

# AGENDA

12 MARCH 2024 – 9:00 AM  
COUNCIL CHAMBERS



1. OPENING BUSINESS .....	2
1.1 PRESENT .....	2
1.2 APOLOGIES .....	2
1.3 LEAVE OF ABSENCE .....	2
1.4 CONFIRMATION OF MINUTES .....	2
1.5 OBLIGATIONS OF COUNCILLORS .....	3
1.6 PETITIONS .....	5
1.7 CONDOLENCES .....	5
1.8 RECOGNITIONS .....	5
1.9 ACKNOWLEDGEMENT OF COUNTRY .....	5
2. REPORTS .....	6
2.01 CHIEF EXECUTIVE OFFICER .....	6
2.01.01 UNIVERSITY AND TERTIARY STUDENTS SCHOLARSHIPS .....	6
2.01.02 DEPARTMENT OF HOUSING, LOCAL GOVERNMENT, PLANNING AND PUBLIC WORKS .....	8
2.02 CORPORATE AND FINANCE SERVICES .....	9
2.02.01 FINANCIAL REPORT .....	9
2.03 ENGINEERING .....	10
2.04 COMMUNITY SERVICES AND WELLBEING .....	10
2.04.01 MOVEIT NQ FUNDING APPLICATION .....	10
2.04.02 SENIORS SOCIAL ISOLATION GRANT APPLICATION .....	11
3. CLOSED BUSINESS .....	12
4. PROPOSED MEETING CALENDAR .....	13

P. 07 4741 2900 F. 07 4741 1741  
PO Box 274 Hughenden Q 4821  
34 Gray St, Hughenden Q 4821  
[flinders@flinders.qld.gov.au](mailto:flinders@flinders.qld.gov.au)  
[www.flinders.qld.gov.au](http://www.flinders.qld.gov.au)

**Mayor**  
**Jane B McNamara**  
[mayor@flinders.qld.gov.au](mailto:mayor@flinders.qld.gov.au)

**Deputy Mayor**  
**Kim I Middleton**  
[deputymayor@flinders.qld.gov.au](mailto:deputymayor@flinders.qld.gov.au)

**Cr Kelly A Carter**  
[Cr.Carter@flinders.qld.gov.au](mailto:Cr.Carter@flinders.qld.gov.au)

**Cr Clarence N Haydon**  
[Cr.Haydon@flinders.qld.gov.au](mailto:Cr.Haydon@flinders.qld.gov.au)

**Cr Nicole G Flute**  
[Cr.Flute@flinders.qld.gov.au](mailto:Cr.Flute@flinders.qld.gov.au)

**Cr Arthur W Bode**  
[Cr.Bode@flinders.qld.gov.au](mailto:Cr.Bode@flinders.qld.gov.au)

**Cr Trevor G Mitchell**  
[Cr.Mitchell@flinders.qld.gov.au](mailto:Cr.Mitchell@flinders.qld.gov.au)

**Chief Executive Officer**  
**Hari Boppudi**  
[ceo@flinders.qld.gov.au](mailto:ceo@flinders.qld.gov.au)

**Director of Engineering**  
**Misenka Duong**  
[doe@flinders.qld.gov.au](mailto:doe@flinders.qld.gov.au)

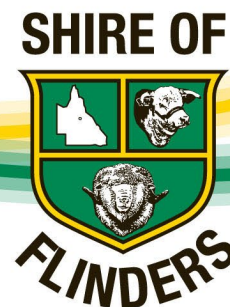
**Director of Corporate & Financial**  
**Services**  
**Melanie Wicks**  
[dcfs@flinders.qld.gov.au](mailto:dcfs@flinders.qld.gov.au)

**Director of Community Services**  
**& Wellbeing**  
**Barbra Smith**  
[dcs@flinders.qld.gov.au](mailto:dcs@flinders.qld.gov.au)

# AGENDA

## 12 MARCH 2024 – 9:00 AM

### COUNCIL CHAMBERS



## 1. OPENING BUSINESS

Cr Jane McNamara (Mayor) opened the meeting with the Council Prayer

Lord,  
Please guide and direct us,  
In that the decisions to be made,  
Will be for the benefit,  
Of our whole community  
Amen

### 1.1 PRESENT

#### **Councillors**

Mayor Jane McNamara  
Kim Middleton  
Kelly Carter  
Clarence Haydon  
Nicole Flute  
Arthur Bode  
Trevor Mitchell

#### **Staff**

Hari Boppudi - Chief Executive Officer  
Misenka Duong - Director of Engineering  
Melanie Wicks – Director of Corporate & Financial Services  
Barbra Smith - Director of Community Services & Wellbeing  
Jackie Coleman – Executive Support Officer

#### **School Students**

Nil

### 1.2 APOLOGIES

Nil

### 1.3 LEAVE OF ABSENCE

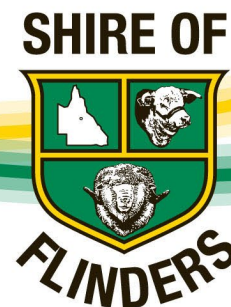
### 1.4 CONFIRMATION OF MINUTES

That the Minutes of the Ordinary Meeting of Council held 20 February 2024 be taken as read and signed as correct.

# AGENDA

## 12 MARCH 2024 – 9:00 AM

### COUNCIL CHAMBERS



## **1.5 OBLIGATIONS OF COUNCILLORS**

### **1.5.1 Prescribed Conflict of Interest - Sections 150EG, 150EH & 150EI Local Government Act 2009**

Councillors are ultimately responsible for informing of any prescribed conflict of interest on matters to be discussed at a council or committee meeting (other than ordinary business matters).

When dealing with a Prescribed Conflict of Interest, Councillors must abide by the following procedures:

- A Councillor who has notified the Chief Executive Officer of a Prescribed Conflict of Interest in a matter to be discussed in a council meeting must also give notice during the meeting.
- A Councillor who first becomes aware of a Prescribed Conflict of Interest in a matter during a council meeting must immediately inform the meeting of the conflict of the interest.
- When notifying the meeting of a Prescribed Conflict of Interest, the following details must be provided:
  - if it relates to a gift or loan given by an entity - state the details of gift or loan
  - if it relates to a sponsored travel or accommodation benefit - state the benefit details
  - if it relates to a contract between the Councillor and Local Government or close associate of the Councillor – state details
  - if it relates to an application or submission - state the subject of the application or submission
  - if it relates to appointment/employment matters of Chief Executive Office position - state conflict details

The Councillor must then leave the place of the meeting, including any area set aside for the public, and stay away while the matter is being discussed and voted on, unless the subject Councillor has written notice from the Minister to participate in the matter.

Once the Councillor has left the area where the meeting is being conducted, the council can continue discussing and deciding on the matter at hand.

### **1.5.2 Declarable Conflict of Interest - Section 150EN Local Government Act 2009**

Councillors are ultimately responsible for informing of any Declarable Conflict of Interest on matters to be discussed at council or committee meetings that might lead to a decision that is contrary to the public interest (other than ordinary business matters).

A Councillor may raise their personal interests in a matter at the meeting to canvas the view of the other Councillors prior to deciding to declare a conflict of interest. If the other Councillors suspect the personal interest might be a conflict of interest, the Councillor may disclose their suspicion and the processes under section 150EW of the LGA.

When dealing with a Declarable Conflict of Interest, Councillors must abide by the following procedures:

- A Councillor who has notified the Chief Executive Officer of a Declarable Conflict of Interest in a matter to be discussed at a council meeting must also give notice during the meeting.
- A Councillor who first becomes aware of a Declarable Conflict of Interest in a matter during a council meeting must inform the meeting of the conflict of interest
- When notifying the meeting of a Declarable Conflict of Interest or it could be reasonably presumed that a conflict exists, Councillors should provide sufficient detail to allow the other Councillors to make an informed decision about how best to manage the Declarable Conflict of Interest in the public interest. The following details must be provided:
  - the nature of the Declarable Conflict of Interest
  - if it arises because of the Councillors relationship with a related party:
    - i. the name of the related party to the Councillor
    - ii. the nature of the relationship of the related party to the Councillor
    - iii. the nature of the related party's interest in the matter
  - if it arises because of a gift or loan from another person to the Councillor or a related party:
    - i. the name of the other person
    - ii. the nature of the relationship of the other person to the Councillor or related party
    - iii. the nature of the other person's interest in the matter
    - iv. the value of the gift or loan and the date the gift or loan was made.

