvan – A Hebrew month, from the Hebrew (Lunar) calendar, which is based on the phases of the moon.
- F. This is the Hebrew year, which commence on the biblical date of creation.
- G. It is most unusual to see a conflict between the age of the person (on a headstone) as shown in Hebrew, versus the English inscription. It is merely a matter of custom that most people take a person's age as that at the last birthday – while the Hebrew custom is to refer to "one's 24<sup>th</sup> year"(for example, in this case). We would never allow this contradiction – the family would be asked which age they prefer.
- H. The five Hebrew letters appear at the bottom of every Hebrew Headstone, and they stand for a quotation from the Torah (in initial, of course).

**2.5.3.2 HUGHENDEN POWERHOUSE**

**Refer Item 6.1 – November 2008 – General Business**

Cr C.N. Haydon asked about the Hughenden Powerhouse and what the situation was with regards Council taking over the building for tourism purposes.

***Action** – Administration to request information from Tony Hengst, ERGON Energy.*

***Comment April 2009** – Administration are waiting on further information from Paul Ryan, ERGON Energy.*

***Comment May 2009** – ERGON Energy have advised they have just completed soil testing for a contaminated site. Also they advise that the building and Crib Hut will be offered to Council. Formal offer should be forwarded in the near future.*

***Comment November 2009** – Chief Executive officer is following up with Paul Ryan from ERGON.*

***Comment February 2010** – The Chief Executive Officer has been advised informally that the project is to be progressed as previously agreed.*

***Comment March 2010** – Chief Executive Officer advised of a meeting with ERGON and Council to progress this item.*

**2.5.3.3 [Imparja - Digital television \(Doc 166074\)](#)**

**Refer Item 2.3.3.3 December 2008 Minutes – Director of Engineering Correspondence**

Advising of the introduction of self help digital television services to the Remote Central and Eastern licence area. Plans are under-foot to switch off analogue television services by 2013. This means that without the provision of digital reception at the existing 250 self-help sites, the potential exists for viewers who make use of these facilities to lose access to all existing broadcast services. The fact is that there are currently no plans for the provision of replacement digital services at any self-help location. Imparja is greatly concerned about this situation. They have enclosed a report and invite Council to a briefing session at the new Imparja facility in Alice Springs.

***Comment February 2009** – Deputy Mayor, Cr G.J. Jones to contact John Casswell, IMPARJA TV.*

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**2.5.3.4 BRODIE STREET PARK**

**Refer Item 2.5.1.9 May 2010 – Community Development Officer's Report**

Works have progressed well for the Park and the children's bike path and walkways have been completed. Activeplay is due to be here by the 19 May 2010 for the start of the installation of the playground equipment and setting up for soft fall. Improvements for the BBQ area will commence soon with the installation of a double electric BBQ and new picnic tables.

I need to order signage for the Park and I wanted to check on the name that I have printed on the sign. The Park was originally the Rotary Park, which was the area from the toilet block to the right, then the Lions Club added to the left and this area was called the Lions Bob Jensen Park. Since the Park has had many upgrades and changes over the years, do we still call the park - Rotary Lions Bob Jensen Park, or do we have a name and then on the sign acknowledge Rotary and Lions Bob Jensen.

*Moved Cr S.M. O'Neill*

*Seconded Cr K.M. Egan*

*That the Park be named the Brodie Street Playground with acknowledgement plaques to be placed within the Park to acknowledge the Hughenden Lions, Hughenden Rotary and Bob Jensen.*

*Carried*

**2.5.4 GENERAL BUSINESS**

*Nil*

*Leanne Rogers, Director of Corporate Services retired the meeting 5.35 pm.*

*Sherilee Honnery, Community Development Officer left the meeting at 5.35 pm.*

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**2.6 TOURISM OFFICER**

*Leanne Rogers, Director Corporate Services left the meeting at 2.30 pm.*

**2.6.1 GENERAL REPORT**

*Moved Cr S.M. O'Neill*

*Seconded Cr G.J. Jones*

*That the Tourism Officer's report as presented be received.*

*Carried*

**2.6.1.1 DVD QUOTES**

I have sent out quotes for a revamp of the Hughenden DVD to John Elliot, Charlie Bravo and Visual Obsession at Cairns and Adnice at Stamford in Brisbane. I have an appointment with Adnice next Tuesday, 14 June 2010 to discuss.

