

# MINUTES

30 APRIL 2025 – 9:00 AM  
McNAMARA BOARDROOM



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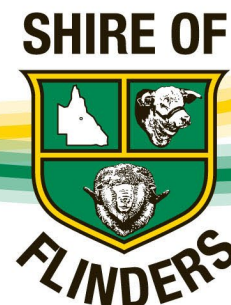
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# MINUTES

## 30 APRIL 2025 – 9:00 AM

### McNAMARA BOARDROOM



## 1. OPENING BUSINESS

Cr Kate Peddle (Mayor) opened the meeting with the Council Prayer

Lord,  
Please guide and direct us,  
In that the decisions to be made,  
Will be for the benefit,  
Of our whole community  
Amen

### 1.1 PRESENT

#### **Councillors**

Mayor Kate Peddle  
Nicole Flute  
Kelly Carter  
Kerry Wells  
Peter Fornasier  
Shane McCarthy  
Kim Middleton

#### **Staff**

Eddie Jackson – Chief Executive Officer  
Misenka Duong - Director of Engineering  
Melanie Wicks – Director of Corporate & Financial Services  
Barbra Smith –Director of Community Services & Wellbeing  
Jackie Coleman – Executive Support Officer

#### **School Students**

Jacob Sladden, Lake McDonald & Sean Edgerton  
Melissa Teirney (Acting Principal) and Vicki Horton (Teacher Aide)

### 1.2 APOLOGIES

Nil

### 1.3 LEAVE OF ABSENCE

Nil

### 1.4 CONFIRMATION OF MINUTES

That the Minutes of the Ordinary Meeting of Council held 26 March 2025 be taken as read and signed as correct.

#### **Resolution No: 4253**

**Moved** Cr Kerry Wells

**Seconded** Cr Nicole Flute

That the Minutes of the Ordinary Meeting of Council held 26 March 2025 be taken as read and signed as correct.

CARRIED 7/0

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## **1.5 OBLIGATIONS OF COUNCILLORS**

### **1.5.1 Prescribed Conflict of Interest - Sections 150EG, 150EH & 150EI Local Government Act 2009**

Councillors are ultimately responsible for informing of any prescribed conflict of interest on matters to be discussed at a council or committee meeting (other than ordinary business matters).

When dealing with a Prescribed Conflict of Interest, Councillors must abide by the following procedures:

- A Councillor who has notified the Chief Executive Officer of a Prescribed Conflict of Interest in a matter to be discussed in a council meeting must also give notice during the meeting.
- A Councillor who first becomes aware of a Prescribed Conflict of Interest in a matter during a council meeting must immediately inform the meeting of the conflict of the interest.
- When notifying the meeting of a Prescribed Conflict of Interest, the following details must be provided:
  - if it relates to a gift or loan given by an entity - state the details of gift or loan
  - if it relates to a sponsored travel or accommodation benefit - state the benefit details
  - if it relates to a contract between the Councillor and Local Government or close associate of the Councillor – state details
  - if it relates to an application or submission - state the subject of the application or submission
  - if it relates to appointment/employment matters of Chief Executive Office position - state conflict details

The Councillor must then leave the place of the meeting, including any area set aside for the public, and stay away while the matter is being discussed and voted on, unless the subject Councillor has written notice from the Minister to participate in the matter.

Once the Councillor has left the area where the meeting is being conducted, the council can continue discussing and deciding on the matter at hand.

### **1.5.2 Declarable Conflict of Interest - Section 150EN Local Government Act 2009**

Councillors are ultimately responsible for informing of any Declarable Conflict of Interest on matters to be discussed at council or committee meetings that might lead to a decision that is contrary to the public interest (other than ordinary business matters).

A Councillor may raise their personal interests in a matter at the meeting to canvas the view of the other Councillors prior to deciding to declare a conflict of interest. If the other Councillors suspect the personal interest might be a conflict of interest, the Councillor may disclose their suspicion and the processes under section 150EW of the LGA.

When dealing with a Declarable Conflict of Interest, Councillors must abide by the following procedures:

- A Councillor who has notified the Chief Executive Officer of a Declarable Conflict of Interest in a matter to be discussed at a council meeting must also give notice during the meeting.
- A Councillor who first becomes aware of a Declarable Conflict of Interest in a matter during a council meeting must inform the meeting of the conflict of interest
- When notifying the meeting of a Declarable Conflict of Interest or it could be reasonably presumed that a conflict exists, Councillors should provide sufficient detail to allow the other Councillors to make an informed decision about how best to manage the Declarable Conflict of Interest in the public interest. The following details must be provided:
  - the nature of the Declarable Conflict of Interest
  - if it arises because of the Councillors relationship with a related party:
    - i. the name of the related party to the Councillor
    - ii. the nature of the relationship of the related party to the Councillor
    - iii. the nature of the related party's interest in the matter
  - if it arises because of a gift or loan from another person to the Councillor or a related party:
    - i. the name of the other person
    - ii. the nature of the relationship of the other person to the Councillor or related party
    - iii. the nature of the other person's interest in the matter
    - iv. the value of the gift or loan and the date the gift or loan was made.
    - v.

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After a Councillor has declared a conflict of interest, the Councillor should consider leaving the meeting while the matter is discussed unless they have reasons why their participation would improve making the decision in the public interest.

#### **1.5.3 Procedure if no Quorum for Deciding Matter because of Prescribed Conflicts of Interest of Declarable Conflicts of Interest – Section 150EU Local Government Act 2009**

- (1) This section applies in relation to a meeting if:
- (a) a matter in which 1 or more councillors have a prescribed conflict of interest or Declarable Conflict of Interest is to be decided at the meeting; and
  - (b) there is less than a quorum remaining at the meeting after any of the councillors mentioned in paragraph (a) leave, and stay away from, the place where the meeting is being held.
- (2) The local government must do 1 of the following:
- (a) delegate deciding the matter under section 257, unless the matter cannot be delegated under that section;
  - (b) decide, by resolution, to defer the matter to a later meeting;
  - (c) decide, by resolution, not to decide the matter and take no further action in relation to the matter.
- (3) The local government must not delegate deciding the matter to an entity if the entity, or a majority of its members, have personal interests that are, or are equivalent in nature to, a prescribed conflict of interest or Declarable Conflict of Interest in the matter.
- (4) A councillor does not contravene section 150EK(1), 150EM(2), 150EQ(2)(a) or (3)(a) or 150ES(5) by participating in a decision, or being present while the matter is discussed and voted on, for the purpose of delegating the matter or making a decision under subsection (2)(b) or (c).