# AGENDA

## 12 MARCH 2024 – 9:00 AM

### COUNCIL CHAMBERS



After a Councillor has declared a conflict of interest, the Councillor should consider leaving the meeting while the matter is discussed unless they have reasons why their participation would improve making the decision in the public interest.

#### **1.5.3 Procedure if no Quorum for Deciding Matter because of Prescribed Conflicts of Interest of Declarable Conflicts of Interest – Section 150EU Local Government Act 2009**

(1) This section applies in relation to a meeting if:

- (a) a matter in which 1 or more councillors have a prescribed conflict of interest or Declarable Conflict of Interest is to be decided at the meeting; and
- (b) there is less than a quorum remaining at the meeting after any of the councillors mentioned in paragraph (a) leave, and stay away from, the place where the meeting is being held.

(2) The local government must do 1 of the following:

- (a) delegate deciding the matter under section 257, unless the matter cannot be delegated under that section;
- (b) decide, by resolution, to defer the matter to a later meeting;
- (c) decide, by resolution, not to decide the matter and take no further action in relation to the matter.

(3) The local government must not delegate deciding the matter to an entity if the entity, or a majority of its members, have personal interests that are, or are equivalent in nature to, a prescribed conflict of interest or Declarable Conflict of Interest in the matter.

(4) A councillor does not contravene section 150EK(1), 150EM(2), 150EQ(2)(a) or (3)(a) or 150ES(5) by participating in a decision, or being present while the matter is discussed and voted on, for the purpose of delegating the matter or making a decision under subsection (2)(b) or (c).

#### **1.5.4 Closed Meeting Discussion Items – Section 254J Local Government Regulation 2012**

Council and standing committee meetings may resolve that a meeting be closed to the public if its Councillors consider it necessary to discuss any of the following matters:

- appointment, dismissal or discipline of the CEO
- industrial matters affecting employees
- the council's budget
- rating concessions
- legal advice obtained by the council, including legal proceedings that may be taken by or against the council
- matters that may directly affect the health and safety of an individual or a group of individuals
- negotiations relating to a commercial matter involving the council for which a public discussion could prejudice the interests of the council
- negotiations relating to the taking of land by the council under the *Acquisition of Land Act 1967*
- a matter that the council is required to keep confidential under a law of, or a formal agreement with, the Commonwealth or state.

A Council or committee meeting cannot resolve that a meeting be closed where the meeting is informed of a Councillors personal interest in the matter by another person and the eligible Councillors at the meeting must decide whether the Councillor has a Declarable Conflict of Interest or Prescribed Conflict of Interest in the matter.

Further, the meeting must not be closed if a quorum is lost due to the number of conflicted Councillors who leave the meeting and the council must;

- delegate the matter
- decide by resolution to defer to a later meeting
- decide by resolution to take no further action on the matter.

**Note:** None of the above will be considered, discussed, voted on or made during a closed session.

If a closed session includes attendance by teleconference, the Councillor/s attending by teleconference must maintain confidentiality by ensuring no other person can hear their conversation while in the closed meeting.

# AGENDA

## 12 MARCH 2024 – 9:00 AM

### COUNCIL CHAMBERS



To take a matter into a closed session the council must abide by the following:

- pass a resolution to close the meeting
- the resolution must state the matter to be discussed, an overview of what is to be discussed and why the meeting should be closed while the matter is considered
- if the matter is known in advance, the agenda should clearly identify that the matter will be considered in closed session, and an explanation of why it is deemed necessary to take the issue into closed session must be stated
- not make a resolution while in a closed meeting (other than a procedural resolution).

### **1.6 PETITIONS**

Nil

### **1.7 CONDOLENCES**

### **1.8 RECOGNITIONS**

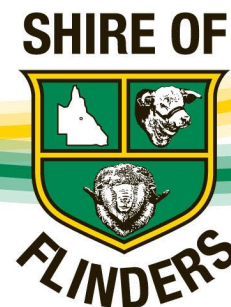
### **1.9 ACKNOWLEDGEMENT OF COUNTRY**

The Flinders Shire Council would like to acknowledge our Local First Nations People as well as the Yirendali people as the Traditional Owners and the oldest living culture of the Land on which our Council operates, and pay respect to Elders past, present and emerging.

# AGENDA

## 12 MARCH 2024 – 9:00 AM

### COUNCIL CHAMBERS



## 2. REPORTS

### 2.01 CHIEF EXECUTIVE OFFICER

#### 2.01.01 UNIVERSITY AND TERTIARY STUDENTS SCHOLARSHIPS

**Background** – In June 2022 Council adopted the University/Tertiary Students Scholarships and Vocational Placements Policy.

The purpose of this policy is to establish a system for awarding and monitoring an annual tertiary scholarship primarily in the fields of:

- Business Management (Including Accounting and IT)
- Health Services (Including Nursing, Veterinary, Allied Health, Aged Care and the like)
- Engineering (Civil, Water and Wastewater)
- Manufacturing (Industrial, Mechanical and Production Engineers)
- Agricultural sciences (Including Agribusiness, Agriculture, Natural resources and land management, and Horticulture).

To be eligible for scholarships, applicants must meet the following criteria:

- be enrolled and/or have commenced as a full-time student in a single (or double) Bachelor degree (AQF Level 7 or higher)
- be a resident of the Flinders Shire Council for a minimum of two years immediately prior to, and at the time of, the application; and/or
- be a child or a grandchild of a current resident of the Flinders Shire (minimum of 5 years immediately prior to, and at the time of, the application) and are living away from the shire to pursue higher education; and provide a commitment to live and work in Flinders Shire Region after the completion of studies; and
- be a permanent resident of Australia, Australian citizen, New Zealand citizen or a permanent Australian Humanitarian Visa holder

The 2023 round of applications resulted in 3 applications (1 incomplete) and 2 scholarships being awarded with both Students continuing to do well in their studies.

The first round for 2024 received 1 eligible application with the scholarship awarded in February.

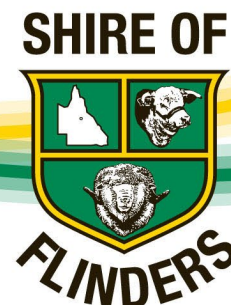
The second round of advertising for 2024 has received an additional 5 applications with 5 to be awarded:

- FLUTE, Shanelle – enrolled in Bachelor of Veterinary Science (Honours) – 4th Year, James Cook University
- FORD, Lawson – enrolled in Bachelor Medical Laboratory Science, James Cook University
- MILLS, Josephine – Bachelor of Science (Environmental), Queensland University of Technology
- PIATSCHECK, Hannah – Bachelor of Occupational Therapy, Western Sydney University
- BRENNAN, Billie-Jean (Bow) – Bachelor of Education (Early Childhood, Curtin University).

# AGENDA

## 12 MARCH 2024 – 9:00 AM

### COUNCIL CHAMBERS



In regards to the application from Bow Brennan. While the objective of the policy is to award scholarships primarily in the fields listed above, Section 5. Policy, allows that:  
*Council will select approved courses based on skills shortages in these fields throughout Local Government areas in Queensland, especially in rural and remote Communities with the intent of developing and retaining qualified professionals in the region.*

In regards to the application from Bow Brennan. While the objective of the policy is to award scholarships primarily in the fields listed above, Section 5. Policy, allows that:  
*Council will select approved courses based on skills shortages in these fields throughout Local Government areas in Queensland, especially in rural and remote Communities with the intent of developing and retaining qualified professionals in the region.*

Due to the shortage of Early Childhood Educators in and the difficulty in attracting them to the shire, the application was accepted, assessed and awarded based on the need to have suitably qualified educators within our community.