*NOTED*

**2.6.1.2 VOLUNTEER CONFERENCE**

Steve Court from Charters Towers Visitor Information Centre has accordingly invited all our volunteers to the 2011 Volunteer Conference to be held 30 March 2011 further details later on.

*NOTED*

**2.6.1.3 STOCK TAKE**

We will be conducting the annual Stocktake on the 30 June 2010 - the Centre will be closing from 12.00 pm. Notification will be sent around to regional Information Centres and the Allen Terry Caravan Park.

*NOTED*

**2.6.1.4 HUGHENDEN BROCHURE**

Quote to print the new Hughenden brochure was granted to Cracker in Toowoomba. Costing being for 25,000 copies - \$6,908.00. Letters will be going out to business houses on the 26 June 2010 for final notice of advertising in the new brochure.

*NOTED*

**2.6.1.5 TOURISM DEVELOPMENT OFFICER**

Sue will be away on Annual Leave until the 29 June 2010.

*NOTED*

**2.6.2 CORRESPONDENCE**

*Nil*

**2.6.3 BUSINESS ARISING FROM PREVIOUS MINUTES**

*Nil*

**2.6.4 GENERAL BUSINESS**

*Nil*

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**2.7 LIBRARIAN**

**2.7.1 GENERAL REPORT**

*Moved Cr G.J. Jones*

*Seconded Cr S.M. O'Neill*

*That the Librarian's report as presented be received.*

*Carried*

**2.7.1.1 BOOK STATISTICS**

Loans	506
Returns	587
Book requests to Public Libraries Division	14
Books received from Public Libraries Division	10
Number of parcels sent back to Public Libraries Service:	4 boxes 1 parcel

*NOTED*

**2.7.1.2 MEMBERSHIPS - NEW ENROLMENTS**

Adults 1

**Current**

Adults	336
Country Adult	104
Junior	33
Country Junior	4
Institution	1

*NOTED*

**2.7.1.3 INTERNET AND COMPUTER USE**

Local	24
Visitors	27

Visitors to the Library 1,197

*NOTED*

**2.7.2 CORRESPONDENCE**

*Nil*

**2.7.3 BUSINESS ARISING FROM PREVIOUS MEETING**

*Nil*

**2.7.4 GENERAL BUSINESS**

*Nil*

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**2.8 WORKPLACE HEALTH AND SAFETY**

**2.8.1 GENERAL REPORT**

*Moved Cr S.M. O'Neill*

*Seconded Cr G.J. Jones*

*That the Workplace Health and Safety Officer's report as presented be received.*

*Carried*

**2.8.1.1 GENERAL REPORT**

As you would be aware by now, I have resigned as the Workplace Health and Safety Officer and I have spoken to the Chief Executive Officer about my reasons for doing so.

I have enjoyed my time working in Hughenden and would like to thank the Councillors and all of the employees of Flinders Shire Council for their support and wish the Council and the Shire a prosperous future.

The development Workplace Health and Safety for Flinders Shire Council has come a long way in the last sixteen months, with high importance on who has the responsibility and the obligation to ensure the safety of the workers. I would strongly advise that all those with supervisory positions take warning and ensure that they document any training / instructions they deliver to the respective work areas.

Flinders Shire Council has provided a lot of training to a large number of their employees, this has become quite prevalent with First Aid and CPR every year, confined space, BA (breathing apparatus), working at heights, traffic control, chainsaw training, AC/DC chemical spraying, dangerous goods, Hepatitis A and B, benchmark hearing, along with the implementation of bulk storage facilities for the Swimming Pool and the sewage areas, updating the emergency evacuation procedure as required by the new legislation Queensland Fire and Rescue Service, not to mention the Improvement notices and Directives that were issue WHSQ in March 2009.

Another issue that needed to be rectified was the fire panel at the Diggers Entertainment Centre had not been in service since August 2008 - this was replaced and I suggested to management that all fire extinguishers and emergency lighting be put out to tender. This has been a successful exercise and saved Council considerable money.

