

MINUTES

18 FEBRUARY 2022 – 9:00 AM
COUNCIL CHAMBERS



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1. OPENING BUSINESS

Cr Jane McNamara (Mayor) opened the meeting with the Council Prayer

Lord,
Please guide and direct us,
In that the decisions to be made,
Will be for the benefit,
Of our whole community
Amen

1.1 PRESENT

Councillors

Mayor Jane McNamara
Kim Middleton
Kelly Carter
Clarence Haydon
Nicole Flute
Arthur Bode
Trevor Mitchell

Staff

Hari Boppudi - Chief Executive Officer
Misenka Duong – Acting Director of Engineering
Melanie Wicks – Director of Corporate & Financial Services
Barbra Smith – Director of Community Services & Wellbeing
Raechelle Denne – Executive Support Officer

School Students

Nil

1.2 APOLOGIES

Nil

1.3 LEAVE OF ABSENCE

Nil

1.4 CONFIRMATION OF MINUTES

That the Minutes of the Ordinary Meeting of Council held 18 January 2022 be taken as read and signed as correct.

Resolution No: 3405

Moved Cr Arthur Bode

Seconded Cr Trevor Mitchell

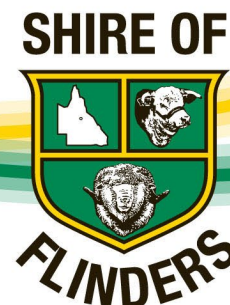
That the Minutes of the Ordinary Meeting of Council held 18 January 2022 be taken as read and signed as correct.

CARRIED 7/0

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1.5 OBLIGATIONS OF COUNCILLORS

1.5.1 Prescribed Conflict of Interest - Sections 150EG, 150EH & 150EI Local Government Act 2009

Councillors are ultimately responsible for informing of any prescribed conflict of interest on matters to be discussed at a council or committee meeting (other than ordinary business matters).

When dealing with a Prescribed Conflict of Interest, Councillors must abide by the following procedures:

- A Councillor who has notified the Chief Executive Officer of a Prescribed Conflict of Interest in a matter to be discussed in a council meeting must also give notice during the meeting.
- A Councillor who first becomes aware of a Prescribed Conflict of Interest in a matter during a council meeting must immediately inform the meeting of the conflict of the interest.
- When notifying the meeting of a Prescribed Conflict of Interest, the following details must be provided:
 - if it relates to a gift or loan given by an entity - state the details of gift or loan
 - if it relates to a sponsored travel or accommodation benefit - state the benefit details
 - if it relates to a contract between the Councillor and Local Government or close associate of the Councillor – state details
 - if it relates to an application or submission - state the subject of the application or submission
 - if it relates to appointment/employment matters of Chief Executive Office position - state conflict details

The Councillor must then leave the place of the meeting, including any area set aside for the public, and stay away while the matter is being discussed and voted on, unless the subject Councillor has written notice from the Minister to participate in the matter.

Once the Councillor has left the area where the meeting is being conducted, the council can continue discussing and deciding on the matter at hand.

1.5.2 Declarable Conflict of Interest - Section 150EN Local Government Act 2009

Councillors are ultimately responsible for informing of any Declarable Conflict of Interest on matters to be discussed at council or committee meetings that might lead to a decision that is contrary to the public interest (other than ordinary business matters).

A Councillor may raise their personal interests in a matter at the meeting to canvas the view of the other Councillors prior to deciding to declare a conflict of interest. If the other Councillors suspect the personal interest might be a conflict of interest, the Councillor may disclose their suspicion and the processes under section 150EW of the LGA.

When dealing with a Declarable Conflict of Interest, Councillors must abide by the following procedures:

- A Councillor who has notified the Chief Executive Officer of a Declarable Conflict of Interest in a matter to be discussed at a council meeting must also give notice during the meeting.
- A Councillor who first becomes aware of a Declarable Conflict of Interest in a matter during a council meeting must inform the meeting of the conflict of interest
- When notifying the meeting of a Declarable Conflict of Interest or it could be reasonably presumed that a conflict exists, Councillors should provide sufficient detail to allow the other Councillors to make an informed decision about how best to manage the Declarable Conflict of Interest in the public interest. The following details must be provided:
 - the nature of the Declarable Conflict of Interest
 - if it arises because of the Councillors relationship with a related party:
 - i. the name of the related party to the Councillor
 - ii. the nature of the relationship of the related party to the Councillor
 - iii. the nature of the related party's interest in the matter
 - if it arises because of a gift or loan from another person to the Councillor or a related party:
 - i. the name of the other person
 - ii. the nature of the relationship of the other person to the Councillor or related party
 - iii. the nature of the other person's interest in the matter
 - iv. the value of the gift or loan and the date the gift or loan was made.

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After a Councillor has declared a conflict of interest, the Councillor should consider leaving the meeting while the matter is discussed unless they have reasons why their participation would improve making the decision in the public interest.

1.5.3 Procedure if no Quorum for Deciding Matter because of Prescribed Conflicts of Interest of Declarable Conflicts of Interest – Section 150EU Local Government Act 2009

(1) This section applies in relation to a meeting if:

- (a) a matter in which 1 or more councillors have a prescribed conflict of interest or Declarable Conflict of Interest is to be decided at the meeting; and
- (b) there is less than a quorum remaining at the meeting after any of the councillors mentioned in paragraph (a) leave, and stay away from, the place where the meeting is being held.

(2) The local government must do 1 of the following:

- (a) delegate deciding the matter under section 257, unless the matter cannot be delegated under that section;
- (b) decide, by resolution, to defer the matter to a later meeting;
- (c) decide, by resolution, not to decide the matter and take no further action in relation to the matter.

(3) The local government must not delegate deciding the matter to an entity if the entity, or a majority of its members, have personal interests that are, or are equivalent in nature to, a prescribed conflict of interest or Declarable Conflict of Interest in the matter.

(4) A councillor does not contravene section 150EK(1), 150EM(2), 150EQ(2)(a) or (3)(a) or 150ES(5) by participating in a decision, or being present while the matter is discussed and voted on, for the purpose of delegating the matter or making a decision under subsection (2)(b) or (c).

1.5.4 Closed Meeting Discussion Items – Section 254J Local Government Regulation 2012

Council and standing committee meetings may resolve that a meeting be closed to the public if its Councillors consider it necessary to discuss any of the following matters:

- appointment, dismissal or discipline of the CEO
- industrial matters affecting employees
- the council's budget
- rating concessions
- legal advice obtained by the council, including legal proceedings that may be taken by or against the council
- matters that may directly affect the health and safety of an individual or a group of individuals
- negotiations relating to a commercial matter involving the council for which a public discussion could prejudice the interests of the council
- negotiations relating to the taking of land by the council under the *Acquisition of Land Act 1967*
- a matter that the council is required to keep confidential under a law of, or a formal agreement with, the Commonwealth or state.

A Council or committee meeting cannot resolve that a meeting be closed where the meeting is informed of a Councillors personal interest in the matter by another person and the eligible Councillors at the meeting must decide whether the Councillor has a Declarable Conflict of Interest or Prescribed Conflict of Interest in the matter.

Further, the meeting must not be closed if a quorum is lost due to the number of conflicted Councillors who leave the meeting and the council must;

- delegate the matter
- decide by resolution to defer to a later meeting
- decide by resolution to take no further action on the matter.

Note: None of the above will be considered, discussed, voted on or made during a closed session.

If a closed session includes attendance by teleconference, the Councillor/s attending by teleconference must maintain confidentiality by ensuring no other person can hear their conversation while in the closed meeting.

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To take a matter into a closed session the council must abide by the following:

- pass a resolution to close the meeting
- the resolution must state the matter to be discussed, an overview of what is to be discussed and why the meeting should be closed while the matter is considered
- if the matter is known in advance, the agenda should clearly identify that the matter will be considered in closed session, and an explanation of why it is deemed necessary to take the issue into closed session must be stated
- not make a resolution while in a closed meeting (other than a procedural resolution).

1.6 PETITIONS

Nil

1.7 CONDOLENCES

The Family of Sean O'Neill

1.8 RECOGNITIONS

Nil

1.9 ACKNOWLEDGEMENT OF COUNTRY

The Flinders Shire Council would like to acknowledge the Yirendali people as Traditional Owners and the oldest living culture of the land on which our Council operates, and pay respect to Elders past, present and emerging.

1.10 COUNCILLOR MEETING ATTENDANCE

Mayor Jane McNamara

- Bus induction – 19/01/2022
- Transportation of COVI Vaccination Team – 19/01/2022
- CEO Catchup – 19/01/2022
- Australia Day Message Filming – 20/01/2022
- CTDT DQH COVID Update – 20/01/2022
- Policy Workshop – 27/01/2022
- LDMG Meeting – 28/01/2022
- LDMG Meeting (COVID & Weather) – 31/01/2022
- TAPCA WG – 01/02/2022
- Justine Cole TAFE – 02/02/2022
- Councillor Discussion – 02/02/2022
- NWQROC Meeting – 04/02/2022
- Workshops – 07/02/2022
- QFES – 09/02/2022
- JCH Steering Committee – 09/02/2022
- ALP Kennedy Candidate – 09/02/2022
- Guardian LGAQ – Development CHO – 09/02/2022
- Revised Budget Workshop – 10/02/2022
- LGAQ Policy Executive – 11/02/2022
- LGAQ Policy Executive – Special Business – 11/02/2022
- Pre-Briefing – 11/02/2022
- WQAC Leadership Group – 14/02/2022
- WQAC Compact RHR Housing – 15/02/2022
- IQ-RAP National Freight – 16/02/2022
- Tammy Parry DSD – 16/02/2022

Deputy Mayor Kim Middleton

- Policy Workshop – 27/01/2022
- Councillor Discussion (via Zoom) – 02/02/2022
- NWQROC Meeting (via Zoom) – 04/02/2022
- Workshops – 07/02/2022
- Revised Budget Workshop (via Zoom) – 10/02/2022
- Pre-Briefing (via Zoom) – 11/02/2022
- Briefing Day – 17/02/2022
- Council Meeting – 18/02/2022

Councillor Nicole Flute

- Policy Workshop – 27/01/2022
- LDMG Meeting – 31/01/2022
- Councillor Discussion – 16/02/2022
- Workshops – 07/02/2022
- Hughenden Chamber of Commerce Meeting – 07/02/2022
- Revised Budget Workshop – 10/02/2022
- Briefing Day – 17/02/2022
- Council Meeting – 18/02/2022

Councillor Arthur Bode

- Policy Workshop – 27/01/2022
- LDMG Meeting (via Teleconference) – 31/01/2022
- Councillor Discussion – 02/02/2022
- Workshops – 07/02/2022
- Briefing Day – 17/02/2022

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- Lunch with Marciano Team – 16/02/2022
- Briefing Day – 17/02/2022
- RTR Council Policy & Legislation Committee – 17/02/2022
- Council Meeting – 18/02/2022

Councillor Kelly Carter

- Policy Workshop – 27/01/2022
- Councillor Discussion – 02/02/2022
- Workshops – 07/02/2022
- Revised Budget Workshop – 10/02/2022
- Briefing Day – 17/02/2022
- Council Meeting – 18/02/2022

Councillor Clarence Haydon

- Policy Workshop – 27/01/2022
- LDMG Meeting – 31/01/2022
- Workshops – 07/02/2022
- Revised Budget Workshop – 10/02/2022
- Briefing Day – 17/02/2022
- Council Meeting – 18/02/2022

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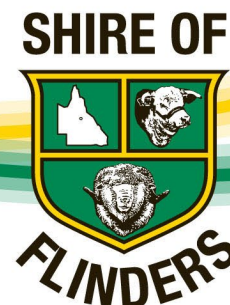
Councillor Trevor Mitchell

- Policy Workshop – 27/01/2022
- LDMG Meeting (via Zoom) – 31/01/2022
- Councillor Discussion – 02/02/2022
- Workshops – 07/02/2022
- Revised Budget Workshop – 10/02/2022
- Briefing Day – 17/02/2022
- Council Meeting – 18/02/2022

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2. REPORTS

2.01 CHIEF EXECUTIVE OFFICER

2.01.01 NATIONAL GENERAL ASSEMBLY (NGA)

Background – Re-tabled from January 2022 Council meeting. The National General Assembly 2022 is being held in Canberra from 19-22 June 2022. Calling for motions to be submitted by Friday 25 March 2022.

Officer's Recommendation – For Council discussion.

Resolution No: 3406

Moved Cr Arthur Bode

Seconded Cr Kelly Carter

That council write a letter of support to WQAC and LGAQ to increase the support from 0.5% to 1% and distribute accordingly and giving preference to rural and remote councils.

CARRIED 7/0

2.01.02 LOCAL GOVERNMENT REMUNERATION COMMISSION

Background – Local Government Remuneration Commission has provided Council with their Annual Report 2021. As required by section 246 of the Local Government Regulation 2012 the Commission has prepared a remuneration schedule for the 2022-2023 financial years, applicable from 01 July 2022 for Council consideration.

Section 247 of the Regulation relates: -

Remuneration payable to councillors

- (1) A local government must pay remuneration to each councillor of the local government.
- (2) The maximum amount of remuneration payable to a councillor under the remuneration schedule must be paid to the councillor, unless the local government, by resolution, decides the maximum amount is not payable to the councillor.
- (3) In a resolution made under subsection (2), the local government must also decide the amount of remuneration payable to the councillor.
- (4) The amount of remuneration decided under subsection (3) for each councillor must not be more than the maximum amount of remuneration payable to the councillor under the remuneration schedule.
- (5) The amount of remuneration for each councillor, other than a mayor or deputy mayor, must be the same.
- (6) The local government must make a resolution under subsection (2), for the remuneration payable from 1 July of a particular year, before 1 July of that year.
- (7) Subsections (4) and (5) are subject to section 248. (Submissions to be paid more than that declared by the Tribunal)

The Commission has decided to increase the maximum remuneration levels for Mayors, Deputy Mayors and Councillors by 2.0% from 01 July 2022.

Officer's Recommendation – For Council discussion.

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Resolution No: 3407

Moved Cr Arthur Bode

Seconded Mayor Jane McNamara

That Council:

1. Receive the Local Government Remuneration Commission Annual Report 2020-21 and accept the Remuneration Schedule applicable for Flinders Shire, to apply from 01 July 2022.