Under the University/Tertiary Students Scholarship and Vocational Placements Policy, the Chief Executive Officer has reviewed the application and has approved to offer a total annual scholarship amount of \$5,000.00, divided over the 2 semesters. Accordingly, the student will be entitled to \$2,500.00 at the end of each semester of full-time study, provided that each unit of the semester is successfully completed.

#### Financial Impact

2023/2024 Financial Year	Semester 1	Semester 2	Total
CORRIGAN, Anjeleah	\$2,500	\$2,500	\$5,000
JONES, Maddison	\$2,500	\$2,500	\$5,000
			<b>\$10,000</b>

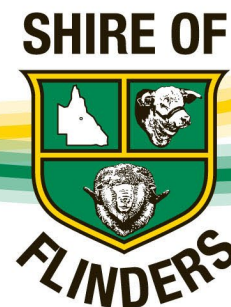
2024/2025 Financial Year	Semester 1	Semester 2	Total
CORRIGAN, Anjeleah	\$2,500	\$2,500	\$5,000
JONES, Maddison	\$2,500	\$2,500	\$5,000
CAIRNS, Natalie	\$2,500	\$2,500	\$5,000
FLUTE, Shanelle	\$2,500	\$2,500	\$5,000
FORD, Lawson	\$2,500	\$2,500	\$5,000
MILLS, Josephine	\$2,500	\$2,500	\$5,000
PIATSCHECK, Hannah	\$2,500	\$2,500	\$5,000
BRENNAN, Billie-Jean (Bow)	\$2,500	\$2,500	\$5,000
			<b>\$40,000</b>

**Officer's Recommendation** – For Council information.

# AGENDA

## 12 MARCH 2024 – 9:00 AM

### COUNCIL CHAMBERS



#### 2.01.02 DEPARTMENT OF HOUSING, LOCAL GOVERNMENT, PLANNING AND PUBLIC WORKS

Appendix 2.01.02

**Background** – Letter received from the Office of the Director-General of the Department of Housing, Local Government, Planning and Public Works advising that the Auditor-General has recently tabled in Parliament his Report 8: 2023-24 *Local Government 2023* (the draft report). A copy of the draft report can be found on the Queensland Audit Office's (QAO) website.

In the report, the Auditor-General has made the following three recommendation for councils:

- Implement processes to ensure policies and procedures are regularly reviewed and kept up to date
- Provide an onboarding program for all elected councillors and mayors following the March 2024 elections
- Annually review the registration status of employees undertaking engineering services

The Auditor General has also highlighted several other matters for councils throughout the report. These include:

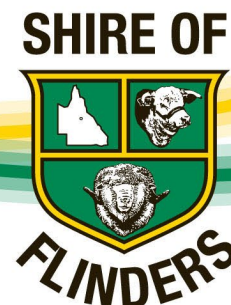
- Actioning any outstanding significant deficiencies that the QAO identified
- Having an audit committee and/or an effective internal audit function
- Setting up good budget and cash management processes to cope with increasing costs and changes to the timing of grant funding
- Attending to any outstanding prior year recommendations
- Plan for early certification of end of financial year reporting to meet the audit certification statutory deadline of 31 October each year

**Officer's Recommendation** – For Council information.

# AGENDA

## 12 MARCH 2024 – 9:00 AM

### COUNCIL CHAMBERS



## 2.02 CORPORATE AND FINANCE SERVICES

### 2.02.01 FINANCIAL REPORT

Appendix 2.02.01

**Background** – In accordance with section 204 of the *Local Government Regulation 2012*, the Chief Executive Officer must present a financial report to the Council at its monthly ordinary meetings. Monthly financial reports consist of:

- Statement of financial performance;
- Statement of financial position;
- Statement of cash flows;
- Statement of Changes in Equity;

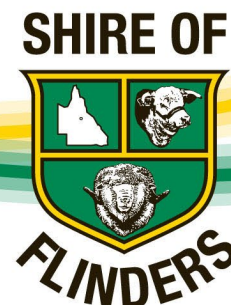
The following is a summary of the financial results as at 29 February 2024:

<b>1. Statement of Comprehensive Income</b>	
Total Recurrent Revenue	21,387,722
Total Recurrent Expenditure	22,954,381
<b>Net Operating Result - Surplus/(Deficit)</b>	<b>(1,566,659)</b>
Total Capital Income	622,744
Total Capital Expense	-
<b>Net Result - Surplus/(Deficit)</b>	<b>(943,915)</b>
<b>2. Statement of Financial Position</b>	
Total Current Assets	44,432,594
Total Non-Current Assets	274,707,687
<b>Total Assets</b>	<b>319,140,281</b>
Total Current Liabilities	3,847,015
Total Non-Current Liabilities	9,215,154
<b>Total Liabilities</b>	<b>13,062,169</b>
<b>Net Community Assets</b>	<b>306,078,112</b>
Asset Revaluation Surplus	116,783,769
Retained Surplus/(Deficiency)	189,294,343
<b>Total Community Equity</b>	<b>306,078,112</b>
<b>3. Cash Flow Statement</b>	
Cash at the beginning of the period	45,232,658
Total Payments Received	21,854,303
Total Payments Made	(27,824,614)
Cash as the end of the period	<b>39,262,347</b>

# AGENDA

## 12 MARCH 2024 – 9:00 AM

### COUNCIL CHAMBERS



**Officer's Recommendation** – That in accordance with Section 204 of the *Local Government Regulation 2012*, Council receives and approves the financial report, which includes the following statements, for the period ending 29 February 2024.

- i. Statement of financial performance;
- ii. Statement of financial position;
- iii. Statement of cash flows;
- iv. Statement of changes in Equity.

## 2.03 ENGINEERING

- Nil Required

## 2.04 COMMUNITY SERVICES AND WELLBEING

### 2.04.01 MOVEIT NQ FUNDING APPLICATION

**Background** – The North Queensland Sports Foundation have been successful in receiving funding for the MoveIt NQ Program. This program sees funding dispersed to Local Government Areas throughout North Queensland. Flinders Shire is anticipated to receive \$10,000 in funding.

Move It NQ applies a place-based collaborative approach, which is designed to help improve the health and wellbeing of North Queensland communities by:

**Enhancing Access to Physical Activity Opportunities** - Providing community members with free or low cost physical activity sessions that are accessible and tailored to meet unique community needs.

**Encouraging Social Connections and Supporting Mental Health** - Creating inclusive opportunities for community members to build social connections, reduce isolation help to manage mental health.

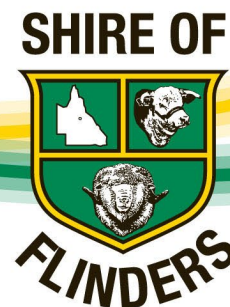
**Improving Physical Health Outcomes** - Promoting the development of lifelong healthy behaviours resulting in improved physical health outcomes and a reduced risk of chronic disease.

**Strengthening the Capacity of Local Government Areas** - Building the capacity of Local Government Areas in regional and remote locations to deliver healthy and sustainable initiatives within their communities.

# AGENDA

## 12 MARCH 2024 – 9:00 AM

### COUNCIL CHAMBERS



All local sporting clubs and fitness providers have received correspondence inviting Expressions of Interest for proposals which meet the abovementioned objectives. One proposal was received from the Flinders Tennis Club to deliver the Hot Shots Tennis Program and Cardio Tennis Programs, providing targeted programs for aged 3 and older. Council have also received interest from community members in establishing a Hughenden Walking Club to suit all ages and abilities.