#### **1.5.4 Closed Meeting Discussion Items – Section 254J Local Government Regulation 2012**

Council and standing committee meetings may resolve that a meeting be closed to the public if its Councillors consider it necessary to discuss any of the following matters:

- appointment, dismissal or discipline of the CEO
- industrial matters affecting employees
- the council's budget
- rating concessions
- legal advice obtained by the council, including legal proceedings that may be taken by or against the council
- matters that may directly affect the health and safety of an individual or a group of individuals
- negotiations relating to a commercial matter involving the council for which a public discussion could prejudice the interests of the council
- negotiations relating to the taking of land by the council under the *Acquisition of Land Act 1967*
- a matter that the council is required to keep confidential under a law of, or a formal agreement with, the Commonwealth or state.

A Council or committee meeting cannot resolve that a meeting be closed where the meeting is informed of a Councillors personal interest in the matter by another person and the eligible Councillors at the meeting must decide whether the Councillor has a Declarable Conflict of Interest or Prescribed Conflict of Interest in the matter.

Further, the meeting must not be closed if a quorum is lost due to the number of conflicted Councillors who leave the meeting and the council must;

- delegate the matter
- decide by resolution to defer to a later meeting
- decide by resolution to take no further action on the matter.

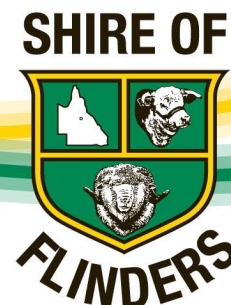
**Note:** None of the above will be considered, discussed, voted on or made during a closed session.

If a closed session includes attendance by teleconference, the Councillor/s attending by teleconference must maintain confidentiality by ensuring no other person can hear their conversation while in the closed meeting.

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To take a matter into a closed session the council must abide by the following:

- pass a resolution to close the meeting
- the resolution must state the matter to be discussed, an overview of what is to be discussed and why the meeting should be closed while the matter is considered
- if the matter is known in advance, the agenda should clearly identify that the matter will be considered in closed session, and an explanation of why it is deemed necessary to take the issue into closed session must be stated
- not make a resolution while in a closed meeting (other than a procedural resolution).

### **1.6 PETITIONS**

Nil

### **1.7 CONDOLENCES**

The family of Cecilia McNamara

### **1.8 RECOGNITIONS**

Nil

### **1.9 ACKNOWLEDGEMENT OF COUNTRY**

The Flinders Shire Council would like to acknowledge our Local First Nations People as well as the Yirendali people as the Traditional Owners and the oldest living culture of the Land on which our Council operates, and pay respect to Elders past, present and emerging.

### **1.10 COUNCILLOR MEETING ATTENDANCE**

#### Mayor Kate Peddle

- NWQROC Delegation to Brisbane – 02 & 03/04/2025
- Minister for Water COS – 08/04/2025
- Rates Workshop – 08/04/2025
- QLD Treasury – 08/04/2025
- Festival meeting – 09/04/2025
- Corporate Plan – 09/04/2025
- Ace Wind Farm - 09/04/2025
- Rates Workshop – 10/04/2025
- Mayor/CEO session – 15/04/2025
- QLD Renewable Forum – 15/04/2025
- STP Meeting – 16/04/2025
- SE Newgate – 16/04/2025
- Western Qld Flood event – 16/04/2025
- Governor General Office – 23/04/2025
- Renewable Forum Group – 24/04/2024
- Festival meeting – 28/04/2025
- Culture Change – 28/04/2025

#### Councillor Kelly Carter

- NAIF meeting – 27/03/2025
- LDMG – 30/03/2025
- LDMG – 31/03/2025
- Rates Workshop – 08/04/2025
- Festival meeting – 28/04/2025
- Culture Change – 28/04/2025

#### Deputy Mayor Nicole Flute

- Rural CAN – 02/04/2025
- Rates workshop – 08/04/2025
- NQSF – 09/04/2025
- Corporate Plan – 09/04/2025
- ACE Power – 09/04/2025
- STP meeting – 16/04/2025
- SE Newgate – 16/04/2025
- DYFA Group – 29/04/2025
- Rates wsorkshop – 29/04/2025

#### Councillor Shane McCarthy

- Alegra Consulting – 3/4/5 & 6/03/2025
- STP meeting – 16/04/2025
- Festival meeting – 28/04/2025
- DYFA Group – 29/04/2025
- Rates workshop – 29/04/2025

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Councillor Kerry Wells

- NAIF meeting – 27/03/2025
- LDMG – 29/03/2025
- LDMG – 30/03/2025
- LDMG – 31/03/2025
- Rates Workshop – 08/04/2025
- Corporate Plan – 09/04/2025
- ACE Wind Farm – 09/04/2025
- Rates Workshop – 10/04/2025
- STP meeting – 16/04/2025
- SE Newgate – 16/04/2025
- Culture Change – 28/04/2025
- Rates Workshop – 29/04/2025

Councillor Peter Fornasier

- NAIF meeting – 27/03/2025
- LDMG meetings – 28/03/2025
- LDMG – 29/03/2025
- LDMG – 30/02/2025
- Chamber of Commerce – 01/04/2025
- CopperString – 08/04/2025
- Rates workshop – 08/04/2025
- NQSF – 09/04/2025
- Corporate Plan – 09/04/2025
- Rates workshop – 10/04/2025
- STP meeting – 16/04/2025
- SE Newgate – 16/04/2025
- Festival meeting – 28/04/2025
- DYFA Group – 29/04/2025
- Rates workshop – 29/04/2025

Councillor Kim Middleton

- NAIF meeting – 27/03/2025
- LDMG – 31/03/2025
- CopperString – 08/04/2025
- Rates Workshop – 08/04/2025
- NQ Sports – 09/04/2025
- Corporate Plan – 09/04/2025
- Culture Change – 28/04/2025
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# MINUTES

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### McNAMARA BOARDROOM



## 2. REPORTS

### 2.01 CHIEF EXECUTIVE OFFICER

#### 2.01.01

##### **THE HON CATHERINE KING MP**

Minister for Infrastructure, Transport, Regional Development and Local Government

##### **Executive Summary**

The Kennedy Developmental Road, The Lynd to Hughenden, is a critical infrastructure project that has the potential to significantly enhance the economic and operational viability of northern Queensland.