Last week we had Paul Douglas from PCQ Management / The Safety Alliance Limited here updating the asbestos management records for all of the Shire owned buildings listed and the Chief Executive Officer should have the report.

*NOTED*

**2.8.1.2 QUEENSLAND LOCAL GOVERNMENT WORKCARE SCHEME**

No new Workers Compensation claims for this month.

The current Workers Compensation claim to a worker injured while operating a skid steer loader is progressing well - he will start to undergo comprehensive physiotherapy. A return to work date has not been advised.

*NOTED*

**2.8.1.3 TRAINING AND REGISTRATIONS**

Class B Asbestos Removal was conducted on the 10 June 2010.

*NOTED*

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**2.8.2 CORRESPONDENCE**

*Nil*

**2.8.3 BUSINESS ARISING FROM PREVIOUS MEETING**

*Nil*

**2.8.4 GENERAL BUSINESS**

*Nil*



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## 2.9 RURAL LANDS OFFICER

*Cr K.M. Egan entered the meeting at 2.45 pm.*

*Cody Herrod, Rural Lands Officer entered the meeting at 2.45 pm.*

### 2.9.1 GENERAL REPORT

*Moved Cr G.J. Jones*

*Seconded Cr S.M. O'Neill*

*That the Rural Lands Officer's report as presented be received.*

*Carried*

#### 2.9.1.1 WILD DOG MEETING

The next Wild Dog Advisory Group meeting will be held at 2.00 pm on Tuesday, 15 June 2010 at the Diggers Entertainment Centre.

*NOTED*

*Leanne Rogers, Director Corporate Services entered the meeting at 2.50 pm.*

#### 2.9.1.2 SALEYARDS ACCREDITATION

Dave Collyer, Veterinary Surgeon has advised that AQIS require a set number of head of export cattle that Council wish to hold at any one time in the yards and in an area of the yards for accreditation. Other yards have a designated area for export stock away from other yards that may be used for normal stock, as they cannot be up against each other. Only this area is accredited - not the whole yards.

Currently the cable yards at the northern end are ideal, however only hold the following number of cattle -

Yard	250kg	300kg	400kg	500kg
1 end yard	369	308	231	185
2 closest to yards	240	200	150	120

For 500kg stock, only 300 head can be held separate. How many head would Council look to want - to hold of just export stock?

It is recommended that Council consider building more yards to extend the current cable yards. The feed shed may need to be relocated to create a bigger holding area for export cattle, however this will free-up other yards for the Saleyards Manager to move normal stock around that need to be dipped, weighed or NLIS read without being near export cattle.

In doing this only the cable yards would need to be accredited to hold export cattle.

*NOTED*

#### 2.9.1.3 NLIS TRAINING

Bobby Blacklock (Saleyards Contractor), Debbie Smith, Tracey Vinson, Kirsten Fletcher, Skye MacLean and I attended NLIS training with Rodney Cockrem from Gallagher.

*NOTED*

#### 2.9.1.4 DUNLUCE WATER FACILITY

The Stock Route Watering Facility at Dunluce Station has been completed with two new tanks and four troughs. Form 3 will be submitted with an invoice for the funding.

*NOTED*

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**2.9.1.5 SOUTHERN GULF PEST TASKFORCE MEETING**

Billy Paine (Rural Lands Officer) and I attended the Southern Gulf Pest Taskforce meeting in Mount Isa on 26-27 May 2010. Flinders Shire will be hosting the next one in late October/early November 2010.

NOTED

**2.9.1.6 WILD DOG ADVISORY GROUP MEETING**

A Wild Dog Advisory Group meeting was held on the 15 June 2010. The Committee recommends that the Wild Dog Levy and Scalp Bounty remains the same for the 2010-2011 Budget. They have asked that Council purchase three 700 litre freezers to be stationed at properties in the Shire. These will be made available to graziers who have access to meat between baits but nowhere to store it.