It is proposed that Flinders Shire Council apply to MoveIT NQ for the following programs:

- Flinders Shire Tennis Club - Hot Shots Tennis Program and Cardio Tennis Programs (\$6400)
- Trial of Hughenden Walking Club (up to \$3600)

**Officer's Recommendation** – That Council approve the abovementioned projects to be applied for under the NQ Sports Foundation's Move It program.

#### 2.04.02

#### SENIORS SOCIAL ISOLATION GRANT APPLICATION

**Background** – The Seniors Social Isolation Program grant round aims to provide funding for programs aimed at supporting older persons aged 60 years and over, and First Nations peoples aged 50 years and over who are experiencing or at risk of experiencing social isolation.

Funding is provided as a contribution to the delivery of services that bring older persons together on a regular basis by providing a range of programs and activities to create social connections. Funding may also include the delivery of information, advice and referral services that older persons to make informed decisions about, or be connected to, the services and support that they need.

It is proposed that Council apply for funding of up to \$40,000 per annum, to deliver a tailored suite of social and wellbeing activities through the Community Care Program, named the Flinders Shire Seniors Wellbeing program. These activities may include, but not limited to group excursions, activities to develop new skills, opportunities for intergenerational socialisation with kindy and school aged children and providing healthy meals to coincide with social activities. The program will be developed based on feedback and input from the Community Care clients and their families.

**Officer's recommendation** – That Council approve the application to the Seniors Social Isolation grant for the Flinders Shire Seniors Wellbeing Program.

**AGENDA**  
**12 MARCH 2024 – 9:00 AM**  
**COUNCIL CHAMBERS**



**3. CLOSED BUSINESS**

*That Council close the meeting to the public at under section 254J Local Government Regulations 2012.*

- Nil Required

# AGENDA

## 12 MARCH 2024 – 9:00 AM

### COUNCIL CHAMBERS



#### 4. PROPOSED MEETING CALENDAR

DATE	TIME	MEETING VENUE	TOPIC
Monday 15 January 2024	9:00am – 2:00pm	Council Chambers	Briefing
Tuesday 16 January 2024	9:00am – 12:30pm	Council Chambers	Council Meeting
Monday 19 February 2024	9:00am – 2:00pm	Council Chambers	Briefing
Tuesday 20 February 2024	9:00am – 12:20pm	Council Chambers	Council Meeting
Monday 18 March 2024	9:00am – 2:00pm	Council Chambers	Briefing
Tuesday 19 March 2024	9:00am – 12:20pm	Council Chambers	Council Meeting
Monday 15 April 2024	9:00am – 2:00pm	Council Chambers	Briefing
Tuesday 16 April 2024	9:00am – 12:30pm	Council Chambers	Council Meeting
Monday 20 May 2024	9:00am – 2:00pm	Council Chambers	Briefing
Tuesday 21 May 2024	9:00am – 12:30pm	Council Chambers	Council Meeting
Monday 17 June 2024	9:00am – 2:00pm	Council Chambers	Briefing
Tuesday 18 June 2024	9:00am – 12:30pm	Council Chambers	Council Meeting
Monday 15 July 2024	9:00am – 2:00pm	Council Chambers	Briefing
Tuesday 16 July 2024	9:00am – 12:30pm	Council Chambers	Council Meeting
Monday 19 August 2024	9:00am – 2:00pm	Council Chambers	Briefing
Tuesday 20 August 2024	9:00am – 12:30pm	Council Chambers	Council Meeting
Monday 16 September 2024	9:00am – 2:00pm	Council Chambers	Briefing
Tuesday 17 September 2024	9:00am – 12:30pm	Council Chambers	Council Meeting
Monday 14 October 2024	9:00am – 2:00pm	Council Chambers	Briefing
Tuesday 15 October 2024	9:00am – 12:30pm	Council Chambers	Council Meeting
Monday 18 November 2024	9:00am – 2:00pm	Council Chambers	Briefing
Tuesday 19 November 2024	9:00am – 12:30pm	Council Chambers	Council Meeting
Monday 09 December 2024	9:00am – 2:00pm	Council Chambers	Briefing
Tuesday 10 December 2024	9:00am – 12:30pm	Council Chambers	Council Meeting

**AGENDA**  
**12 MARCH 2024 – 9:00 AM**  
**COUNCIL CHAMBERS**



The meeting closed at

---

**Jane McNamara**  
**Mayor**  
**Flinders Shire Council**



Our reference: DGBN24/79

22 February 2024

Mr Hari Boppudi  
Chief Executive Officer  
Flinders Shire Council  
ceo@flinders.qld.gov.au

Office of the  
**Director-General**

Department of  
**Housing, Local Government,  
Planning and Public Works**

Dear Mr Boppudi

The Auditor-General recently tabled in Parliament his Report 8: 2023-24 *Local Government 2023* (the draft report). A copy of the draft report can be found on the Queensland Audit Office's (QAO) website at <https://www.qao.qld.gov.au/reports-resources/reports-parliament/local-government-2023>.

It is pleasing to note that most councils met the deadline for the completion of their 2022-23 financial statements. I would like to personally thank you and your staff for your efforts to meet these requirements.

In the report, the Auditor-General has made the following three recommendations for councils:

- Implement processes to ensure policies and procedures are regularly reviewed and kept up to date.
- Provide an onboarding program for all elected councillors and mayors following the March 2024 elections.
- Annually review the registration status of employees undertaking engineering services.

The Department of Housing, Local Government, Planning and Public Works (the department) supports these recommendations. I encourage all councils to prioritise the activities needed to implement the recommendations, including reviewing your council's policies, procedures and practices and identifying opportunities to improve systems and processes.


The Auditor-General has also highlighted several other matters for councils throughout the report. These include:

- Actioning any outstanding significant deficiencies that the QAO identified for your council.
- Having an audit committee and/or an effective internal audit function.
- Setting up good budget and cash management processes to cope with increasing costs and changes to the timing of grant funding.
- Attending to any outstanding prior year recommendations.
- Plan for early certification of end of financial year reporting to meet the audit certification statutory deadline of 31 October each year.

I encourage all councils to take action to address these matters during 2024, to the extent they apply to your council. As you may be aware, the department has recently released a range of financial management and performance tools, which are designed to support councils with budget and cashflow planning and reporting. Information about the tools is available on LG Central.

If you require further information or assistance in relation to this matter, please contact Ms Deanne Stewart, Director, Local Government Division in the department by telephone on (07) 3452 7875 or by email at [deanne.stewart@dsdilgp.qld.gov.au](mailto:deanne.stewart@dsdilgp.qld.gov.au).

Yours sincerely



Mark Cridland  
**Director-General**

cc Ms Melanie Wicks  
Director of Corporate & Financial Services  
Flinders Shire Council  
[dcfs@flinders.qld.gov.au](mailto:dcfs@flinders.qld.gov.au)