2. Note that the remuneration of the Mayor, Deputy Mayor and Councillors as determined by the Local Government Remuneration Commission, to commence on 01 July 2022 for a period of 12 months will be:

- Mayor \$110,386
- Deputy Mayor \$63,684
- Councillors \$55,192

CARRIED 7/0

2.01.03

DEVELOPING NORTHERN AUSTRALIA CONFERENCE 2022

Background – Email received by Mayor McNamara from Developing Northern Australia Conference 2022 advising that Presenter positions are open for the conference and inviting Council to submit an application, with applications closing on Friday 18 March 2022.

Officer's Recommendation – For Council discussion.

Resolution No: 3408

Moved Mayor Jane McNamara

Seconded Cr Arthur Bode

That Council workshop a presentation that showcases our shire and submit application to the Developing Northern Australia Conference 2022 and authorise a Councillor to attend the conference to present submission.

CARRIED 7/0

2.01.04

QUEENSLAND RECONSTRUCTION AUTHORITY (QRA)

Background – Email received from QRA advising that they recently approved funding to the North West Councils for delivery of additional Flood Warning Infrastructure assets which have arisen from project savings.

Flinders Shire has been allocated funding for a camera to be located at Landsborough Creek, in order to proceed with the delivery of this asset confirmation for the following must be supplied to QRA:

- Council wishes to proceed with the delivery
- Council to confirm acceptance of the proposed site

Officer's Recommendation – That Council advise Queensland Reconstruction Authority that Council wishes to proceed with the delivery of a flood warning camera at Landsborough Creek, as identified by QRA.

Resolution No: 3409

Moved Cr Nicole Flute

Seconded Cr Arthur Bode

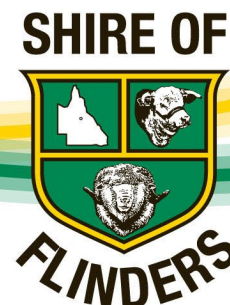
That Council advise Queensland Reconstruction Authority that Council wishes to proceed with the delivery of a flood warning camera at Landsborough Creek, as identified by QRA.

CARRIED 7/0

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Attendance – Cr Kelly Carter left the meeting at 9.46am for personal reasons

2.01.05 SUNRISE ESPRESSO - INTENTION TO OPERATE A BUSINESS

Background – An enquiry was received from Sunrise Espresso advising of their intentions to operate a coffee caravan type business from the private property of Hughenden Freight & Industrial premises on week days and from other sites in the Shire on weekends. They were enquiring on what approval process they would have to complete before committing to this business start-up. A reply was provided to them advising the process and should they wish to proceed they would need to write to Council, setting out a full description of their business intentions.

A letter has been received from Sunrise Espresso, dated 25 January 2022 for Council consideration.

Officer's Recommendation – For Council discussion.

Resolution No: 3410

Moved Cr Nicole Flute

Seconded Cr Trevor Mitchell

That Council supports the application from Sunrise Espresso to operate a coffee caravan business from the Hughenden Freight & Industrial premises and other sites in the Shire, providing the following listed conditions are met, as a minimum:

1. Hold a current Food Business licence and display in a visual position on the caravan at all times
2. Hold a current Permit (issued by Council) to operate a mobile business
3. Hold a Public Liability Insurance Policy
4. Operations not to be carried out in close proximity to any other coffee shop/café type business. Not approved to carry out any business on Brodie or Gray Streets unless approved by Council for special events
5. Operations from other sites near a Shire controlled road/street must not cause disturbance to others and to be left in a clean and tidy manner
6. Operating near a State controlled road would require an application to the Department of Transport and Main Roads for a Road Corridor Permit
7. Any operating site must provide for ample off road customer parking

CARRIED 6/0

2.01.06 NORTH WEST QUEENSLAND REGIONAL ORGANISATION OF COUNCILS

Background – Email dated 07 February 2022 received from North West Queensland Regional Organisation of Councils (NWQROC) in relation to the Financial Assistance Grants Methodology Review and Indicative Allocations.

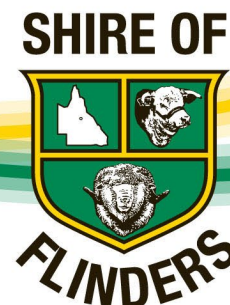
At the NWQROC meeting being held on 04 February 2022 they resolved to write to the Hon Dr Steven Miles MP, Deputy Premier and Minister for State Development, Infrastructure, Local Government and Planning advising of the NWQROC support for the outcomes of the 2021 Financial Assistance Grant Methodology Review undertaken by the Queensland Local Government Commission. The review has addressed the long-standing inequities in the distribution methodology and recognised the needs of rural and remote councils in the North West for greater financial support in the delivery of essential services and the sustainability of our communities.

To add further weight to the NWQROC's support for the outcomes of the review, each member Council is encouraged to write directly to the Deputy Premier, with similar action being taken by RAPAD and SWQROC Councils.

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Officer's Recommendation – That Council write to the Hon Dr Steven Miles MP, Deputy Premier and Minister for State Development, Infrastructure, Local Government and Planning in support of the NWQROC's letter in relation to the Financial Assistance Grants Methodology Review.

Resolution No: 3411

Moved Cr Kim Middleton

Seconded Cr Arthur Bode

That Council write to the Hon Dr Steven Miles MP, Deputy Premier and Minister for State Development, Infrastructure, Local Government and Planning in support of the NWQROC's letter in relation to the Financial Assistance Grants Methodology Review.

CARRIED 6/0

Attendance – Cr Kelly Carter returned to the meeting at 9.57am

2.01.07

QUEENSLAND RESILIENCE AND RISK REDUCTION FUNDING (QRRRF)

Background – This funding delivers on the National Partnership on Disaster Risk Reduction, a five-year funding commitment that started in 2019-20 and also the National Partnership on Grants Assistance to Primary Producers impacted by the North Queensland Floods (Managing Disaster Risk Fund) that started in 2020-21.

The total amount of funding available in this round is \$19.1 million from the Queensland and Australian Governments, with Expression of Interests closing on Friday 18 February 2022.

Identified projects that fall within the guidelines:

- VMS Signs - \$150,000.00
- Emergency Siren - \$10,000.00
- Digital Messaging Boards for remote towns - \$120,000.00
- Flood Monitoring Cameras - \$170,000.00

Officer's Recommendation – That Council submit an Expression of Interest to the Queensland Resilience and Risk Reduction Funding round for listed projects totalling an estimated \$450,000.00 and provide a financial budget contribution of \$45,000.00.

Resolution No: 3412

Moved Cr Nicole Flute

Seconded Cr Arthur Bode

That Council submit an Expression of Interest to the Queensland Resilience and Risk Reduction Funding round for listed projects totalling an estimated \$450,000.00 and provide a financial budget contribution of \$45,000.00.

CARRIED 7/0

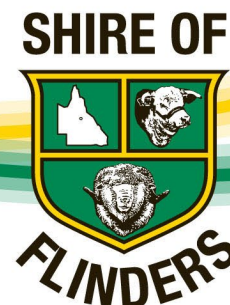
Attendance – Melanie Wicks left the meeting at 10.04am for personal reasons and returned at 10.06am

Attendance – Barbra Smith left the meeting at 10.11am for personal reasons and returned at 10.13am

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2.01.08

BUILDING BETTER REGIONS FUND ROUND 6 – HOUSING PROJECT

Cr Kelly Carter asked Council if they considered that she had a Declarable Conflict of Interest to Item 2.01.08 – Building Better Regions Fund Round 6 – Housing Project due to her holding an executive position on the Yumba Community Co-Operative Society Ltd. Councillors McNamara, Middleton, Haydon, Flute, Bode and Mitchell considered the matter and agreed that at this stage Cr Kelly Carter does not have conflict in this matter, however if funding is successful, there could be a potential conflict at a later date

Background – The Australian Government's Building Better Regions Fund (BBRF) Round 6 is now open. BBRF supports investment ready projects that provide economic and social benefits for regional and remote areas.

BBRF (Infrastructure Stream) supports investment-ready projects that provide economic and social benefits for regional and remote areas. Grant funding of up to 75% of eligible project costs is available (up to \$10 million). The proposal is that Council submits a funding application to construct community housing. Total project value is \$1,904,952.00, Council contribution required for the application is 25%, i.e. \$476,238.00.

Flinders Shire Council is taking the lead in providing and maintaining suitable housing and associated infrastructure for its workforce and the general community. The Hughenden community is in immediate need of additional residential dwellings in the next three years. Most of the businesses, including the Council and other state entities, face constant issues finding accommodation for internal staff and external networks such as tradesmen, consultants, and service providers. Because of the housing shortage, the mentioned stakeholders are unable to attract quality staff. As housing is in limited supply, and if Council can expand residential development through different initiatives, it will significantly support the growth of local businesses and investors.

Western Queensland Alliance of Councils (WQAC), representing 22 Councils of Western Queensland, have completed a study on the accommodation shortage. The study concluded that similar to other infrastructure deficits in Western Queensland (such as roads, water and digital communications), the availability and diversity of quality housing stock is a key barrier to growing the economic and social potential of Western Queensland. In turn, this situation also constrains the growth potential of the State and Nation, which relies on the productivity of regions such as Western Queensland to generate wealth for redistribution.

Hence, Council wants to take the lead in community housing construction to meet the housing demand; The objectives of providing additional dwellings include supporting economic growth and building a stronger community into the future. Part of the proposal (funding application) is to build 8 houses on Council vacant land identified in Geary St, Alyss St and Hunter St.

A Council workshop was held on Monday 07/02/2022 to discuss the project scope and the budget. Council authorised the Chief Executive Officer to submit the funding application due on 10/02/2022.

Officer's Recommendation – That Council confirm the Chief Executive Officer's action in submitting the funding application to the Building Better Regions Fund (Round 6) for the Housing Project and provides a financial budget contribution of \$476,238.00.

Resolution No: 3413

Moved Cr Arthur Bode

Seconded Cr Kelly Carter

That Council confirm the Chief Executive Officer's action in submitting the funding application to the Building Better Regions Fund (Round 6) for the Housing Project and provides a financial budget contribution of \$476,238.00.

CARRIED 7/0

MINUTES

18 FEBRUARY 2022 – 9:00 AM

COUNCIL CHAMBERS



2.01.09

REMOTE ROADS UPGRADE PILOT PROGRAM

Background – After reviewing both HVSP and RRUP guidelines, Chief Executive Officer believes that the RRUP program suits well compared to HVSP to seal Old Richmond Road/Dalkeith Road up to the Alderley Crossing, appx.14.80 km.

The total budget required to complete the proposed scope of works is \$4,810,00 million dollars. Under the funding guidelines the RRUP program fund up to 80% of the project value for projects located in regional and rural areas. The remaining 20% can be co-contributed from Council and/or State funding sources but not from other Commonwealth funding programs. The Council have approved TIDS allocation amounts of \$440,000.00 for 2022/23 and 2023/24 financial years totalling to \$880,000.00 and require \$82,000.00 to fund 20.00% of the project value.

Application Deadlines:

- No deadline for HVSP funding applications, applications will be assessed on an ongoing basis and provided to the minister at regular intervals for decision.
- RRUP applications close on 20 February 2022.

Timeframes to deliver:

- RRUP; within 2 years of funding agreement being offered
- HVSP; within 3 years of funding being offered

Officer's Recommendation – That Council:

1. Submit a funding application to Remote Roads Upgrade Pilot Program (RRUP) for the sealing of Old Richmond Road/Dalkeith Road up to the Alderley Crossing
2. approve the TIDS allocation of \$440,000.00 for the 2022/23 and \$440,000.00 for the 2023/24 financial years be allocated to the project and a further \$82,000.00 be a Council financial contribution.

Resolution No: 3414

Moved Cr Trevor Mitchell

Seconded Cr Arthur Bode

That Council:

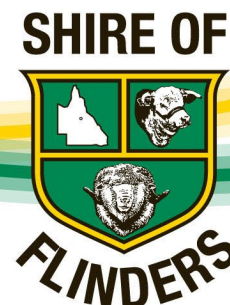
1. Submit a funding application to Remote Roads Upgrade Pilot Program (RRUP) for the sealing of Old Richmond Road/Dalkeith Road up to the Alderley Crossing
2. approve the TIDS allocation of \$440,000.00 for the 2022/23 and \$440,000.00 for the 2023/24 financial years be allocated to the project and a further \$82,000.00 be a Council financial contribution.

CARRIED 7/0

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COUNCIL CHAMBERS



2.01.10 WILD DOG CONTROL MEASURES POLICY

Appendix 2.01.10

Background - Wild Dog Control Measures Policy is due for renewal. The objective of this policy is for the efficient Coordinated Control of Wild Dogs throughout the Shire.

This policy sets out the guidelines for:

- Coordinated Baiting
- Baiting outside of Coordinated baiting times
- Dingo Scalp Bounty

Updates to policy:

- Council do not hold the Buckets of DE-K9 Baits, as local businesses now stock them
- No longer using Boonderoo airstrip – now utilising Mt Emu airstrip
- Scalps bounty has gone from \$40.00 to \$50.00 per scalp

Officers Recommendation – That Council adopt the Wild Dog Control Measures Policy, as Presented.

Resolution No: 3415

Moved Cr Trevor Mitchell

Seconded Cr Clarence Haydon

That Council adopt the Wild Dog Control Measures Policy, as presented.

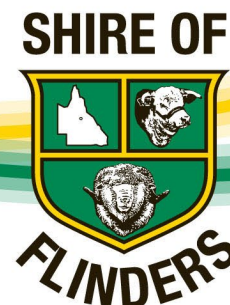
CARRIED 7/0

Adjournment – The Mayor adjourned the meeting for morning tea at 10.34am and reopened the meeting at 10.52am

MINUTES

18 FEBRUARY 2022 – 9:00 AM

COUNCIL CHAMBERS



2.02 CORPORATE AND FINANCE SERVICES

Attendance – Cr Nicole Flute left the meeting at 10.54am for personal reasons

2.02.01 FINANCIAL REPORT

Background – In accordance with section 204 of the Local Government Regulation 2012, the Chief Executive Officer must present a financial report to the Council at its monthly ordinary meetings. Monthly financial reports consist of:

- Statement of financial performance;
- Statement of financial position;
- Statement of cash flows;
- Statement of Changes in Equity;
- Income and expenditure statement;
- Capital Works Program.