This road is an essential strategic link connecting Far North Queensland to the major freight hubs of Brisbane, Sydney, and Melbourne. It plays a vital role in facilitating the movement of freight, tourism, and cattle, while supporting the horticultural industries in the region. However, despite its importance, an 11km section of the road remains unsealed.

##### **Background**

On 28 January 2025 Council wrote to the Prime Minister, the Hon Anthony Albanese MP, regarding the need to complete the sealing of the Kennedy Development Road between The Lynd and Hughenden.

The Minister has acknowledged that the Kennedy Development Road is a strategic link in Queensland's road network and has advised the Government has committed a further \$97.3 million towards upgrading the Kennedy Development Road. This project will seal the remaining 11 kilometers of the road between Hughenden and The Lynd and upgrade the Whitecliffs Gorge Floodway. This new funding will also contribute to completing the seal of the Kennedy Development Road on the Outback Way between Winton and Boulia.

**Officer's Recommendation** – For Council information.  
**Noted**

#### 2.01.02

##### **BRENT MICKELBERG MP**

Minister for Transport and Main Roads

##### **Executive Summary**

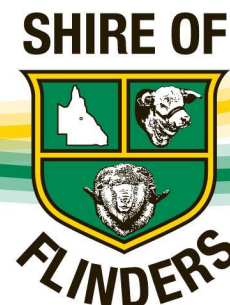
The impact of heavy rainfall on road infrastructure can be devastating, particularly in rural areas in Queensland. The challenges are compounded by the need for on-ground assessments, which often require personnel and locals to travel along the roads to evaluate conditions. This not only puts additional strain on the road and resources but also places our constituents at risk of becoming bogged or isolated due to deteriorating road conditions.

The current approach is not sustainable. The frequent need for repairs resulting from wet weather damage necessitates significant financial resources that could otherwise be allocated to other essential services

##### **Background**

On 05 February 2025 Council wrote to Hon Anthony Perrett, Minister for Primary Industries, seeking the State and Local Governments to partner to implement automated systems that track rainfall and road conditions in real-time which would enable recording of crucial data on rainfall accumulation in specific areas and monitor river crossings. Such information would not only enhance public safety but also allow for more informed decision-making regarding road usage during adverse weather conditions.

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Response letter received from Brent Mickelberg MP, Minister for Transport and Main Roads advising that The Crisafulli Government acknowledges the key role that automated data collection combined with appropriate technology can play in better managing the overall road network. The Department is currently investigating the feasibility of a flood warning system that combines real-time data from rainfall/streamflow gauges with rainfall forecasts to predict resultant road floodings. This project involves close collaboration with the Bureau of Meteorology (BoM), who bring their leading-edge forecasting to the table. The challenge for remotely monitoring road networks is the vastness of the network, the large number of locations that can be impacted and the cost associated with the installation and maintenance of infrastructure across these locations.

**Officer's Recommendation** – For Council information.  
**Noted**

**2.01.03 TOWNSVILLE ENTERPRISE LIMITED (TEL)**

**Background**

Townsville Enterprise have extended an invitation for Mayor Kate Peddle to participate in a panel discussion at their upcoming 2025 Mining and Critical Minerals Forum, hosted by their CEO, Claudia Brumme-Smith. The event will bring together leaders from across the industry to discuss the future of mining and critical minerals.

The panel discussion will explore several key topics, including:

- The critical role of copper in North Queensland's economic future.
- The current and future supply chain demands for copper.
- Manufacturing challenges and opportunities in the copper industry.

The Forum is scheduled to take place on Tuesday 27 May 2025 in Townsville at The Ville Resort-Casino. Attending with Mayor Kate Peddle will be CEO, Eddie Jackson.

May Council Meeting is scheduled for Wednesday 28 commencing at 9:00am, it will be necessary to change the commencing time to 10:00am to allow travel time to return from the event.

**Financial/Budget Implications**

Applicable flights and accommodation required to attend the event.

**Officer's Recommendation** – That Council consent to:

1. the Mayor participating in the panel discussion at the 2025 Mining and Critical Minerals Forum
2. the Chief Executive Officer attending the 2025 Mining and Critical Minerals Forum
3. the change of commencement time, to 10:00am for the Council Meeting on 28<sup>th</sup> May 2025

**Resolution No: 4254**

**Moved** Cr Nicole Flute

**Seconded** Cr Shane McCarthy

That Council consent to:

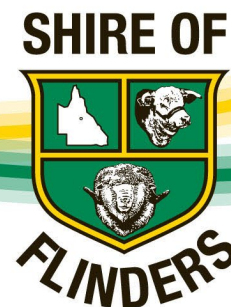
1. the Mayor participating in the panel discussion at the 2025 Mining and Critical Minerals Forum
2. the Chief Executive Officer attending the 2025 Mining and Critical Minerals Forum
3. the change of commencement time, to 10:00am for the Council Meeting on 28<sup>th</sup> May 2025

**CARRIED 7/0**

# MINUTES

## 30 APRIL 2025 – 9:00 AM

### McNAMARA BOARDROOM



**Attendance** – Melissa Teirney left the meeting at 9:20am and did not return to the meeting

**Attendance** – I Kate Peddle declare that I have a Declarable Conflict of Interest to item 2.01.04 titled MITEZ (as defined by Section 150EN of the *Local Government Act 2009*) due to being an Executive Committee Member of MITEZ and left the meeting at 9:20am taking no part in the debate or decision of the meeting

#### 2.01.04

#### MITEZ

##### Executive Summary

The Mount Isa to Townsville Economic Development Zone (MITEZ) extends 920 kilometres inland from its most eastern point on the Great Barrier Reef, across North Queensland over the Great Dividing Range, and across the outback of North West Queensland to the Northern Territory border.

The MITEZ region encompasses the seven Local Government Areas (LGAs) of: Mount Isa, Cloncurry, McKinlay, Richmond, Flinders, Charters Towers and Townsville. The cooperation of local governments, corporations and organisations allows MITEZ to research and pursue projects that further economic and social development goals across the entire region.