The following conditions have been set by the Committee –

1. The three properties are The Plains (Prairie), Rellum Park (Torrens Creek) and Elabe (Hughenden).
2. The property owner is responsible for looking after the freezer and managing the meat.
3. All meat is to be cut up in correct sizes prior to being put in the freezer.
4. All meat is to be fresh.
5. All meat in the freezer is to be used at baiting time and the freezer emptied and cleaned.

NOTED

**2.9.2 CORRESPONDENCE**

*Moved Cr S.M. O'Neill*

*Seconded Cr K.M. Egan*

*That the Rural Lands Officer's correspondence as presented for consideration be received.*

*Carried*

**2.9.2.1 [Dept of Environment and Resource Management - Application to clear nat...](#)  
(Doc 213816)**

Enclosing the Decision Notice and statement on the right to appeal for the application to clear native vegetation on Lot 2 on SP174477, Parish of Wogadoona on land in the name of Barbara Davison.

NOTED

**2.9.2.2 [Dept of Environment and Resource Management - Application for Conversi...](#)  
(Doc 213192)**

An application has been received from Brian D Prettejon for conversion of Term Lease 212000 to Freehold over an area described as Lot 31 on P4651, Parish of Glendower, County of Woura for residential purposes. Council's views are sought by the 24 July 2010.

**Comment** – *The \$100 Application Fee has been paid.*

*Moved Cr K.M. Egan*

*Seconded Cr G.J. Jones*

*That Council has no objection to freeholding of Lot 31 on P4651, Parish of Glendower, County of Woura for residential purposes.*

*Carried*

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### 2.9.2.3 Dog Death Claim Glen Attwood (Doc 216298)

*Cr G.J. Jones left the meeting at 3.05 am.*

Advising that his dog Major Tom suffered a terrible death which he believes was due to 1080 baiting when his dog was let off the car to relieve himself 60km north of Hughenden. Glen is seeking compensation to the amount of \$1,500 for the cruel and inhuman suffering that dog went through. This includes veterinary costs and vaccinations.

*Moved S.M. O'Neill                      Seconded Cr K.M. Egan*

*That Council advise him of its baiting program protocols, not admitting any liabilities.*

*Carried*

### 2.9.3 BUSINESS ARISING FROM PREVIOUS MINUTES

#### 2.9.3.1 WIRILLA MILL – HISTORICAL INFORMATION

##### **Refer Item 7.2 - November 2007 Minutes – Questions without Notice**

Cr Bode related to Council the history of the Wirilla Mill.

**Action** - Information to be gathered for interpretation panel and information about Seisbania Trust Bore No 1 which feeds a 50 km bore drain.

**Action** - Cr Bode to provide further information.

**Action February 2008** - Administration to send information about the Mill to –

- Gerald Elliott, Wirilla Station, Winton
- Robyn Mitchell, Ingledown Station, Winton
- Harry and Steve Forster, Belfield Station, Winton

##### **Comment February 2009 - Wirilla Mill Historical Information**

The Sesbania Trust Bore was drilled in 1916 to a total depth of 1069.24 metres or 3508ft. It consisted of 300ft (91m) of 10 inch casing, 793ft (241.7m) of 8 inch casing and 3500ft (1066.8m) of 6 inch casing in the hole. When the water flow dropped back, a 45ft (13.7m) well was dug and the casing was cut off at the bottom of the well. The mill was erected in July 1933 and it was the 11th out of fifteen mills ever manufactured this size. The bore ceased to flow in 1944.

Originally this comet mill was equipped with a smaller 8 inch pump. This was to assist the flow and keep the water hot which allowed the water to flow easier as hot water is lighter than cold water. When equipped with a 15 inch hot water pump and with a 24 inch stroke, this mill with an average wind would have pumped in excess of 250,000 gallons or a mega litre of water most days. Each stroke if there was no slippage, would deliver 69 litres of water.

250,000 gallons of water would have enabled at least 20 mile (32 kilometres) of bore drain in summer and probably up to 24-27 mile (40-45 kilometres) in winter.

A copy of this information will be sent to Gerald Elliott, Robyn Mitchell and Harry and Steve Forster.

