



MINUTES

21 SEPTEMBER 2021 – 9:00 AM
DIGGERS ENTERTAINMENT CENTRE

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P. 07 4741 2900 F. 07 4741 1741
 PO Box 274 Hughenden Q 4821
 34 Gray St, Hughenden Q 4821
flinders@flinders.qld.gov.au
www.flinders.qld.gov.au

Mayor
Jane B McNamara
mayor@flinders.qld.gov.au

Deputy Mayor
Kim I Middleton
deputymayor@flinders.qld.gov.au

Cr Kelly A Carter
Cr.Carter@flinders.qld.gov.au

Cr Clarence N Haydon
Cr.Haydon@flinders.qld.gov.au

Cr Nicole G Flute
Cr.Flute@flinders.qld.gov.au

Cr Arthur W Bode
Cr.Bode@flinders.qld.gov.au

Cr Trevor G Mitchell
Cr.Mitchell@flinders.qld.gov.au

Interim Chief Executive Officer
Graeme Kanofski
ceo@flinders.qld.gov.au

Director of Engineering
Hari Boppudi
doe@flinders.qld.gov.au

Director of Corporate & Financial Services
Bernardus (Barry) Bonthuys
dcfs@flinders.qld.gov.au

Director of Community Services & Wellbeing
Barbra Smith
dcsw@flinders.qld.gov.au

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flinders@flinders.qld.gov.au
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dcfs@flinders.qld.gov.au

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1. OPENING BUSINESS

Cr Jane McNamara (Mayor) opened the meeting with the Council Prayer

Lord,
Please guide and direct us,
In that the decisions to be made,
Will be for the benefit,
Of our whole community
Amen

1.1 PRESENT

Councillors

Mayor Jane McNamara
Kim Middleton
Kelly Carter
Clarence Haydon
Nicole Flute
Arthur Bode
Trevor Mitchell

Staff

Graeme Kanofski – Interim Chief Executive Officer
Barry Bonthuys – Director of Corporate & Financial Services
Barbra Smith – Director of Community Services & Wellbeing
Jackie Coleman – Executive Support Officer

School Students

Nil

1.2 APOLOGIES

Nil

1.3 LEAVE OF ABSENCE

Nil

1.4 CONFIRMATION OF MINUTES

That the Minutes of the Ordinary Meeting of Council held 24 August 2021 be taken as read and signed as correct.

Resolution No: 3307

Moved Cr Arthur Bode

Seconded Cr Nicole Flute

That the Minutes of the Ordinary Meeting of Council held 24 August 2021 be taken as read and signed as correct.

CARRIED 7/0

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1.5 OBLIGATIONS OF COUNCILLORS

1.5.1 Prescribed Conflict of Interest - Sections 150EG, 150EH & 150EI Local Government Act 2009

Councillors are ultimately responsible for informing of any prescribed conflict of interest on matters to be discussed at a council or committee meeting (other than ordinary business matters).

When dealing with a Prescribed Conflict of Interest, Councillors must abide by the following procedures:

- A Councillor who has notified the Chief Executive Officer of a Prescribed Conflict of Interest in a matter to be discussed in a council meeting must also give notice during the meeting.
- A Councillor who first becomes aware of a Prescribed Conflict of Interest in a matter during a council meeting must immediately inform the meeting of the conflict of the interest.
- When notifying the meeting of a Prescribed Conflict of Interest, the following details must be provided:
 - if it relates to a gift or loan given by an entity - state the details of gift or loan
 - if it relates to a sponsored travel or accommodation benefit - state the benefit details
 - if it relates to a contract between the Councillor and Local Government or close associate of the Councillor – state details
 - if it relates to an application or submission - state the subject of the application or submission
 - if it relates to appointment/employment matters of Chief Executive Office position - state conflict details

The Councillor must then leave the place of the meeting, including any area set aside for the public, and stay away while the matter is being discussed and voted on, unless the subject Councillor has written notice from the Minister to participate in the matter.

Once the Councillor has left the area where the meeting is being conducted, the council can continue discussing and deciding on the matter at hand.

1.5.2 Declarable Conflict of Interest - Section 150EN Local Government Act 2009

Councillors are ultimately responsible for informing of any Declarable Conflict of Interest on matters to be discussed at council or committee meetings that might lead to a decision that is contrary to the public interest (other than ordinary business matters).

A Councillor may raise their personal interests in a matter at the meeting to canvas the view of the other Councillors prior to deciding to declare a conflict of interest. If the other Councillors suspect the personal interest might be a conflict of interest, the Councillor may disclose their suspicion and the processes under section 150EW of the LGA.

When dealing with a Declarable Conflict of Interest, Councillors must abide by the following procedures:

- A Councillor who has notified the Chief Executive Officer of a Declarable Conflict of Interest in a matter to be discussed at a council meeting must also give notice during the meeting.
- A Councillor who first becomes aware of a Declarable Conflict of Interest in a matter during a council meeting must inform the meeting of the conflict of interest
- When notifying the meeting of a Declarable Conflict of Interest or it could be reasonably presumed that a conflict exists, Councillors should provide sufficient detail to allow the other Councillors to make an informed decision about how best to manage the Declarable Conflict of Interest in the public interest. The following details must be provided:
 - the nature of the Declarable Conflict of Interest
 - if it arises because of the Councillors relationship with a related party:
 - i. the name of the related party to the Councillor
 - ii. the nature of the relationship of the related party to the Councillor
 - iii. the nature of the related party's interest in the matter
 - if it arises because of a gift or loan from another person to the Councillor or a related party:
 - i. the name of the other person
 - ii. the nature of the relationship of the other person to the Councillor or related party
 - iii. the nature of the other person's interest in the matter
 - iv. the value of the gift or loan and the date the gift or loan was made.

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After a Councillor has declared a conflict of interest, the Councillor should consider leaving the meeting while the matter is discussed unless they have reasons why their participation would improve making the decision in the public interest.

1.5.3 Procedure if no Quorum for Deciding Matter because of Prescribed Conflicts of Interest of Declarable Conflicts of Interest – Section 150EU Local Government Act 2009

(1) This section applies in relation to a meeting if:

- (a) a matter in which 1 or more councillors have a prescribed conflict of interest or Declarable Conflict of Interest is to be decided at the meeting; and
- (b) there is less than a quorum remaining at the meeting after any of the councillors mentioned in paragraph (a) leave, and stay away from, the place where the meeting is being held.