The MITEZ region acts as an integrated transport corridor, connecting the region and its extensive mineral and agricultural production to the rest of Queensland, Australia and internationally via road, rail, air and sea links.

##### Background

MITEZ have advised that membership renewal for the 2025/2026 period will soon be due with invoices to be issued in July.

MITEZ relies on member contributions as their main source of income and they are seeking Council's continued support. They have advised that membership will remain at \$23,100.00 inc GST for the 2025-2026 financial year. However, are advising that there will be a 3% fee increase in membership fees for the following financial year - 2026/2027.

##### Financial/Budget Implications

\$23,100.00 inc GST for 2025-2026 financial year

##### Statutory/Compliance Matters

NA

##### Consultation/Engagement

N/A

**Officer's Recommendation** – That Council continue to be a member of MITEZ and make payment of invoice once received.

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### McNAMARA BOARDROOM



#### Resolution No: 4255

**Moved** Cr Nicole Flute

**Seconded** Cr Kerry Wells

That Council continue to be a member of MITEZ and make payment of invoice once received.

#### Section 150FA (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

#### Name of each eligible councillor who voted on the matter:

Deputy Mayor Cr. Nicole Flute, Cr. Kelly Carter, Cr Kerry Wells, Cr. Peter Fornasier, Cr. Shane McCarthy and Cr. Kim Middleton.

#### How each eligible councillors voted:

Each councillor voted in favour of the motion.

CARRIED 6/0

**Attendance** – Mayor Kate Peddle returned to the meeting at 9:26am

#### 2.01.05

#### QUEENSLAND RACING REVIEW 2025

##### Executive Summary

The Queensland Government is committed to strengthening the state's racing industry, to ensure the long-term viability of all three codes across the state, while maintaining high animal welfare standards.

They are undertaking a comprehensive, independent review in 2025 that will shape the future of Queensland's racing industry looking to 2045 and beyond.

##### Key focus areas for the Review

- Making sure all racing codes are financially sustainable.
- Improving integrity and animal welfare standards.
- Upgrading infrastructure to meet current and future needs.
- Supporting the success of country racing events.
- Encouraging better collaboration across the industry.

##### Background

The Queensland Government have held a public consultation period, for submissions of motions to share insights to help shape the future of the State's racing industry, from all Queenslanders, which closed on the 07 April 2025.

The Independent Review Chair will now consider all submissions and meet with industry stakeholders across Queensland as part of ongoing, targeted consultation.

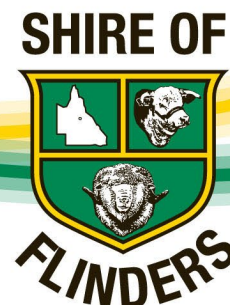
This next phase is critical to ensure the review reflects the needs and aspirations of the industry. The final review will be presented to the Minister for Racing in late 2025.

Council met with representatives from race clubs in our Shire which provided a good background and context to enable Council to submit a motion.

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On 26 March 2025, Council wrote to Minister Timothy Mander MP, Minister for Sport, Racing and Olympic and Paralympic Games, to provide feedback on the Queensland Racing Review 2025, as Country racing plays a vital role in our regional and rural communities, delivering significant social and economic benefits.

**Officer's Recommendation** – For Council information.  
**Noted**

**Attendance** - I Kate Peddle declare that I have a Prescribed Conflict of Interest to item 2.01.06 titled KPAT Hughenden Pty Ltd – Development Application (as defined by Section 150EG of the *Local Government Act 2009*) due to family owning a completing business and left the meeting at 9:29am taking no part in the debate or decision of the meeting

#### 2.01.06 KPAT HUGHENDEN PTY LTD – DEVELOPMENT APPLICATION

**FILE:** FSC109  
**RP DESCRIPTION:** Lot 4 on RP744742, Lot 1 on RP706567, Lot 301 on H2031 and Lot 310 on H2031  
**PROPERTY LOCATION:** 14 and 16 Brodie Street and 19 Stansfield Street, Hughenden  
**PROPOSAL:** DEVELOPMENT PERMIT: Material Change of Use for Short Term Accommodation (28 Units – Extension to Existing Hotel)  
**APPLICANT:** KPAT Hughenden Pty Ltd c/- Milford Planning  
**OWNERS:** KPAT HUGHENDEN Pty Ltd  
**SUBMISSIONS:** N/A

#### COMMENT:

#### PROPOSED DEVELOPMENT

The applicant submitted a Material Change of Use application for

- a) Short Term Accommodation (28 Units – Extension to Existing Hotel)

The subject site is located at 14 and 16 Brodie Street and 19 Stansfield Street, Hughenden described as Lot 4 on RP744742, Lot 1 on RP706567, Lot 301 on H2031 and Lot 310 on H2031.

The development is a proposed expansion of accommodation facilities at the Great Western Hotel. This proposed expansion at the rear of the hotel replaces existing temporary accommodation structures, although, 8 accommodation units will be retained. Therefore, the development will result in a total of 36 units.

The new units are in the form of 7 single story structures, each containing 4 units (Refer Figures 1 and 2). The units will front Flinders and Stansfield Streets. Access to the site will be via driveways on Flinders, Stansfield and Brodie Streets