##### **WIRILLA MILL PLAQUE**

Suggestive wording for the Wirilla Mill plaque -

##### **Wirilla 35ft Comet Windmill**

SYDNEY WILLIAMS & CO PTY LTD MADE THE COMET WINDMILL AND IS THE ELEVENTH OUT OF FIFTEEN EVER MANUFACTURED. THIS MILL WAS DRILLED IN 1916 TO A TOTAL DEPTH OF 3508FT (1069.24M). WHEN THE WATER FLOW DROPPED BACK, A 45FT WELL WAS DUG. THE NO 11 MILL WAS

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ERECTED IN 1933 AND THE WIRILLA BORE CEASED FLOWING IN 1944. THE MILL WAS ORIGINALLY EQUIPPED WITH AN 8" PUMP. WHEN A 15" HOT WATER PUMP WAS PUT DOWN WITH A 24" STROKE, THIS MILL WOULD PUMP AN EXCESS 250,000 GALLONS OR A MEGA LITRE OF WATER WITH AN AVERAGE WIND. THIS ENABLED ATLEAST 32 KILOMETRES OF BORE DRAIN IN SUMMER AND 40-45 KILOMETRES IN WINTER. EACH STROKE, IF THERE WAS NO SLIPPAGE WOULD DELIVER 69 LITRES OF WATER. GERALD ELLIOTT FROM WIRILLA STATION, ROBYN MITCHELL FROM INGLEDOWN STATION AND HARRY AND STEVE FORSTER FROM BELFIELD STATION, WINTON HAVE DONATED THE WINDMILL TO THE FLINDERS RIVERBANK IN HUGHENDEN. IT WAS ERECTED BY TIM MATT FROM PASTORAL CONSTRUCTION SERVICES AND COUNCIL'S CONTRACTORS AND LABOURERS IN NOVEMBER 2008.

**Comment August 2009** - Sydney Williams & Co Pty Ltd made this Comet Windmill and is one of only fifteen ever manufactured. The first six 35' Windmills were made in Rockhampton with the last nine made in Sydney, each windmill was individually numbered and this was number 11. The bore was drilled in 1916 to a total depth of 3508 ft (1069.24m). When the water flow dropped back, a 45 ft well was dug. The No 11 windmill was erected in 1933 and the Wirilla Bore ceased flowing in 1944. This windmill could pump in excess of 250,000 gallons or one million litres (a mega litre) of water per day with an average wind. This supplied water for stock, creating small water courses across the land known as bore drains, some up to 45km long. Each stroke, if there was no slippage would deliver 69 litres of water.

Gerald Elliott from Wirilla Station, the late Ian Mitchell and Pauline Mitchell from Ingle Downs Station and Harry and Sue Forster from Belfield Station, Winton donated this windmill to the Flinders Shire Council. It was erected by Tim Matt from Pastoral Construction Services and Council's contractors and labourers in November 2008.

**Comment November 2009** – A bronze plaque will be ordered detailing information about who donated the windmill and the year of erection.

**Comment March 2010** – A concept design is needed for the installation of a water feature at the windmill.

**Comment April 2010** – Asking the community to produce a concept design for the water feature at the windmill at Riverside Park.

### 2.9.3.2 DEDICATION OF COORABELLE ROAD AND EXPRESSMAN ROAD

#### Refer Item 2.8.4.1 – December 2009 Minutes – General Business

Letters have been sent this week to Landholders along the Coorabelle Road to seek their approval to dedicating Coorabelle Road.

Expressman Road needs clarification as to whether the road requires to be moved due to washouts in the gully and to be more aligned with the road reserve.

**Comment** – Cr C.N. Haydon, Gavin Dennis (Overseer), Clayton McLean (property owner) and Cody Herrod (Lands Admin Officer) to liaise on-site regarding this matter.

**Comment February 2010** – All property owners along Coorabelle Road have agreed to the road dedication and Council will now proceed with the process through DERM.

**Comment March 2010** – Application for road opening has been lodged with DERM for Coorabelle Road and a site meeting will be organised for the Expressman Road Access.