(2) The local government must do 1 of the following:

- (a) delegate deciding the matter under section 257, unless the matter can not be delegated under that section;
- (b) decide, by resolution, to defer the matter to a later meeting;
- (c) decide, by resolution, not to decide the matter and take no further action in relation to the matter.

(3) The local government must not delegate deciding the matter to an entity if the entity, or a majority of its members, have personal interests that are, or are equivalent in nature to, a prescribed conflict of interest or Declarable Conflict of Interest in the matter.

(4) A councillor does not contravene section 150EK(1), 150EM(2), 150EQ(2)(a) or (3)(a) or 150ES(5) by participating in a decision, or being present while the matter is discussed and voted on, for the purpose of delegating the matter or making a decision under subsection (2)(b) or (c).

1.5.4 Closed Meeting Discussion Items – Section 254J Local Government Regulation 2012

Council and standing committee meetings may resolve that a meeting be closed to the public if its Councillors consider it necessary to discuss any of the following matters:

- appointment, dismissal or discipline of the CEO
- industrial matters affecting employees
- the council's budget
- rating concessions
- legal advice obtained by the council, including legal proceedings that may be taken by or against the council
- matters that may directly affect the health and safety of an individual or a group of individuals
- negotiations relating to a commercial matter involving the council for which a public discussion could prejudice the interests of the council
- negotiations relating to the taking of land by the council under the *Acquisition of Land Act 1967*
- a matter that the council is required to keep confidential under a law of, or a formal agreement with, the Commonwealth or state.

A Council or committee meeting cannot resolve that a meeting be closed where the meeting is informed of a Councillors personal interest in the matter by another person and the eligible Councillors at the meeting must decide whether the Councillor has a Declarable Conflict of Interest or Prescribed Conflict of Interest in the matter.

Further, the meeting must not be closed if a quorum is lost due to the number of conflicted Councillors who leave the meeting and the council must;

- delegate the matter
- decide by resolution to defer to a later meeting
- decide by resolution to take no further action on the matter.

Note: None of the above will be considered, discussed, voted on or made during a closed session.

If a closed session includes attendance by teleconference, the Councillor/s attending by teleconference must maintain confidentiality by ensuring no other person can hear their conversation while in the closed meeting.

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To take a matter into a closed session the council must abide by the following:

- pass a resolution to close the meeting
- the resolution must state the matter to be discussed, an overview of what is to be discussed and why the meeting should be closed while the matter is considered
- if the matter is known in advance, the agenda should clearly identify that the matter will be considered in closed session, and an explanation of why it is deemed necessary to take the issue into closed session must be stated
- not make a resolution while in a closed meeting (other than a procedural resolution).

1.6 PETITIONS

Nil

1.7 CONDOLENCES

Nil

1.8 RECOGNITIONS

Nil

1.9 ACKNOWLEDGEMENT OF COUNTRY

The Flinders Shire Council would like to acknowledge the Yirendali people as Traditional Owners and the oldest living culture of the land on which our Council operates, and pay respect to Elders past, present and emerging.

1.10 COUNCILLOR MEETING ATTENDANCE

Mayor Jane McNamara

- St Francis School Bookfair – 25/09/2021
- Department of Resources – 25/08/2021
- CAN Meeting - 27/08/2021
- Mayor's Round Table – 07/09/2021
- NWQROC – 08 & 09 /09/2021
- Outback Futures – 15/09/2021
- DDMG – 15/09/2021
- Dept Regional Development – 16/09/2021
- RDA – 17/09/2021
- LDMG Meeting – 17/09/2021
- Sumpton's Gold Rush – 17/09/2021
- Assistant Minister Buchholz – 21/09/2021

Councillor Kelly Carter

- CAN Meeting - 27/08/2021
- Plant Committee Meeting – 13/09/2021
- RDA – 17/09/2021
- LDMG Meeting – 17/09/2021
- NQPHN – 21/09/2021
- Assistant Minister Buchholz – 21/09/2021
- NQPHN – 21/09/2021
- Assistant Minister Buchholz – 21/09/2021

Councillor Clarence Haydon

- NWQROC – 08 & 09 /09/2021
- Plant Committee Meeting – 13/09/2021
- Dept Regional Development – 16/09/2021
- Assistant Minister Buchholz – 21/09/2021

Deputy Mayor Kim Middleton

- Townsville Enterprise – 08/09/2021
- Plant Committee Meeting – 13/09/2021
- Dept Regional Development – 16/09/2021
- Assistant Minister Buchholz – 21/09/2021

Councillor Nicole Flute

- Department of Resources – 25/08/2021
- Plant Committee Meeting – 13/09/2021
- CAC Meeting – 13/09/2021
- Outback Futures – 15/09/2021
- NQPHN – 21/09/2021
- Assistant Minister Buchholz – 21/09/2021

Councillor Arthur Bode

- Department of Resources – 25/08/2021
- Plant Committee Meeting – 13/09/2021

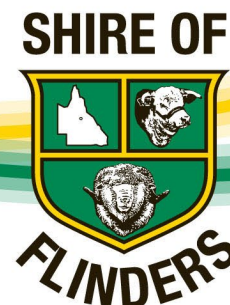
Councillor Trevor Mitchell

- Department of Resources – 25/08/2021
- CAN Meeting - 27/08/2021
- Southern Gulf Meeting – 07/09/2021
- RDA – 17/09/2021
- LDMG Meeting – 17/09/2021
- Sumpton's Gold Rush – 17/09/2021
- Assistant Minister Buchholz – 21/09/2021

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2. REPORTS

2.01 CHIEF EXECUTIVE OFFICER

Attendance – Hari Boppudi entered the meeting at 9:04am

2.01.01 ANDREWS TOWN PLANNING

Background – Council participated in a Planning Scheme workshop held on 27 July 2021 with Andrews Town Planning to discuss required amendments to the Flinders Shire Planning Scheme.

Andrews Town Planning have now submitted their quote for Engagement for Professional Consulting Services to complete the amendments to the Planning Scheme as identified.

Officer's Recommendation – That Council accept the Letter of Engagement for Professional/Consulting Services from Andrews Town Planning to complete the Major Amendment 1 – Shire of Flinders Planning Scheme, under Local Buy Contract BU265 with a total quoted cost of \$22,176.00 Inc GST.