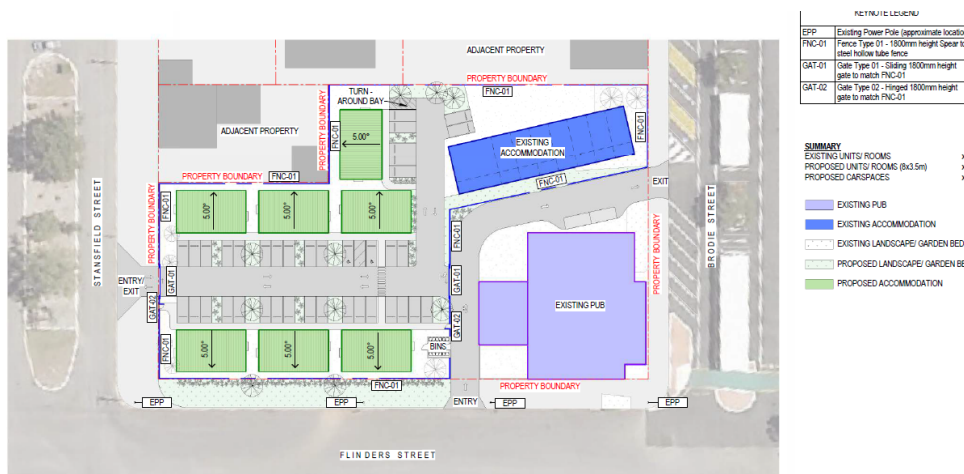
# MINUTES

## 30 APRIL 2025 – 9:00 AM

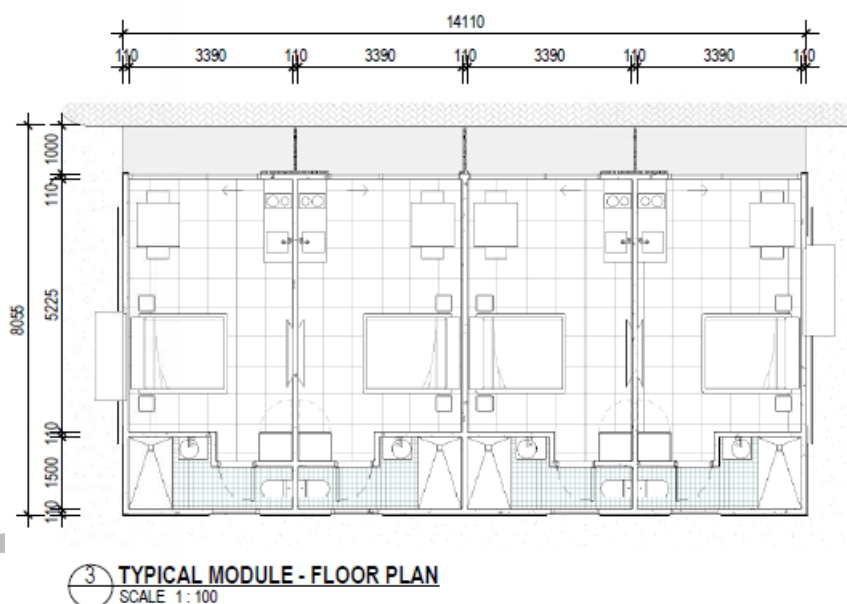
### McNAMARA BOARDROOM



**Figure 1: Proposed site plan**



**Figure 2: Typical Floor Plan**



## PLANNING CONSIDERATIONS – MCU – Short Term Accommodation 28 Units

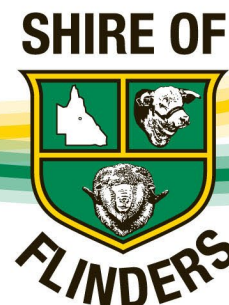
The proposed development is for Short Term Accommodation in the Centre zone which is Accepted Subject to Requirements (where less than 50 units) as specified in table 5.5.2 of the Shire of Flinders Planning Scheme.

This means that no application is required if the proposal accords with all the relevant Acceptable Outcomes of the Centre and Entertainment Activities Code.

# MINUTES

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In cases where one or more acceptable outcomes cannot be achieved, a code assessable material change of use application is required.

However, in such a situation, the only parts of the planning scheme to be assessed in such applications are the matters associated with those acceptable outcomes (and associated performance outcomes) which were not complied with.

Where compliance with the acceptable outcome is not achieved, the assessment is made against the corresponding performance outcome

For this application the applicant has identified the proposed development does not comply with Acceptable outcomes 6.3 and 9.1 of the Centre and Entertainment Activities Code. Therefore, only the following provisions of the Planning Scheme apply to the assessment of this application:

#### Centre and Entertainment Activities Code

- Performance outcome **6 (PO6)** and Acceptable Outcome 6.3 (**AO6.3**)
- Performance outcome **9 (PO9)** and Acceptable Outcome 9.1 (**AO9.1**)

These provisions and assessment are summarised in the following table (Table 1).

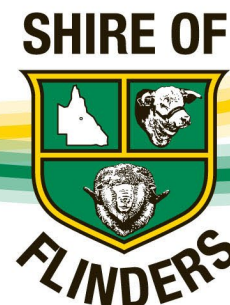
Table 1: Assessment against relevant sections of the and Entertainment Activities Code (Table 9.3.1.1)

Performance Outcome	Acceptable Outcome	Applicant Response	Council Assessment
<b>PO 6</b> Development: <ul style="list-style-type: none"> <li>(a) reflects and enhances the existing character of the area and surrounding land uses; and</li> <li>(b) contributes to a cohesive streetscape and built form; and</li> <li>(c) is of a building height, bulk and form that is proportionate to, and commensurate with, the site area; and</li> <li>(d) avoids adverse amenity impacts on adjoining or nearby properties; and</li> <li>(e) does not prejudice the development of adjoining premises and enables existing and future buildings to be appropriately separated from each other.</li> </ul>	<b>AO 6.3</b> Where development has a common boundary to an existing <i>sensitive land use</i> , or a lot in the: <ul style="list-style-type: none"> <li>General residential zone; or</li> <li>Community facilities zone; or</li> <li>Rural residential zone; or</li> <li>Township Zone</li> </ul> The <i>development footprint</i> excluding <i>landscaping</i> is <i>setback</i> a minimum of 3 metres from side and rear boundaries.	The proposed development seeks to establish four accommodation buildings within 3 m of a side boundary. In order to avoid establishing significant parking along a road frontage, as is an overall outcome for the Centre Zone, parking has been sited centrally, with accommodation buildings on either side. To maintain the dimensions prescribed by the relevant  Australian Standard for car parking areas, a slight encroachment on the side boundary is considered necessary. These buildings have been designed and sited to minimise overlooking, by placing bathrooms along all building faces fronting this boundary. Thus, only small windows for light and ventilation will face the adjoining property, and there is little to no perceived impact on the amenity of this property.	The proposed structures are approximately set back 1m from the shared boundary to the adjoining dwelling house fronting Stansfield.  The structures are all single storey and face away from the neighbouring house. Therefore, all vehicle and people movements are to the opposite site of the buildings to the shared boundary.  In addition, the only openings facing the boundary are small bathroom windows.  As a result, the amenity impacts on the adjoining house are anticipated to be minimal. Therefore, the development is considered to comply with Performance Outcome 6 ( <b>PO 6</b> )
<b>PO 9</b> <i>Landscaping:</i>	<b>AO 9.1</b> Where development is not built with a	The proposed development design is constrained by the prescribed dimensions relating to Australian	The proposed development is set back approximately