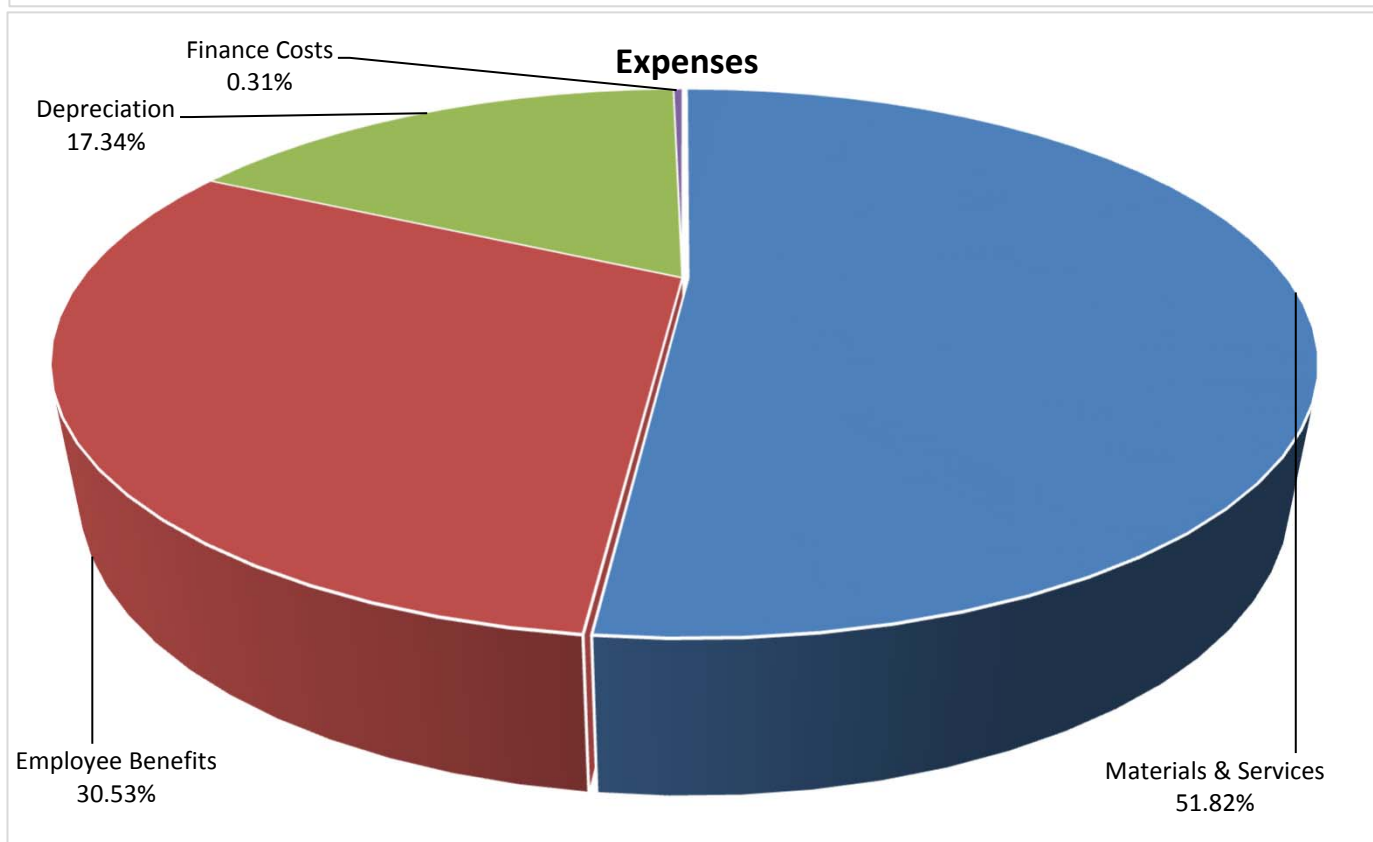
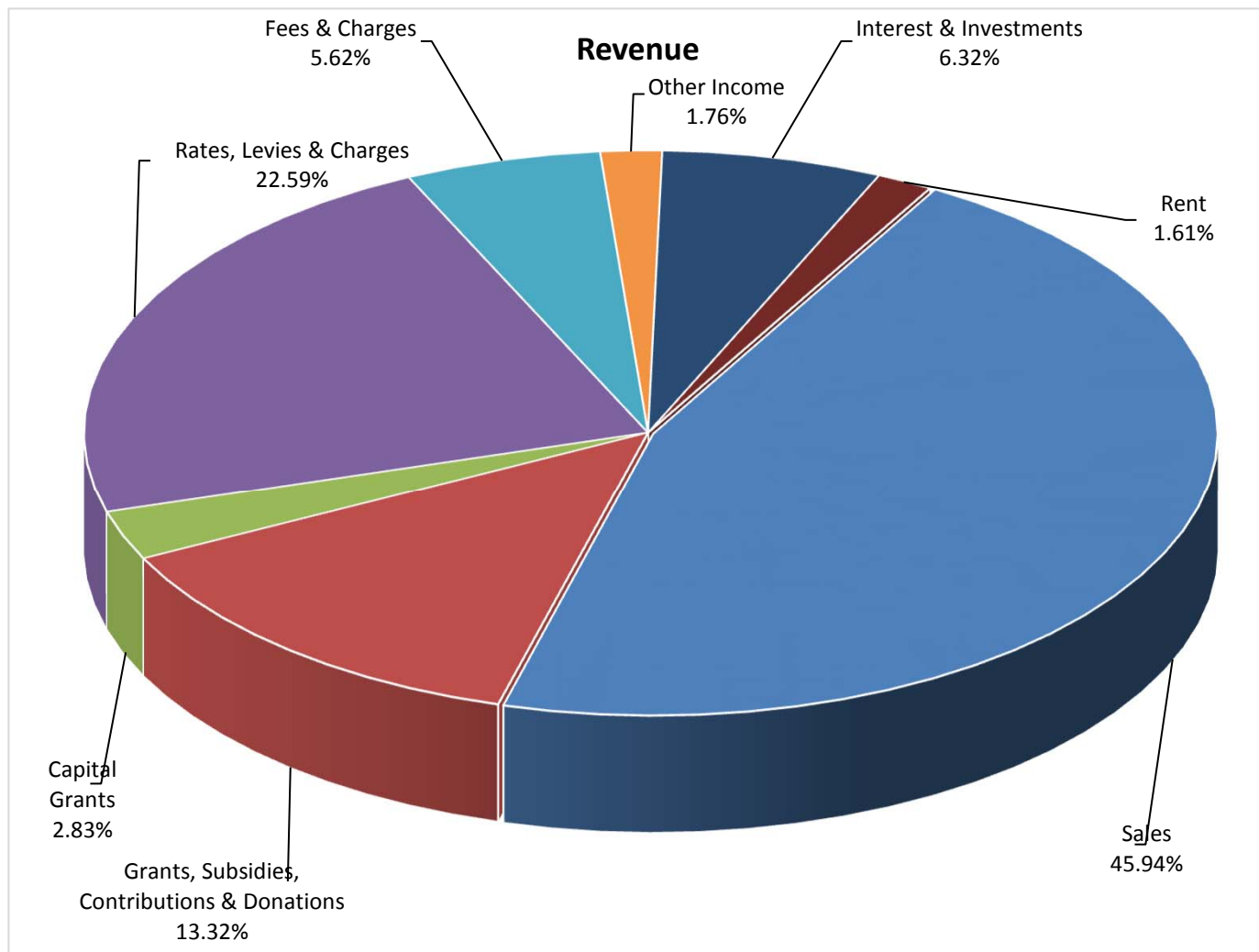
*Discovery • Opportunity • Lifestyle*



Flinders Shire Council  
**Financial Report**  
for the period ended 29 February 2024