Resolution No: 3308

Moved Cr Kim Middleton

Seconded Cr Clarence Haydon

That Council accept the Letter of Engagement for Professional/Consulting Services from Andrews Town Planning to complete the Major Amendment 1 – Shire of Flinders Planning Scheme, under Local Buy Contract BU265 with a total quoted cost of \$22,176.00 Inc GST.

CARRIED 7/0

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2.01.02 TELSTRA CORPORATION

Background – FILE:	FSC92
RP DESCRIPTION:	Lot 2 on RP608243
PROPERTY LOCATION:	4791 Hughenden-Muttaburra Road, Tangorin
PROPOSAL:	Material Change of Use - Telecommunication facility
APPLICANT:	Telstra Corporation C/- Downer EDI Ltd
OWNERS:	Jacob Pensini
SUBMISSIONS:	Nil
CONFIRMATION NOTICE:	21 July 2021

EXECUTIVE SUMMARY

The application is seeking an approval of an application for a Material Change of Use – Telecommunication Facility.

The proposed development is a small mobile phone base station.

PLANNING CONSIDERATIONS

The subject land is located in the Rural Zone.

Material Change of Use for Telecommunication Facility is Code assessable.

The following components of the Planning Scheme are considered as relevant to the assessment of this application:

- Rural Zone Code.
- Industry and Infrastructure Activities Code

The application has been assessed against the above sections of the Flinders Shire Planning Scheme V1.1(2018) and is considered generally consistent.

REFERRAL TO THE STATE ASSESSMENT AND REFERENCE AGENCY (SARA)

The application was referred to the State Assessment and Referral Agency (SARA), in accordance with:

- Schedule 10, Part 9, Division 4, Subdivision 2, Table 4, Item 1(10.9.4.2.4.1) – Material Change of Use of premises within 25m of a State transport corridor (Planning Regulation 2017)

SARA has reviewed the application and provided conditions (Attachment 3).

PUBLIC NOTIFICATION

N/A

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RECOMMENDATION:

The development application for a Development Permit for a Material Change of Use – Telecommunication Facility on land described as Lot 2 on RP608243, situated at 4791 Hughenden-Muttaborra Road, Tangorin be approved by Council, subject to the following plans (Refer Attachment 1):

Q116770 - SHT 1	dated 13 July 2021
Q116770 - SHT 2	dated 13 July 2021
Q116770 - SHT 2 - 1	dated 13 July 2021
Q116770 - SHT 2 - 2	amended in red by SARA 1 September 2021
Q116770 - SHT 3	dated 13 July 2021
Q116770 - SHT 4	dated 13 July 2021

and the attached conditions of approval (Attachment 2).

Resolution No: 3309

Moved Cr Arthur Bode

Seconded Cr Nicole Flute

The development application for a Development Permit for a Material Change of Use – Telecommunication Facility on land described as Lot 2 on RP608243, situated at 4791 Hughenden-Muttaborra Road, Tangorin be approved by Council, subject to the following plans:

Q116770 - SHT 1	dated 13 July 2021
Q116770 - SHT 2	dated 13 July 2021
Q116770 - SHT 2 - 1	dated 13 July 2021
Q116770 - SHT 2 - 2	amended in red by SARA 1 September 2021
Q116770 - SHT 3	dated 13 July 2021
Q116770 - SHT 4	dated 13 July 2021

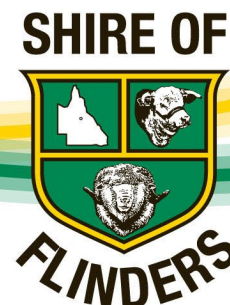
and the conditions of approval.

CARRIED 7/0

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2.01.03 VISION CHRISTIAN MEDIA

Background – Vision Christian Media is a 'not for profit' charity that produces a national non-denominational Christian radio service.

Council has received an email seeking Council's agreeance to host their service in Hughenden.

Council has received advise from the operator of Council's facility of potential interference issues should this application be approved, in addition Council may at some time wish to reinstate a FM radio service for Tourist Radio.

Officer's Recommendation – That Vision Christian Media be advised that based on the advice of Councils operator of the site regarding potential interference issues the request cannot be granted and further that Council intends to make application to reinstate a FM radio service for Tourist Radio into the future.

Resolution No: 3310

Moved Cr Nicole Flute

Seconded Mayor Jane McNamara

That Vision Christian Media be advised that based on the advice of Councils operator of the site regarding potential interference issues the request cannot be granted and further that Council intends to make application to reinstate a FM radio service for Tourist Radio into the future.

CARRIED 7/0

2.01.04 ELECTORAL COMMISSION QUEENSLAND

Background – Letter received from the Electoral Commission Queensland advising Council that to enhance transparency around the delivery of the election, they have prepared the attached dashboard detailing the services and costs of the 2020 election for our Shire.

The Electoral Commission Queensland will be actively engaging with local governments between now and 2024 with the aim of delivering the best possible election for local government and the community.

Officer's Recommendation – For Council information.

Resolution No: 3311

Moved Cr Arthur Bode

Seconded Cr Kim Middleton

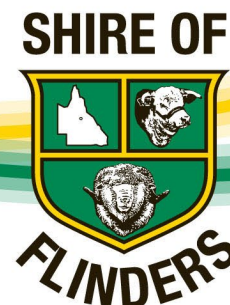
That Council receive the letter from the Electoral Commission Queensland.

CARRIED 7/0

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2.01.05 NORTH WEST REGIONAL RESILIENCE STRATEGY

Background – The draft North West Regional Resilience Strategy was recently discussed at the NWQROC meeting in Karumba. They have now provided Council with an electronic copy for feedback and comment.

Officer's Recommendation – For Council discussion.
Noted

2.01.06 ORGANISATIONAL STRUCTURE

Appendix 2.01.06

Background – A minor review of reporting lines has been undertaken. It is proposed that both the Human Resources function and the Workplace Health and Safety function report directly to the Chief Executive Officer as they are whole of organisation functions.

Officer's Recommendation -That the proposed amended Organisational Structure Chart be adopted, as presented and be published on Council's website.

Resolution No: 3312

Moved Mayor Jane McNamara

Seconded Cr Kelly Carter

That the proposed amended Organisational Structure Chart be adopted, as presented and be published on Council's website.

CARRIED 7/0

2.01.07 TRUCKS ENTERING PRAIRIE FROM THE SOUTHERN SIDE

Resolution No: 3313

Moved Cr Trevor Mitchell

Seconded Cr Clarence Haydon

That Council erect a new sign closer to the southern side of Prairie to encourage trucks to dust their wheels.