**Comment May 2010** – Refer to Item 2.3.4.5 - Director of Engineering General Business.

### 2.9.4 GENERAL BUSINESS

Nil

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*Cody Herrod, Land Management Officer left the meeting at 3.12 pm.*

*Cr G.J. Jones re- entered the meeting.*

*At this point the meeting returned to the Environmental Health Officer's report - Item 2.4.*

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**2.10 COMMUNITY CARE COORDINATOR**

**2.10.1 GENERAL REPORT**

*Moved Cr S.M. O'Neill*

*Seconded Cr K.M. Egan*

*That the Community Care Coordinator's report as presented be received.*

*Carried*

**2.10.1.1 MEETINGS AND REPORTS**

I have completed the following reports and meetings –

- Community Aged Care Return
- Monthly Accounts
- Staff Meeting
- HACC Forum

*NOTED*

**2.10.1.2 STAFF**

- Gina Andersen has been appointed as a full time Support Officer for our Program. Gina started with the program on the 26 May 2010.
- Sara Townley has been appointed as a Support Officer for the Community Care Program, Sara will work full time between the Community Care Program and the Council Office as required.
- Rachel Greenaway and Fran Grevsmuhl have completed a "Medication Assistance Skills" training - they are waiting on the results of the training. This training will allow them to assist our clients with their medications, including allowing them to dispense the medications to the clients.
- I have completed the "Allied Health Assistance in Podiatry" course. I am waiting on the results of this course. I have been speaking with the Podiatrist from North West Queensland Primary Health and am hoping to begin a basic foot care clinic for our clients on a regular basis (dependent on need). It is anticipated we will have the clinic up and running by the end of July.

*NOTED*

**2.10.1.3 HOME AND COMMUNITY CARE**

- Thirty clients attended our May lunch at the RSL Community Care Hall.
- Thirty-six clients attended our May lunch at the RSL Community Care Hall.
- Twelve clients attended our Bingo Morning Tea.
- Fifteen clients attended the Pentland Cent Sale.
- Approximately thirty people attended our Australia's Biggest Morning Tea - this year we banked \$868.00 for the Cancer Council. All monies received for activities for the month of May were donated to the Cancer Council.
- Gina is currently meeting with clients and updating their records.

*NOTED*

**ORDINARY MEETING  
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**2.10.1.4 COMMUNITY AGED CARE PACKAGES (CACP's)**

We are using eight of our ten packages.

*NOTED*

**2.10.1.5 DISABILITY**

Eleven clients received services for May. We are currently looking into training options for staff.

*NOTED*

**2.10.1.6 SOLAS (SUPPORTED OPTION IN LIFESTYLE AND ACCESS SERVICES INC MENTAL HEALTH.**

Kate Herrod and I will be doing an induction with SOLAS at the end of June. We are expecting to be able to take on our first Mental Health Client the first week in July. We are currently looking into policies and procedures which we will need in place for this program.

*NOTED*

**2.10.2 CORRESPONDENCE**

*Nil*

**2.10.3 BUSINESS ARISING FROM PREVIOUS MINUTES**

*Nil*

**2.10.4 GENERAL BUSINESS**

*Nil*

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**3 COUNCILLORS' REPORTS**

**3.1 CR G.J. JONES**

**Standing Committees**

- Western Queensland Local Government Association Inc
- MITEZ
- Chamber of Commerce
- RADF

*NOTED*

**3.2 Cr C.N. HAYDON**

**Standing Committees**

- Desert Uplands
- Southern Gulf Catchments
- Western Queensland Local Government Association Inc

*NOTED*

**3.3 CR S.M. O'NEILL**

**Standing Committees**

- North West Outback Queensland Tourism Authority Group
- North Queensland Games Foundation

*NOTED*

**3.4 CR K.M. EGAN**

**Standing Committees**

- Chamber of Commerce
- Health Forum

*NOTED*

**3.5 CR B.V. McNAMARA**

**Standing Committees**

- Local Government Association of Queensland Executive
- State and Federal Governments
- North Queensland Local Government Association Inc
- Greater Northern Queensland Development Alliance (GNDDA)

*Cr McNamara advised of his attendance at –*

- *St Francis Catholic School - Grade 7 to Secondary;*
- *Wild Dog Advisory Group meeting;*
- *Bio-Security Ministerial Advisory Group - Council representative to Minister ; and*
- *LGAQ Company Limited by guarantee from 1 July 2010.*

*NOTED*



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**4 CLOSED MEETING DISCUSSION ITEMS**

This section of the Agenda is for those items deemed necessary for discussion in a meeting Closed to the Public in accordance with Section 463 of the Act.