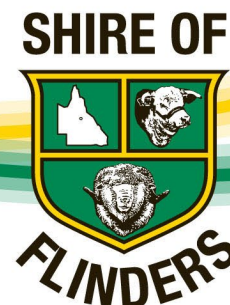
The following is a summary of the financial results as at 31 January 2022:

1. Statement of Comprehensive Income		
	\$,000	
Total Recurrent Revenue	26,745	63%
Total Recurrent Expenditure	23,844	56%
Net Operating Result - Surplus/(Deficit)	2,901	673%
Total Capital Income	3,418	27%
Total Capital Expense	-	-
Net Result - Surplus/(Deficit)	6,319	47%
2. Statement of Financial Position		
	\$,000	
Total Current Assets	47,915	156%
Total Non-Current Assets	233,552	91%
Total Assets	281,467	98%
Total Current Liabilities	7,595	156%
Total Non-Current Liabilities	9,594	109%
Total Liabilities	17,189	125%
Net Community Assets	264,278	97%
Asset Revaluation Surplus	80,233	90%
Retained Surplus/(Deficiency)	184,045	100%
Total Community Equity	264,278	97%
3. Cash Flow Statement		
	\$,000	
Cash at the beginning of the period	33,951	103%
Total Payments Received	37,730	62%
Total Payments Made	(32,612)	49%
Cash as the end of the period	39,069	142%

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COUNCIL CHAMBERS



Officer's Recommendation – That in accordance with Section 204 of the Local Government Regulation 2012, Council receives and approves the financial report, which includes the following statements, for the period ending 31 January 2022 – period 16:

- i. Statement of financial performance;
- ii. Statement of financial position;
- iii. Statement of cash flows;
- iv. Statement of Changes in Equity.

Resolution No: 3416

Moved Cr Kim Middleton

Seconded Cr Trevor Mitchell

That in accordance with Section 204 of the Local Government Regulation 2012, Council receives and approves the financial report, which includes the following statements, for the period ending 31 January 2022 – period 16:

- i. Statement of financial performance;
- ii. Statement of financial position;
- iii. Statement of cash flows;
- iv. Statement of Changes in Equity.

CARRIED 6/0

2.02.02

QUARTERLY PROGRESS REPORT - OPERATIONAL PLAN IMPLEMENTATION

Appendix 2.02.02

Background – In accordance with s174 of the Local Government Regulations 2012, the Chief Executive Officer must present a written report of the local government's progress towards implementing its annual operational plan. A progress report for the 2nd Quarter, 2021-22 financial year is tabled for Council's review and adoption.

Officer's Recommendation – That Council adopt the 2nd Quarterly Progress Report on implementing the Operational Plan 2021-22, as presented.

Resolution No: 3417

Moved Cr Kelly Carter

Seconded Cr Clarence Haydon

That Council adopt the 2nd Quarterly Progress Report on implementing the Operational Plan 2021-22, as presented.

CARRIED 6/0

Attendance – Cr Nicole Flute returned to the meeting at 10.57am

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COUNCIL CHAMBERS



2.02.03 ADOPTION OF BUDGET

Executive Summary – In accordance with the Local Government Regulation 2012, Council's Budget must be prepared on an accrual basis and be adopted after 31 May but before 01 August for every financial year.

Officer's Recommendation – That pursuant to Sections 169 and 170 of the Local Government Regulation 2012, Council approve and adopt it's Budget for the 2021-2022 financial year, as tabled incorporating:

- i. Statement of Comprehensive Income;
- ii. Statement of Financial Position;
- iii. Statement of Cash Flows;
- iv. Statement of Changes in Equity;
- v. Revenue and Expenditure Statement;
- vi. Capital Works Program;
- vii. Long-Term Financial Forecast;
- viii. Revenue Statement
- ix. Revenue Policy
- x. Relevant Measures of Financial Sustainability; and
- xi. The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget.

Resolution No: 3418

Moved Cr Kelly Carter

Seconded Mayor Jane McNamara

That pursuant to Sections 169 and 170 of the Local Government Regulation 2012, Council approve and adopt it's Budget for the 2021-2022 financial year, as tabled incorporating:

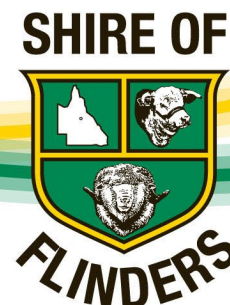
- i. Statement of Comprehensive Income;
- ii. Statement of Financial Position;
- iii. Statement of Cash Flows;
- iv. Statement of Changes in Equity;
- v. Revenue and Expenditure Statement;
- vi. Capital Works Program;
- vii. Long-Term Financial Forecast;
- viii. Revenue Statement
- ix. Revenue Policy
- x. Relevant Measures of Financial Sustainability; and
- xi. The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget.

CARRIED 7/0

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COUNCIL CHAMBERS



2.02.04 LONG TERM FINANCIAL FORECAST

Executive Summary – In accordance with Section 169(2)(a) of the Local Government Regulation 2012, Council's Budget must include a Long-Term Financial Forecast

Officer's Recommendation – That pursuant with Section 169(2)(a) of the Local Government Regulation 2012, that Council adopt a long-term financial forecast for a ten year period to June 2031, as tabled.

Resolution No: 3419

Moved Cr Kim Middleton

Seconded Cr Kelly Carter

That pursuant with Section 169(2)(a) of the Local Government Regulation 2012, that Council adopt a long-term financial forecast for a ten year period to June 2031.

CARRIED 7/0

2.02.05 MEASURES OF FINANCIAL SUSTAINABILITY

Executive Summary – That in accordance with Section 169 (4) & (5) of the Local Government Regulation 2012, the Council budget must contain the relevant Measures of Financial Sustainability for the current financial year and the next 9 years.

Officer's Recommendation – That pursuant with Section 169(4) & (5) of the Local Government Regulation 2012, that Council receive the Measures of Financial Sustainability, as presented.

Resolution No: 3420

Moved Cr Nicole Flute

Seconded Cr Arthur Bode

That pursuant with Section 169(4) & (5) of the Local Government Regulation 2012, that Council receive the Measures of Financial Sustainability, as presented.

CARRIED 7/0

2.02.06 REVENUE POLICY

Executive Summary – Under Section 193 of the Local Government Regulations 2012, the Local Government must prepare and adopt a Revenue Policy annually, with sufficient time to allow an annual budget that is consistent with the policy to be adopted for the next financial year.

Officer's Recommendation – That pursuant to Section 193 of the Local Government Regulations 2012, that Council adopt the Revenue Policy, as presented.

Resolution No: 3421

Moved Mayor Jane McNamara

Seconded Cr Nicole Flute

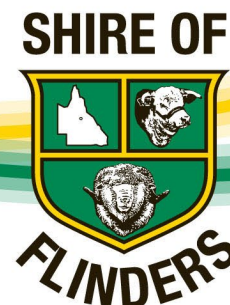
That pursuant to Section 193 of the Local Government Regulations 2012, that Council adopt the Revenue Policy, as presented.

CARRIED 7/0

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COUNCIL CHAMBERS



2.02.07 DEBT POLICY

Executive Summary – Under Section 192 of the Local Government Regulations 2012, a Local Government must prepare and adopt a debt policy for each financial year.

Officer's Recommendation – That pursuant to Section 192 of the Local Government Regulations 2012, that Council adopt the Debt Policy, as presented.

Resolution No: 3422

Moved Cr Trevor Mitchell

Seconded Cr Kelly Carter

That pursuant to Section 192 of the Local Government Regulations 2012, that Council adopt the Debt Policy, as presented.

CARRIED 7/0

2.02.08 INVESTMENT POLICY

Executive Summary – Under Section 191 of the Local Government Regulations 2012, the Local Government must prepare and adopt an Investment Policy.

Officer's Recommendation – That pursuant to Section 191 of the Local Government Regulations 2012, that Council adopt the Investment Policy, as presented.

Resolution No: 3423

Moved Cr Kelly Carter

Seconded Cr Trevor Mitchell

That pursuant to Section 191 of the Local Government Regulations 2012, that Council adopt the Investment Policy, as presented.

CARRIED 7/0

2.02.09 PENSIONER CONCESSIONS POLICY

Executive Summary – In accordance with Sections 120, 121 and 122 of the Local Government Regulation 2012, a Local Government may grant a concession on rates. Please refer to our Pensioner Concession Policy.

Officer's Recommendation – That pursuant to Sections 120, 121 and 122 of the Local Government Regulation 2012, that Council resolve that a discount of 50% on Council Rates and Charges to a maximum of \$500.00 be granted to all ratepayers who are pensioners and who are eligible for the State Government pensioner remission as set out in the Pensioner Rate Concession Policy.

Resolution No: 3424

Moved Cr Arthur Bode

Seconded Cr Kim Middleton

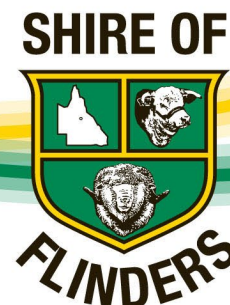
That pursuant to Sections 120, 121 and 122 of the Local Government Regulation 2012, that Council resolve that a discount of 50% on Council Rates and Charges to a maximum of \$500.00 be granted to all ratepayers who are pensioners and who are eligible for the State Government pensioner remission as set out in the Pensioner Rate Concession Policy.

CARRIED 7/0

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COUNCIL CHAMBERS



2.02.10 REVENUE STATEMENT

Executive Summary – In accordance with Section 169(2)(b) & Section 172 of the Local Government Regulations 2012, Council's budget must include a Revenue Statement including items set out in Section 172.

Officer's Recommendation – That pursuant to Section 169(2)(b) & Section 172 of the Local Government Regulations 2012, that Council adopt the Revenue Statement 2021-2022, as presented.

Resolution No: 3425

Moved Cr Kelly Carter

Seconded Cr Clarence Haydon

That pursuant to Section 169(2)(b) & Section 172 of the Local Government Regulations 2012, that Council adopt the Revenue Statement 2021-2022, as presented.

CARRIED 7/0

2.02.11 SPECIAL RATE WILD DOG CONTROL

Executive Summary – In accordance with Section 94 of the Local Government Act 2009 and Section 94 of the Local Government Regulation 2012, Council may levy a special rate. The special rate will be utilised for the control of wild dogs on rural properties throughout the Shire as set out in the Flinders Shire Local Government Wild Dog Management Plan. The rate will partly fund the cost of undertaking co-ordinated baiting including the Rural Land's Officer and the support Administration Officer's time, plant and equipment, prepared baits, contract dog trapper operations and payment of bounties. The estimated cost of implementing the wild dog control measures is approximately \$402,838.00 per annum with the levy raising approximately \$117,821.00 and the balance funded by the Shire General Rates and payments directly from properties for special services.

Officer's Recommendation –

(a) Pursuant to Section 94 of the Local Government Act 2009 and Section 94 of the Local Government Regulation 2012, Council may make and levy a special rate (to be known as the Special Rate Wild Dog Control) of \$0.0003151 cents in the dollar, on all rateable land to which the overall plan applies, to fund the control of wild dogs on rural properties throughout the Shire.

(b) The overall plan for the Special Rate Wild Dog Control is as follows:

- I. The service, facility or activity for which the plan is made is for the control of wild dogs on rural properties throughout the Shire as set out in the Flinders Shire Local Government Wild Dog Management Plan. This will partly fund the cost of undertaking co-ordinated baiting including the plane hire, RLO time, plant & equipment, supply of prepared baits, contract dog trapper operations and payment of bounties.
- II. The rateable land to which the plan applies is rural properties (per assessment) classified as Category 4 being all land within the Shire which the Valuer-General has identified as Rural Land in the following way;
 - All Rate Code 4 (Category 4) Rural Land within the Shire with a charging valuation greater than \$50,000;
 - All properties valued less than \$50,000 having an area greater than 4,000 ha; and
 - All properties (assessments) having an area less than 200ha are exempt from the levy

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- III. The overall plan is an ongoing operation that will be continued whilst wild dogs remain a problem within the Flinders Shire.
- (c) The rateable land or its occupier specially benefits from the service, facility or activity funded by the special rate because Council is of the opinion that all rural properties will derive benefit from the work being carried out to decrease the incidence of wild dogs within the Council area.
- (d) The annual implementation plan for the Special Rate Wild Dog Control for the 2021-2022 financial year is set out in the Flinders Shire Local Government Wild Dog Management Plan.

Resolution No: 3426

Moved Cr Arthur Bode
Seconded Cr Trevor Mitchell

That:

- (A) Pursuant to Section 94 of the *Local Government Act 2009* and Section 94 of the *Local Government Regulation 2012*, Council may make and levy a special rate (to be known as the Special Rate Wild Dog Control) of \$0.0003151 cents in the dollar, on all rateable land to which the overall plan applies, to fund the control of wild dogs on rural properties throughout the Shire.
- (B) The overall plan for the Special Rate Wild Dog Control is as follows:
- I. The service, facility or activity for which the plan is made is for the control of wild dogs on rural properties throughout the Shire as set out in the Flinders Shire Local Government Wild Dog Management Plan. This will partly fund the cost of undertaking co-ordinated baiting including the plane hire, RLO time, plant & equipment, supply of prepared baits, contract dog trapper operations and payment of bounties.
- II. The rateable land to which the plan applies is rural properties (per assessment) classified as Category 4 being all land within the Shire which the Valuer-General has identified as Rural Land in the following way;
- All Rate Code 4 (Category 4) Rural Land within the Shire with a charging valuation greater than \$50,000;
 - All properties valued less than \$50,000 having an area greater than 4,000 ha; and
 - All properties (assessments) having an area less than 200ha are exempt from the levy
- III. The overall plan is an ongoing operation that will be continued whilst wild dogs remain a problem within the Flinders Shire.
- (C) The rateable land or its occupier specially benefits from the service, facility or activity funded by the special rate because Council is of the opinion that all rural properties will derive benefit from the work being carried out to decrease the incidence of wild dogs within the Council area.
- (D) The annual implementation plan for the Special Rate Wild Dog Control for the 2021-2022 financial year is set out in the Flinders Shire Local Government Wild Dog Management Plan.