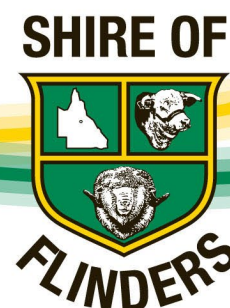
CARRIED 7/0

Attendance – Hari Boppudi left the meeting at 9:32am for personal reasons

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2.02 CORPORATE AND FINANCE SERVICES

2.02.01 FINANCIAL REPORT

Background – In accordance with section 204 of the *Local Government Regulation 2012*, the Chief Executive Officer must present a financial report to the Council at its monthly ordinary meetings. Monthly financial reports consist of:

- Statement of financial performance;
- Statement of financial position;
- Statement of cash flows;
- Statement of Changes in Equity;
- Income and expenditure statement;
- Capital Works Program.

The following is a summary of the financial results as at 31 August 2021:

1. Statement of Comprehensive Income		
	\$,000	
Total Recurrent Revenue	7,046	16%
Total Recurrent Expenditure	7,898	19%
Net Operating Result - Surplus/(Deficit)	(852)	-198%
Total Capital Income	1,283	10%
Total Capital Expense	-	-
Net Result - Surplus/(Deficit)	431	3%
2. Statement of Financial Position		
	\$,000	
Total Current Assets	34,684	113%
Total Non-Current Assets	232,619	91%
Total Assets	267,303	93%
Total Current Liabilities	4,578	94%
Total Non-Current Liabilities	9,813	111%
Total Liabilities	14,391	105%
Net Community Assets	252,912	93%
Asset Revaluation Surplus	80,037	89%
Retained Surplus/(Deficiency)	172,875	94%
Total Community Equity	252,912	93%
3. Cash Flow Statement		
	\$,000	
Cash at the beginning of the period	33,003	128%
Total Payments Received	13,170	22%
Total Payments Made	(12,908)	22%
Cash as the end of the period	33,265	121%

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Officer's Recommendation – That in accordance with Section 204 of the Local Government Regulation 2012, Council receives and approves the financial report, which includes the following statements, for the period ending 31 August 2021 – period 5:

- i. Statement of financial performance;
- ii. Statement of financial position;
- iii. Statement of cash flows;
- iv. Statement of Changes in Equity

Resolution No: 3314

Moved Cr Kim Middleton

Seconded Cr Trevor Mitchell

That in accordance with Section 204 of the Local Government Regulation 2012, Council receives and approves the financial report, which includes the following statements, for the period ending 31 August 2021 – period 5:

- i. Statement of financial performance;
- ii. Statement of financial position;
- iii. Statement of cash flows;
- iv. Statement of Changes in Equity

CARRIED 7/0

2.02.02

STOCK LOSSES – 2020-21 FINANCIAL YEAR

Background – Stocktakes are carried out annually at the Council's main store and Flinders Discovery Centre to determine the carrying value of stock for end of financial year process requirements.

The following stock losses were identified at the end of the 2020-21 financial year:

- Main Store \$ 223.04
- Flinders Discovery Centre \$1,540.83

The stock losses identified are within acceptable norms and parameters and it is requested that the stock losses as at 30 June 2021 be written off.

Officer's Recommendation – That the following stock losses as identified at 30 June 2021 be written off: -

- Main Store \$ 223.04
- Flinders Discovery Centre \$1,540.83

Resolution No: 3315

Moved Cr Arthur Bode

Seconded Cr Kelly Carter

That the following stock losses as identified at 30 June 2021 be written off:

- Main Store \$ 223.04
- Flinders Discovery Centre \$1,540.83

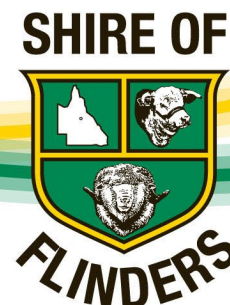
CARRIED 7/0

Attendance – Hari Boppudi returned to the meeting at 9:39am

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DIGGERS ENTERTAINMENT CENTRE



2.02.03 AUDIT ISSUES REGISTER

Background – The Audit Issues Register is presented and considered regularly by the Internal Audit Committee at their meetings. The purpose of the register is to note and monitor the progress by management in addressing and resolving issues identified by the external and internal auditors.

The Internal Audit Committee resolved at its meeting held on 9 August 2021 that management must provide a report to Council quarterly regarding the status of the medium and high audit issues.

The Audit Issues Register is attached for Council's consideration.

Officer's Recommendation – That Council receive and note the Audit Issues Register as presented.

Resolution No: 3316

Moved Mayor Jane McNamara

Seconded Cr Kim Middleton

That Council receive and note the Audit Issues Register, as presented.

CARRIED 7/0

2.02.04 ANNUAL VALUATION EFFECTIVE 30 JUNE 2022

Background – Council received a letter from the Department of Resources dated 13 September 2021 regarding the annual valuation of rateable land in Flinders Shire Council's region. In accordance with the Land Valuation Act 2010, the Valuer-General is seeking Council's opinion on whether a valuation of properties within the Council's area should be undertaken to be effective as at 30 June 2022.

A valuation of all rateable properties within the Flinders Shire was undertaken and completed by the Department of Natural Resources, Mines and Energy during the 2019-20 financial year. These valuations were applied effective 1 July 2020.

The Valuer-General will consider Council's opinion when deciding if a valuation should be undertaken in Council's area, together with other considerations and notify Council of his decision in the near future.

Officer's Recommendation – That Council advises the Valuer-General it is of the opinion that valuations of rateable properties should not be undertaken in Flinders Shire Council's area during the 2021-22 financial year due to the low increase in rural residential and primary production land use properties and no increase in other category properties.

Resolution No: 3317

Moved Cr Arthur Bode

Seconded Cr Trevor Mitchell

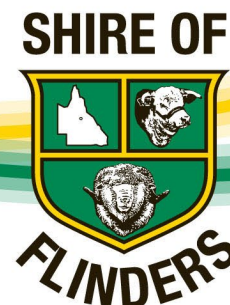
That Council advises the Valuer-General it is of the opinion that valuations of rateable properties should not be undertaken in Flinders Shire Council's area during the 2021-22 financial year due to the low increase in rural residential and primary production land use properties and no increase in other category properties and request the Valuer-General complete the next valuation not later than June 2023.