# MINUTES

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<p>(a) contributes to an attractive streetscape; and</p> <p>(b) protects the amenity of the adjoining premises; and</p> <p>(c) provide appropriate buffers to sensitive land uses; and</p> <p>(d) reduces the visual and environmental impact of hard surface areas; and</p> <p>(e) achieves maximum on-site storm/rainwater infiltration.</p>	<p>zero <i>setback</i> to the <i>road frontage</i>, a densely planted landscape strip is provided that:</p> <p>extends along the entire length of any road frontage, except for the areas required for vehicle and pedestrian access; and is at least 2 metres in width.</p>	<p>Standards relevant to car parking facilities.</p>	<p>3m to Stansfield Street and 1m to Flinders Street.</p> <p>The development presents lowset dwelling sized structures to the street</p> <p>With this, relatively visually unobtrusive 1.8m steel hollow tube fencing is proposed.</p> <p>Therefore, the proposed development is generally consistent with the local streetscape and achieves compliance with Performance Outcome 9 (PO 9)</p>
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In summary, the proposed development is considered generally in accordance with the relevant provisions of the Shire of Flinders Planning Scheme, as amended February 2018.

#### REFERRAL TO THE STATE ASSESSMENT AND REFERENCE AGENCY (SARA)

N/A

#### CONCLUSION

The assessment of the proposed development against all relevant planning provisions has determined that the application is generally compliant with the codes and can achieve the objectives of the Shire of Flinders Planning Scheme, as amended February 2018.

#### RECOMMENDATION

The application for a Development Permit: Material Change of Use:

- Short Term Accommodation (28 Units – Extension to Existing Hotel)

On land described as 14 and 16 Brodie Street and 19 Stansfield Street, Hughenden (Lot 4 on RP744742, Lot 1 on RP706567, Lot 301 on H2031 and Lot 310 on H2031

be approved subject to the following plans:

	title	Plan No.	Date
1.	Proposed Site Plan	SK-03 Rev P2	24 November 2021
2.	Floor Plan – Typical Unit Module	SK-04 Rev P2	24 November 2021

and the attached conditions of approval.

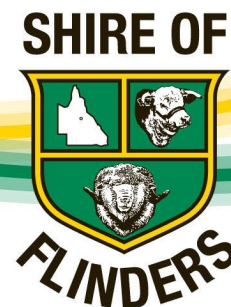
Frank Andrews  
Andrews Town Planning

**Attendance** – Cr Kerry Wells left the meeting for personal reasons at 9:33am and returned to the meeting at 9:35am

# MINUTES

## 30 APRIL 2025 – 9:00 AM

### McNAMARA BOARDROOM



#### Resolution No: 4256

**Moved** Cr Kelly Carter

**Seconded** Cr Shane McCarthy

That Council approve the application for a Development Permit: Material Change of Use:

- Short Term Accommodation (28 Units – Extension to Existing Hotel)

on land described as 14 and 16 Brodie Street and 19 Stansfield Street, Hughenden (Lot 4 on RP744742, Lot 1 on RP706567, Lot 301 on H2031 and Lot 310 on H2031, subject to the following plans:

	<b>Title</b>	<b>Plan No.</b>	<b>Date</b>
1.	Proposed Site Plan	SK-03 Rev P2	24 November 2021
2.	Floor Plan – Typical Unit Module	SK-04 Rev P2	24 November 2021

and the conditions of approval.

Section 150FA (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Deputy Mayor Cr. Nicole Flute, Cr. Kelly Carter, Cr Kerry Wells, Cr. Peter Fornasier, Cr. Shane McCarthy and Cr. Kim Middleton.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

CARRIED 6/0

**Attendance** – Mayor Kate Peddle returned to the meeting at 9:39am

# MINUTES

## 30 APRIL 2025 – 9:00 AM

### McNAMARA BOARDROOM



## 2.02 COPRORATE AND FINANCIAL SERVICES

### 2.02.01 FINANCIAL REPORT

**Background** – In accordance with section 204 of the *Local Government Regulation 2012*, the Chief Executive Officer must present a financial report to the Council at its monthly ordinary meetings. Monthly financial reports consist of:

- i. Statement of financial performance;
- ii. Statement of financial position;
- iii. Statement of cash flows;
- iv. Statement of Changes in Equity;

The following is a summary of the financial results as at 31 March 2025:

<b>1. Statement of Comprehensive Income</b>	
Total Recurrent Revenue	26,046,057
Total Recurrent Expenditure	22,925,577
<b>Net Operating Result - Surplus/(Deficit)</b>	<b>3,120,480</b>
Total Capital Income	3,270,295
Total Capital Expense	-
<b>Net Result - Surplus/(Deficit)</b>	<b>6,390,775</b>
<b>2. Statement of Financial Position</b>	
Total Current Assets	47,905,029
Total Non-Current Assets	254,578,965
<b>Total Assets</b>	<b>302,483,993</b>
Total Current Liabilities	4,293,706
Total Non-Current Liabilities	9,089,796
<b>Total Liabilities</b>	<b>13,383,502</b>
<b>Net Community Assets</b>	<b>289,100,491</b>
Asset Revaluation Surplus	97,770,997
Retained Surplus/(Deficiency)	191,329,493
<b>Total Community Equity</b>	<b>289,100,491</b>
<b>3. Cash Flow Statement</b>	
Cash at the beginning of the period	38,190,458
Total Payments Received	27,617,844
Total Payments Made	(24,800,615)
Cash at the end of the period	<b>41,007,687</b>

# MINUTES

30 APRIL 2025 – 9:00 AM  
McNAMARA BOARDROOM



**Officer's Recommendation** – That in accordance with Section 204 of the *Local Government Regulation 2012*, Council receives and approves the financial report, which includes the following statements, for the period ending 31 March 2025.

- i. Statement of financial performance;
- ii. Statement of financial position;
- iii. Statement of cash flows;
- iv. Statement of changes in Equity.

**Resolution No: 4257**

**Moved** Cr Kerry Wells

**Seconded** Cr Kim Middleton

That in accordance with Section 204 of the *Local Government Regulation 2012*, Council receives and approves the financial report, which includes the following statements, for the period ending 31 March 2025.