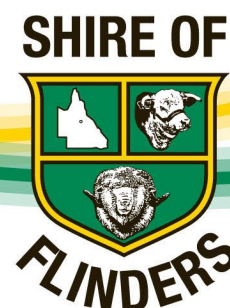
CARRIED 7/0

Attendance – Barbra Smith left the meeting at 11.19am for personal reasons and returned at 11.23am

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COUNCIL CHAMBERS



2.02.12 DIFFERENTIAL RATING CATEGORISATION

Executive Summary – In accordance with the Local Government Regulation 2012, the budget must include the Rating Categories of rateable land in the local government area and a description of the rating categories. The budget must also include the differential rate to be made and levied for each differential category and the minimum general rate to be made and levied for each differential rate category.

Officers Recommendation –

(a) Pursuant to Section 81 of the Local Government Regulation 2012, the categories in to which rateable land is categorised, the description of those categories and, pursuant to Sections 81(4) and 81(5) of the Local Government Regulation 2012, the method by which land is to be identified and included in its appropriate category is as follows:-

RATE CODE 1 – RESIDENTIAL CATEGORIES

The following differential rating categories and criteria apply for the 2021-2022 financial year:

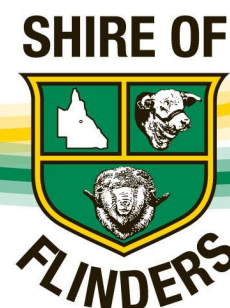
Differential Category	Description	Criteria
1	Vacant Land - Hughenden <1Ha	All land in the Township of Hughenden (as defined in Appendix A), which is not otherwise categorised, is less than 1Ha in size and to which the following primary land use codes apply or should apply: 01 - Vacant Urban Land, 04 - Large Home Site Vacant, and 72 – Section 25 Valuation.
2	Vacant Land - Other <4Ha	All land outside the Township of Hughenden which is not otherwise categorised, is less than 4Ha in size and to which the following primary land use codes apply or should apply: 01 - Vacant Urban Land, 04 - Large Home Site Vacant, and 72 – Section 25 Valuation.

Differential Category	Description	Criteria
3	Vacant Land - Hughenden 1 - 50Ha	All land in the Township of Hughenden (as defined in Appendix A), which is not otherwise categorised, is 1Ha or more, but less than or equal to 50Ha in size and to which the following primary land use codes apply or should apply: 01 - Vacant Urban Land, 04 - Large Home Site Vacant, 72 – Section 25 Valuation, and 86 – Horses.

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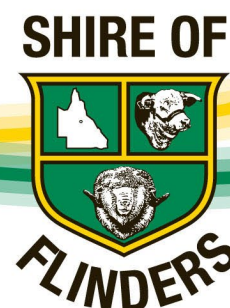


4	Vacant Land – Other 4 - 50Ha	All land outside the Township of Hughenden, which is not otherwise categorised, is 4Ha or more, but less than or equal to 50Ha in size and to which the following primary land use codes apply or should apply: 01 - Vacant Urban Land, 04 - Large Home Site Vacant, 72 – Section 25 Valuation, and 86 – Horses.
5	Residential - Hughenden <1Ha	All land in the Township of Hughenden (as defined in Appendix A), which is not otherwise categorised, is less than 1Ha in size and to which the following primary land use codes apply or should apply: 02 – Single Unit Dwelling, 05 - Large Home Site Dwelling, and 06 – Outbuildings.
6	Residential – Other <4Ha	All land outside the Township of Hughenden, which is not otherwise categorised, is less than 4Ha in size and to which the following primary land use codes apply or should apply: 02 – Single Unit Dwelling, 05 - Large Home Site Dwelling, and 06 – Outbuildings.
7	Residential - Hughenden 1 - 50Ha	All land in the Township of Hughenden (as defined in Appendix A), which is not otherwise categorised, is 1Ha or more, but less than or equal to 50Ha in size and to which the following primary land use codes apply or should apply: 02 – Single Unit Dwelling, 05 - Large Home Site Dwelling, and 06 – Outbuildings.
8	Residential - Other 4 - 50Ha	All land outside the Township of Hughenden, which is not otherwise categorised, is 4Ha or more, but less than or equal to 50Ha in size and to which the following primary land use codes apply or should apply: 02 – Single Unit Dwelling, 05 - Large Home Site Dwelling, and 06 – Outbuildings.
9	Multi Residential - Units	All land in the Township of Hughenden (as defined in Appendix A), which is not otherwise categorised, has two separate dwelling units or more, where the following primary land use codes apply or should apply: 03 – Multi unit dwelling (flats), 07 - 09 – Guest house/private hotel, Building Units, Group Title, 21 – Residential Institutions (Non-Medical Care), and 97 – Welfare home/institution.

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RATE CODE 2 COMMERCIAL CATEGORIES

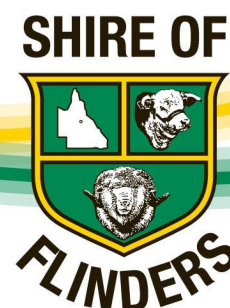
The following differential rating categories and criteria apply for the 2021-2022 financial year:

Differential Category	Description	Criteria
1	Commercial - Hughenden	All land in the Township of Hughenden (as defined in Appendix A), which is not otherwise categorised, to which the following primary land use codes apply or should apply: 10 – 14 – Retail Business/Commercial, 15 – 27 – Retail Business (excluding 21 – Res Institutions), 44 – 49 – Special Uses (excluding 48), and 96 – 99 – General Uses.
2	Commercial – Other	All land outside of the Township of Hughenden which is not otherwise categorised, to which the following primary land use codes apply or should apply: 10 – 13 – Retail Business/Commercial , 15 – 27 – Retail Business (excluding 21 – Res Institutions), 42 – 49 – Special Uses (excluding 43 and 48), and 96 – 99 – General Uses.
3	Hotels <25 Rooms	All land in the Township of Hughenden (as defined in Appendix A), which is not otherwise categorised, has less than 25 accommodation units, which the following primary land use codes apply or should apply: 42 – Hotel/tavern.
4	Hotels ≥25 Rooms	All land in the Council Area, which is not otherwise categorised, has 25 accommodation units or more, which the following primary land use codes apply or should apply: 42 – Hotel/tavern.
5	Motels <25 Rooms	All land in the Council Area, which is not otherwise categorised, has less than 25 accommodation units which the following primary land use codes apply or should apply: 43 – Motel.
6	Motels ≥25 Rooms	All land in the Council Area, which is not otherwise categorised, has 25 units or accommodation more, which the following primary land use codes apply or should apply: 43 – Motel.
7	Other Commercial	All land, in the Council area, which is not otherwise categorised, to which the following primary land use codes apply or should apply: 41 – Child Care ex kindergarten, and 48 - 59 – Special Uses (excluding 49 – Caravan Park).

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RATE CODE 3 – INDUSTRIAL CATEGORIES

The following differential rating categories and criteria apply for the 2021-2022 financial year:

Differential Category	Description	Criteria
1	Industrial - Hughenden	All land in the Township of Hughenden (as defined in Appendix A), which is not otherwise categorised, to which the following primary land use codes apply or should apply: 28 -39 – Transport & Storage, Industrial (Excluding 29, 30 and 31).
2	Industrial – Hughenden Industrial Estate	All land in the Hughenden Industrial Estate (as defined in Appendix A), which is not otherwise categorised.
3	Industrial – Other	All land outside of the Township of Hughenden which is not otherwise categorised, to which the following primary land use codes apply or should apply: 28 -39 – Transport & Storage, Industrial (Excluding 29, 30 and 31).
4	Transformer Sites <1Ha	All land, in the Council area, which is not otherwise categorised, is less than 1Ha in size, to which the following primary land use code apply or should apply: 91 – Transformers.
5	Transformer Sites ≥1Ha	All land, in the Council area, which is not otherwise categorised, is 1Ha or more in size, to which the following primary land use code apply or should apply: 91 – Transformers.
6	Industrial - Transport Terminals	All land in the Township of Hughenden (as defined in Appendix A), which is not otherwise categorised, to which the following land use codes apply or should apply: 29 – Transport Terminals.
7	Industrial - Transport Terminals - Other	All land outside the Township of Hughenden which is not otherwise categorised, to which the following land use codes apply or should apply: 29 – Transport Terminals.
8	Industrial - Service Station, Oil Depot	All land in the Township of Hughenden (as defined in Appendix A), which is not otherwise categorised, to which the following land use codes apply or should apply: 30 -31 – Oil Depot & Refinery, Service Station.
9	Industrial - Service Station, Oil Depot - Other	All land outside the Township of Hughenden which is not otherwise categorised, to which the following land use codes apply or should apply: 30 -31 – Oil Depot & Refinery, Service Station.

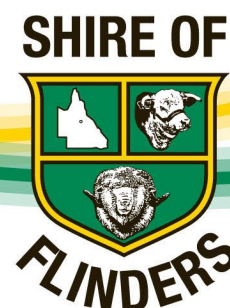
RATE CODE 4 – RURAL CATEGORIES

The following differential rating categories and criteria apply for the 2021-2022 financial year:

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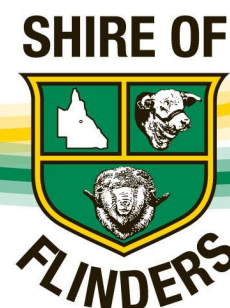
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Differential Category	Description	Criteria
1	Rural Land <500Ha Level 1	All Land, in the Council area, less than 500 Ha in size and not otherwise categorised, comprising one or more contiguous lots and where the following primary land use codes apply or should apply: 04 & 05 – Large Home Sites; 60 – 70 – Sheep and Cattle Industry; and 89 – 95 – Other rural uses (excludes 91 – Transformers).
2	Rural Land ≥500Ha Level 1	All Land, in the Council area, 500 Ha or more in size and not otherwise categorised, comprising one or more contiguous lots and where the following primary land use codes apply or should apply: 04 & 05 – Large Home Sites; 60 – 70 – Sheep and Cattle Industry; and 89 – 95 – Other rural uses (excludes 91 – Transformers).
Differential Category	Description	Criteria
3	Rural Land – Agricultural Level 1	All land, in the Council area, and not otherwise categorised, comprising one or more contiguous lots and where the following primary land use codes apply or should apply: 71 – 88 – Agriculture and other rural uses (excludes 72 – Section 25 Valuation).
4	Rural Land <500Ha Level 2	All Land, in the Council area, less than 500Ha in size which includes non-contiguous lots and where the following primary land use codes apply or should apply: 04 & 05 – Large Home Sites; 60 – 70 – Sheep and Cattle Industry; 89 – 95 – Other rural uses (excludes 91 – Transformers).
5	Rural Land ≥500Ha Level 2	All Land, in the Council area, 500Ha or more in size which includes non-contiguous lots and where the following primary land use codes apply or should apply: 04 & 05 – Large Home Sites; 60 – 70 – Sheep and Cattle Industry; 89 – 95 – Other rural uses (excludes 91 – Transformers).
6	Rural Land – Agricultural Level 2	All land, in the Council area which includes non-contiguous lots and where the following primary land use codes apply or should apply: 71 – 88 – Agriculture and other rural uses (excludes 72 – Section 25 Valuation).

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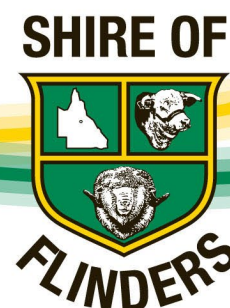


7	Rural Land <500Ha Level 3	All Land, in the Council area, less than 500Ha in size, that may include non-contiguous lots and where the following primary land use codes apply or should apply: 04 & 05 – Large Home Sites; 60 – 70 – Sheep and Cattle Industry; and 89 – 95 – Other rural uses (excludes 91 – Transformers) but where part or parts are used or capable of being used for extractive industry purposes and where the quantity of material capable of being extracted and/or screened is less than 5000 tonnes per annum.
8	Rural Land ≥500Ha Level 3	All Land, in the Council area, 500Ha or more in size, that may include non-contiguous lots and where the following primary land use codes apply or should apply: 04 & 05 – Large Home Sites; 60 – 70 – Sheep and Cattle Industry; and 89 – 95 – Other rural uses (excludes 91 – Transformers). but where part or parts are used or capable of being used for extractive industry purposes and where the quantity of material capable of being extracted and/or screened is less than 5000 tonnes per annum.
9	Rural Land – Agricultural Level 3	All land, in the Council area, that may include non-contiguous lots and where the following primary land use codes apply or should apply: 71 – 88 – Agriculture and other rural uses (excludes 72 – Section 25 Valuation) but where part or parts are used or capable of being used for extractive industry purposes and where the quantity of material capable of being extracted and/or screened is less than 5000 tonnes per annum.
Differential Category	Description	Criteria
10	Rural Land <500Ha Level 4	All Land, in the Council area, less than 500Ha in size, that may include non-contiguous lots and where the following primary land use codes apply or should apply: 04 & 05 – Large Home Sites; 60 – 70 – Sheep and Cattle Industry; and 89 – 95 – Other rural uses (excludes 91 – Transformers) but where part or parts are used or capable of being used for extractive industry purposes and where the quantity of material capable of being extracted and/or screened is 5000 tonnes and up to and including 100,000 tonnes per annum.