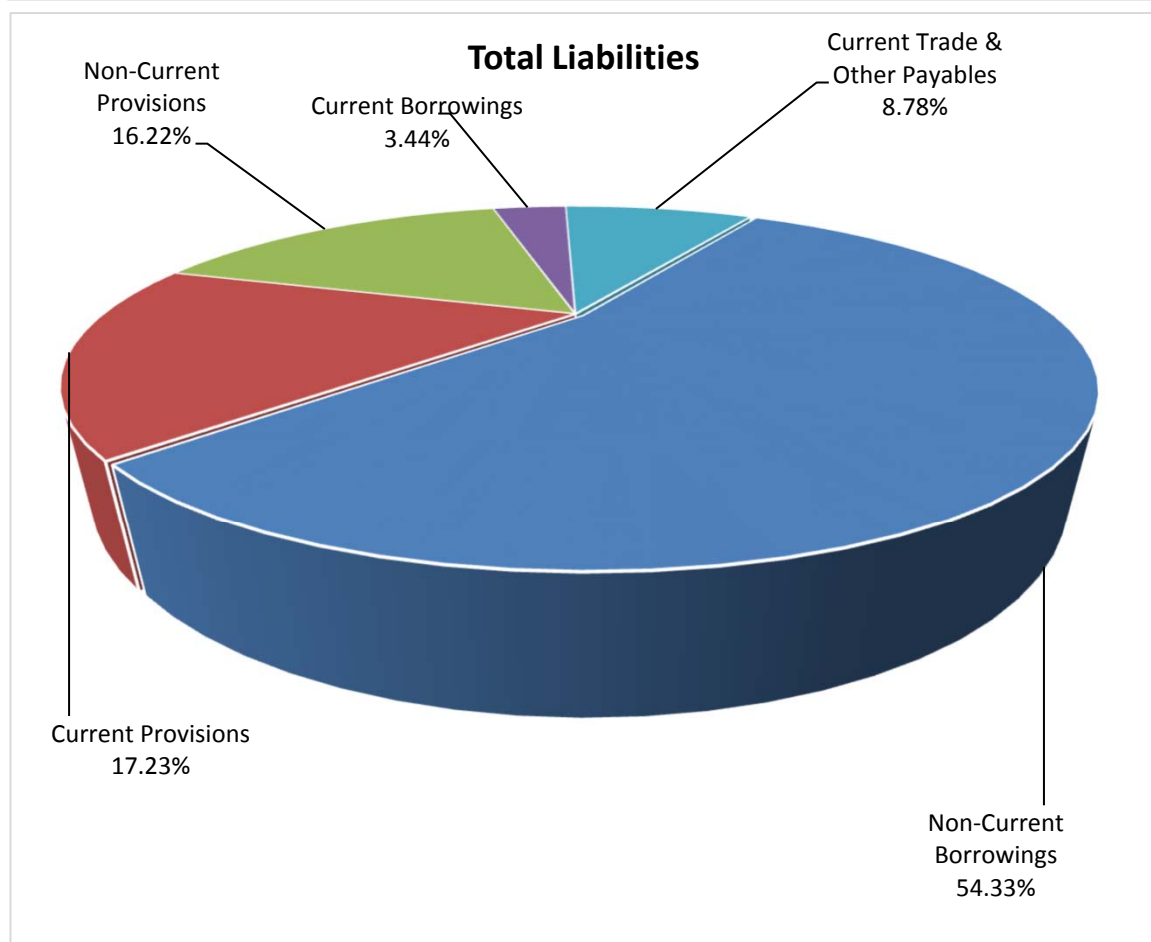
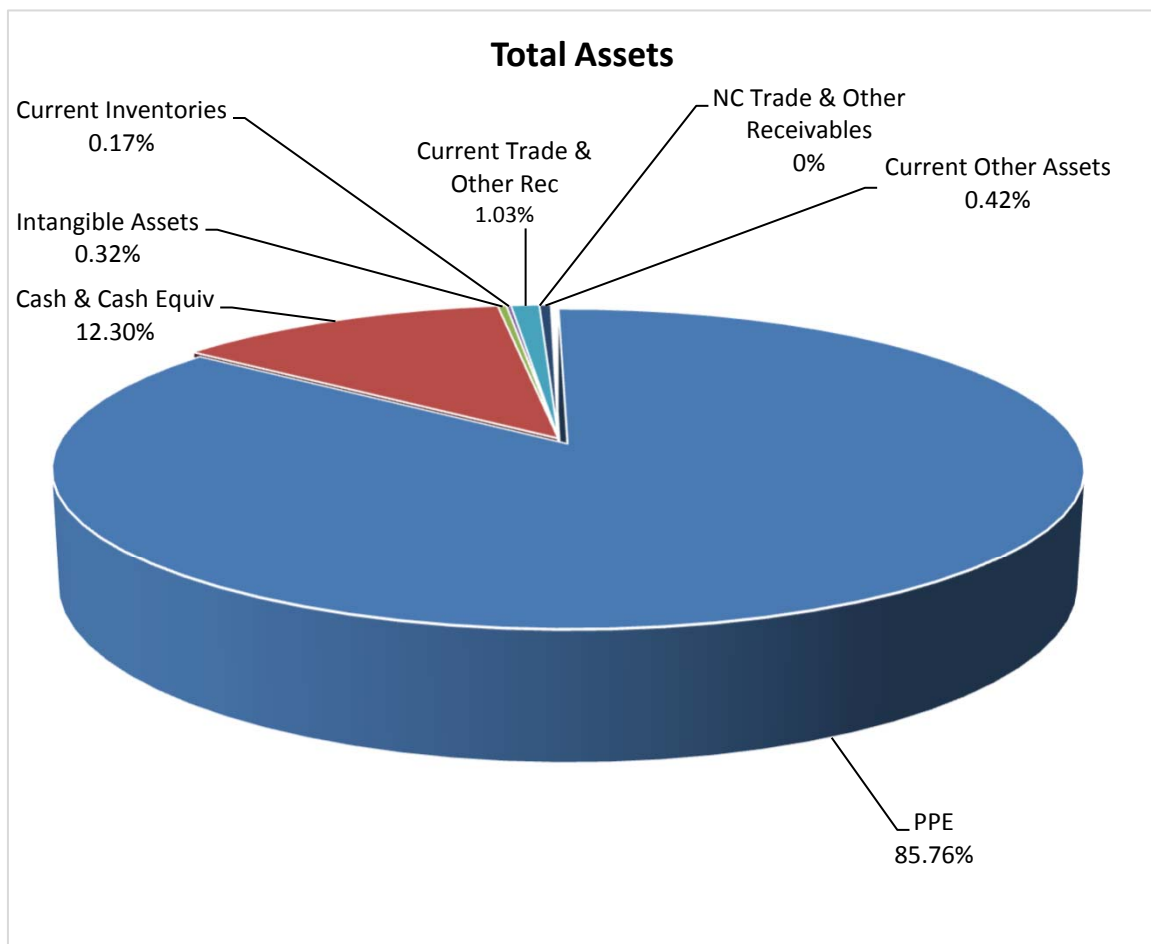
**Flinders Shire Council**  
**Statement of Comprehensive Income**  
for the period ended 29 February 2024

	2024	Revised Budget 23/24	Variance	2023 - Restated
	\$	\$	%	\$
<b>Income</b>				
<b>Revenue</b>				
<b>Recurrent revenue</b>				
Rates, levies and charges	4,972,798	4,947,568	101%	4,692,453
Fees and charges	1,237,002	1,393,360	89%	1,794,147
Sales revenue	10,112,265	12,205,549	83%	16,717,410
Grants, subsidies, contributions and donations	2,932,255	15,024,169	20%	14,980,774
<b>Total recurrent revenue</b>	19,254,320	33,570,645		38,184,786
<b>Capital revenue</b>				
Grants, subsidies, contributions and donations	622,744	11,554,230	5%	3,693,626
<b>Total capital revenue</b>	622,744	11,554,230		3,693,626
Rental income	354,732	530,000	67%	506,857
Interest received	1,390,998	1,656,833	84%	1,326,183
Other income	387,672	564,952	69%	803,211
Other capital income	-	-		304,861
<b>Total income</b>	22,010,466	47,876,661		44,819,524
<b>Expenses</b>				
<b>Recurrent expenses</b>				
Employee benefits	7,007,662	17,886,836	39%	12,580,475
Materials and services	11,895,568	12,944,000	92%	21,847,434
Finance costs	71,138	322,626	22%	328,537
Depreciation and amortisation				
Property, plant and equipment	3,980,013	5,906,336	67%	5,671,698
	22,954,381	37,059,797		40,428,143
<b>Capital expenses</b>	-	-		438,239
<b>Total expenses</b>	22,954,381	37,059,797	62%	40,866,382
<b>Net result</b>	(943,915)	10,816,864	-9%	3,953,142
<b>Other comprehensive income</b>				
<b>Items that will not be reclassified to net result</b>				
Increase / (decrease) in asset revaluation surplus	-	-	-	20,425,759
<b>Total other comprehensive income for the year</b>	-	-	-	20,425,759
<b>Total comprehensive income for the year</b>	(943,915)	10,816,864	-9%	24,378,901