CARRIED 7/0

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2.02.05 QUARTERLY PROGRESS REPORT – OPERATIONAL PLAN IMPLEMENTATION

Background – In accordance with S174 of the *Local Government Regulation 2012*, the Chief Executive Officer must present a written report of the local government's progress towards implementing its annual operational plan. A progress report for the fourth quarter, 2020-21 financial year is presented for Council's review and adoption.

Officer's Recommendation – That Council adopt the fourth Quarterly Progress Report on implementing the Operational Plan 2020-21, as presented.

Resolution No: 3318

Moved Cr Kelly Carter

Seconded Cr Nicole Flute

That Council adopt the fourth Quarterly Progress Report on implementing the Operational Plan 2020-21, as presented.

CARRIED 7/0

2.02.06 CHRISTMAS 2021 CLOSEDOWN

Background – With reference to the *Queensland Local Government Industry Award – State 2017*, an employer is required to give not less than 90 days' notice to the employees of the sections concerned to take leave for the duration of the Christmas closedown period.

Dates for the closedown period have been confirmed by the Director of Engineering for the outside workforce.

The outside workforce, consisting of the Carpentry, Water & Sewerage, Parks & Gardens and Workshop crews, will cease work at the close of business on Wednesday, 22 December 2021 and returning to work on Tuesday, 4 January 2022.

The outside workforce, consisting of the Construction, Road Maintenance and Concrete crews, will cease work at the close of business on Wednesday, 22 December 2021 and returning to work on Monday, 17 January 2022.

The inside workforce, including the Office, Community Services, Flinders Discovery Centre, Library, Human Services (Centrelink) and Community Care Staff, will cease work at the close of business on Wednesday, 22 December 2021 and returning to work on Tuesday, 4 January 2022.

Staff will be appointed to be on call for essential services only over this period.

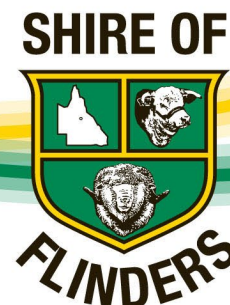
Officer's Recommendation – That Council agree to set the dates for the Christmas closedown period as follows:

- The inside workforce (Office, Community Services, Flinders Discovery Centre, Library, Human Services and Community Care), ceasing work at close of business on Wednesday, 22 December 2021 and returning to work on Tuesday, 4 January 2022.
- The outside workforce (Carpentry, Water & Sewerage, Parks & Gardens and Workshop), ceasing work at close of business on Wednesday, 22 December 2021 and returning to work on Tuesday, 4 January 2022.

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- The outside workforce consisting of the Construction, Road Maintenance and Concrete crews, ceasing work at close of business on Wednesday, 22 December 2021 and returning to work on Monday, 17 January 2022.

Resolution No: 3319

Moved Cr Kelly Carter

Seconded Cr Clarence Haydon

That Council agree to set the dates for the Christmas closedown period as follows:

- The inside workforce (Office, Community Services, Flinders Discovery Centre, Library, Human Services and Community Care), ceasing work at close of business on Wednesday, 22 December 2021 and returning to work on Tuesday, 4 January 2022.
- The outside workforce (Carpentry, Water & Sewerage, Parks & Gardens and Workshop), ceasing work at close of business on Wednesday, 22 December 2021 and returning to work on Tuesday, 4 January 2022.
- The outside workforce consisting of the Construction, Road Maintenance and Concrete crews, ceasing work at close of business on Wednesday, 22 December 2021 and returning to work on Monday, 17 January 2022.

CARRIED 7/0

2.02.07

SERVICE AWARDS

Background – A Service Award is an acknowledgement of an employee's years of service with an employer to thank the employee for his or her service.

Flinders Shire Council recognises years of service by awarding employees with a monetary value for which they can spend by either purchasing a gift for themselves for which Council will reimburse or by requesting Council to purchase it for them.

Listed below are the updated years of service and awards presented to employees:

- | | |
|-----------------------|------------------------------------|
| • 15 years of service | Gift to the value of \$200 - \$300 |
| • 25 years of service | Gift to the value of \$400 - \$500 |
| • 35 years of service | Gift to the value of \$600 - \$700 |
| • 45 years of service | Gift to the value of \$800 - \$900 |

Employees who will be recognised and receive an award this year are:

- Herman Felderhof - 15 Years
- Ellen Ann Filtness - 15 Years

Officer's Recommendation – That Council approves the reviewed list and recognises years of service by awarding employees with a gift as listed below:

Herman Felderhof - 15 Years	- Gift to the value of \$200 - \$300
Ellen Ann Filtness - 15 Years	- Gift to the value of \$200 - \$300

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Resolution No: 3320

Moved Cr Kim Middleton

Seconded Cr Trevor Mitchell

That Council approves the reviewed list and recognises years of service by awarding employees with a gift as listed below:

- Herman Felderhof - 15 Years - Gift to the value of \$200 - \$300
- Ellen Ann Filtress - 15 Years - Gift to the value of \$200 - \$300

CARRIED 7/0

2.02.08 LGAQ SUBMISSION – STOCK ROUTES DISCUSSION PAPER

Background – Council received a letter from the Local Government Association of Queensland regarding its submission on the Department's Stock Routes Discussion Paper.

Officer's Recommendation – For Council information.

Noted

2.02.09 AGISTMENT PERMITS – RESERVE 100 AND 2 MILE RESERVE

Background – The agistment permits for the properties, Reserve 100 and 2 Mile Reserve will be expiring within the next couple of weeks (Reserve 100 on 23 September 2021 and 2 Mile Reserve on 13 October 2021). These permits are issued for a 12-month period with the option to be renewed for a further 2 terms before application for permits are issued through public tender.

An inspection has confirmed both the reserves have adequate pasture for grazing purposes and it is recommended that the permits for these properties be offered to the existing permit holders for a further period. Should any of the agistees decline Council's offer, then it is further recommended that those permits be offered by public tender to the community.

Officer's Recommendation:

1. That the permits for the properties, Reserve 100 and 2 Mile Reserve be offered to the existing permit holders for a further period of 12 months.
2. If any of the agistees decline Council's offer, then it is further recommended that those permits be offered by public tender to the community.

Resolution No: 3321

Moved Cr Arthur Bode

Seconded Cr Trevor Mitchell

That Council:

1. Permits for the properties, Reserve 100 and 2 Mile Reserve be offered to the existing permit holders for a further period of 12 months.
2. If any of the agistees decline Council's offer, then it is further recommended that those permits be offered by public tender to the community.