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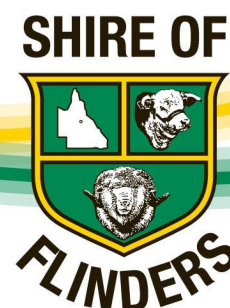


11	Rural Land ≥500Ha Level 4	All Land, in the Council area, 500Ha or more in size, that may include non-contiguous lots and where the following primary land use codes apply or should apply: 04 & 05 – Large Home Sites; 60 – 70 – Sheep and Cattle Industry; and 89 – 95 – Other rural uses (excludes 91 – Transformers). but where part or parts are used or capable of being used for extractive industry purposes and where the quantity of material capable of being extracted and/or screened is 5000 tonnes and up to and including 100,000 tonnes per annum.
12	Rural Land – Agricultural Level 4	All land, in the Council area, that may include non-contiguous lots and where the following primary land use codes apply or should apply: 71 – 88 – Agriculture and other rural uses (excludes 72 – Section 25 Valuation) but where part or parts are used or capable of being used for extractive industry purposes and where the quantity of material capable of being extracted and/or screened is 5000 tonnes and up to and including 100,000 tonnes per annum.
13	Rural Land <500Ha Level 5	All Land, in the Council area, less than 500Ha in size, that may include non-contiguous lots and where the following primary land use codes apply or should apply: 04 & 05 – Large Home Sites; 60 – 70 – Sheep and Cattle Industry; and 89 – 95 – Other rural uses (excludes 91 – Transformers) but where part or parts are used or capable of being used for extractive industry purposes and where the quantity of material capable of being extracted and/or screened is greater than 100,000 tonnes per annum.
14	Rural Land ≥500Ha Level 5	All Land, in the Council area, 500Ha or more in size, that may include non-contiguous lots and where the following primary land use codes apply or should apply: 04 & 05 – Large Home Sites; 60 – 70 – Sheep and Cattle Industry; and 89 – 95 – Other rural uses (excludes 91 – Transformers). but where part or parts are used or capable of being used for extractive industry purposes and where the quantity of material capable of being extracted and/or screened is greater than 100,000 tonnes per annum.

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Differential Category	Description	Criteria
15	Rural Land – Agricultural Level 5	All land, in the Council area, that may include non-contiguous lots and where the following primary land use codes apply or should apply: 71 – 88 – Agriculture and other rural uses (excludes 72 – Section 25 Valuation) but where part or parts are used or capable of being used for extractive industry purposes and where the quantity of material capable of being extracted and/or screened is greater than 100,000 tonnes per annum.

RATE CODE 5 – SPECIAL RATE – WILD DOG CONTROL

The following differential rating categories and criteria apply for the 2021-2022 financial year:

Differential Category	Description	Criteria
1	Special Rate – Wild Dog Control	All Land, in the Council area, being rural properties (per assessment) classified as Category 4 being all land within the Shire which the Valuer-General has identified as Rural Land in the following way: <ul style="list-style-type: none"> - All Category 4 Rural Land within the Shire with a charging valuation greater than \$50,000; - All properties valued less than \$50,000 having an area greater than 4,000 Ha; and - All properties (assessments) having an area less than 200 Ha are exempt from the levy.

RATE CODE 6 – EXTRACTIVE LOADING FACILITIES

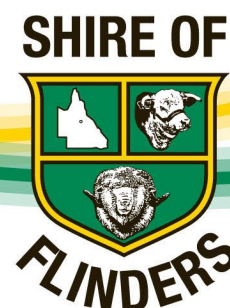
The following differential rating categories and criteria apply for the 2021-2022 financial year:

Differential Category	Description	Criteria
1	Extractive Industry < 5,000 Tonnes	All Land, in the Council area and used or capable of being used for extractive industry purposes where the quantity of material capable of being extracted and/or screened is less than 5,000 tonnes per annum.
2	Extractive Industry ≥ 5,000 - 100,000 Tonnes	All Land, in the Council area and used or capable of being used for extractive industry purposes where the quantity of material capable of being extracted and/or screened is 5,000 tonnes and up to and including 100,000 tonnes per annum.
3	Extractive Industry >100,000 Tonnes	All Land, in the Council area and used or capable of being used for extractive industry purposes where the quantity of material capable of being extracted and/or screened is greater than 100,000 tonnes per annum.
4	Loading Facility <10ha	All Land, in the Council area of less than 10Ha and used by a mine or extractive industry as a loading facility.

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Differential Category	Description	Criteria
5	Loading Facility ≥10Ha	All Land, in the Council area of 10Ha or greater and used by a mine or extractive industry as a loading facility.

RATE CODE 7 – INTENSIVE BUSINESSES AND INDUSTRIES

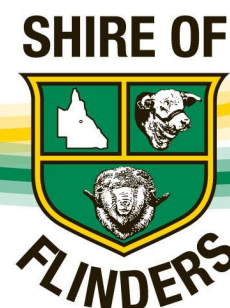
The following differential rating categories and criteria apply for the 2021-2022 financial year:

Differential Category	Description	Criteria
1	Intensive Accommodation 15 – 50 Person	All Land, in the Council area, which is not otherwise categorised, predominately used for providing intensive accommodation capable of accommodating 15 persons to 50 persons (other than the ordinary travelling public) in rooms, suites, or caravan sites specifically built or provided for this purpose. Land within this category is commonly known as "workers accommodation", "single persons quarters", "work camps", "accommodation village" or "barracks".
2	Intensive Accommodation 51 – 100 Person	All land, as described in Rate Category 7.1, capable of accommodating 51 persons to 100 persons.
3	Intensive Accommodation 101 – 200 Person	All land, as described in Rate Category 7.1, capable of accommodating 101 persons to 200 persons.
4	Intensive Accommodation 201 – 300 Person	All land, as described in Rate Category 7.1, capable of accommodating 201 persons to 300 persons.
5	Intensive Accommodation >300 Person	All land, as described in Rate Category 7.1, capable of accommodating 301 persons or more.
6	Mining Lease <10 Employees & <5 Ha	Mining Leases issued within the Council area that have an area of less than 5Ha and has less than 10 employees.
7	Mining Leases <10 Employees & 5 - < 100Ha	Mining Leases issued within the Council area that have an area of 5Ha to less than 100ha and has less than 10 employees.
8	Mining Leases <10 Employees & ≥100Ha	Mining Leases issued within the Council area that have an area greater than 100ha and has less than 10 employees.
9	Mining Lease 10 - 50 Employees & <5 Ha	Mining Leases issued within the Council area that have an area of less than 5Ha and has 10-50 employees as reported in the "Queensland Mines and Quarries Safety Performance and Health Report" for the preceding financial year.
10	Mining Leases 10 - 50 Employees & 5 - 100Ha	Mining Leases issued within the Council area that have an area of 5Ha to less than 100Ha and have 10-50 employees as reported in the "Queensland Mines and Quarries Safety Performance and Health Report" for the preceding financial year.

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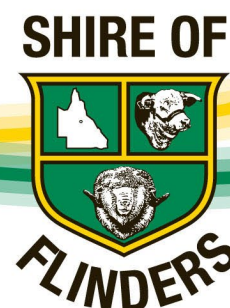


Differential Category	Description	Criteria
11	Mining Leases 10 - 50 Employees & ≥100Ha	Mining Leases issued within the Council area that have an area of 100Ha or more and have 10-50 employees as reported in the "Queensland Mines and Quarries Safety Performance and Health Report" for the preceding financial year.
12	Mining Leases 51 – 100 Employees	Mining Leases issued within the Council area that have from 51 to 100 employees as reported in the "Queensland Mines and Quarries Safety Performance and Health Report" for the preceding financial year.
13	Mining Leases 101 – 200 Employees	Mining Leases issued within the Council area that have from 101 to 200 employees as reported in the "Queensland Mines and Quarries Safety Performance and Health Report" for the preceding financial year.
14	Mining Leases 201 – 300 Employees	Mining Leases issued within the Council area that have from 201 to 300 employees as reported in the "Queensland Mines and Quarries Safety Performance and Health Report" for the preceding financial year.
15	Mining Leases >300 Employees	Mining Leases issued within the Council area that have from 301 or more employees or more as reported in the "Queensland Mines and Quarries Safety Performance and Health Report" for the preceding financial year.
16	Major Transmission Site	All land or leases, within the Council area, used or intended to be used for a major electricity substation with an area of greater than 5Ha.
17	Electricity Generation <10MW	All land or leases, within the Council area, used or intended to be used for or ancillary to the generation and/or transmission of electricity from a facility with an output capacity of more than 0.5Mega Watts but less than 10 Mega Watts.
18	Electricity Generation ≥10MW	All land or leases, within the Council, used or intended to be used for or ancillary to the generation and/or transmission of electricity from a facility with an output capacity of 10 Mega Watts or more.
19	Petroleum Lease – Gas <1,000Ha	Petroleum Leases issued within the Council area with an area of less than 1,000Ha.
20	Petroleum Lease - Gas ≥1,000Ha	Petroleum Leases issued within the Council area with an area of 1,000Ha or more.
21	Petroleum Lease – Oil <10 Wells	Petroleum Leases issued within the Council area for the extraction of oil that have less than 10 wells.
22	Petroleum Lease – Oil ≥10 Wells	Petroleum Leases issued within the Council area for the extraction of oil that have 10 wells or more.
23	Petroleum Other <400Ha	All land, within the Council area, used or intended to be used primarily for gas and/or oil extraction and/or processing (or for purposes ancillary or associated with gas and/or oil extraction/processing such as water storage, pipelines), excluding petroleum leases, with an area of less than 400Ha.

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Differential Category	Description	Criteria
24	Petroleum Other ≥400Ha	All land, within the Council area, used or intended to be used primarily for gas and/or oil extraction and/or processing (or for purposes ancillary or associated with gas and/or oil extraction/processing such as water storage, pipelines), excluding petroleum leases, with an area of 400Ha or more.

RATE CODE 8 – RENEWABLE ENERGY FACILITIES

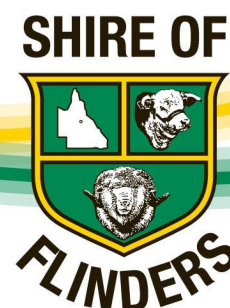
The following differential rating categories and criteria apply for the 2021-2022 financial year:

Differential Category	Description	Criteria
1	Solar/Wind Farm/Battery Storage 1<50 MW	Land used or intended for use, in whole or in part as a renewable energy facility with a combined output capacity at least equal to 1MW but lower than 50MW.
2	Solar/Wind Farm/Battery Storage 50<100 MW	Land used or intended for use, in whole or in part as a renewable energy facility with a combined output capacity at least equal to 50MW but lower than 100MW.
3	Solar/Wind Farm/Battery Storage 100<200 MW	Land used or intended for use, in whole or in part as a renewable energy facility with a combined output capacity at least equal to 100MW but lower than 200MW.
4	Solar/Wind Farm/Battery Storage 200<300 MW	Land used or intended for use, in whole or in part as a renewable energy facility with a combined output capacity at least equal to 200MW but lower than 300MW.
5	Solar/Wind Farm/Battery Storage 300<400 MW	Land used or intended for use, in whole or in part as a renewable energy facility with a combined output capacity at least equal to 300MW but lower than 400MW.
6	Solar/Wind Farm/Battery Storage 400<500 MW	Land used or intended for use, in whole or in part as a renewable energy facility with a combined output capacity at least equal to 400MW but lower than 500MW.
7	Solar/Wind Farm/Battery Storage 500<700 MW	Land used or intended for use, in whole or in part as a renewable energy facility with a combined output capacity at least equal to 500MW but lower than 700MW.
8	Solar/Wind Farm/Battery Storage 700<900 MW	Land used or intended for use, in whole or in part as a renewable energy facility with a combined output capacity at least equal to 700MW but lower than 900MW.
9	Solar/Wind Farm/Battery Storage 900<1,100 MW	Land used or intended for use, in whole or in part as a renewable energy facility with a combined output capacity at least equal to 900MW but lower than 1,100MW.

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Differential Category	Description	Criteria
10	Solar/Wind Farm/Battery Storage 1,100 MW & above	Land used or intended for use, in whole or in part as a renewable energy facility with a combined output capacity at least equal to 1,100 MW and above.

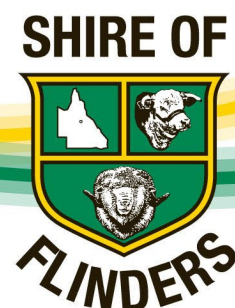
- (b) Council delegates to the Chief Executive Officer the power, pursuant to Sections 81(4) and 81(5) of the Local Government Regulation 2012, to identify the rating category to which each parcel of rateable land belongs.
- (c) Pursuant to Section 94 of the Local Government Regulation 2012, the differential general rate to be made and levied for each differential general rate category and, pursuant to Section 77 of the Local Government Regulation 2012, the minimum general rate to be made and levied for each differential general rate category, is as follows:

Rate Code	Differential Category	Description	2021/22 Cents in The \$	2021/22 Minimum General Rate
1	1	Vacant Land - Hughenden <1Ha	5.0432	\$386.33
1	2	Vacant Land - Other <4Ha	1.8881	\$363.60
1	3	Vacant Land - Hughenden 1 - 50Ha	2.9617	\$624.94
1	4	Vacant Land - Other 4 - 50Ha	6.3151	\$568.13
1	5	Residential - Hughenden <1Ha	4.9408	\$386.33
1	6	Residential - Other <4Ha	3.5701	\$363.60
1	7	Residential - Hughenden 1 - 50Ha	2.8402	\$534.05
1	8	Residential - Other 4 - 50Ha	3.1181	\$340.88
1	9	Multi Residential - Units	3.8438	\$431.78
2	1	Commercial - Hughenden	4.0996	\$448.82
2	2	Commercial - Other	2.0449	\$340.88
2	3	Hotel <25 Rooms	5.2925	\$1,704.40
2	4	Hotel ≥25 Rooms	5.9797	\$2,272.53
2	5	Motel <25 Rooms	5.6816	\$1,704.38
2	6	Motel ≥25 Rooms	5.7082	\$2,272.51
2	7	Other Commercial	5.7082	\$340.88
3	1	Industrial – Hughenden	3.0387	\$431.78
3	2	Industrial–Hughenden Industrial Estate	3.4812	\$545.40
3	3	Industrial – Other	1.9588	\$340.88
3	4	Transformer Sites <1Ha	1.9627	\$431.78
3	5	Transformer Sites ≥1Ha	3.9242	\$852.20
3	6	Industrial - Transport Terminals	4.5244	\$1,363.51
3	7	Industrial - Transport Terminals - Other	1.9588	\$340.88
3	8	Industrial - Service Station, Oil Depot	4.1468	\$431.78
3	9	Industrial - Service Station, Oil Depot - Other	2.6114	\$340.88