A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss -

- ❑ the appointment, dismissal or discipline of employees; or
- ❑ industrial matters affecting employees; or
- ❑ the Local Government Budget; or
- ❑ rating concessions; or
- ❑ interacts proposed to be made by it; or
- ❑ starting or defending legal proceedings involving it; or
- ❑ any action to be taken by the Local Government under the Local Government (Planning and Environment) Act 1990, including deciding application made to it under that Act; or
- ❑ other business for which a public discussion would likely to prejudice the interests of the Local Government or someone else, or enable a person to gain a financial advantage.

A resolution that a meeting be closed must specify the nature of the matters to be considered while in the Closed Meeting.

*Moved Cr S.M. O'Neill*

*Seconded Cr G.J. Jones*

*That the Meeting be Closed to the Public in accordance with Section 463 of the Act to consider legal, employee, other business for which a Public Discussion could prejudice or enable a person to gain a financial advantage.*

*Carried*

*Cr K.M. Egan left the meeting at 2.00 pm.*

*Moved Cr S.M. O'Neill*

*Seconded Cr G.J. Jones*

*That Standing Orders resume at 2.30 pm. The meeting commenced with Item 2.4 - Environmental Health Officer's report before commencing Item 2.6 - Tourism Officers report.*

*Carried*

ORDINARY MEETING  
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5 CORRESPONDENCE

*Moved Cr K.M. Egan*

*Seconded Cr S.M. O'Neill*

*That the correspondence as presented for consideration be received.*

*Carried*

5.1 [LGAQ - Interim Report - Public Inquiry on the need for a State Populat... \(Doc 213807\)](#)

The Interim Report is the culmination of four months work by a three person independent Inquiry Panel which included four public hearings around the State and a state wide call for public submissions.

5.2 [Auditor General of Queensland - Report to Parliament No 5 for 2010 \(Doc 212627\)](#)

Report to Parliament No 5 for 2010 – Performance Reviews – Using performance information to improve service delivery.

5.3 [Public Service Medal - Australian Honours System \(Doc 212362\)](#)

Honours are awarded on Australia Day and the Queen's Birthday for the Public Service Medal in the Australian Honours System – nominations must be submitted by 1 August 2010.

5.4 [Department of Communities - Bligh Government review - Multicultural Po... \(Doc 212360\)](#)

A discussion paper entitled "A Multicultural Future...for all of us" has been developed to generate feedback about issues affecting our culturally and linguistically diverse communities.

5.5 [Auditor-General of Queensland - Report to Parliament No. 1 for 2010 - ... \(Doc 213287\)](#)

Report to Parliament No 6 for 2010 – Using student information to inform teaching and learning.

**ORDINARY MEETING  
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**6 QUESTIONS WITHOUT NOTICE**

*Nil*

*NOTED*

**7. "CRIER" NOTES**

Councillors write for the "Crier" and the months for their edition are –

June	Cr S.M. O'Neill
July	Cr B.V. McNamara
August	Cr G.J. Jones
September	Cr C.N. Haydon
October	Cr K.M. Egan
November	Cr B.V. McNamara

*NOTED*

**8. CLOSURE**

The next meeting of Council will be held in the Boardroom of the Council Chambers at 7.00 pm on Wednesday, 14-15 July 2010.

DATE	MEETING	TOPIC
14 July 2010 1.00 pm	Boardroom	Forum <ul style="list-style-type: none"><li>• Policies</li><li>• LG Asset</li><li>• New Local Government Act and Regulations</li></ul>
14-15 July 2010 7.00 pm	Boardroom	Ordinary Meeting

The meeting closed at 5.47 pm.

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**Brendan McNamara**  
**Mayor**  
**Flinders Shire Council**