CARRIED 7/0

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2.02.10 EXCESS WATER CHARGES 2020/21 FINANCIAL YEAR

Background - A number of complaints were received from local residents regarding the excessive water charges levied by Council on their water notices for the 2020-21 financial year.

Council acknowledges that during the year problems were experienced with the water supply in some locations in Hughenden. Issues included dirty and discolouration of water due to increased chlorine levels and addressed the water discolouration. This involved recommending that residents flush their water supply. Council acknowledges that this may have caused some consumers to use additional water in the 2020/21 financial year.

Resolution No: 3322

Moved Cr Kelly Carter

Seconded Cr Arthur Bode

That in view of the fact that Council recommended to residents and other water users in Hughenden that they flush their water supply to overcome water discolouration issues and that all connections in Hughenden with an excess water charge for the 2020/21 financial year be rebated up to 60KL of water, as determined by reference to the following calculation:

Litres per minute (LM)	20L
Litres per hour (LH)	1,200 – (20L x 60 minutes)
Allowance for 50 hours of flushing	60,000L – (1,200 x 50 = 60 Kiloetre(KL)
Rate per KL - \$1.00	\$60.00 rebate – (60KL x \$1.00)

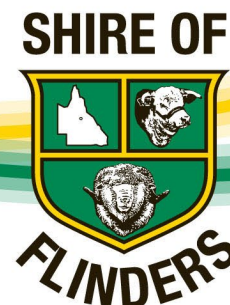
CARRIED 7/0

Attendance – Barry Bonthuys left the meeting at 10:22am for personal reasons

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DIGGERS ENTERTAINMENT CENTRE



2.03 ENGINEERING

2.03.01 TENDER 102.2021.13 – SUPPLY AND DELIVERY OF A GARBAGE TRUCK

Background – Tender 102.2021.13 for the Supply and Delivery of a Garbage Truck less trade-in of Unit 112. Tenders closed at 2.00 pm, 25 August 2021 on VendorPanel, and the Council received four tenders. The Director of Engineering recommendation was to purchase the Isuzu FVY 240-300 6x4 Dual Control – Superior Pak from Tony Ireland Isuzu for the changeover price of \$364,426.85 (inc. GST). The summary of the tenders outlining the pricing and the comparison of specifications is attached.

Officer's Recommendation – At the Plant Committee Meeting held on 13 September 2021, the Plant Committee resolved to present the recommendation to the September 2021 Ordinary Council Meeting recommending that Council agree to purchase the Isuzu FVY 240-300 6x4 Dual Control – Superior Pak from Tony Ireland Isuzu for the changeover price of \$364,426.85 (inc. GST).

Resolution No: 3323

Moved Cr Clarence Haydon

Seconded Cr Kim Middleton

At the Plant Committee Meeting held on 13 September 2021, the Plant Committee resolved to present the recommendation to the September 2021 Ordinary Council Meeting recommending that Council agree to purchase the Isuzu FVY 240-300 6x4 Dual Control – Superior Pak from Tony Ireland Isuzu for the changeover price of \$364,426.85 (inc. GST).

CARRIED 7/0

2.03.02 TENDER 102.2021.14 – SUPPLY AND DELIVERY OF A MULTI TYRED ROLLER

Background – Tender 102.2021.14 for the Supply and Delivery of a Multi Tyred Roller. Tenders closed at 2.00 pm, 25 August 2021 on VendorPanel, and the Council received six tenders. The Director of Engineering recommendation was to purchase the Caterpillar CW34 Multi Tyred Roller from Hastings Deering for \$214,830.00 (inc. GST). The summary of the tenders outlining the pricing and comparison of specifications is attached.

Officer's Recommendation – At the Plant Committee Meeting held on 13 September 2021, the Plant Committee resolved to present the recommendation to the September 2021 Ordinary Council Meeting recommending that Council purchase the Caterpillar CW34 Multi Tyred Roller from Hastings Deering for the price of \$214,830.00 (inc. GST).

Resolution No: 3324

Moved Cr Kim Middleton

Seconded Cr Arthur Bode

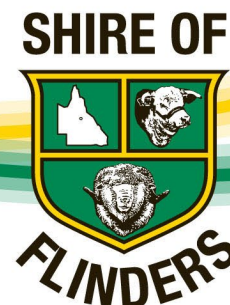
At the Plant Committee Meeting held on 13 September 2021, the Plant Committee resolved to present the recommendation to the September 2021 Ordinary Council Meeting recommending that Council purchase the Caterpillar CW34 Multi Tyred Roller from Hastings Deering for the price of \$214,830.00 (inc. GST).

CARRIED 7/0

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2.03.03

TENDER 102.2021.15 – UPGRADE WORKS TO EXISTING FLINDERS DISCOVERY CENTRE

Background – Tender 102.2021.15 for the Upgrade Works at the existing Flinders Discovery Centre closed on Monday, 13 September 2021. The Council received two tenders on VendorPanel, and both tenders comply with the specifications. The work scope includes the upgrades to the track lighting, new ceiling works, new air conditioning, air curtain to the sheep yard section and removal of existing evaporative units and ducting. The summary of the tendered prices is shown below. The Director of Engineering recommends the works to JKC Pty Ltd based on the price and experience:

Supplier	Tendered Price (Excl.GST)
Chilli Air Pty Ltd	\$321,000.00
JKC Pty Ltd	\$252,609.60

Officer's Recommendation – That Council notes the details of tenders presented and the Director of Engineers recommendation and delegates authority to the Chief Executive Officer to enter into a contract with JKC Pty Ltd for \$252,609.60 (Ex. GST).

Resolution No: 3325

Moved Cr Kelly Carter

Seconded Mayor Jane McNamara

That Council notes the details of tenders presented and the Director of Engineers recommendation and delegates authority to the Chief Executive Officer to enter into a contract with JKC Pty Ltd for \$252,609.60 (Ex GST).

CARRIED 7/0

Attendance – Barry Bonthuys returned to the meeting at 10:30am

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2.03.04 CRUSHER AND SCREEN HIRE PTY LTD

Background – The Council had dry hired a Pugmill and Silo from Crusher & Screen Hire Pty Ltd through the standard procurement process for the Flinders Highway 14C Wide Centreline Treatment Upgrade Project, commencing from 17/05/21. In September 2021, DTMR awarded a second Flinders Highway 14C Wide Centreline Treatment Upgrade Project to the Council. Only one supplier was available for the hire of the specialised machinery as other suppliers were committed for the financial year by the major contract works along the coast. Council officers were able to secure the machine in April 2021 for the first contract. The supplier is willing to leave the machines in the region to support Council in the completion of the second contract.