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4	1	Rural Land <500Ha – Level 1	0.00652	\$397.69
4	2	Rural Land – Grazing ≥500Ha – Level 1	0.00511	\$545.40
4	3	Rural Land – Agriculture – Level 1	0.00648	\$1,136.25
4	4	Rural Land <500Ha – Level 2	0.00712	\$1,136.25
4	5	Rural Land – Grazing ≥500Ha – Level 2	0.00539	\$1,420.31
4	6	Rural Land – Agriculture – Level 2	0.00668	\$2,272.51
4	7	Rural Land <500Ha – Level 3	0.00691	\$2,272.51
4	8	Rural Land – Grazing ≥500Ha – Level 3	0.00694	\$2,272.51
4	9	Rural Land – Agriculture – Level 3	0.00648	\$2,272.51
4	10	Rural Land <500Ha – Level 4	0.00691	\$5,681.26
4	11	Rural Land – Grazing ≥500Ha – Level 4	0.00535	\$5,681.26
4	12	Rural Land – Agriculture – Level 4	0.00694	\$5,681.26
4	13	Rural Land <500Ha – Level 5	0.00692	\$22,725.02
4	14	Rural Land – Grazing ≥500Ha – Level 5	0.00695	\$22,725.02
4	15	Rural Land – Agriculture – Level 5	0.00648	\$22,725.02
5	1	Special Rate – Wild Dog Control	0.0003151	\$224.01
6	1	Extractive Industry <5000 Tonnes	0.00728	\$2,272.51
6	2	Extractive Industry 5000-100000 Tonnes	0.00728	\$5,681.26
6	3	Extractive Industry >100000 Tonnes	0.00728	\$22,725.02
6	4	Loading Facility <10Ha	3.8852	\$1,136.25
6	5	Loading Facility ≥10Ha	3.8852	\$2,272.51
7	1	Intensive Accommodation 15-50 Persons	3.8852	\$5,681.26
7	2	Intensive Accommodation 51 - 100 Persons	3.8852	\$11,362.51
7	3	Intensive Accommodation 101 - 200 Persons	3.8852	\$22,725.02
7	4	Intensive Accommodation 201 - 300 Persons	3.8852	\$34,087.53
7	5	Intensive Accommodation >300 Persons	3.8852	\$45,450.04
7	6	Mining Leases <10 Employees & <5Ha	3.8852	\$852.20
7	7	Mining Leases <10 Employees & 5 - <100Ha	3.8852	\$1,136.25
Rate Code	Differential Category	Description	2021/22 Cents in The \$	2021/22 Minimum General Rate
7	8	Mining Leases <10 Employees & ≥100Ha	3.8852	\$1,420.31
7	9	Mining Leases <50 Employees & <5Ha	3.8852	\$568.13
7	10	Mining Leases <50 Employees & 5 -	3.8852	\$5,681.26

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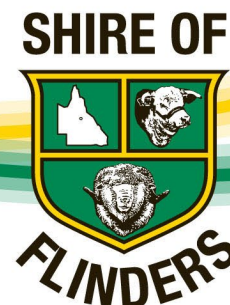


		<100Ha		
7	11	Mining Leases <50 Employees & ≥100Ha	3.8852	\$56,812.55
7	12	Mining Leases 51 - 100 Employees	3.8852	\$113,625.09
7	13	Mining Leases 101 - 200 Employees	3.8852	\$227,250.19
7	14	Mining Leases 201 - 300 Employees	3.8852	\$340,875.28
7	15	Mining Leases >300 Employees	3.8852	\$454,500.38
7	16	Major Transmission Site	3.8852	\$5,681.26
7	17	Electricity Generation <10MW	3.8852	\$11,362.51
7	18	Electricity Generation ≥10MW	3.8852	\$22,725.02
7	19	Petroleum Lease – Gas <1,000Ha	3.8852	\$5,681.26
7	20	Petroleum Lease – Gas ≥1,000Ha	3.8852	\$11,362.51
7	21	Petroleum Lease – Oil <10 Wells	3.8852	\$5,681.26
7	22	Petroleum Lease – Oil ≥10 Wells	3.8852	\$11,362.51
7	23	Petroleum - Other <400Ha	3.8852	\$2,840.63
7	24	Petroleum - Other ≥400Ha	3.8852	\$5,681.26
8	1	Solar/Wind Farm/Battery Storage 1<50MW	3.8852	\$16,628.06
8	2	Solar/Wind Farm/Battery Storage 50<100MW	3.8852	\$33,256.13
8	3	Solar/Wind Farm/Battery Storage 100<200MW	3.8852	\$49,884.19
8	4	Solar/Wind Farm/Battery Storage 200<300MW	3.8852	\$66,512.25
8	5	Solar/Wind Farm/Battery Storage 300<400MW	3.8852	\$83,140.31
8	6	Solar/Wind Farm/Battery Storage 400<500MW	3.8852	\$99,768.38
8	7	Solar/Wind Farm/Battery Storage 500<700MW	3.8852	\$116,396.44
8	8	Solar/Wind Farm/Battery Storage 700<900MW	3.8852	\$133,024.50
8	9	Solar/Wind Farm/Battery Storage 900<1,100MW	3.8852	\$149,652.56
8	10	Solar/Wind Farm/Battery Storage 1,100MW & Above	3.8852	\$166,280.63

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Resolution No: 3427

Moved Cr Kelly Carter

Seconded Cr Nicole Flute

That:

(a) That pursuant to Section 81 of the Local Government Regulation 2012, the categories in to which rateable land is categorised, the description of those categories and, pursuant to Sections 81(4) and 81(5) of the Local Government Regulation 2012, the method by which land is to be identified and included in its appropriate category, be approved as presented.

(b) Council delegates to the Chief Executive Officer the power, pursuant to Sections 81(4) and 81(5) of the Local Government Regulation 2012, to identify the rating category to which each parcel of rateable land belongs.

(c) Pursuant to Section 94 of the Local Government Regulation 2012, the differential general rate to be made and levied for each differential general rate category and, pursuant to Section 77 of the Local Government Regulation 2012, the mi

CARRIED 7/0

2.02.13

SEWERAGE UTILITY CHARGES

Executive Summary - Under Section 94 of the Local Government Act 2009 and Section 99 of the Local Government Regulation 2012, a Local Government may levy utility charges on any basis that they consider appropriate.

Officer's Recommendation – That pursuant to Section 94 of the Local Government Act 2009 and Section 99 of the Local Government Regulation 2012, Council make and levy sewerage utility charges, for the supply of sewerage services by the Council, as follows:-

- i) Council will levy a sewerage charge on each consumer/property, whether vacant or occupied, that Council has provided or deems able to be provided with sewerage services;
- ii) The charge will be based on the number of pedestals/wastes together with Council's estimate of demand/usage patterns and measured in units as detailed in the Revenue Statement;
- iii) The charge for the 2021-2022 financial year will be \$65.67 per unit.

Resolution No: 3428

Moved Cr Kelly Carter

Seconded Cr Arthur Bode

That pursuant to Section 94 of the Local Government Act 2009 and Section 99 of the Local Government Regulation 2012, Council make and levy sewerage utility charges, for the supply of sewerage services by the Council, as follows:-

- i) Council will levy a sewerage charge on each consumer/property, whether vacant or occupied, that Council has provided or deems able to be provided with sewerage services;
- ii) The charge will be based on the number of pedestals/wastes together with Council's estimate of demand/usage patterns and measured in units as detailed in the Revenue Statement;
- iii) The charge for the 2021-2022 financial year will be \$65.67 per unit.

CARRIED 7/0

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2.02.14 WATER UTILITY CHARGES

Executive Summary - Under Section 94 of the Local Government Act 2009 and Section 99 of the Local Government Regulation 2012, a Local Government may levy utility charges on any basis that they consider appropriate.

Officer's Recommendation –

- (a) That pursuant to Section 94 of the Local Government Act 2009 and Section 99 of the Local Government Regulation 2012, Council make and levy water utility charges, for the supply of water services by the Council, as follows:-
- i) Council will levy a water charge on each consumer/property, whether vacant or occupied, that Council has provided or is able to be provide with water services;
 - ii) The charge will be based on the size of the water connection together with Council's estimate of demand patterns and measured in units as detailed in the Revenue Statement;
 - iii) The charge for the 2021-2022 financial year will be \$76.23 per unit.
- (b) Pursuant to Section 102(2) of the Local Government Regulation 2012, a water meter is taken to have been read during the period that starts 2 weeks before, and ends 2 weeks after, the day on which the meter is actually read.

Resolution No: 3429

Moved Cr Nicole Flute

Seconded Cr Trevor Mitchell

(a) That pursuant to Section 94 of the Local Government Act 2009 and Section 99 of the Local Government Regulation 2012, Council make and levy water utility charges, for the supply of water services by the Council, as follows:-

- i) Council will levy a water charge on each consumer/property, whether vacant or occupied, that Council has provided or is able to be provide with water services;
- ii) The charge will be based on the size of the water connection together with Council's estimate of demand patterns and measured in units as detailed in the Revenue Statement;
- iii) The charge for the 2021-2022 financial year will be \$76.23 per unit.

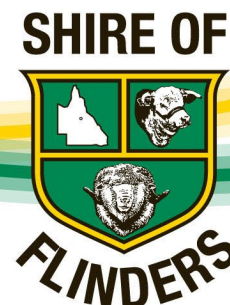
(b) Pursuant to Section 102(2) of the Local Government Regulation 2012, a water meter is taken to have been read during the period that starts 2 weeks before, and ends 2 weeks after, the day on which the meter is actually read.

CARRIED 7/0

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2.02.15 CLEANSING SERVICE CHARGES

Executive Summary - Under Section 94 of the Local Government Act 2009 and Section 99 of the Local Government Regulation 2012, a Local Government may levy utility charges on any basis that they consider appropriate

Officer's Recommendation – That pursuant to Section 94 of the Local Government Act 2009 and Section 99 of the Local Government Regulation 2012, Council make and levy cleansing service charges, for the supply of cleansing services by the Council, as follows:-

- i) Council will levy a cleansing service charge on each consumer/property, whether vacant or occupied, that Council provides or deems to be provided with cleansing services;
- ii) The charge will be based on the number of wheelie bins and collections measured in units as detailed in the Revenue Statement;
- iii) The charge for the 2021-2022 financial year will be \$24.60 per unit

Resolution No: 3430

Moved Cr Kelly Carter

Seconded Cr Arthur Bode

That pursuant to Section 94 of the Local Government Act 2009 and Section 99 of the Local Government Regulation 2012, Council make and levy cleansing service charges, for the supply of cleansing services by the Council, as follows:-

- i) Council will levy a cleansing service charge on each consumer/property, whether vacant or occupied, that Council provides or deems to be provided with cleansing services;
- ii) The charge will be based on the number of wheelie bins and collections measured in units as detailed in the Revenue Statement;
- iii) The charge for the 2021-2022 financial year will be \$24.60 per unit

CARRIED 7/0

2.02.16 INTEREST ON RATES AND CHARGES

Executive Summary – Under Section 133 of the Local Government Regulation 2012, interest is payable on overdue rates or charges. A Local Government must resolve the rate of interest payable on overdue rates or charges and must apply it equally to all ratepayers.

Officer's Recommendation – That pursuant to Section 133 of the Local Government Regulation 2012, Council fix the interest for overdue rates and utility charges at 8.03 per cent (8.03%) per annum Compound Interest, for the year ending 30 June 2022, to be charged monthly in arrears. Interest is to be charged on the current levy from the due date.

Resolution No: 3431

Moved Cr Kim Middleton

Seconded Cr Trevor Mitchell

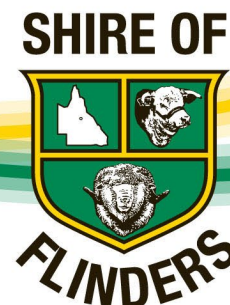
That pursuant to Section 133 of the Local Government Regulation 2012, Council fix the interest for overdue rates and utility charges at 8.03 per cent (8.03%) per annum Compound Interest, for the year ending 30 June 2022, to be charged monthly in arrears. Interest is to be charged on the current levy from the due date.

CARRIED 7/0

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2.02.17 ISSUE OF NOTICES

Executive Summary – In accordance with Section 107 of the Local Government Regulation 2012 and Section 114 of the Fire and Emergency Services Act 1990 Council's rates and charges and the State Government's Emergency Management, Fire and Rescue Levy will be levied quarterly.

Officer's Recommendation –

- (a) Pursuant to Section 107 of the Local Government Regulation 2012 and Section 114 of the Fire and Emergency Services Act 1990 Council's rates and charges and the State Government's Emergency Management, Fire and Rescue Levy be levied:
- for the quarter year 1 July 2021 to 30 September 2021 – in August 2021;
 - for the quarter year 1 October 2021 to 31 December 2021 – In November 2021;
 - for the quarter year 1 January 2022 to 31 March 2022 – In February 2022;
 - for the quarter year 1 April 2022 to 30 June 2022 – In May 2022.
- (b) Pursuant to Section 118 of the Local Government Regulation 2012, that Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy, be paid within 30 days of the date of the issue of the rate notice.

Resolution No: 3432

Moved Cr Kelly Carter

Seconded Cr Nicole Flute

That Council:

- (a) Pursuant to Section 107 of the Local Government Regulation 2012 and Section 114 of the Fire and Emergency Services Act 1990 Council's rates and charges and the State Government's Emergency Management, Fire and Rescue Levy be levied:
- for the quarter year 1 July 2021 to 30 September 2021 – in August 2021;
 - for the quarter year 1 October 2021 to 31 December 2021 – In November 2021;
 - for the quarter year 1 January 2022 to 31 March 2022 – In February 2022;
 - for the quarter year 1 April 2022 to 30 June 2022 – In May 2022.
- (b) Pursuant to Section 118 of the Local Government Regulation 2012, that Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy, be paid within 30 days of the date of the issue of the rate notice.

CARRIED 7/0

2.02.18 TIME WITHIN WHICH RATES MUST BE PAID

Executive Summary - In accordance with Section 94 of the Local Government Act 2009 and Section 104 of the Local Government Regulation 2012, Council makes the last date for payment of the 4 Rate Levies as per the table below. Payment must be received in the official office of the Council, 34 Gray Street, HUGHENDEN on or before the due date by the close of business (5:00pm) or electronically in Council's nominated bank account by 12 midnight.