**Flinders Shire Council**  
**Statement of Financial Position**  
**for the period ended 29 February 2024**

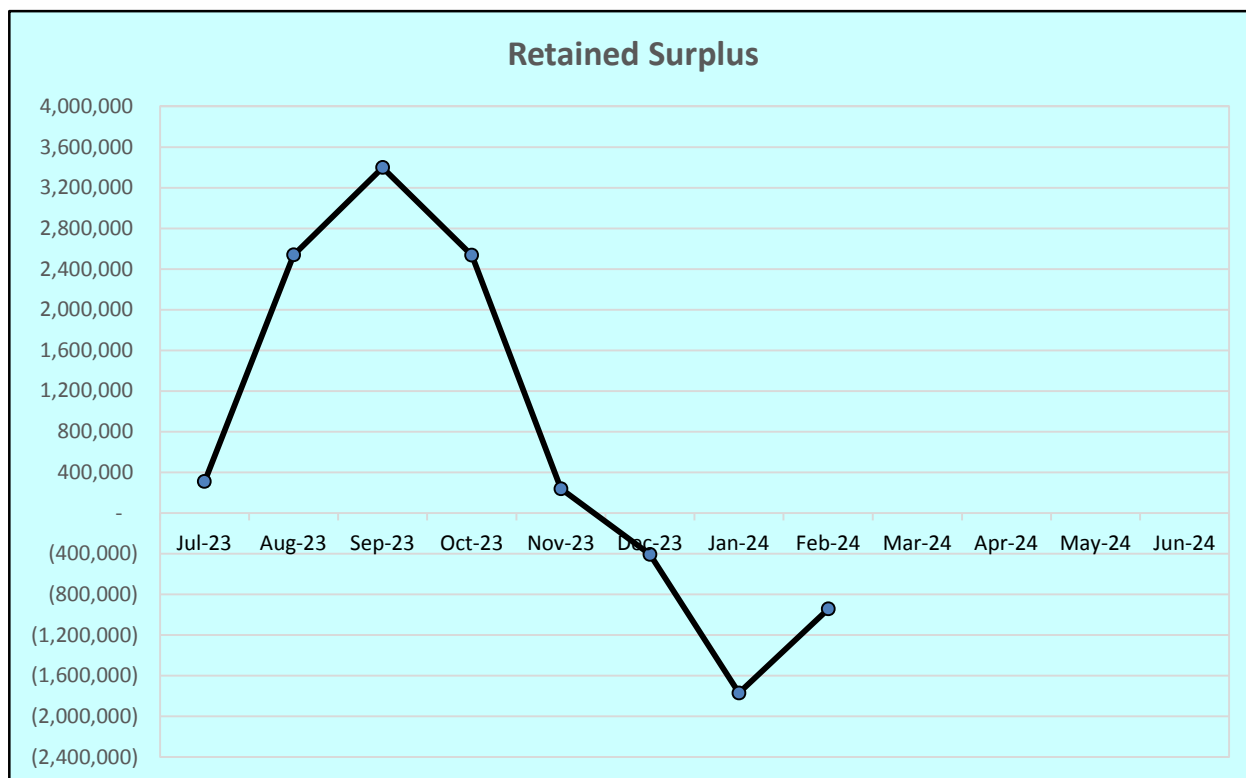
	2024	Revised Budget 23/24	Variance	2023 Restated
	\$	\$	%	\$
<b>Current assets</b>				
Cash and cash equivalents	39,262,347	49,817,000	79%	45,232,657
Receivables	3,298,132	3,970,100	83%	3,748,330
Inventories	538,497	671,500	80%	574,525
Contract assets	-	-		753,985
Other assets	1,333,619	74,000	1802%	301,618
<b>Total current assets</b>	<b>44,432,594</b>	<b>54,532,600</b>	<b>81%</b>	<b>50,611,116</b>
<b>Non-current assets</b>				
Receivables	1,400	2,000	70%	1,400
Property, plant and equipment	273,683,887	275,869,000	99%	272,453,077
Intangible assets	1,022,400	1,022,000	100%	1,022,400
<b>Total non-current assets</b>	<b>274,707,687</b>	<b>276,893,000</b>	<b>99%</b>	<b>273,476,877</b>
<b>Total assets</b>	<b>319,140,281</b>	<b>331,425,600</b>	<b>96%</b>	<b>324,087,993</b>
<b>Current liabilities</b>				
Payables	1,147,200	2,471,932	46%	3,241,902
Contract liabilities	-	-	0%	1,360,346
Borrowings	448,715	791,500	57%	895,223
Provisions	2,251,100	631,500	356%	2,251,100
<b>Total current liabilities</b>	<b>3,847,015</b>	<b>3,894,932</b>	<b>99%</b>	<b>7,748,572</b>
<b>Non-current liabilities</b>				
Borrowings	7,096,633	6,398,777	111%	7,198,873
Provisions	2,118,521	3,293,000	64%	2,118,521
<b>Total non-current liabilities</b>	<b>9,215,154</b>	<b>9,691,777</b>	<b>95%</b>	<b>9,317,394</b>
<b>Total liabilities</b>	<b>13,062,169</b>	<b>13,586,709</b>	<b>96%</b>	<b>17,065,965</b>
<b>Net community assets</b>	<b>306,078,112</b>	<b>317,838,891</b>	<b>96%</b>	<b>307,022,027</b>
<b>Community equity</b>				
Asset revaluation surplus	116,783,769	116,783,769	100%	116,783,769
Retained surplus	189,294,343	201,055,121	94%	190,238,258
<b>Total community equity</b>	<b>306,078,112</b>	<b>317,838,891</b>	<b>96%</b>	<b>307,022,028</b>