- i. Statement of financial performance;
- ii. Statement of financial position;
- iii. Statement of cash flows;
- iv. Statement of changes in Equity.

CARRIED 7/0

**2.02.02**

**QUARTERLY PROGRESS REPORT - OPERATIONAL PLAN IMPLEMENTATION**

**Background**

Section 174(3) of the *Local Government Regulations 2012* requires the Chief Executive Officer to present a written assessment of the local government's progress towards implementing its annual operational plan. A progress report for the 3rd Quarter, 2024-2025 financial year is tabled for Council's review and adoption.

**Officer's Recommendation** – That Council adopt the 3rd Quarterly Progress Report on implementing the Operational Plan 2024-2025, as presented.

**Resolution No: 4258**

**Moved** Cr Kelly Carter

**Seconded** Cr Shane McCarthy

That Council adopt the 3rd Quarterly Progress Report on implementing the Operational Plan 2024-2025, as presented.

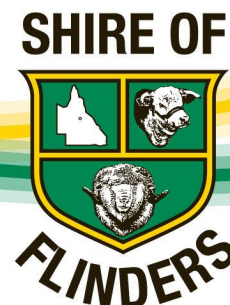
CARRIED 7/0

**Attendance** – Dennis McLeod entered the meeting at 9:43am

# MINUTES

## 30 APRIL 2025 – 9:00 AM

### McNAMARA BOARDROOM



2.02.03

#### PROPOSAL BY DEPARTMENT OF NATURAL RESOURCES AND MINES, MANUFACTURING AND REGIONAL AND RURAL DEVELOPMENT TO RENEW TERM LEASE 0/238907 ON LOT 37 ON CROWN PLAN WOU837101

##### Background

In September 2024 Council received correspondence from Department of Resources seeking Council's approval to confirm Council will enter a trustee lease with the current lessee at the expiry of the Term lease 0/238907 (on 4 January 2026), described as Lot 37 on Crown Plan WOU837101 (see below map) to ensure the continuation of tenure.

Advice was sought on this matter. The advice was that Council is required to invite tenders before it can grant a lease of land (including reserve land) pursuant to section 227 of the *Local Government Regulation 2012*, unless an exception in section 236 can be applied.

The only option available to it to avoid an open market tender process is a Ministerial exception under section 236(1)(f) of the *Local Government Regulation 2012*.

As this issue will be a common one for local governments throughout Queensland the Department was contacted to consider whether it facilitates or supports a broad exception to be given to councils in Queensland pursuant to section 236(1)(f) of the *Local Government Regulation 2012*.

The Department has advised that they are considering Council's request.

In the interim the Department has asked if council has any objections to the Department renewing Term Lease 0/238907 on Lot 37 on Crown Plan WOU837101 under the *Land Act 1994* while the request is being considered.

**Officer's Recommendation** - That Council has no objections to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development renewing Term Lease 0/238907 on Lot 37 on Crown Plan WOU837101 under the *Land Act 1994*, while the request for a broad exception to be given to councils in Queensland pursuant to section 236(1)(f) of the *Local Government Regulation 2012* is being considered.

**Attendance** – Dennis McLeod left the meeting at 9:52am

**Attendance** – Cr Kerry Wells left the meeting for personal reasons at 9:52am and returned to the meeting at 9:54am

##### Resolution No: 4259

**Moved** Cr Shane McCarthy

**Seconded** Cr Kerry Wells

That Council has no objections to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development renewing Term Lease 0/238907 on Lot 37 on Crown Plan WOU837101 under the *Land Act 1994*, while the request for a broad exception to be given to councils in Queensland pursuant to section 236(1)(f) of the *Local Government Regulation 2012* is being considered.

CARRIED 7/0

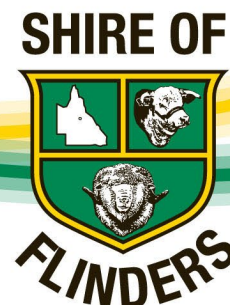
## 2.03 ENGINEERING

- Nil report

# MINUTES

## 30 APRIL 2025 – 9:00 AM

### McNAMARA BOARDROOM



## 2.04 COMMUNITY SERVICES AND WELLBEING

### 2.04.01 2025-26 HOME CARE PACKAGE FEES AND CHARGES

#### **Background**

From 1 July 2025, Home Care Package (HCP) recipients will transition to the new Support at Home Program. Changes to the fees and charges model under the Support at Home Program has led to a review of current fees and charges to ensure ongoing financial viability of the Community Care Service, whilst providing value for money for HCP clients.

From 1 July 2025:

- Providers will continue to set their own prices for Support at Home services, as they do currently for the Home Care Packages (HCP) Program
- A pooled approach to care management, based on 10% ongoing Support at Home classification funding, will commence. This will mean a 25% reduction in income for the service through current care and package management fees.

#### **Implementation requirements**

From April 2025, the government expects that providers begin discussions with home care recipients about service agreements for Support at Home, including pricing. Home care recipients will need to agree to any pricing changes before the new program starts on 1 July 2025. This will include all package clients consenting to updated agreement and budget.

#### **Budget Implications**

In 2023/24, Council's HCP program operated at a \$23,610 loss (Reference: FSC HCP ACFR 2023-24). Under the Support at Home Program, the cap on care management costs is set at 10% of total package, which will lead to a 25% deficit in income currently utilised to support administration and other indirect support expenses. The 2025/26 revised fees and charges incorporate an additional 25% across all unit costs to cover this deficit in income to the service.

All HCP clients will be receiving an increase in HCP subsidy (income) by 0.93% in January 2025, and by an additional 0.44% in October 2025.

A review of all current HCP client budget show all current HCP clients have surplus in their HCP package.

The proposed fees and charges for 2025/26 will see a decrease in administration fees (Care and Package Management) and increase in service fees. Forecasts have shown this change will have negligible impact on client budgets.

**Officer's Recommendation** - That Council adopt the 2025-26 Home Care Package Fees and Charges, as presented.

**Attendance** – Dennis McLeod returned to the meeting at 10:02am

#### **Resolution No: 4260**

**Moved** Cr Kelly Carter

**Seconded** Cr Peter Fornasier

That Council adopt the 2025-26 Home Care Package Fees and Charges, as presented.