Officer's Recommendation – That Council resolve the issue and due dates for the 2021-2022 Rate Notices will be as follows:

Levy	Number	Issue Date	Due Date
	Levy 1	5 August 2021	6 September 2021
	Levy 2	4 November 2021	6 December 2021
	Levy 3	3 February 2022	7 March 2022
	Levy 4	5 May 2022	6 June 2022

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Resolution No: 3433

Moved Cr Nicole Flute

Seconded Mayor Jane McNamara

That Council resolve the issue and due dates for the 2021-2022 Rate Notices will be as follows:

Levy	Number	Issue Date	Due Date
Levy 1		5 August 2021	6 September 2021
Levy 2		4 November 2021	6 December 2021
Levy 3		3 February 2022	7 March 2022
Levy 4		5 May 2022	6 June 2022

CARRIED 7/0

2.02.19

RATES AND CHARGES – AS A PERCENTAGE OF LAST PERIOD

Executive Summary – In accordance with Section 169(6) of the *Local Government Regulation 2012*, the budget must include the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget. This is detailed in the below table:-

Summary of Rate Increases	Actual 2020/21	Budget 2021/22	% Change
Cleansing	\$207,055.13	\$217,407.89	5.00%
General Rates	\$2,271,539.88	\$2,328,328.38	2.50%
Sewerage	\$794,347.71	\$834,064.10	5.00%
Water	\$878,140.84	\$922,047.88	5.00%
Wild Dog Levy	\$114,947.36	\$117,821.04	2.50%
Total	\$4,266,030.92	\$4,419,670.29	3.60%

Officer's Recommendation – That pursuant to Section 169(6) of the *Local Government Regulations 2012*, Council note the schedule of percentage increases of rates and utility charges as set out above.

Resolution No: 3434

Moved Cr Kim Middleton

Seconded Cr Arthur Bode

That pursuant to Section 169(6) of the *Local Government Regulations 2012*, Council note the schedule of percentage increases of rates and utility charges as set out above.

CARRIED 7/0

2.02.20

COST RECOVERY - FEES AND CHARGES

Executive Summary – In accordance with Section 97 of the *Local Government Act 2009*, Council may fix a cost recovery fee under a Local Law or by resolution. A list of the proposed Cost Recovery – Fees and Charges is provided for consideration.

Officer's Recommendation – That pursuant to Section 97 of the *Local Government Act 2009*, Council adopt the schedule of Cost Recovery and Commercial Fees and Charges for the 2021-2022 financial year, as presented.

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Resolution No: 3435

Moved Cr Kelly Carter

Seconded Cr Kim Middleton

That pursuant to Section 97 of the *Local Government Act 2009*, Council adopt the schedule of Cost Recovery and Commercial Fees and Charges for the 2021-2022 financial year, as presented.

CARRIED 7/0

2.02.21 2021-22 OPERATIONAL PLAN

Background – In accordance with s174(1) of the *Local Government Regulations 2012*, (the Regs) Council must adopt an Operational Plan. S175 of the *Local Government Regulations 2012* requires the Operational Plan be consistent with Council's Budget and contain certain information. The proposed 2021-22 Operational Plan complies with the Regulation's requirements.

Officer's Recommendation – That in accordance with s174(1) of the *Local Government Regulations 2012*, Council adopt the proposed 2021-22 Operational Plan, as presented.

Resolution No: 3436

Moved Cr Nicole Flute

Seconded Cr Kelly Carter

That in accordance with s174(1) of the *Local Government Regulations 2012*, Council adopt the proposed 2021-22 Operational Plan, as presented.

CARRIED 7/0

2.03 ENGINEERING

2.03.01 LETTER FROM RATE PAYER – LOT 6 ON SP296112

Background – Email received dated 5 February 2022 from the local rate payer requesting support from Council to undertake repairs to the bitumen driveway, at the entrance to their business premises that has deteriorated over the years from vehicle traffic.

Officer's Recommendation – For Council discussion.

Resolution No: 3437

Moved Cr Kelly Carter

Seconded Cr Kim Middleton

That the item be re-tabled to a future meeting following a Council workshop to review and/or create a policy for submission of this nature.

CARRIED 7/0

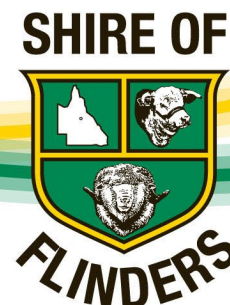
Attendance – Cr Kim Middleton declared a Prescribed Conflict of Interest to item 2.03.02 titled Driveway Subsidy (as defined by Section 150EG of the *Local Government Act 2009*) due to being a prior beneficiary of a Driveway Subsidy application and left the meeting at 12.05pm taking no part in the debate or decision of the meeting

Attendance – Cr Kelly Carter declared a Prescribed Conflict of Interest to item 2.03.02 titled Driveway Subsidy (as defined by Section 150EG of the *Local Government Act 2009*) due to being an owner of a concrete business who could potentially gain a financial benefit from the project and left the meeting at 12.07pm taking no part in the debate or decision of the meeting

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2.03.02 DRIVEWAY SUBSIDY

Background – Under the Driveway Subsidy Program, ratepayers can now submit new applications without waiting for the formal Expressions of Interest process, as resolved at Council meeting held on 16 November 2021. Council has received an application from the owner of 14 Alyss Street, Hughenden.

Officer's Recommendation – For Council information.

Resolution No: 3438

Moved Cr Nicole Flute

Seconded Cr Arthur Bode

That Council approve the application, as received.

Section 150FA (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Mayor Jane McNamara, Cr Clarence Haydon, Cr. Nicole Flute, Cr. Arthur Bode and Cr. Trevor Mitchell.

How each eligible councillors voted:

Each councillor voted in favour of the motion

CARRIED 5/0

Attendance – Cr Kim Middleton and Cr Kelly Carter both returned to the meeting at 12.08pm.

2.03.03 GRID SUBSIDY

Background – Council at its September 2019 Meeting adopted the Grid Subsidy Policy. A second round was advertised which closed on 24 September 2021. A late application from the property owner of Railview Station has now been received.

Officer's Recommendation – That Council receive and accept the late application from Railview Station, as the Grid Subsidy budget has not been fully expended.

Resolution No: 3439

Moved Cr Trevor Mitchell

Seconded Cr Nicole Flute

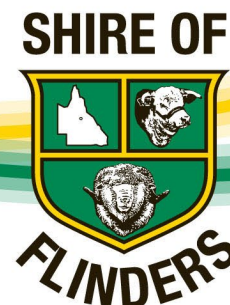
That the item be re-tabled to a future meeting for Acting Director of Engineering to obtain more information in relation to the application, to present to Council.

CARRIED 7/0

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2.04 COMMUNITY SERVICES AND WELLBEING

2.04.01 COMMUNITY GRANT PROGRAM – FACILITY AND INFRASTRUCTURE STREAM – ROUND 2

Background – Applications for Facility and Infrastructure Stream closed on 28th January 2022. The grant provides funding to community organisations to support with purchase of equipment and to upgrade facilities. Grants are available of up to \$5000.00 funding per application, with special consideration provided for up to \$15,000.00 in exceptional circumstances.

Two conforming applications were received from the Flinders Horse Sports Inc. and Hughenden Kindergarten Association totalling \$22,580.06.

Organisation	Project	Amount Requested	Recommendation
Hughenden Kindergarten Association	Close in the outdoor deck space to create another room.	\$14,740.00	Special consideration – Recommend for approval
Flinders Horse Sports Inc.	Jumping equipment to create a full course.	\$7,840.06	Special consideration – Recommend for approval

Officer's Recommendation – That Council approve the 2 conforming applications, as presented.

Resolution No: 3440

Moved Cr Kelly Carter

Seconded Cr Nicole Flute

That Council approve the 2 conforming applications, as presented.

CARRIED 7/0

Attendance – CEO Hari Boppudi left the meeting at 12.17pm for personal reasons

2.04.02 ARTS AND CULTURAL DEVELOPMENT POLICY Appendix 2.04.02

Background - Council's Arts and Cultural Development Policy outlines the vision and principles which guide the provision of arts and cultural development services and infrastructure in the region. It is also intended to provide direction for Council's Arts Advisory Group (AAG) and inform the wider community of the Council's commitment to arts and cultural development. This policy has been developed in line with Council's Arts and Cultural Development Plan (2017 – 2022).

Currently there is a misalignment between the expiry of the Arts and Culture Development Policy, and the Arts and Culture Development Plan. It is proposed that the current policy be extended for a 12 month period, to be reviewed in alignment with the review of the Arts and Cultural Development Plan.

Officer's recommendation - The Council adopt the Arts and Culture Development Policy as presented.

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**Resolution No: 3441**

Moved Cr Trevor Mitchell

Seconded Cr Kim Middleton

The Council adopt the Arts and Culture Development Policy as presented.

CARRIED 7/0

Attendance – Hari Boppudi returned to the meeting at 12.19pm

2.04.03**COMMUNITY ENGAGEMENT POLICY**

Appendix 2.04.03

Background - The Community Engagement Policy provides a framework for Council to refer to in their communication and decision-making processes. Flinders Shire Council is committed to strengthening and engaging the community in democratic governance. Community engagement is seen by Council as being imperative in the building of a strong and involved community. This Community Engagement Policy is a formal expression of Council's commitment to engaging the community using appropriate, effective and inclusive practices.

Community engagement processes may be undertaken to support the following objectives:

- Inform decision making: to provide opportunities for the community to contribute to decision making processes
- Build relationships: to build relationships and/or improve relationships with the community
- Strengthen community: to build capacity of the community on a specific theme or issue to increase knowledge or change behaviours

Officer Recommendation - The Council adopt the Community Engagement Policy as presented.

Resolution No: 3442

Moved Cr Kelly Carter

Seconded Cr Arthur Bode

The Council adopt the Community Engagement Policy as presented.

CARRIED 7/0

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3. CLOSED BUSINESS

That Council close the meeting to the public at under section 254J Local Government Regulations 2012.

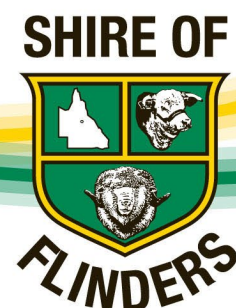
- Nil to Report

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4. PROPOSED MEETING CALENDAR

DATE	TIME	MEETING VENUE	TOPIC
Monday 17 February 2022	9:00am – 2:00pm	Council Chambers	Briefing
Tuesday 18 February 2022	9:00am – 12:30pm	Council Chambers	Council Meeting
Monday 14 March 2022	9:00am – 2:00pm	Council Chambers	Briefing
Tuesday 15 March 2022	9:00am – 12:30pm	Council Chambers	Council Meeting
Tuesday 19 April 2022	9:00am – 2:00pm	Council Chambers	Briefing
Wednesday 20 April 2022	9:00am – 12:30pm	Council Chambers	Council Meeting
Monday 16 May 2022	9:00am – 2:00pm	Council Chambers	Briefing
Tuesday 17 May 2022	9:00am – 12:30pm	Council Chambers	Council Meeting
Monday 20 June 2022	9:00am – 2:00pm	Council Chambers	Briefing
Tuesday 21 June 2022	9:00am – 12:30pm	Council Chambers	Council Meeting
Monday 18 July 2022	9:00am – 2:00pm	Council Chambers	Briefing
Tuesday 19 July 2022	9:00am – 12:30pm	Council Chambers	Council Meeting
Monday 15 August 2022	9:00am – 2:00pm	Council Chambers	Briefing
Tuesday 16 August 2022	9:00am – 12:30pm	Council Chambers	Council Meeting
Monday 19 September 2022	9:00am – 2:00pm	Council Chambers	Briefing
Tuesday 20 September 2022	9:00am – 12:30pm	Council Chambers	Council Meeting
Monday 17 October 2022	9:00am – 2:00pm	Council Chambers	Briefing
Tuesday 18 October 2022	9:00am – 12:30pm	Council Chambers	Council Meeting
Monday 14 November 2022	9:00am – 2:00pm	Council Chambers	Briefing
Tuesday 15 November 2022	9:00am – 12:30pm	Council Chambers	Council Meeting
Monday 12 December 2022	9:00am – 2:00pm	Council Chambers	Briefing
Tuesday 13 December 2022	9:00am – 12:30pm	Council Chambers	Council Meeting

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The meeting closed at 12.34pm

Jane McNamara
Mayor
Flinders Shire Council

Confirmed Minutes



COUNCIL POLICY

Arts and Cultural Development Policy

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POLICY TITLE:	Arts and Cultural Development Policy
POLICY NUMBER:	3
REVISION NUMBER:	1
TRIM REFERENCE:	SF14/411 - R17/902
RESOLUTION NUMBER:	1129
POLICY TYPE:	Strategic
APPROVING OFFICER:	Council Adoption
DATE OF ADOPTION:	15 February 2022
TIME PERIOD OF REVIEW:	1 Year
DATE OF NEXT REVIEW:	15 February 2023
RESPONSIBLE DEPARTMENT:	Community Services
LINK TO CORPORATE PLAN:	Community - A Community that Values Art, Culture and History

1. OBJECTIVE

Consistent with the Council's vision for the region, the Flinders' Shire Arts and Cultural Development Policy (2017-2022) is the primary platform for arts and cultural development in the Shire over the next five years. It demonstrates Council's commitment to arts and cultural development as an important factor in sustaining a resilient, liveable and prosperous community.

The purpose of this policy is to outline the vision and principles which guide the provision of arts and cultural development services and infrastructure in the region. It is also intended to provide direction for Council's Arts Advisory Group (AAG) and inform the wider community of the Council's commitment to arts and cultural development.

The Flinders Shire is a dynamic, creative and resourceful region, proud of its rich heritage and its vibrant arts and cultural life. Our unique culture reflects who we are as a community and how we live, express and celebrate our lives. It is what connects us with our place, contributes to our quality of life and makes the region a wonderful place to live and to visit.

Investment in arts culture and heritage makes a measurable social, cultural and economic difference to the Flinders community.

This Arts and Cultural Policy is an evidence-based framework for investment in and the sustainable development of arts and culture in the Shire which will:

- Promote opportunities for the engagement and participation in arts and cultural activities
- Value, acknowledge and celebrate our lifestyle and achievements
- Provide vibrant public spaces and access to quality arts and cultural facilities and resources
- Encourage the preservation and promotion of the region's rich natural and cultural heritage
- Foster productive partnerships, alliances and networks within and external to the region
- Facilitate sound leadership and advocacy of a well coordinated arts and cultural sector
- Contribute to a dynamic, resilient local economy

2. SCOPE

This policy applies to existing and future arts and cultural infrastructure, initiatives and programs within the Flinders Shire. It underpins the Arts and Cultural Development Plan (2017-2022); the Public Art Development Plan (2017-2022) and any other initiatives relating to arts and cultural development.