## Flinders Shire Council

### Statement of Changes in Equity for the period ended 29 February 2024

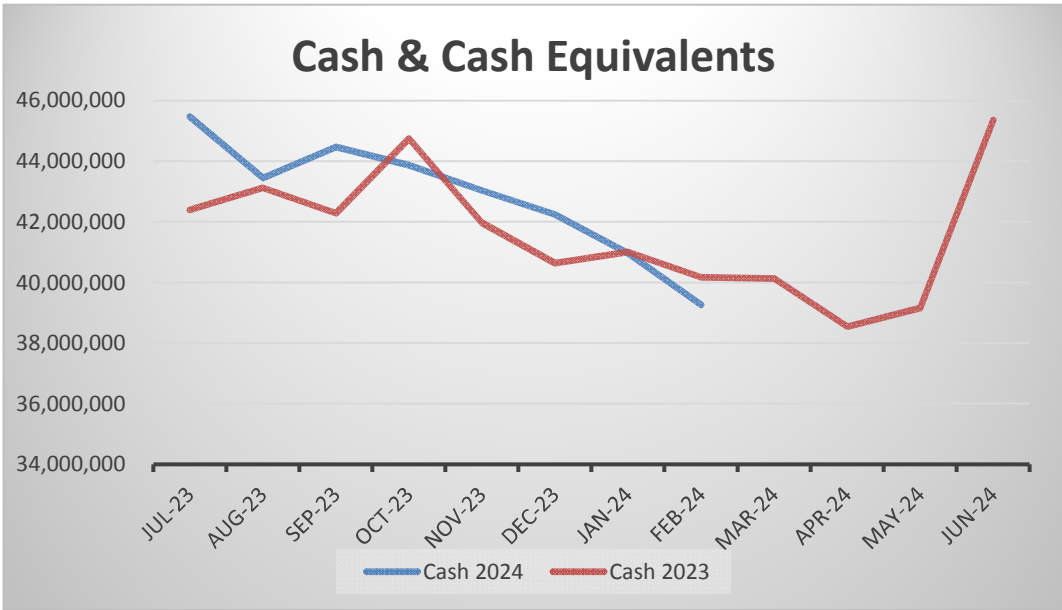
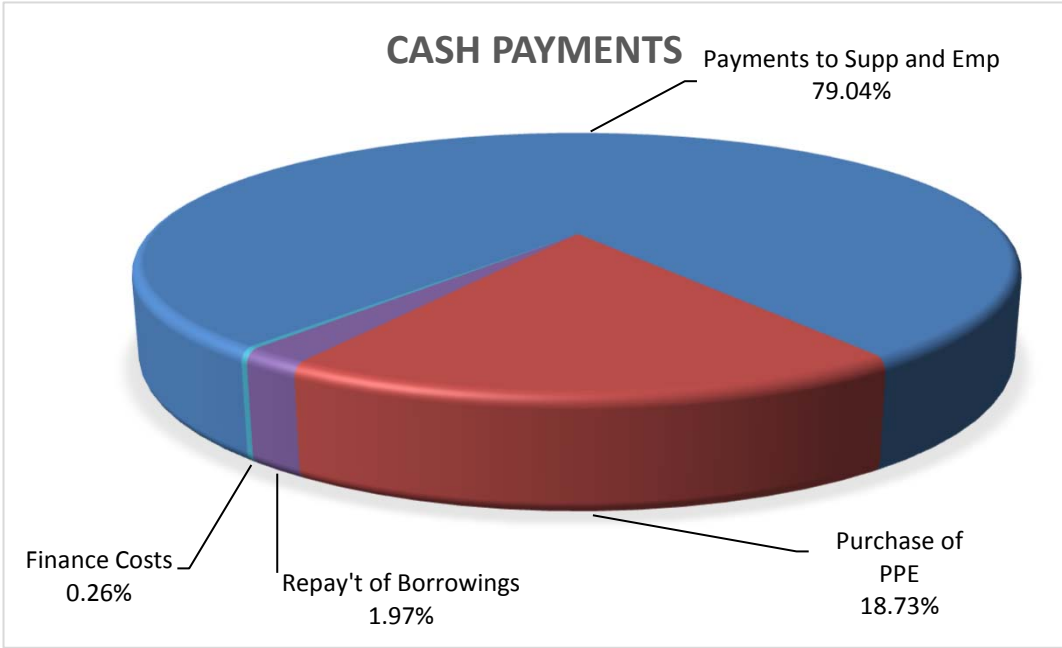
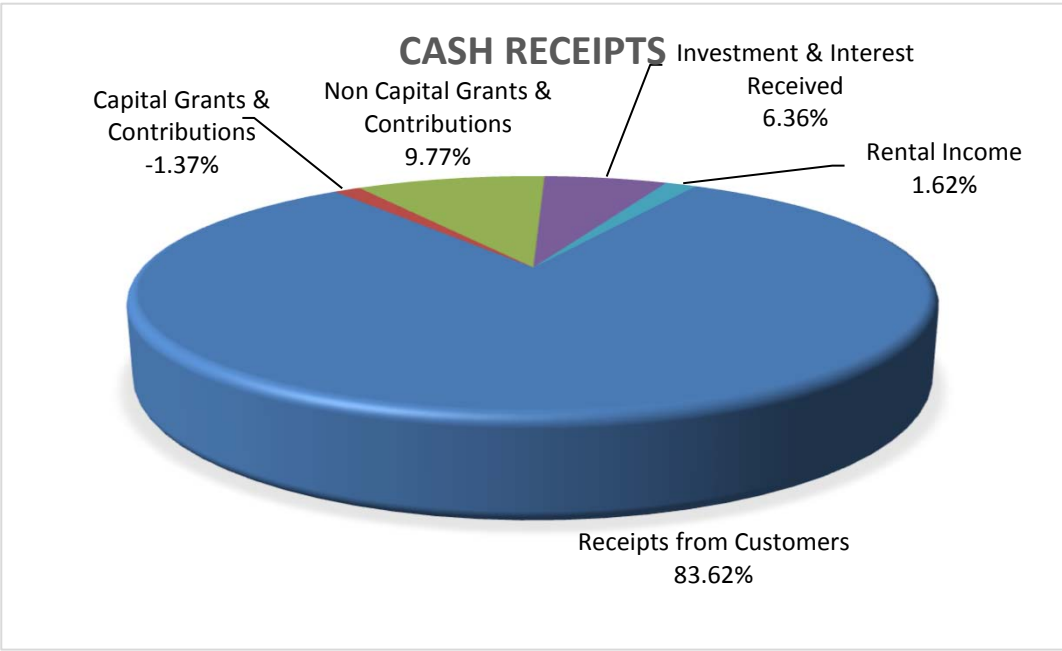
	Asset revaluation surplus	Retained surplus	Total
	\$	\$	\$
<b>Balance as at 1 July 2023</b>	116,783,769	190,238,258	307,022,027
Net result	-	(943,915)	(943,915)
Other comprehensive income for the year			
Increase / (decrease) in asset revaluation surplus	-	-	-
<b>Total comprehensive income for the year</b>	-	(943,915)	(943,915)
<b>Balance as at 29 February 2024</b>	116,783,769	189,294,343	306,078,112
<b>Balance as at 1 July 2022</b>	96,358,010	186,285,116	282,643,126
	96,358,010	186,285,116	282,643,126
Net result	-	3,953,142	3,953,142
Other comprehensive income for the year			
Increase / (decrease) in asset revaluation surplus	20,425,759	-	20,425,759
<b>Total comprehensive income for the year</b>	20,425,759	3,953,142	24,378,901
<b>Balance as at 30 June 2023</b>	116,783,769	190,238,258	307,022,027



**Flinders Shire Council**

**Statement of Cash Flows  
for the period ended 29 February 2024**

	<b>2024</b>	<b>2023</b>
	<b>\$</b>	<b>\$</b>
<b>Cash flows from operating activities</b>		
Receipts from customers	18,274,005	26,901,972
Payments to suppliers and employees	(21,993,905)	(34,794,998)
	(3,719,900)	(7,893,026)
Interest received	1,390,998	1,326,183
Rental Income	354,732	506,857
Recurrent grants, subsidies, contributions and donations	2,134,214	15,827,452
Borrowing costs	(71,138)	(328,537)
<b>Net cash inflow (outflow) from operating activities</b>	<b>88,906</b>	<b>9,438,929</b>
<b>Cash flows from investing activities</b>		
Payments for property, plant and equipment	(5,210,822)	(8,688,008)
Grants, subsidies, contributions and donations - Capital	(299,645)	2,848,658
Proceeds from sale of property plant and equipment	-	959,699
<b>Net cash inflow (outflow) from investing activities</b>	<b>(5,510,468)</b>	<b>(4,879,650)</b>
<b>Cash flows from financing activities</b>		
Proceeds from borrowings	-	-
Repayment of borrowings	(548,748)	(875,878)
<b>Net cash inflow (outflow) from financing activities</b>	<b>(548,748)</b>	<b>(875,878)</b>
<b>Net increase (decrease) in cash and cash equivalent held</b>	<b>(5,970,311)</b>	<b>3,683,401</b>
<b>Cash and cash equivalents at the beginning of the financial year</b>	<b>45,232,658</b>	<b>41,549,257</b>
<b>Cash and cash equivalents at end of the financial year</b>	<b>39,262,347</b>	<b>45,232,658</b>



**Flinders Shire Council  
Unrestricted Cash Reconciliation  
for the period ended 29 February 2024**

Cash Balance		39,262,347
<b>Less:</b>		
Current Liabilities		3,847,015
Non-Current Provisions		2,118,521
Unspent Grant Funding		867,137
Reserves		12,000,000
Roads	4,000,000	
Water	1,500,000	
Sewer	1,500,000	
Buildings & Other Structures	2,500,000	
Plant Replacement	2,000,000	
Cemeteries	500,000	
<b>Total Unrestricted Cash</b>		<b>20,429,674</b>