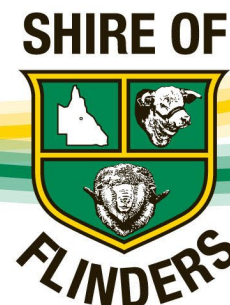
CARRIED 7/0

**Attendance** – Dennis McLeod left the meeting at 10:04am and did not return to the meeting

# MINUTES

## 30 APRIL 2025 – 9:00 AM

### McNAMARA BOARDROOM



**Attendance** – Cr Nicole Flute left the meeting for personal reasons at 10:05am and returned to the meeting at 10:07am

#### 2.04.02 COMMUNITY ENERGY UPGRADES FUND ROUND 2

##### **Background**

The Community Energy Upgrades Fund Round 2 will provide matched funding of up to \$2.5 million of eligible expenditure for energy efficiency and electrification upgrades for local governments to deliver reduced energy bills and emissions from local government-owned and/or operated facilities. The program will also support the Commonwealth led National Energy Performance Strategy (NEPS).

##### **The objectives of the program are to support**

- The Government's broader efforts to reduce emissions and improve energy performance, and contribute to Australia meeting its emission reduction targets of 43 percent by 2030, Net-Zero emissions by 2050, and 82% renewable electricity generation by 2030
- local governments to decarbonise their operations and reduce energy bills through energy
- efficiency and load flexibility upgrades, and electrification of their existing facilities
- the improvement in energy performance necessary to more easily utilise renewable electricity
- and improve system reliability.

##### **The intended outcomes of the program are**

- reduced energy bills and emissions from local government-owned and/or operated facilities
- installed energy efficiency, load flexibility and electrification technology that is commercially available
- improved capability of local governments and the wider community to implement energy upgrades and electrification projects in their existing facilities
- increased capacity of domestic supply chains and labour force to support significant future investment in energy efficiency upgrades
- improved workforce skills in delivering and operating energy transition projects.

The program will deliver \$100 million over 2 funding rounds and will run over 4 years from 2024

2025 to 2027-28, with local governments eligible to apply.

Applications close on Friday 13 June 2025.

##### **Budget Implications:**

Grant opportunity to provide funding between \$25,000 and \$2,500,000 to cover up to 50% of eligible expenditure.

**Officer's Recommendation:** For Council discussion to identify eligible projects.

##### **Resolution No: 4261**

**Moved** Cr Kerry Wells

**Seconded** Cr Kelly Carter

That Council participate in a workshop to continue to explore eligible projects and solar for Council facilities.

CARRIED 7/0

# MINUTES

## 30 APRIL 2025 – 9:00 AM

### McNAMARA BOARDROOM



**Attendance** – Jacob Sladden left the meeting at 10:14am for item 2.04.03 due to being the applicant

2.04.03

#### COMMUNITY GRANT PROGRAM – QUICK RESPONSE STREAM – SPORTING EXCELLENCE

##### Background

The Quick Response Contribution to Sporting Excellence is a program to help foster and support our local participations in representational sports. The program is to assist with costs associated with attending events.

##### Budget Implications

Council has budgeted \$15,000.00 in 2024/25 towards the Quick Response Stream - Donation and has \$7,274.00 remaining within the budget as of 17 March 2025.

##### Application Overview

Applicant	Event Description	Amount Requested
Jakeb Sladden	Jakeb has been selected into the North Western 19yrs Netball team to attend the School Sports 15yrs and 19yrs Boys Netball Queensland team selection event. He will play at the Nissan Arena, Brisbane, on 16 & 17 May 2025.  Jakeb has applied for financial support towards travel and accommodation expenses.	\$500.00

**Officer's Recommendation** – That Council approve the Quick Response Stream – Sporting Excellence application from Jakeb Sladden for \$500.00, as presented.

##### Resolution No: 4262

**Moved** Cr Nicole Flute

**Seconded** Cr Shane McCarthy

That Council approve the Quick Response Stream – Sporting Excellence application from Jakeb Sladden for \$500.00, as presented.

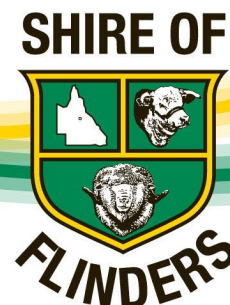
CARRIED 7/0

**Attendance** – Jacob Sladden returned to the meeting at 10:15am

# MINUTES

## 30 APRIL 2025 – 9:00 AM

### McNAMARA BOARDROOM



#### 2.04.04 REGIONAL ARTS DEVELOPMENT FUND – COMMUNITY ROUND APPLICATIONS

**Background** - The Regional Arts Development Fund (RADF) is a partnership between state and local governments which invests in quality arts and cultural experiences across Queensland based on locally determined priorities.

Council offer Community Rounds which are which was open on a rolling basis to individuals and community groups undertaking arts and cultural activities.

The following application has been endorsed by members of the Flinders Shire Arts Advisory Group for a total funding of \$4,974.00 and they are requesting this decision to be ratified by Council.

**Budget Implications** - For 2024/25, Council has budgeted \$10,000.00 for RADF Community Grants. As of 30 April 2025 Council have \$10,000.00 budget available.

#### Application information

Applicant	Project	Amount Requested	Recommendation
Cameron Downs State School P&C	Art Mural Project for Cameron Downs School – Artist Lavinia Letheby will be engaged to travel to Cameron Downs and work with community members including students to create a mural to serve as a lasting reminder of the creativity and collaboration that defines the regional community.	\$4,974.00	Recommended for approval

**Officer's Recommendation** – That Council approve the application from Cameron Downs State School P&C for \$4,974.00 for the Art Mural Project as endorsed by members of the Flinders Shire Arts Advisory Group.

#### Resolution No: 4263

**Moved** Cr Kerry Wells

**Seconded** Cr Nicole Flute

That Council approve the application from Cameron Downs State School P&C for \$4974.00 for the Art Mural Project as endorsed by members of the Flinders Shire Arts Advisory Group.

CARRIED 7/0

**MINUTES**  
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**McNAMARA BOARDROOM**



**3. CLOSED BUSINESS**

- Nil Report

Confirmed Minutes

**MINUTES**  
**30 APRIL 2025 – 9:00 AM**  
**McNAMARA BOARDROOM**



The meeting closed at 10:42am

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**Kate Peddle**  
**Mayor**  
**Flinders Shire Council**

Confirmed Minutes