The cost for the dry hire of the machines to date, including the establishment and setup costs, has been \$146,300.00. The charges include a monthly hire rate of \$38,000.00 and an establishment fee of \$13,200.00. Director of Engineering recommendation is to continue dry hire of the Pugmill from the Crusher & Screen Hire Pty Ltd for the second project. The estimated hire period will range between 4-7 months on a monthly hire rate of \$38,000.00. The project is scheduled to be completed before Christmas, which means four months of hire, if the project is delayed due to weather or other reasons until March 2022, the hire period is seven months. The additional cost based on seven monthly hire periods and one disestablishment fee (\$13,200.00) will be approximately \$279,200.00.

By continuing the dry hire with the same supplier Council have the following advantages:

- Confirmation of machines availability to complete the works on time and within the budget.
- Familiarity to the operators; the Pugmill for the road works is standard practice, but it is a new approach for the Council operators. In the initial days, it took a while for the crew to get used to the Pugmill; the operators became familiar with the machines and the process whilst working on the first project.
- Savings on establishment and disestablishment of the current IMS PM1050-16T Track Pugmill, mobile Cement Silo and Genset is a total of \$26,400.00.
- From a safety, compliance and performance perspective, the suppliers have given brand new machines to the Council. No issues to report.

Under Section 235 of the Local Government Regulation 2012, a local government may enter into a medium-sized contractual arrangement or a large-sized contractual arrangement without first inviting written quotes or tenders if:

- (a) The local government resolves it is satisfied that there is only one reasonably available supplier.
- (b) That Council do not call for tenders for the hire of the IMS PM1050-16T Track Pugmill, mobile Cement Silo and Genset for reasons set out in the report

Officer's Recommendation – That Council approves the Director of Engineering's recommendation to continue the dry hire of the Pugmill and Silo from Crusher and Screen Pty Ltd. The estimated total contract value will be approximately \$425,500.00, including the total expenditure to date.

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Resolution No: 3326

Moved Cr Kim Middleton

Seconded Cr Arthur Bode

That Council approves the Director of Engineering's recommendation to continue the dry hire of the Pugmill and Silo from Crusher and Screen Pty Ltd. The estimated total contract value will be approximately \$425,500.00, including the total expenditure to date; and

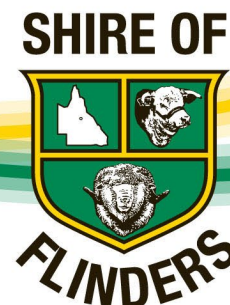
- (a) Under Section 235 of the Local Government Regulation 2012, Council resolves that there is only one reasonably available supplier; and
- (b) That Council do not call for tenders for the hire of the IMS PM1050-16T Track Pugmill, mobile Cement Silo and Genset for reasons set out in the report.

CARRIED 7/0

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2.04 COMMUNITY SERVICES AND WELLBEING

2.04.01 NORTH WEST MINERALS PROVINCE GRANT APPLICATION

Background - North West Minerals Province (NWMP) Building Sustainable Communities Grants provides \$1 million (excluding GST) to support community projects aimed at maximising local economic development outcomes across the 10 Local Government areas within the Province. Flinders Shire Council is eligible to apply for one-off project of up to \$100,000.00.

The grant aims to support implementation of initiatives that will deliver on three focus areas of liveability, workforce participation and local leadership capacity and capability (and must link to the Flinders Shire Local Action Plan).

Officer's Recommendation – For Council discussion.

Resolution No: 3327

Moved Cr Kelly Carter

Seconded Cr Nicole Flute

That Council support the application to North West Minerals Province (NWMP) Building Sustainable Communities Grants for two projects up to the value of \$100,000 -

1. Development of the Flinders Shire Council Reconciliation Action Plan
2. Support implementation of the Flinders Shire Library Development Plan

CARRIED 7/0

2.04.02 EVANDALE STATION SHEERING SHED DONATION

Background – Evandale Station has an old shearing shed and tools no longer in working condition, station owners are offering to donate to Council for new museum or other community projects. The items available include overhead shearing apparatus, shearing stands and old pens.

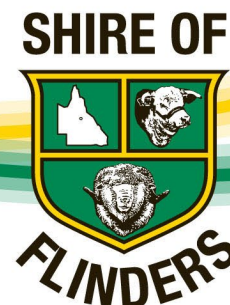
Officer's Recommendation – For Council discussion.

Re-table

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2.04.03

NORTH QUEENSLAND SPORT STAR AWARD NOMINATIONS

Background – Nominations are open for the 2021 North Queensland Sports Star Awards, which are due to be held in Charters Towers on 30 October 2021. Award categories are as follows:

- Senior (over 18 years)
- Junior (under 18 years)
- Masters
- Athlete with a disability
- Alan Ticehurst Memorial Award for Service to North Queensland Sport
- Team
- Hall of Fame – General Member
- Hall of Fame – Athlete

Flinders Shire Council has been invited by North Queensland Sports Foundation to place nominations across categories to celebrate our local sporting achievements. Council opened award nominations to the community from 26 August to 12 September 2021 and received one nomination for the Junior Category. Upon reviewing eligible nominees, Council have also considered the 2021 Australia Day award winners suitable for the award categories.

The following nominations have been reviewed and selected for nomination the 2021 North Queensland Sports Star Awards:

Nominee	Sporting achievement	Award Category
Georgie Jonsson	Netball, Softball & Athletics	Junior Nominee
Danielle Sladden	Rugby Union & Rugby League	Senior Nominee
Kerry Davison	Swimming	Alan Ticehurst Memorial Award for Service to Sport Nominee

Officer's Recommendation - That Council endorse the following nominations to the 2021 North Queensland Sports Star Awards, as presented.