COUNCIL POLICY

Arts and Cultural Development Policy

3. DEFINITIONS

Art - Art refers to all art forms and includes visual arts, crafts, music, theatre, entertainment, community festivals and events, cultural traditions and designs for public spaces. Art includes man-made or natural objects that have aesthetic value or express symbolic meaning

Culture - Culture refers to all the traditions, history, customs and activities that constitute lifestyle, identity, heritage, celebration and spiritual nourishment as well as the creative and innovative aspects of the arts that define a community.

Heritage - The art, buildings, traditions, achievements and beliefs that are part of the history of a group of people that are passed down through the years, from one generation to the next.

Public art - Public art is all artistic works of a permanent, temporary or ephemeral nature located in open public spaces or facilities and accessible to the public

Community art - A community art project is where members of the community actively participate in the making of the artwork. This type of project allows for a community to express ideas, concerns or issues through a collective artistic process.

4. ROLES AND RESPONSIBILITIES

Council plays a considerable role in supporting and enabling arts and cultural development in the community. The scope of Council's role and responsibilities includes:

Role	Description	Arts and Culture
Provider	Delivering Services	<ul style="list-style-type: none"> Organising key community commemorations, celebrations, events, festivals Developing & maintaining cultural and arts spaces and places Providing information about arts and cultural activities in the Region
Funder	Funding other organisations	<ul style="list-style-type: none"> Regional Arts Development Fund (RADF) Grants Community Grants
Partner	Forming partnerships and strategic alliances with other parties in the interests of the community	<ul style="list-style-type: none"> Working with local community groups and interests improve the recognition of the history and heritage in the Region Working across the Region with other local governments and state government Partnering with the arts and cultural sector, and business and tourism sectors to increase and promote the place of arts and culture in the Region
Facilitator	Assisting others to be involved in activities by bringing groups and interested parties together	<ul style="list-style-type: none"> Facilitating information sharing to assist in capacity building of artists and arts and cultural organisations
Advocate	Promoting the interests of the community to other decision makers and influencers	<ul style="list-style-type: none"> Advocating for arts and cultural funding to the Region Advocating for a greater emphasis on arts and culture in the Region

With regard to the direct responsibilities for the implementation of this policy:

Policy Sponsor: Director of Community Services and Wellbeing - Accountable for the delivery of the Arts and Cultural Development Plan



COUNCIL POLICY

Arts and Cultural Development Policy

Business Owner: Community Services Coordinator - Accountable for the management of the Arts and Cultural Development Plan

Policy Implementation: Community Development Officer - Facilitates implementation of the Arts and Cultural Development Plan and initiates considerations of individual projects

Arts Advisory Group (AAG): The AAG will offer specialist advice and feedback according its members' areas of expertise and their views as residents of the region

In helping to create the circumstances where arts, culture and heritage can flourish, Council also requires the support and leadership of the local community. The successful implementation of

5. POLICY

5.1 Policy Statement

The Flinders Shire Council understands that the sustainable development of the region requires the combination of a set of interconnected factors - cultural, environmental, social and economic. In this regard Council acknowledges that investment in arts and cultural development is an important contributing factor in sustaining a resilient, liveable and prosperous community.

Council recognises that engagement and participation in quality arts and culture programs can enrich the personal lives of residents, support the health, social and cultural wellbeing of the community and contribute to the region's economic vitality. The Council is committed to enabling and facilitating initiatives and programs that encourage local residents, visitors and tourists to actively participate in arts and cultural programs and express, enjoy and celebrate our lifestyle.

Council further understands that considering arts and cultural development consistently across all aspects of its operations, planning and policy development will better enable and encourage creativity and innovation, distinctiveness and vibrancy within the region.

This policy is a tool and driver to ensure that investment in arts and cultural development inspires a culturally and creatively vibrant community and supports the progress of a sustainable region.

5.2 Policy Principles

The core principles upon which this policy is founded and promotes include:

- **Sense of identity and place**
 - Council recognises that the region has rich cultural meaning for people that contributes to their sense of identity and belonging. This cultural identity stems from its heritage, unique natural environment, its liveability and its social diversity. Support by Council for arts and cultural expression, irrespective of people's ethnicity, customs or beliefs, creates a strong sense of identity and place which is necessary for the ongoing viability and quality of life for the region's residents. Council also recognises the special role the arts and cultural development plays in rural areas – promoting togetherness and helping overcome the tyranny of distance.
- **Creativity and innovation**
 - Council encourages the creativity, imagination and innovation of its residents by facilitating broad opportunities for participation in arts and cultural projects within and outside the region
- **Acceptance and diversity**
 - The community values its diversity, supportiveness and tolerance. Council embraces this by promoting the region's cultural identity and vitality and encouraging broad participation in arts



COUNCIL POLICY

Arts and Cultural Development Policy

- and cultural activities as a means of strengthening cultural identity and sustaining the cultural vitality of the region
- Council embraces this by facilitating opportunities for the whole community to participate in and advance the arts and cultural development of the region
- **Access and equity of opportunity**
 - Council facilitates opportunities and encourages open access for the whole community to participate in and advance the arts and cultural development of the region
- **Conservation and sustainability**
 - Council promotes cultural development based on the requirement to balance the needs of the community today with the needs of the community in the future, through sensitive economic and ecological planning
- **Leadership & Collaboration**
 - Council accepts its role of leadership and advocacy in the development of art and culture in the region. Council welcomes active collaboration with community groups and individuals in realising a shared arts and cultural vision for the region and supports initiatives to recruit, retain and appreciate volunteers
- **Family Values**
 - Council acknowledges the lives and lifestyle of the members of the community are strongly based around family values and that any initiatives promoted or undertaken under the auspices of this policy will be consistent with these values
- **Economic value**
 - Council recognises that arts and culture play an important role in economic diversification, growth and development through creative industry and cultural tourism

6. IMPLEMENTATION & RESOURCING

The implementation of the Arts and Cultural Development Policy will be delivered through the strategies, activities and priorities identified in the Arts and Cultural Development Plan 2017-2022 and the Public Art Development Plan 2017-2022.

To facilitate implementation Council will grant an annual allocation of funds, the amount to be determined at the time of Council's annual budgeting process. Concurrent with this process, the Community Services Coordinator will be responsible for coordinating a process to determine specific initiatives and projects to be undertaken during the course of the financial year, to be recorded in an annual action plan. This determination will be based on: available funds, project priorities identified the Arts and Cultural Development Plan 2017 – 2022 and the recommendations of the Arts Advisory Group or similar advisory panel. Council will be called upon to formally approve each annual action plan.

Additional support will be sought to extend the capacity of Council to deliver quality infrastructure and services, including partnerships at a local level through Council's various grants programs, State and Federal grant opportunities, philanthropic support and private sector partnerships.

7. EVALUATION & OUTCOMES

Evaluation of this policy is based on the Arts and Cultural Vitality Framework which identifies four domains of measurement:

- Opportunity
 - How many projects/events/activities Council managed or supported
- Participation



COUNCIL POLICY

Arts and Cultural Development Policy

- The extent, reach and diversity of community participation
- Support
 - The number of active partners, sponsors or collaborators directly involved
- Community Value
- Contribution to social, cultural, civic, environmental and economic value to the community

8. RELATED DOCUMENTS (LOCAL LAWS, POLICIES, DELEGATIONS ETC)

This Policy refers to and links with the following documents:

- Flinders Shire Community Plan 2011-2021
- Arts for All Queenslanders 2014-2018 (Arts Queensland)
- Flinders Shire RADF Program Guidelines

9. REVIEW TRIGGER

Policy is to be reviewed in 12 months; then every 4 years thereafter

10. PRIVACY PROVISION

Council respects and protects people's privacy and collects, stores, uses and discloses personal information responsibly and transparently when delivering Council services and business.

11. APPROVAL

Adopted at xxxx



COUNCIL POLICY

Community Engagement Policy

POLICY TITLE:	Community Engagement Policy
POLICY NUMBER:	9
REVISION NUMBER:	1
TRIM REFERENCE:	SF14/411 - R16/1268
RESOLUTION NUMBER:	1501
POLICY TYPE:	Statutory
APPROVING OFFICER:	Council Adoption
DATE OF ADOPTION:	February 2022
TIME PERIOD OF REVIEW:	4 Years
DATE OF NEXT REVIEW:	February 2025
RESPONSIBLE DEPARTMENT:	Community Services
LINK TO CORPORATE PLAN:	Community - A Vibrate Active Community

1. OBJECTIVE

Flinders Shire Council is committed to strengthening and engaging the Flinders community in democratic governance. Community engagement is seen by Council as being imperative in the building of a strong and involved community. This Community Engagement Policy is a formal expression of Council's commitment to engaging the Flinders community through the use of appropriate, effective and inclusive practices.

Community engagement processes may be undertaken to support the following objectives:

- Inform decision making: to provide opportunities for the community to contribute to decision making processes
- Build relationships: to build relationships and/or improve relationships with the community
- Strengthen community: to build capacity of the community on a specific theme or issue to increase knowledge or change behaviours

2. SCOPE

The engagement of the community is an essential component in responsible governance and an important key to the development of a vibrant local democracy. This policy applies to all facets of Flinders Shire Council's service-delivery activities.

3. DEFINITIONS

Community Engagement - shall mean any process that involves the public in decision-making, and that uses public input to make better decisions and refers to a broad range of practices characterised by two-way communication between Council and the community affected by the issue.

Community – in this policy refers to the broader Flinders Shire population, and all groups (communities) that are a part of it. It is important to note that people usually see themselves as belonging to one community of place but more than one community of interest or identity. They can be:

- **Communities of place** - People living in neighbourhoods and localities.
- **Communities of identity** - People from ethnic minority groups, older people, younger people, people with disabilities, religious groups, etc.
- **Communities of interest** - People involved in groups which might cut across other communities. For example horse enthusiasts, public housing tenants, art and craft makers, etc.

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Community Engagement Policy

**4. ROLES AND RESPONSIBILITIES**

The Mayor and all Councillors are responsible for adhering to this policy in so far as it applies to their activities.

The Chief Executive Officer, Directors, Managers and Supervisors are to ensure that this policy is understood and adhered to by all Council employees and contractors.

5. POLICY**Policy Framework**

Genuine and effective community engagement has benefits for Council and citizens. Engagement allows Council to tap wider sources of information, perspectives and potential solutions. This in turn results in assistance and guidance in terms of decision-making and consequently better outcomes for the community. Community engagement does not replace the decision-making functions of Council, rather these processes are designed to ensure that Council has access to a broad range of information about community needs, opinions and options prior to decisions being made. It also increases the likelihood that Council decisions are understood and supported by the community.

Flinders Shire Council will apply the International Association for Public Participation (IAP2) framework, which is a model designed to demonstrate the possible types of engagement with stakeholders and communities.

The model below has been amended from IAP2 and shows the increasing level of community and Council involvement from the 'inform' end of the spectrum through to the 'empower' end of the spectrum. The table below identifies each of these five levels of engagement and clearly outlines the amount of involvement from both the Council and stakeholders/community within each level. The table also identifies the role of community members and/or stakeholders.

Level of public participation	Inform	Involve			Empower
	Low level of Public Engagement	Mid-level of public engagement			High level of public engagement
	Inform	Consult	Involve	Collaborate	Empower
Goal	One way communication to provide balanced and objective information to assist understanding about something that is going to happen or has already happened.	Two way communication process aimed at obtaining feedback on ideas, alternatives and proposals to inform our decision making.	Participatory process designed to help identify issues and views to ensure that concerns and aspirations are understood and considered	Working together to develop an understanding of all issues and interests to work out alternatives and identify preferred collective solutions.	To build the capacity of the community to lead their own plans for change.
Role of community and/or stakeholders	Listen	Contribute	Participate	Partner	Lead
Examples when this engagement level may be appropriate	In the event of an emergency	Undertaking a survey on playground redevelopment	Seeking input from the Arts Advisory Committee on Arts Development Plan	Stakeholder led discussions on developing community vision key directions	Building capacity skills of small business employees through skills-based training
Possible methods	<ul style="list-style-type: none"> Social media Website Community newsletter Factsheets Public notices 	<ul style="list-style-type: none"> Public feedback Focus groups Surveys Public meetings 	<ul style="list-style-type: none"> Advisory committees Deliberate voting options Workshops 	<ul style="list-style-type: none"> Consensus-building Participatory decision-making Participant-led workshops 	<ul style="list-style-type: none"> Facilitation of networks Practical skills workshops Training events



COUNCIL POLICY

Community Engagement Policy

Policy Principles

1. We will ensure that the purpose of our engagement is clear, relevant and the methods used are well suited to generate highly effective community engagement.
2. We will provide information that is clear, easy to understand and accessible to all people
3. We will proactively engage with our community in an ethical manner using a range of methods and enable everyone to have a voice on matters of importance to them. We will provide engagement opportunities that are mutually respectful, undertaken in reasonable timeframes and with a shared understanding of how the input will inform decision making processes.
4. We will value all participants' knowledge, expertise and experiences, acknowledging that everyone has different views and needs.
5. We will undertake evaluation processes to continually improve our approach to community engagement.
6. We will report back to our community in a timely manner about how their input was considered and influenced the final outcome.
7. We will use information provided by community engagement to advocate on behalf of our community to relevant parties.

6. RELATED LEGISLATION

- Local Government Act 2009
- Sustainable Planning Act 2009
- Local Government Regulation 2012
- Local Government (Operations) Regulation 2010
- Local Government Financial Standard 2005

7. RELATED DOCUMENTS (LOCAL LAWS, POLICIES, DELEGATIONS ETC)

- Internal
 - Community Plan
 - Corporate Plan
 - Operational Plan
- External Documents
 - North West Regional Plan 2010
 - IAP2 Public Participation Spectrum

8. REVIEW TRIGGER

Policy is to be reviewed every 4 years.

9. PRIVACY PROVISION

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10. APPROVAL

Adopted at the xxx