Resolution No: 3328

Moved Cr Nicole Flute

Seconded Cr Kelly Carter

That Council endorse the following nominations to the 2021 North Queensland Sports Star Awards:

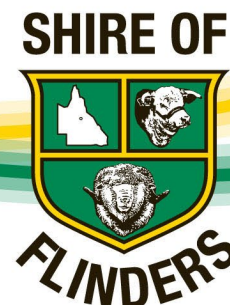
Nominee	Sporting achievement	Award Category
Georgie Jonsson	Netball, Softball & Athletics	Junior Nominee
Lawsen Ford	AFL	Junior Nominee
Danielle Sladden	Rugby Union & Rugby League	Senior Nominee
Kerry Davison	Swimming	Alan Ticehurst Memorial Award for Service to Sport Nominee

CARRIED 7/0

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2.04.04 EVENTS HELD ON ANZAC DAY

Background - Hughenden Branch – RSL have provided Council a copy of a letter of response from the RSL North Queensland District regarding events held on ANZAC Day. The letter references legislation and requirements should an event wish to be run on Anzac Day. The letter notes that in accordance with Trading (Allowable Hours) Act 1990 (Qld) (the Act), which states that:

“the occupier of a place of public amusement must cause the place to be closed on Anzac Day until 1:30 pm, except if the Minister has given permission in writing to the occupier to keep the place open on that day before that time.” (section 35(1))

Noted

Meeting Closure – Ordinary Meeting of Council – open session closed at 10:52am
Adjournment – The Mayor adjourned the meeting at 10:52am for morning tea

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3. CLOSED BUSINESS

That Council close the meeting to the public at under section 254J Local Government Regulations 2012.

Resolution No: 3329

Moved Cr Kim Middleton

Seconded Cr Arthur Bode

That in accordance with section 254J of the Local Government Regulations 2012, the General Meeting was closed to the public at 11:24am for discussion of the following matters:

- Conversion to Freehold applications
- Permit to Occupy application

CARRIED 7/0

Resolution No: 3330

Moved Cr Kim Middleton

Seconded Cr Arthur Bode

That in accordance with Section 254J of the Local Government Regulations 2012, the General Meeting was reopened to the public at 11:28am for the taking of resolutions.

CARRIED 7/0

3.01 CORPORATE AND FINANCIAL SERVICES

3.01.01 SURRENDER AND RE-ISSUE PERMIT TO OCCUPY – LOT A ON AP2808

Background – Application to re-Issue a Permit to Occupy received.

Officer's Recommendation – For Council discussion.

Resolution No: 3331

Moved Cr Arthur Bode

Seconded Cr Nicole Flute

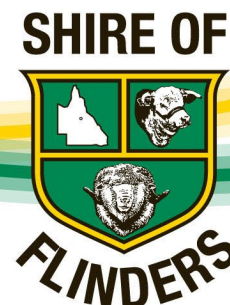
That Council offer no objection to issuing a Permit to Occupy on the condition that wild dogs and noxious weeds are controlled, and the land holder be encouraged to participate in the 'Good Neighbour Program' as part of the Flinders Shire Council Local Government Biosecurity Plan.

CARRIED 7/0

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3.01.02 APPLICATION FOR CONVERSION TO FREEHOLD - LOT 1 ON DG243

Background – Application for conversion to Freehold received

Officer's Recommendation – For Council discussion.

Resolution No: 3332

Moved Cr Kelly Carter

Seconded Cr Arthur Bode

That Council offer no objection to the Conversion to Freehold on the condition that wild dogs and noxious weeds are controlled, and the land holder be encouraged to participate in the 'Good Neighbour Program' as part of the Flinders Shire Council Local Government Biosecurity Plan.

CARRIED 7/0

3.01.03 APPLICATION FOR CONVERSION TO FREEHOLD – LOT 5367 ON SP262312

Background – Application for conversion to Freehold received.

Officer's Recommendation – For Council discussion.

Resolution No: 3333

Moved Cr Trevor Mitchell

Seconded Cr Nicole Flute

That Council offers no objection to the Conversion to freehold, on the condition that wild dogs and noxious weeds are controlled, and that the landholder be encouraged to participate in the 'Good Neighbour Program' as part of the Flinders Shire Local Government Biosecurity Plan.

Further, Council recommends closing the road on the northern boundary of Lot 5367 SP 262312 and closing the section of internal road north of Lot 1 on WNG7, as a requirement of Conversion to Freehold.

CARRIED 7/0

3.01.04 APPLICATION FOR CONVERSION TO FREEHOLD – LOT5 ON CROWN PLAN RM74

Background – Application for conversion to Freehold received.

Officer's Recommendation – For Council discussion.

Resolution No: 3334

Moved Cr Clarence Haydon

Seconded Cr Trevor Mitchell

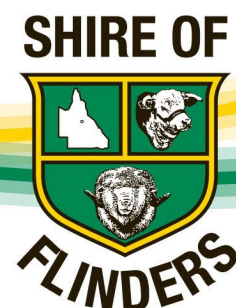
That Council offer no objection to the Conversion to Freehold on the condition that wild dogs and noxious weeds are controlled, and the land holder be encouraged to participate in the 'Good Neighbour Program' as part of the Flinders Shire Council Local Government Biosecurity Plan.

CARRIED 7/0

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4. PROPOSED MEETING CALENDAR

DATE	TIME	MEETING VENUE	TOPIC
Monday 20 September 2021	9:00am – 2:00pm	DEC Meeting Room	Briefing
Tuesday 21 September 2021	9:00am – 12:30pm	DEC Meeting Room	Council Meeting
Monday 18 October 2021	9:00am – 2:00pm	DEC Meeting Room	Briefing
Tuesday 19 October 2021	9:00am – 12:30pm	DEC Meeting Room	Council Meeting
Monday 15 November 2021	9:00am – 2:00pm	DEC Meeting Room	Briefing
Tuesday 16 November 2021	9:00am – 12:30pm	DEC Meeting Room	Council Meeting
Monday 13 December 2021	9:00am – 2:00pm	DEC Meeting Room	Briefing
Tuesday 14 December 2021	9:00am – 12:30pm	DEC Meeting Room	Council Meeting
Monday 17 January 2022	9:00am – 2:00pm	DEC Meeting Room	Briefing
Tuesday 18 January 2022	9:00am – 12:30pm	DEC Meeting Room	Council Meeting
Monday 14 February 2022	9:00am – 2:00pm	DEC Meeting Room	Briefing
Tuesday 15 February 2022	9:00am – 12:30pm	DEC Meeting Room	Council Meeting
Monday 14 March 2022	9:00am – 2:00pm	DEC Meeting Room	Briefing
Tuesday 15 March 2022	9:00am – 12:30pm	DEC Meeting Room	Council Meeting

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The meeting closed at 11:40am

Jane McNamara
Mayor
Flinders Shire Council

Confirmed Minutes